

Wednesday, September 26, 2018 – 9:00 a.m.

Placer County Board of Supervisors Chambers 175 Fulweiler Avenue Auburn, CA 95603

A.	Flag Salute					
В.	Roll Call					
C.	Closed Session – Conference Room A Conference with Legal Counsel - Existing Litigation (Paragraph (1) of subdivision (d) of Government Code Section 54956.9):	Action				
	NAME OF CASE: Sierra Club v. Caltrans, PCTPA, et al. (Sacramento County Superior Court Case No. 34-2018-80002859) (CEQA Litigation – SR 65 Widening Project)					
D.	Approval of Minutes: August 22, 2018	Action Pg. 1				
E.	Agenda Review					
F.	Public Comment					
G.	Consent Calendar	Action				
	These items are expected to be routine and noncontroversial. They will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion.	Pg. 5				
	Letter of Task Agreement 18-02 between the Placer County Transportation Planning Agency and LSC Transportation Consultants, Inc. for Short-Range Transit Plan Technical Planning Assistance: \$5,000	Pg. 7				
	 FY 2018/19 Final State Transit Assistance (STA) Fund Allocation FY 2018/19 State Transit Assistance (STA) Funds – Western Placer Consolidated Transit Services Agency - \$102,099 	Pg. 8 Pg. 10				

ADJOURN AS THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY

PLACER COUNTY TRANSPORTATION PLANNING AGENCY 299 Nevada Street • Auburn, CA 95603 • (530) 823-4030 (tel/fax) www.pctpa.net

CONVENE AS THE AIRPORT LAND USE COMMISSION

Н.	9:00 A.M PUBLIC HEARING: Placer County Chapter 17 Zoning Text Amendments Consistency Determination	Action Pg. 13
	ADJOURN AS THE AIRPORT LAND USE COMMISSION	
	CONVENE AS THE WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES	AGENCY
I.	Consent Calendar These items are expected to be routine and noncontroversial. They will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion.	Action Pg. 18
	 Authorize filing FY 2018/19 Western Placer CTSA Claim for State Transit Assistance (STA) Funds - \$102,099 	Pg. 19
	ADJOURN AS THE WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES	AGENCY
	CONVENE AS THE PLACER COUNTY TRANSPORTATION PLANNING	G AGENCY
J.	9:15 A.M PUBLIC HEARING: Public Participation and Title VI Plan	Action Pg. 20
K.	Transportation Funding Strategy for South Placer County Sales Tax District	Action Pg. 45
L.	2018 Unmet Transit Needs Process and Schedule	Info Pg. 47
M.	Executive Director's Report	
N.	Board Direction to Staff	
0.	Informational Items 1. TAC Minutes – September 11, 2018 2. Status Reports a. PCTPA b. AIM Consulting – August 2018 c. Key Advocates – August 2018	Info Pg. 49 Pg. 52 Pg. 53 Pg. 56
	3. PCTPA Revenues and Expenditures: May, June, July 2018 (under sep4. Newspaper Articles	Pg. 60

Board of Directors Meeting Agenda PLACER COUNTY TRANSPORTATION PLANNING AGENCY September 26, 2018 Page 3

Upcoming PCTPA Board Meetings – 2018

Wednesday, October 24, 2018 Special November Meeting (TBD) Wednesday, December 5, 2018

The Placer County Community Development Resource Agency is accessible to the disabled. If requested, this agenda, and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact PCTPA for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact PCTPA by phone at 530-823-4030, email (ssabol@pctpa.net) or in person as soon as possible and preferably at least 72 hours prior to the meeting.



ACTION MINUTES of August 22, 2018

A regular meeting of the Placer County Transportation Planning Agency Board convened on Wednesday, August 22, 2018 at 9:00 a.m. at the Placer County Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, California.

ROLL CALL: Brian Baker Kathleen Hanley

Ken Broadway Aaron Hoyt Steve Harvey, Vice Chair Shirley LeBlanc

Jim Holmes Mike Luken, Executive Director

Stan Nader Luke McNeel-Caird, Deputy Executive Director

Susan Rohan David Melko Bridget Powers, Chair Solvi Sabol

Kirk Uhler

CLOSED SESSION

Chair Powers announced that there that there will be no Closed Session.

APPROVAL OF MINUTES – JUNE 27, 2018

Upon motion by Harvey and second by Broadway, the minutes of June 27, 2018 were approved with Powers abstaining.

AGENDA REVIEW

Mike Luken explained that that Item L was mistitled and should read, Public Participation Plan and Title VI Update. Upon motion by Rohan and second by Holmes the agenda was unanimously accepted with this amendment.

PUBLIC COMMENT

There was no public comment received.

CONSENT CALENDAR

These items are expected to be routine and noncontroversial. They will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion.

- 1. Public Transit Modernization Improvement Service Efficiency Account (PTMISEA) Authorized Agent
- 2. Master Agreement and Letter of Task Agreement for Accounting and Actuarial Valuation Services for FY 2018/19 MacLeod Watts, Inc: \$975
- 3. Highway Infrastructure Program (HIP) Apportionments

- 4. Reprogram PCTPA Congestion Mitigation & Air Quality (CMAQ) Funds from Highway 49 Sidewalk Gap Closure to City of Auburn Nevada Street Pedestrian and Bicycle Facilities
- 5. Reprogram Roseville Congestion Mitigation & Air Quality (CMAQ) Funds from Dry Creek Greenway Class 1 Bike Trail to Oak Street Extension of Miners Ravine Trail
- 6. FY 2018/19 Final Finding of Apportionment for the Local Transportation Fund (LTF)
- 7. FY 2018/19 PCTPA Claim for Local Transportation Funds (LTF) \$870,344
- 8. FY 2018/19 Western Placer CTSA Claim for Local Transportation Funds (LTF) \$906,609
- 9. FY 2018/19 Senate Bill 1 State of Good Repair (SGR) Fund Allocation \$480,148
- 10. SB1 Reporting Format

Mike Luken was clarified that Item 3, Highway Infrastructure Program (HIP) Apportionments, was "one-time" additional funding.

ACTION: Upon motion by Holmes and second by Broadway, the Consent Calendar was unanimously approved.

FINAL SHORT-RANGE TRANSIT PLANS 2018-2025 FOR AUBURN TRANSIT, PLACER COUNTY TRANSIT, ROSEVILLE TRANSIT, AND THE WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY

ACTION REQUESTED: Adopt Resolution No. 18-27, accepting as complete the Final Short-Range Transit Plans (SRTPs) for Auburn Transit, Placer County Transit, Roseville Transit, and the Western Placer Consolidated Transportation Services Agency. *Staff presenting: David Melko, Senior Transportation Planner*

Public comment was received from Tink Miller, Placer Independent Resource Services, and Michael Garabedian, Placer Group Sierra Club.

ACTION: Upon motion by Holmes and second by Broadway, the Board unanimously adopted Resolution No. 18-27, accepting as complete the Final Short-Range Transit Plans (SRTPs) for Auburn Transit, Placer County Transit, Roseville Transit, and the Western Placer Consolidated Transportation Services Agency.

ADJOURN AS THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY

CONVENE AS THE WESTERN PLACER CONSOLIDATED TRANPORTATION SERVICES AGENCY

CONSENT CALENDAR

These items are expected to be routine and noncontroversial. They will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion.

1. Authorize filing FY 2018/19 Western Placer CTSA Claim for Local Transportation Funds (LTF) - \$906,609

ACTION: Upon motion by Holmes and second by Broadway, the Western Placer Consolidated Transportation Services Agency Consent Calendar was unanimously approved.

FINAL SHORT-RANGE TRANSIT PLAN 2018-2025 FOR THE WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY

ACTION REQUESTED: Adopt Resolution No. 18-26, approving the Final Short-Range Transit Plan (SRTP) 2018-2025 for the Western Placer Consolidated Transportation Services Agency (WPCTSA). *Staff presenting: David Melko, Senior Transportation Planner*

ACTION: Upon motion by Holmes and second by Rohan the Board unanimously approved the Final Short-Range Transit Plan (SRTP) 2018-2025 for the Western Placer Consolidated Transportation Services Agency (WPCTSA).

ADJOURN AS THE WESTERN PLACER CONSOLIDATED TRANPORTATION SERVICES AGENCY

CONVENE AS THE PLACER COUNTY TRANPORTATION PLANNING AGENCY

<u>UPDATE ON COORDINATION BETWEEN 2040 REGIONAL TRANSPORTATION PLAN AND SACOG METROPOLITAN TRANSPORTATION PLAN ACT</u>

ACTION REQUESTED: None. For information and discussion only. *Staff presenting: Aaron Hoyt, Senior Planner. Additional information provided by: James Corless, Executive Director, SACOG.*

Public comment was received from Michael Garabedian, Placer Group Sierra Club.

PUBLIC PARTICIPATION PLAN AND TITLE VI UPDATE

None. For information and discussion only. *Staff presenting: Mike Luken, Executive Director*

EXECUTIVE DIRECTORS' REPORT

Mike Luken updated the Board on the Funding Strategy consultant process explaining that a Request for Proposal (RFP) for a consultant is currently out with proposals due August 31st. Luken asked members of the PCTPA Board representing the South Placer area participate in the selection of the consultant. Luken added that staff expects to be bringing a consultant contract to the Board at the September meeting. With a contract in place staff will move forward, at the Board's request, with a workshop after the November election to make any adjustments to the outreach strategy. Staff will also release an RFP for the polling firm to assist the funding strategy consultant in identifying the messaging that would best educate the public about the transportation needs in Placer County. Staff will be pursuing a Sustainable Communities Grant to help fund outreach activities related to the funding strategy.

Mike Luken said that he and James Corless, SACOG, will be panelists on the Chamber of Commerce Quarterly Government Affairs and Economic Development meeting on September 28, 2018, to explain the importance of the Metropolitan Transportation Plan and Regional Transportation Plan Updates.

Mike Luken also updated the Board on the following:

- 1) The countywide Transit Map /Brochure is being updated.
- 2) The Active Transportation Program (ATP) application was submitted to the CTC for the Highway 49 Gap Closure Project

- 3) The regional ATP application will be submitted to SACOG for the Highway 49 Gap Closure Project for a Placer County portion of the corridor on August 31, 2018.
- 4) Staff is working with the City of Colfax and Caltrans on the City's roundabout project connecting SR 173 to I-80
- 5) Luke McNeel-Caird is now the Moderator of the Regional Transportation Planning Agencies (RTPA) which is an adjunct to the California Transportation Commission (CTC)
- 6) Staff was alerted that \$2 million for PS&E for the Capitol Corridor Third Track project was allocated by the CTC
- 7) There is interest on the part of PCTPA, Caltrans and CCJPA to look at the next Congested Corridors grant program in Fall 2019 for Phase II of the CCJPA Third Track project
- 8) Caltrans received environmental approval for a SHOPP project to update six bridges in Placer County on I-80
- 9) Staff is monitoring ATP projects throughout the state to gain a better understanding of what the CTC is prioritizing.

The meeting was adjourned at approximately 10:45 a.m.				
Mike Luken, Executive Director	Bridget Powers, Chair			

A video of this meeting is available online at http://pctpa.net/agendas2018/.



MEMORANDUM

TO: PCTPA Board of Directors DATE: September 11, 2018

FROM: Michael Luken, Executive Director

SUBJECT: CONSENT CALENDAR

Below are the Consent Calendar items for the September 26, 2018 agenda for your review and action.

Letter of Task Agreement 18-02 between the Placer County Transportation Planning
 Agency and LSC Transportation Consultants, Inc. for Short-Range Transit Plan Technical
 Planning Assistance: \$5,000
 Staff recommends Board approval of the attached Letter of Task Agreement with LSC
 Transportation Consultants, Inc. to provide technical planning assistance for our local
 transit operators to adopt their Short-Range Transit Plans. The not to exceed budget for this

effort is \$5,000. The PCTPA TOWG and TAC concur with the staff recommendation.

2. FY 2018/19 Final State Transit Assistance (STA) Fund Allocation

State Transit Assistance (STA) is one of two fund sources made available through the Transportation Development Act and is derived from the statewide sales of diesel fuel. STA funds are dedicated to public transit operations and capital uses. The funds are distributed on a population basis (section 99313) to each jurisdiction and on a fare revenue basis (section 99314) to those jurisdictions operating a public transit service.

The State Controller's Office (SCO) released the revised estimate for FY 2018/19 funding on August 16, 2018 that includes the infusion of SB 1 revenues. The estimate is approximately 48% higher than FY 2017/18 and includes a small fund balance of approximately \$63,000. A separate adjustment reconciles payments to the fourth quarter 99314 funds (fare revenue basis) disbursed by the SCO. Section 99314 fourth quarter distributions are based on fare revenue data contained in the prior year State Controllers Report as submitted by each jurisdiction. The resulting adjustments can increase or decrease the fund category based on performance.

The attached STA Final Fund Allocation worksheet identifies \$3,011,498 in available funds and summarizes the allocation by jurisdiction. Staff recommends that the Board approve the Final STA fund allocation for FY 2018/19. The PCTPA TAC concurred with this recommendation at its September 11, 2018 meeting.

PCTPA Board of Directors CONSENT CALENDAR September 11, 2018 Page 2

3. <u>FY 2018/19 State Transit Assistance (STA) Funds – Western Placer Consolidated Transit Services Agency - \$102,099</u>

Western Placer CTSA is submitting a claim for \$102,099 in STA funds for FY 2018/19 for transit purposes. The Western Placer CTSA claim complies with the approved STA apportionment and with all applicable STA requirements. Staff recommends conditional approval, subject to the Western Placer CTSA authorization to submit said STA claim.

ML:ss



September 26, 2018

Gordon Shaw, P.E., AICP Principal LSC Transportation Consultants, Inc. P.O. Box 5875 Tahoe City, CA 96145 **BRIDGET POWERS** City of Auburn STEVE HARVEY City of Colfax STAN NADER City of Lincoln BRIAN BAKER Town of Loomis KEN BROADWAY City of Rocklin SUSAN ROHAN City of Roseville JIM HOLMES KIRK LIHLER Placer County **RON TREABESS** Citizen Representative MICHAEL LUKEN **Executive Director**

SUBJECT: LETTER OF TASK AGREEMENT #18-02

BETWEEN LSC TRANSPORTATION CONSULTANTS, INC. AND THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY

Dear Mr. Shaw:

This letter, when countersigned, authorizes work under the "Master Agreement between Placer County Transportation Planning Agency (PCTPA) and LSC Transportation Consultants, Inc. (LSC)," dated February 25, 2015.

- 1. <u>Incorporated Master Agreement:</u> This letter of Task Agreement is the statement of contract-specific requirements applicable to the work effort to be undertaken by LSC Transportation Consultants, Inc. to provide SRTP Technical Planning Assistance.
- 2. <u>Term:</u> Consultant services are to commence September 26, 2018 and shall be completed in such a sequence as to assure that the project remains on budget and on schedule as revised. This contract shall end on July 31, 2019. Extensions to this contract may be made with the agreement of both parties. During the term of this contract, the Consultant shall not engage in other work that would be deemed a conflict of interest with PCTPA interests.
- 3. <u>Scope of Services:</u> Consultant will perform the tasks as outlined in your proposal dated August 10, 2018. David Melko, Senior Transportation Planner, will act as PCTPA's Project Manager.
- 4. <u>Personnel:</u> Consultant will provide their own personnel to perform the work in this Letter of Agreement. Consultant will provide administrative support and overhead expenses.
- 5. <u>Compensation:</u> For services rendered, Consultant compensation shall not exceed \$5,000. Consultant will invoice monthly. Invoices will be paid within 30 days of receipt. PCTPA will withhold ten percent (10%) of the payments due until successful completion of the work and the delivery and acceptance of all final products.

If this Letter of Task Agreement meets with your approval, please sign and return one copy. Questions concerning this agreement and the project in general should be directed to David Melko at (530) 823-4090.

Sincerely,		Accepted by:		
Michael Lukon	Data	Cordon Show, D.E. AICD	Doto	
Michael Luken	Date	Gordon Shaw, P.E., AICP	Date	
Executive Director		Principal		
Placer County Transportation Plannin	σ Agency	LSC Transportation Consultants Inc		

PLACER COUNTY TRANSPORTATION PLANNING AGENCY FY 2018/2019 STATE TRANSIT ASSISTANCE (STA) FUND ALLOCATION FINAL ESTIMATE (EXCLUDING TAHOE BASIN) September 2018

PUC 99313 Allocation	\$2,552,487
PUC 99314 Allocation	\$481,518
Total STA Allocation ⁽¹⁾	\$3,034,005
4 Percent Allocation of PUC 99313 to WPCTSA ⁽²⁾	\$102,099
FY 17/18 PUC 99313 Fund Balance ⁽³⁾	\$63,168
Total PUC 99313 Allocation Available to Jurisdictions	\$2,513,556

FY 2018/2019 Jurisdiction PUC Section 99313 STA Fund Allocation

Jurisdiction	January 2018 Population ⁽⁴⁾	PUC 99313 Population Percentage	PUC 99313 Population Allocation	PUC 99313 FY 2017/2018 Fund Balance ⁽³⁾	PUC 99313 Allocation
Placer County	102,173	27.00%	\$661,651	\$17,087	\$678,738
Auburn	14,611	3.86%	\$94,618	\$2,393	\$97,011
Colfax	2,150	0.57%	\$13,923	\$351	\$14,274
Lincoln	48,591	12.84%	\$314,665	\$8,178	\$322,843
Loomis	6,824	1.80%	\$44,191	\$1,150	\$45,341
Rocklin	66,830	17.66%	\$432,777	\$10,938	\$443,715
Roseville	137,213	36.26%	\$888,563	\$23,070	\$911,632
TOTAL	378,392	100.00%	\$2,450,388	\$63,168	\$2,513,554

Notes: (1) 2018/2019 State Transit Assistance Allocation Revised Estimate, California State Controller Division of Accounting and Reporting, August 1, 2018.

PUC = Public Utilities Code

FY 2018/2019 Jurisdiction PUC 99314 STA Final Fund Allocation

Jurisdiction	PUC 99314 Fare Revenue Basis ⁽⁵⁾	PUC 99314 Fare Revenue Percentage	PUC 99314 Fare Revenue Allocation	PUC 99314 FY 2017/2018 Adjustment ⁽⁶⁾	PUC 99314 Fare Revenue Allocation	Total Jurisdiction Allocation
Placer County	\$6,410,020	82.4%	\$396,628	\$18,520	\$415,148	\$1,093,886
Auburn	\$67,408	0.9%	\$4,171	\$74	\$4,245	\$101,256
Colfax	\$0	0.0%	\$0	\$0	\$0	\$14,274
Lincoln	\$0	0.0%	\$0	\$0	\$0	\$322,843
Loomis	\$0	0.0%	\$0	\$0	\$0	\$45,341
Rocklin	\$0	0.0%	\$0	\$0	\$0	\$443,715
Roseville	\$1,304,523	16.8%	\$80,719	(\$2,168)	\$78,551	\$990,183
TOTAL	\$7,781,951	100.0%	\$481,518	\$16,426	\$497,944	\$3,011,498

1

Notes: (5) 2018/2019 State Transit Assistance Allocation Revised Estimate, California State Controller Division of Accounting and Reporting, August 1, 2018.

(6) Adjustments to reconcile difference in FY 2017/18 PUC 99314 4th Quarter payment to adopted estimates, August 16, 2018.

I 4 0047 DOE	Danielatian Estimat	1
January 1, 2017 DOF	Population Estimat	es
TRPA Population ²	11,140	2.8598%
PCTPA Population	378,392	97.1402%
TOTAL	389.532	100.00%

Sources:

^{(2) 4%} of unencumbered PUC 99313 Allocation is allocated to WPCTSA.

⁽³⁾ FY 2017/2018 STA estimated carryover balance. Allocation formula uses FY 2017/18 population estimates (see reverse side).

⁽⁴⁾ Table E-1: City/County Population Estimates January 1, 2017 to January 1, 2018, DOF, May 1, 2018.

^{1.} Table E-1: City/County Population Estimates January 1, 2017 to January 1, 2018, DOF, May 1, 2018.

^{2.} Western Slope and Tahoe Basin for Placer County as of January 1, 2018, DOF, May 16, 2018.

PUC 99313 Fund Balance

Amount of FY 2017/2018 Fund Balance¹: \$

63,168

Jurisdiction	January 1, 2017 Population ⁽²⁾	Population Percentage	Allocation ⁽³⁾
PLACER COUNTY	100,633	27.05%	\$ 17,087.03
AUBURN	14,096	3.79%	\$ 2,393.44
COLFAX	2,070	0.56%	\$ 351.48
LINCOLN	48,165	12.95%	\$ 8,178.20
LOOMIS	6,775	1.82%	\$ 1,150.36
ROCKLIN	64,417	17.32%	\$ 10,937.72
ROSEVILLE	135,868	36.52%	\$ 23,069.77
TOTAL	372,024	100.00%	\$ 63,168.00

Sources:

- 1) FY 2017/2018 STA estimated carryover balance as of September 11, 2018.
- 2) Table E-1: City/County Population Estimates January 1, 2016 to January 1, 2017, DOF, May 1, 2017.
- 3) Adjustment to be applied to FY 2018/2019 State Transit Assistance 99313 Allocation.

PUC 99314 Adjustment - Reconcile FY 2017/18 Allocation from 99314 Account

FY 2017/18 Final STA PUC 99314 Fare Revenue Allocation Adjustment

Transit Operators	FY 2017/18 Adopted ¹	FY 2017/18 Actual ²	FY 2017/18 Actual vs. Adopted	FY 2018/19 Adjustments ⁽³⁾
Placer County	\$196,499	\$ 215,019.00	\$18,520.00	\$18,520.00
Auburn	\$1,260	\$ 1,334.00	\$74.00	\$74.00
Colfax	\$0		\$0.00	\$0.00
Lincoln	\$0		\$0.00	\$0.00
Loomis	\$0		\$0.00	\$0.00
Rocklin	\$0		\$0.00	\$0.00
Roseville	\$68,322	\$ 66,154.00	(\$2,168.00)	(\$2,168.00)
TOTAL	\$266,081	\$282,507.00	\$16,426.00	\$16,426.00

2

Notes: 1) 2017/2018 State Transit Assistance Allocation Revised Estimate, California State Controller Division of Accounting and Reporting, November 3, 2017.

- 2) 4th Quarter State Transit Assistance Allocation, State Controller's Office, August 16, 2018.
- 3) Adjustment to be applied to FY 2018/2019 State Transit Assistance 99314 Allocation.

CLAIM FOR STATE TRANSIT ASSISTANCE FUNDS

TO:	PLACER COUNTY TRANSPORTATION PLANNING AGENCY					
	299 NEVADA STREET,	AUBURN, CA 95603				
FROM:	CLAIMANT:	Western Placer Cons	olidated Trar	nsportat	ion Services Agency	
	ADDRESS:	299 Nevada Street				
		Auburn, CA 95603				
	CONTACT PERSON:	Michael Luken, Execu	utive Directo	r		
		Phone: 530-823-403	30	Em	ail: mluken@pctpa.net	
The W	estern Placer Consolidated Trar	nsportation Services Age	ency here	eby req	uests, in accordance with the S	tate
of Californ	nia Public Utilities Code cor	nmencing with Section	on 99200 a	nd the	California Code of Regulations	
commenci	ing with Section 6600, that	this claim for State 1	Transit Ass	istance	be approved in the amount of	
\$1	102,099 for Fiscal Ye	ear <u>2018/2019</u>	, in t	the foll	owing amounts for the followin	g
purposes t	to be drawn from the State	e Transit Assistance fo	und depos	ited wi	th the Placer County Treasurer.	
· ·	a'l O l' (6720-)		•	,	·	
	sit Operations (6730a):					
	isit Capital (6730a):	/21h\·		<u>ې</u>		
	tracted Transit Services (67 Imunity Transit Services Pro	•	5731 1).	۶ \$	102,099	
	•	, ,	•	•		
County Audi		such monies being avail	able for distr	ribution,	Approval of the claim and payment be and to the provisions that such monic get.	-
APPROVE	<u>D</u> :					
	OUNTY RTATION PLANNING AGEN DIRECTORS	CY	APPLICA	NT		
BY:		(signature)	BY:		(sign	nature)
TITLE:	PCTPA Chair		TITLE:	Execu	tive Director	
DATE:	§ eptember 26, 2018		DATF:	Septe	mber 26, 2018	

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PLACER COUNTY TRANSPORTATION PLANNING AGENCY

The following resolution was duly passed by the Placer County Transportation Planning Agency at

a regular meeting held September 26, 2018 by the following vote on roll call:

IN THE MATTER OF: ALLOCATION OF STATE TRANSIT ASSISTANCE FUNDS TO THE WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY **RESOLUTION NO. 18-29**

Ayes:	
Noes:	
Absent:	
Signed and approved by me after its passag	ge.
	Chair
	Placer County Transportation Planning Agency
Executive Director	

WHEREAS, the Placer County Transportation Planning Agency has been designated by the Secretary of the State of California, Business and Transportation Agency, as the transportation planning agency for Placer County excluding that portion of the County in the Lake Tahoe Basin, pursuant to the provisions of the Transportation Development Act of 1971, Chapter 1400, Statutes of 1971; and Chapters 161 and 1002, Statutes of 1990; and Chapters 321 and 322, Statutes of 1982; and

WHEREAS, it is the responsibility of the Placer County Transportation Planning Agency, under the provisions of the Act, to review transportation claims and to make allocations of money from the State Transit Assistance Fund based on the claims; and

WHEREAS, the Auditor of each county is required to pay monies in the fund to the claimants pursuant to allocation instructions received from the Placer County Transportation Planning Agency; and

WHEREAS, the Placer County Transportation Planning Agency has reviewed the claim for funds established to be available in the State Transit Assistance fund of Placer County and has made the following findings and allocations:

- 1. The claimant's proposed expenditures are in conformity with the Regional Transportation Plan.
- 2. The level of passenger fares and charges is sufficient to enable the operator or transit service claimant to meet the fare revenue requirements of Public Utilities Code Sections 99268.2, 99268.3, 99268.4, 99268.5, and 99268.9, as they may be applicable to the claimant.
- 3. The claimant is making full use of federal funds available under the Urban Mass Transportation Act of 1964, as amended.
- 4. The sum of the claimant's allocations from the State Transit Assistance Fund and from the Local Transportation Fund does not exceed the amount the claimant is eligible to receive during the fiscal year.
- 5. Priority consideration has been given to claims to offset reductions in federal operating assistance and the unanticipated increase in the cost of fuel, to enhance existing public transportation services, and to meet high priority regional, countywide, or areawide public transportation needs.
- 6. The regional entity may allocate funds to an operator for the purposes specified in Section 6730 only if, in the resolution allocating the funds, it also finds the following:
 - a) The operator has made a reasonable effort to implement the productivity improvements recommended pursuant to Public Utilities Code Section 99244. This finding shall make specific reference to the improvements recommended and to the efforts made by the operator to implement them.
 - b) For an allocation made to an operator for its operating cost, the operator is not precluded by any contract entered into on or after June 28, 1979, from employment of part-time drivers or from contracting with common carriers of persons operating under a franchise or license.
 - c) A certification by the Department of the California Highway Patrol verifying that the operator is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251. The certification shall have been completed within the last 13 months, prior to filing claims.
 - d) The operator is in compliance with the eligibility requirements of Public Utilities Code Section 99314.6.

NOW, THEREFORE, BE IT RESOLVED that the Agency hereby approves the request for State Transit Assistance Funds for FY 2018/2019 in the amount of \$102,099 for community transit services (section 6731.1).

BE IT FURTHER RESOLVED that allocation instructions are hereby approved for the County Auditor is to pay the claimants in accordance with the above allocations.



MEMORANDUM

TO: Airport Land Use Commission DATE: September 12, 2018

FROM: David Melko, Senior Transportation Planner

SUBJECT: 9:00 A.M. - PUBLIC HEARING: PLACER COUNTY CHAPTER 17

ZONING TEXT AMENDMENTS CONSISTENCY DETERMINATION

ACTION REQUESTED

1. Conduct a public hearing regarding consistency of Placer County's proposed Chapter 17 Zoning Text Amendments with the Placer County Airport Land Use Compatibility Plan.

2. Find that the Placer County's Zoning Text Amendments are consistent with the Placer County Airport Land Use Compatibility Plan.

BACKGROUND

Airport Land Use Commission (ALUC)

PCTPA serves as the ALUC for Placer County's three public use airports. ALUC's protect public health, safety, and welfare by: (1) ensuring orderly expansion of airports; and (2) promoting compatibility between airports and surrounding land uses. ALUC's achieve this by: (1) adopting an Airport Land Use Compatibility Plan; and (2) reviewing for consistency plans, regulations, and other actions of local agencies and airports.

Placer County Airport Land Use Compatibility Plan (ALUCP)

The 2014 ALUCP contains Compatibility Plans for each of Placer County's public use airports. Each ALUCP establishes land use compatibility criteria and zones based on noise, safety, airspace protection, and overflight provisions. It also establishes the types of actions subject to ALUC review.

Consistency Requirement

State law requires that any zoning ordinance revision that affects land within an airport influence area be reviewed for consistency with the ALUCP.

Proposed Action

Placer County is proposing to repeal and replace Placer County Code, Chapter 17, Zoning Ordinance, to incorporate amendments to the same. The proposed Zoning Text Amendments are intended to clarify and simplify implementation and interpretation of the Zoning Ordinance. Additionally, the Zoning Text Amendments are intended to update the Zoning Ordinance to make it more conforming with current planning practices. These changes to the Zoning Ordinance do not change the zoning map or densities allowed.

Placer County's Planning Services Division is requesting ALUC review of the proposed Zoning Text Amendments to determine whether the proposed revisions are consistent with the ALUCP. The full text of the Amendments is available for review at PCTPA's offices and can also be downloaded at: https://www.placer.ca.gov/departments/communitydevelopment/planning/chapter%2017%20zoning%20text%20amendment.

Airport Land Use Commission
PUBLIC HEARING: PLACER COUNTY CHAPTER 17 ZONING TEXT AMENDMENTS
CONSISTENCY DETERMINATION
September 12, 2018
Page 2

Public Notice

ALUC review requires notice be provided to the public ten days prior to the hearing. A public hearing notice was published in the Auburn Journal and the Lincoln Messenger on September 13, 2018. Notice was also posted on PCTPA's website and interested parties have received notice of this public hearing.

DISCUSSION

As noted, the proposed Zoning Text Amendments are intended to clarify and simplify implementation and interpretation of Placer County's Zoning Ordinance as well as to update it to make it conform to current planning practices. The Zoning Text Amendments constitutes a mandatory referral to the ALUC because it affects lands within the Auburn Municipal, Blue Canyon, and Lincoln Regional airport influence areas.

The Zoning Text Amendments are summarized in Attachment 1. The Amendments propose revisions to the following sections of the Zoning Ordinance: definitions; allowable land uses and permit requirements; general development regulations; creation of a Street-Side Setback requirement; antennae and communication facilities; solar; and the County's nuisance abatement process.

Although the proposed Amendments constitutes a mandatory referral to the ALUC, the proposed changes as summarized in Attachment 1 are considered minor and have no impact on airport land use compatibility, and do not conflict with the policies of safety, height and noise contained within the Auburn Municipal, Blue Canyon, and Lincoln Regional ALUCPs. The proposed Zoning Text Amendments would not result in, nor permit new development at a density or intensity greater than what is permitted under existing regulations and would not result in environmental impacts or significant modifications to land use.

Before Placer County can take final action to approve the Zoning Text Amendments, the ALUC must find the proposal consistent with the ALUCP. The ALUC has three choices, finding the Zoning Ordinance Amendments: (1) consistent with the ALUCP; (2) consistent with the ALUCP subject to conditions; or (3) inconsistent with the ALUCP based on specific conflicts.

Consistency Review

Staff recommends the ALUC find that the proposed Zoning Text Amendments consistent with the ALUCP.

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PLACER COUNTY PROPOSED CHAPTER 17 ZONING TEXT AMENDMENTS

List of Sections Subject to Proposed Chapter 17 Zoning Text Amendments

- Section 17.040.030 Definitions of Land uses, Specialized Terms and Phrases;
- Section 17.060.060 Zone District Regulations;
- Section 17.080.010 Agricultural Exclusive (AE);
- Section 17.10.010 Farm (F) District;
- Section 17.12.010 Forestry (FOR);
- Section 17.14.010 Open Space (O);
- Section 17.16.010 Timberland Production (TPZ);
- Section 17.18.010 Water Influence (W);
- Section 17.20.010 Commercial Planned Development (CPD);
- Section 17.22.010 General Commercial (C2);
- Section 17.24.010 Heavy Commercial (C3);
- Section 17.26.010 Highway Service (HS);
- Section 17.30.010 Neighborhood Commercial (C1);
- Section 17.32.010 Office Professional (OP);
- Section 17.34.010 Resort (RES);
- Section 17.36.010 Airport (AP);
- Section 17.38.010 Business Park (BP);
- Section 17.40.010 Industrial (IN);
- Section 17.42.010 Industrial Park (INP);
- Section 17.44.010 Residential Agriculture (RA);
- Section 17.46.010 Residential Forest (RF);
- Section 17.48.010 Residential Multi Family (RM);
- Section 17.50.010 Residential Single Family (RS);
- Section 17.52.040 Building Site (-B);
- Section 17.52.060 Density Limitation (-DL);
- Section 17.54.010 General Development Regulations:
- Section 17.54.020 Height Limit Exceptions;
- Section 17.54.040 Minimum Parcel Standards;
- Section 17.54.070 Design and Improvement of Parking;
- Section 17.54.130 Setbacks and Yards;
- Section 17.54.140 Exceptions to Front, Side and Rear Setbacks;
- Section 17.54.150 Projections into Required Setbacks Building Features and Equipment;
- Section 17.54.160 Interior Setbacks;
- Section 17.54.180 On Premise Signs;
- Section 17.56.010 Specific Use Requirements;
- Section 17.56.060 Antennae, Communications Facilities;
- Section 17.56.110 Explosive Manufacturing and Storage;
- Section 17.56.240 Snow Tunnels, Seasonal;
- Section 17.56.250 Storage, Accessory Indoor and Outdoor;
- Section 17.56.300 Ground Mounted Solar Electric Generating Systems;
- Section 17.58.160 Permit Time Limits, Exercising of Permits, and Extensions; and
- Section 17.62.160 Nuisance Abatement.

Proposed Zoning Text Amendments Discussion

Land Use Definitions

- Add the land use "newsstands" as an allowed use at airfields, airstrips and airports.
- Add a definition for "Ground Mounted Residential Solar Electric Generating System." Currently, the County does not have an ordinance governing ground mounted system.
- Addition of "street-side", which results in a revision to setback definitions.
- Update the definition of "structure" to match the current definition adopted in the Placer County Building Codes.
- Add definition of "Highway Plan" and "Highway Deficiency Report".
- "Net Lot Area" would be removed and the area of all lots would be based on gross area. The intent of this change is to simplify the calculation of the minimum lot size of parcels.
- "Travel Ready" and "Vehicle Ownership" definitions have been added so that Code Compliance can enforce incidental camping regulations and abandoned vehicles.
- Add a definition of "Nuisance" in conjunction with the new Nuisance Abatement section to aid Code Compliance staff in effectively resolving code violations.

Street-Side Setbacks

• Incorporate provisions allowing a street-side setback for all parcels zoned 100,000 square feet or smaller and create new diagrams in the zoning ordinance to reflect the addition of a "Street-Side Setback". Currently, in unincorporated area of Placer County, a front setback is required wherever the parcel abuts an access easement and there have been many variances resulting from having two front yard setbacks. Street-side setbacks are not uncommon in neighboring jurisdictions, including: cities of Auburn, Colfax, Folsom, Rocklin, Roseville, and the counties of El Dorado, Nevada and Sacramento.

Other Setbacks

- Create one "setback exception" section to address fences, bear bins, snow tunnels, alleys, concrete flat work, pump houses and bridges. These items were not previously grouped together but scattered throughout the zoning ordinance. (Section 17.54.140, "general Setback Exceptions").
- Create a section to clarify requirements placed on structures at reduced setbacks. (Section 17.54.140 [5], "restrictions on Structures at Reduced Setbacks").
- Change the Interior Setback section to reference current Placer County Building codes and requirements rather than an outdated version that is no longer used. (Section 17.54.070 [F], "Parking Areas/Driveways in front Garages/Carports").
- Move "20' setback from face of garage" requirement to Design of Parking Section where it will be grouped with other regulations pertaining to parking. (Section 17.54.070 [F], Parking Ares/Driveways in front Garages/Carports).

Density Limitation

• Simplify the "Density Limitation" with a single table showing minimum lot sizes for singleand multi-family residences. This change is proposed simply to determine the permissible units on a parcel with a DL designation. This revision to the Zoning Ordinance would not provide any additional density. (Section 17.52.060, Density Limitation).

Building Height Measurement

• Change the height measurement of a structure to be from approved grade rather than natural grade. This will eliminate issues associated with allowing a structure to be measured from the *original* natural grade – even in cases where grading has already occurred – which can result in a building being taller than the actual permissible height. (Section 17.54.02, Height Limits and Exceptions).

Antennae and Communications Facilities

• Change the "Antennae and Communications Facilities" section to require that all Cellular Towers obtain, at a minimum, an Administrative Review Permit that will require noticing to surrounding property owners within 300 feet. Currently, if a Cellular Tower is determined not to be visually intrusive, an Administrative Approval may be obtained for its installation with no public noticing. This change is a result of public comment stating they would like to be notified and given the opportunity to comment on all cellular towers being installed near them. (Section 17.56.060, Antennae Communications Facilities).

Nuisance Abatement Process

• Revise Nuisance Abatement section to designate a Nuisance Abatement Hearing Officer in place of the Planning Commission and provide for a hearing procedure. The new procedure is intended to allow the Code Compliance Division to adjudicate abatement hearings in a more expeditious fashion. (Section 17.62.160, Nuisance Abatement).

Extensions of Time

Allow Administrative Review Permits, Minor Use Permits, Conditional Use Permits, and
Variances the possibility of six years' worth of extensions in two-year increments. Currently
only three years of extensions are allowed. This change would be consistent with the extension
of time provisions allowed for Subdivision Maps in County Code. (Section 17.58.160 [C],
Permit Time Limits, Exercising of Permits and Extensions).

Ground Mounted Residential Solar Electric Generating System

• The Zoning Ordinance is currently silent on setbacks and regulations for residential ground-mounted solar systems. Due to their increasing popularity and State mandates to reduce impediments to the installation of solar systems, Placer County has determined that it is necessary to add a new section to the Zoning Ordinance regulating these systems. This new section discusses what constitutes a ground mounted solar system and defines the setbacks for the system based on their height (with required setbacks ranging from 7.5 feet to 15 feet on systems ranging in height from six to eight feet respectively). (Section 17.56.350, Ground-Mounted Residential Solar Generating Systems).

The full text of the proposed Zoning Text Amendments is available for review at PCTPA's offices and can also be downloaded at the following Placer County website:

 $\frac{https://www.placer.ca.gov/departments/communitydevelopment/planning/chapter\%2017\%2}{0zoning\%20text\%20amendment}$



MEMORANDUM

TO: WPCTSA Board of Directors DATE: September 12, 2018

FROM: Michael Luken, Executive Director

SUBJECT: CONSENT CALENDAR

Below are the Consent Calendar items for the September 26, 2018 agenda for your review and action.

1. <u>Authorize filing FY 2018/19 Western Placer CTSA Claim for State Transit Assistance</u> (STA) Funds - \$102,099

Authorize Western Placer CTSA staff to submit to PCTPA a claim for \$102,099 in STA funds for FY 2018/19 for transit purposes.

ML:ss

CLAIM FOR STATE TRANSIT ASSISTANCE FUNDS

TO:	PLACER COUNTY TRAI					
	299 NEVADA STREET,	AUBURN, CA 95603				
FROM:	CLAIMANT:	Western Placer Cons	olidated Trar	nsportat	ion Services Agency	
	ADDRESS:	299 Nevada Street				
		Auburn, CA 95603				
	CONTACT PERSON:	Michael Luken, Execu	utive Directo	r		
		Phone: 530-823-403	30	Em	ail: mluken@pctpa.net	
The W	estern Placer Consolidated Trar	nsportation Services Age	ency here	eby req	juests, in accordance with the S	tate
of Californ	nia Public Utilities Code cor	nmencing with Section	on 99200 a	nd the	California Code of Regulations	
commenci	ing with Section 6600, that	this claim for State 1	Transit Ass	istance	be approved in the amount of	
\$1	102,099 for Fiscal Ye	ear <u>2018/2019</u>	, in t	the foll	owing amounts for the followin	g
purposes t	to be drawn from the State	e Transit Assistance fo	und depos	ited wi	th the Placer County Treasurer.	
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	sit Operations (6730a):					
	isit Capital (6730a):	/21h\·		<u>ې</u>		
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County Audi		such monies being avail	able for distr	ribution,	Approval of the claim and payment be and to the provisions that such monic get.	-
APPROVE	<u>D</u> :					
	OUNTY RTATION PLANNING AGEN DIRECTORS	CY	APPLICA	NT		
BY:		(signature)	BY:		(sign	nature)
TITLE:	PCTPA Chair		TITLE:	Execu	tive Director	
DATE:	§ eptember 26, 2018		DATF:	Septe	mber 26, 2018	

19



MEMORANDUM

TO: PCTPA Board of Directors DATE: September 11, 2018

FROM: Kathleen Hanley, Assistant Planner

SUBJECT: 9:15 A.M. - PUBLIC HEARING: PUBLIC PARTICIPATION AND

TITLE VI PLAN

ACTION REQUESTED

Conduct a public hearing for the Public Participation and Title VI Plan and adopt Resolution No. 18-28, accepting as complete and adopting the Public Participation and Title VI Plan as the Civil Rights (Title VI) Program for Placer County Transportation Planning Agency (PCTPA).

BACKGROUND

PCTPA is a recipient of federal transportation funds. To remain eligible for future funding, PCTPA is required to ensure that its services, activities and programs are distributed in an equitable manner; and conform to Title VI of the Civil Rights Act of 1964 as amended, as well as Presidential Executive Orders 12898 and 13166. PCTPA's last Title VI Program was adopted on May 27, 2015, and must be updated every three years.

Title VI requires that no person in the United States, on the grounds of race, color or national origin be excluded from, be denied the benefits of, or be subjected to discrimination, under any program or activity receiving federal financial assistance. In furtherance of Title VI, Presidential Executive Orders 12898 addresses environmental justice in minority and low-income populations; and 13166 addresses services to those individuals with limited English proficiency.

DISCUSSION

The updated Public Participation and Title VI Plan contains two key changes:

- 1. The public participation portion of the plan has been expanded to acknowledge PCTPA's growing efforts to engage members of the public on transportation issues and to outline a plan to further improve that engagement.
- 2. This update adds a Language Assistance Plan (LAP) to PCTPA's Public Participation Plan. The LAP outlines strategies to improve access to PCTPA's activities and services for members of the public who do not speak English well.

PCTPA staff announced the update to the Public Participation and Title VI Plan at the August 22, 2018 Board Meeting and invited members of the public to provide suggestions for the update.

Staff recommends that the Board accept as complete and adopt the attached PCTPA Public Participation and Title VI Plan. The TAC concurs with this recommendation.

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PUBLIC PARTICIPATION & TITLE VI PLAN

2018

Adopted September 26, 2018



This document was prepared by the Placer County Transportation Planning Agency (PCTPA) and approved by its board of directors to comply with Title VI of the Civil Rights Act of 1964, including new provisions outlined in the U.S. Department of Transportation's Federal Transit Administration (FTA) Circular 4702.1B "Title VI Requirement and Guidelines for Federal Transit Administration Recipients."

To obtain services or documents in an alternate format or language, please contact PCTPA's Title VI Coordinator at (530) 823-4030 or visit pctpa.net/title-vi or 299 Nevada Street, Auburn CA 95603.

Para obtener servicios or documentos en una forma or idioma diferente, por favor contacte al Coordinador del Title VI de la PCTPA o visite <u>pctpa.</u> <u>net/title-vi</u> o 299 Nevada Street, Auburn CA 95603.

Upang makakuha ng mga serbisyo o dokumento sa isang alternatibong format o wika, mangyaring makipag-ugnay sa PCTPA's Title VI Coordinator sa (530) 823-4030 o bisitahin ang pctpa.net/title-vi o 299 Nevada Street, Auburn CA 95603.

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INTRODUCTION

ABOUT THIS PLAN

PCTPA's Public Participation and Title VI Plan

Placer County Transportation Planning Agency (PCTPA) is committed to promoting inclusive public participation in all of its efforts. This document outlines PCTPA's plan to engage Placer County's geographically and demographically diverse community. PCTPA is also committed to operating its programs and services without regard to race, color and national origin in accordance with Title VI of the Civil Rights Act. To ensure the agency is meeting that commitment, this document also includes PCTPA's Title VI policies and procedures and efforts to provide language assistance to people with limited English proficiency.

Planning Process

PCTPA opened the Public Participation Plan and Title VI planning process to the public at the August 22, 2018 meeting of the PCTPA Board of Directors. At the meeting, PCTPA staff provided an explanation of Title VI and requested members of the public provide feedback on PCTPA's Title VI policies and public outreach efforts. Then, PCTPA staff presented the Public Participation and Title VI Plan at the Board of Directors meeting on September 26, 2018. The Board of Directors adopted the plan at that meeting and a copy of that resolution can be found in the appendix on page 24.

PCTPA

About PCTPA

Placer County Transportation Planning Agency (PCTPA) is the state designated Regional Transportation Planning Agency (RTPA) for the western slope of Placer County. PCTPA's jurisdiction includes five cities—Roseville, Rocklin, Lincoln, Auburn, and Colfax,—the town of Loomis, and unicorporated areas of Placer County. PCTPA is managed by a Board of Directors, which consists of one councilmember from each of Placer County's six incorporated jurisdictions, two members of the Placer County Board of Supervisors, and one citizen representative.

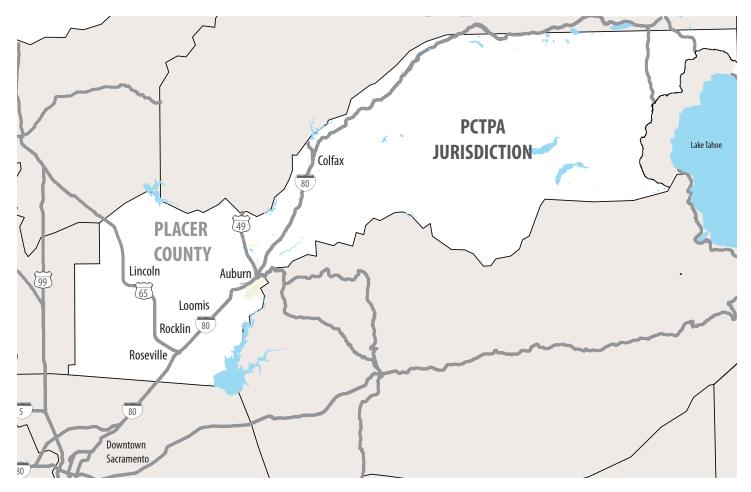
¹A copy of the Federal Transit Admistration's guidelines for Title Vi can be found at https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/FTA Title VI FINAL.pdf

About PCTPA cont.

PCTPA is the forum for making decisions about the regional transportation system in Placer County. PCTPA works in close coordination with city and county agencies, local transit operators, the Sacramento Area Council of Governments (SACOG), Caltrans, the United Auburn Indian Community, the Federal Highway Administration (FHWA), and many other agencies to ensure Placer County's transportation system is efficient and well-maintained.

PCTPA's Responsibilities

In addition to PCTPA's planning and coordination responsibilities as the RTPA for Placer County, the agency serves a number of other important roles. PCTPA is also the county's Congestion Management Agency (CMA), a statutorily designated member of the Capitol Corridor Joint Powers Authority (CCJPA), and the Airport Land Use Commission (ALUC) for the Lincoln, Auburn, and Blue Canyon Airports. As part of Joint Powers Agreements, PCTPA is the designated administrator for the South Placer Regional Transportation Authority (SPRTA) and the Western Placer Consolidated Transportation Services Agency (WPCTSA). Under an agreement with the Sacramento Area Council of Governments (SACOG), PCTPA also represents Placer jurisdictions in federal planning and programming issues.



TITLE VI

About Title VI

Title VI of the Civil Rights Act of 1964 is a federal statute and provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. Title VI prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in their programs or activities, and it obligates federal funding agencies to enforce compliance. As a recipient of federal financial assistance, PCTPA is required to comply with Title VI, including preparing and updating a Title VI Plan.

PUBLIC PARTICIPATION PLAN

GOALS

Promoting Inclusive Public Participation

PCTPA strives to promote inclusive public participation in all of its efforts. The agency believes firmly that consistent communication with Placer County residents, businesses, and visitors is key to the success of PCTPA's planning and project development efforts. To that end, PCTPA has developed three goals for public participation:

- 1. Increase awareness of transportation projects in Placer County and the public's involvement in planning and implementation.
- 2. Foster greater partnerships with local public agencies, social service organizations, and other community groups throughout Placer County.
- 3. Engage minority, low-income, and limited-English-proficiency populations to improve communication with traditionally underserved groups.

PAST EFFORTS

Meetings, Hearings, and Workshops

In-person meetings have long been the backbone of PCTPA's public participation efforts. The PCTPA Board of Directors holds monthly meetings that are open to the public. These meetings are held at the Placer County Board of Supervisors Chambers. Members of the public consistently attend these meetings, providing feedback on PCTPA's activities. For some of PCTPA's activities—which can include environmental documents, plan updates and adoptions, airport land use consistency reviews, and Unmet Transit Needs—the agency holds a formal hearing during the Board meeting. These hearings are advertised in local newspapers to make sure all members of the public are aware of their opportunity to provide feedback.

Throughout the course of transportation planning and project development, PCTPA engages stakeholders in more informal meetings, referred to as workshops. Often PCTPA co-hosts these events with a partner agency. At workshops, members of the public can ask questions about a project, pick up informational materials, and provide comments. PCTPA holds its workshops at a variety of locations around the county to make getting involved easier for members of the public.

Digital Outreach

In recent years, digital communication has become some of PCTPA's most powerful outreach tools. PCTPA's website at pctpa.net has continued to be the best resource for information about transportation projects and issues in Placer County. PCTPA staff update the website consistently, ensuring that members of the public can rely on it as an accurate source of information. The website also contains a blog where current transportation projects and issues are highlighted. To ensure further accessibility of PCTPA's activities, Board meeting agendas, recordings, and minutes are all available on the website. Using the Google Translate widget, PCTPA's website can also be translated.

PCTPA also utilizes social media to communicate with the public. PCTPA has Twitter (@pctpa), Instagram (@pctpa), and Facebook (facebook.com/pctpa) accounts which together have more than 1,500 followers. Oftentimes, PCTPA's social media posts contain links to the PCTPA website, so people can access more resources about a topic.

To date, PCTPA also maintains a stakeholder email database of nearly 5,000 contacts. Using these contacts, PCTPA can notify interested members of the public about updates to project schedules, upcoming meeting or workshops, online surveys for feedback, and any other agency activities. Using this email list, PCTPA circulates its newsletter, which provides stakeholders with up-to-date information about transportation issues affecting Placer County. Members of the public can sign up for these notifications on PCTPA's website at pctpa. net.

Planning Document Availability

PCTPA continues to make many of its planning documents available in hard copy format for Placer County residents. Copies of plans and environmental documents are available at PCTPA's office at 299 Nevada Street, Auburn CA 95603. Hard copies of the Regional Transportation Plan (RTP) are also made available at multiple libraries around the county when the Draft RTP is open for comments during update. In addition to these physical copies, current documents are also available for download from PCTPA's website pctpa.net.

Community Partners

PCTPA works with many different agencies and organizations throughout its planning and project development processes. These partner agencies include city, county, state, federal, and tribal governments, transit providers, non-profit organizations, and community groups. PCTPA's utilizes this network of partner agencies to reach members of the public who may be interested in a transportation project but may not know about PCTPA or receive PCTPA's other communication. These partner agencies, especially social service organizations, have been particularly helpful in involving minority, low-income, limited-English-proficiency, and other traditionally underserved communities in PCTPA's transportation plans and projects.

FUTURE STRATEGIES

Expanding Email Communication

In addition to continuing the success of its current public participation efforts, PCTPA plans to implement a few strategies to improve public involvement in transportation projects. The first is its existing email communication system. By improving the transition of email lists from one project to another, PCTPA can ensure that residents and stakeholders who were interested in one transit project, are offered communication about another transit project.

PCTPA advertises all public hearings in local newspapers and through its website. To let more people know about the opportunity to provide feedback, PCTPA can also share all public hearing notices with its email subscribers, and on its social media pages.

Expanding Social Media Presence

By growing its social media presence, PCTPA can reach more members of the public. This can be accomplished by ensuring that when new website content is publicized on social media and by engaging with social media posts of other local transportation and planning agencies. PCTPA can also continue to monitor social media statistics to support improvements to these efforts.

Expanding Use of Virtual Workshops

As part of the 2018 Placer County Regional Bikeway Plan process, PCTPA held a virtual workshop where interested members of the public could answer a few questions about their cycling habits and suggest improvements to cycing infrastructure using an interactive map. The virtual workshop attracted 759 respondents, a dramatic increase from the amount of participants PCTPA sees at its more traditional in-person workshops. PCTPA also utilized virtual workshops during its 2018 Short Range Transit Plan update process and attracted more than 400 people. By expanding use of virtual workshops, PCTPA can involve more people in its projects, particularly those who may have difficulty attending in-person meetings.

Expanding Partnerships with Other Agencies

While PCTPA consistently involves local agencies in its activities, many of its strongest partnerships are with transportation-focused groups. By expanding and improving connections with agencies who do not necessarily do transportation work, PCTPA can increase involvement of stakeholders and residents who are not normally engaged in transportation plans and projects.

TITLE VI

TITLE VI POLICY STATEMENT

Notice to Beneficiaries

The Placer County Transportation Planning Agency (PCTPA) operates its programs and services without regard to race, color and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes they have been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with PCTPA.

For more information on PCTPA's Civil Rights Program and the procedures to file a complaint, contact (530) 823-4030; go online at pctpa.net; or visit 299 Nevada Street, Auburn, CA 95603.

A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590.

This notice is posted in the PCTPA office, 299 Nevada Street, Auburn, CA and on the PCTPA website: pctpa.net.

TITLE VI RESPONSIBILITIES AND REQUIREMENTS

Title VI Plan Requirements

According to the United States Department of Transportation, every Title VI Program must include the following information:

1. A copy of the recipient's Title VI notice to the public that indicates the recipient complies with Title VI, and informs members of the public of the protections against discrimination afforded to them by Title VI.

PCTPA's Title VI Public Notice can be found on page 15.

2. A list of locations where the recipient's Title VI notice is available. *PCTPA's Title VI Public Notice is posted at pctpa.net/title-vi, and a physical copy is posted in the reception area of PCTPA's office at 299 Nevada Street, Auburn CA 95603.*

Title VI Plan Requirements cont.

3. A copy of the recipient's instructions to the public regarding how to file a Title VI discrimination complaint, including a copy of the complaint form.

PCTPA's complaint procedure can be found on page 16, PCTPA's complaint form can be found on page 17, and both are available at pctpa.net/title-vi.

4. A list of any public transportation-related Title VI investigations, complaints, or lawsuits filed with the recipient since the time of the last submission.

PCTPA does not and has never had any Title VI investigations, complaints, or lawsuits.

5. A Public Participation Plan that includes an outreach plan to engage minority and Limited English Proficient (LEP) populations, as well as a summary of outreach efforts made since the last Title VI Program submission.

This document includes PCTPA's Public Participation Plan, which includes a summary of past outreach efforts. The plan can be found on page 7.

6. A copy of the recipient's plan for providing language assistance to persons with Limited English Proficiency (LEP), based on the DOT LEP Guidance.

This document includes PCTPA's Language Assistance Plan, which can be found on page 12.

7. A table depicting the racial breakdown of the committee membership, and a description of efforts made to encourage the participation of minorities on committees.

A table of the PCTPA's committee members by race can be found on page 23.

- 8. If the recipient has constructed a facility, the recipient shall include the Title VI equity analysis conducted during the planning stage with regard to the location of the facility. *PCTPA has not constructed an applicable facility.*
- 9. A copy of the Board Resolution approving the Title VI plan.

PCTPA's Board of Directors approved this Public Participation and Title VI Plan at its September 26, 2018 meeting. A copy of that approval, Resolution 18-28, can be found on page 24.

LANGUAGE ASSISTANCE PLAN

FOUR FACTOR ANALYSIS

Number of LEP Persons Eligible or Likely to be Served

There are currently 15,945 people in Placer County who speak English less than very well, also known as limited-English-proficiency (LEP). The 'Safe Harbor Provision' as defined by Department of Justice, stipulates that if a recipient provides written translation of vital documents for each eligible LEP language group that constitutes five percent (5%) or 1,000 persons, whichever is less, of the total population of persons eligible to be served or likely to be encountered, then such action will be considered strong evidence of compliance with the recipient's written translation obligations.

Total Population	350,432	100%
Speak English Less Than Very Well	15,945	4.55%
Speak Spanish	7,661	2.19%
Speak Tagalog	1,198	0.34%
Speak a Chinese Language	1,019	0.30%
Speak a Slavic Language	834	0.24%
Speak Some Other Language	5,233	1.50%

Source: 2012-2016 American Community Survey

In Placer County, there are two language groups that meet the Safe Harbor's threshold: Spanish and Tagalog. More than 1,000 speak a 'Chinese Language', but because that census category includes Mandarin and Cantonese speakers, that language group does not surpass the threshold. All other language groups are currently smaller than 5% or 1,000 people, but PCTPA will continue to monitor census data as it updates this document and adjust accordingly.

Frequency with which LEP Persons Come into Contact with PCTPA

LEP persons very infrequently engage with PCTPA staff or attend PCTPA meetings

Importance of the Programs, Activities Or Services Provided

Access to the transportation planning and programming processes are essential service for all Placer County residents, including those with limited-English-proficiency.

The Resources Available to PCTPA for LEP outreach

PCTPA has assessed its available resources that could be used for providing LEP assistance and makes translation available upon request 72 hours in advance.

LANGUAGE ASSISTANCE MEASURES

Interpretation and Translation

In keeping with Safe Harbor provisions, PCTPA will provide all vital documents in English, Spanish, and Tagalog. These documents include PCTPA's Title VI Notice, Title VI Complaint Form, and instructions for requesting translation services. PCTPA will also provide an interpreter, upon request at least 72 hours in advance, at meetings and workshops. Meeting flyers and other materials will indicate this provision.

Staff Training

All PCTPA staff will be supplied with this document and will receive training on:

- Title VI policy and LEP responsibilities
- Language assistance services PCTPA offers
- How to handle a Title VI and/or LEP complaint

Monitoring and Updating the Language Assistance Plan

This plan will continue to be updated every three years in conjunction with the Public Participation and Title VI Plan update. At that time, PCTPA staff will evaluate changes in LEP population size and adjust this plan as necessary.

Availability of Language Assistance Plan

PCTPA will include the Language Assistance Plan along with the Title VI Program on its website at pctpa.net/title-vi. Any person, including social service, non-profit, and law enforcement agencies and other community partners with internet access will be able to access the plan. Copies of the Language Assistance Plan will be provided, on request, to any person(s) requesting the document via phone, in person, by mail or email. LEP persons may obtain copies/translations of the plan upon request.

Any questions regarding this plan should be directed to the PCTPA Title VI Coordinator:

PCTPA Title VI Coordinator 530-823-4030 pctpa@pctpa.net 299 Nevada St Auburn, CA 95603

APPENDIX

Title VI Notice to Beneficiaries

The Placer County Transportation Planning Agency (PCTPA) operates its programs and services without regard to race, color and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes they have been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with PCTPA.

For more information on PCTPA's Civil Rights Program and the procedures to file a complaint, contact (530) 823-4030; go online at pctpa.net; or visit our office at 299 Nevada Street, Auburn, CA 95603.

A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590.

This notice is posted in the PCTPA office, 299 Nevada Street, Auburn, CA and on the PCTPA website: pctpa.net.

Title VI Complaint Procedures

1. Any person who believes that they have been subjected to discrimination may file a written complaint with Placer County Transportation Planning Agency (PCTPA). Federal and State law requires complaints be filed within one-hundred eighty (180) calendar days of the last alleged incident. The complaint procedure may be obtained from the PCTPA web page at pctpa.net. The complaint procedure may be requested via e-mail at pctpa@pctpa.net. The complaint procedure can also be obtained by writing to:

Title VI Coordinator Placer County Transportation Planning Agency 299 Nevada Street Auburn, California 95603

2. The complaint must be completed on the form included in this document. The complaint may be sent to the following address:

Title VI Coordinator Placer County Transportation Planning Agency 299 Nevada Street Auburn, California 95603

3. Complainants also have the right to complain directly to the Federal Transit Administration Office of Civil Rights at:
Attention Title VI Program Coordinator, East Building, 5th Floor — TCR

1200 New Jersey Ave., SE Washington, DC 20590

- 4. PCTPA will begin an investigation within fifteen (15) working days of receipt of a complaint.
- 5. PCTPA will complete the investigation within ninety (90) days of receipt of the complaint. If additional time for investigation is needed, the Complainant will be contacted. A written investigation report will be prepared by the investigator. This report shall include a summary description of the incident, findings and recommended action.
- 6. A closing letter will be provided to the complainant. The respondent will also receive a copy of the closing letter. If the complainant is unsatisfied with the decision, they have 30 days from the date of PCTPA's closing letter or letter of finding to appeal to the PCTPA Executive Director or their designee. The complainant is entitled to review the denial, to present additional information and arguments, and to separation of functions (i.e., a decision by a person not involved with the initial decision to deny eligibility). The complainant is entitled to receive written notification of the decision of the appeal and the reasons for it.

Title VI Complaint Form

Section 601, under Title VI of the Civil Rights Act of 1964 states that "No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." If you feel you have been discriminated against, please provide the following information in order to assist PCTPA in processing your complaint.

SECTION 1 (Please print clearly):			
Name:			
Address:			
City, State, Zip Code:			
	(Home)		
Accessible format requirements?	(Large print)(Audiotape)	(TTY)(Other)	
SECTION 2			
Are you filing this complaint on your	own behalf?(Yes)(No)		
If you answered yes to this question,	go to Section 3.		
	elationship of the person for whom you		
	Relationship:_		
	r a third party:		
	ed the permission of the aggrieved part	y if you are filing on behalf of th	e third party.
(Yes)(No)			
SECTION 3		1	
I believe the discrimination I experie	nced was based on (check all that apply	1):	
Race Color_	National Origin		
Date and Place of Occurrence:			
Name (s) and Title(s) of the person (s) who I believe discriminated against m	ne:	
The action or decision which caused	me to believe I was discriminated again	st is as follows:	
(Please include a description of what	t happened and how your benefits were	denied, delayed or affected):	

Title VI Complaint Form (cont.)

Please list any and all witnesses' name	·	
What type of corrective action would y		
SECTION 4	plaint with this agency?(Yes)	
SECTION 5 Have you filed this complaint with any	other Federal, State, or local agency, or w	ith any court?(Yes)(No)
If yes, check all that apply: Federal Agency Federal Court_	State Agency State Court	Local Agency
	ntact person at the agency/court where th	
Address: Telephone Number:		
You may attach any written materials o	or other information that you think is relev	vant to your complaint.
l believe the above information is	true and correct to the best of my kn	owledge.
Signature and date required below:		
Signature	Printed Name	 Date
Please submit this form in person at th	e address below or mail this form to:	
РСТРА		
Attn.: Title VI Coordinator		
299 Nevada Street		

2018 PUBLIC PARTICIPAT 38 & TITLE VI PLAN

Auburn, CA 95603

Title VI Complaint Process Letter: Receipt of Title VI Complaint

The second secon
Date
Complainant 1234 Main St. Auburn, CA 95603
Dear Complainant:
This letter is to acknowledge receipt of your complaint against PCTPA alleging
An investigation will begin shortly. If you have additional information you wish to convey or questions concerning this matter, please feel free to contact this office by telephoning (530) 823-4030, or write to:
Placer County Transportation Planning Agency Attn: Title VI Coordinator 299 Nevada Street Auburn, CA 95603
Sincerely,
PCTPA Title VI Coordinator

Title VI Complaint Process Letter: Finding that Complaint is Substantiated

Today's Date	
Complainant 1234 Main St. Auburn, CA 95603	
Dear Complainant:	
The matter referenced in your letter ofinvestigated.	(date) against PCTPA alleging a Title VI violation has been
(An/Several) apparent violation(s) of Title VI of the Civil Ri were) identified. Efforts are underway to correct these def	ghts Act of 1964, including those mentioned in your letter (was/ficiencies.
	on. Your input was helpful during our review of this matter. (If propriate.) You may be hearing from this office, or from Federal administrative hearing process.
Sincerely,	
PCTPA Title VI Coordinator	

Title VI Complaint Process Letter: Finding that Complaint is Not Substantiated

Today's Date
Complainant 1234 Main St. Auburn, CA 95603
Dear Complainant: The matter referenced in your complaint of (date) against the Placer County Transportation Planning Agency (PCTPA), alleging has been investigated.
The results of the investigation did not indicate that the provisions of Title VI of the Civil Rights Act of 1964, have in fact been violated. As you know, Title VI prohibits discrimination based on race, color, or national origin in any program receiving Federal financial assistance.
PCTPA has analyzed the materials and facts pertaining to your case for evidence of PCTPA's failure to comply with any of the civil rights laws. There was no evidence found that any of these laws have been violated.
I therefore advise you that your complaint has not been substantiated, and that I am closing this matter in our files.
You have the right to appeal this decision within 30 days of receipt of this final written decision from PCTPA.
Thank you for taking the time to contact us. If I can be of assistance to you in the future, do not hesitate to contact me.
Sincerely,
PCTPA Title VI Coordinator

Committee Membership by Race and Language Spoken

PCTPA has welcomed all who are interested in serving on the Social Services Transportation Advisory Council (SSTAC) who meet the mandates of the Transportation Development Act (TDA). PCTPA has appointed all members seeking to participate and will continue to do so. If a time comes when the size of the council becomes ineffective, Title VI policies will be honored. Outreach efforts are focused on the primary intent of the SSTAC, which is to meet the mandates of the TDA.

Per section 99238 of the Transportation Development Act, each transportation planning agency shall provide for the establishment of a social services transportation advisory council for each county, or counties operating under a joint powers agreement, which is not subject to the apportionment restriction established in Section 99232.

As described in subdivision (a): The Social Services Transportation Advisory Council shall consist of the following members:

- One representative of potential transit users who is 60 years of age or older;
- One representative of potential transit users who is disabled;
- Two representatives of the local social service providers for seniors, including one representative of a social service transportation provider, if one exists;
- Two representatives of local social service providers for the disabled, including one representative of a social service transportation provider, if one exists;
- One representative of a local social service provider for persons of limited means;
- Two representatives from the local consolidated transportation service agency, designated pursuant to subdivision (a) of Section 15975 of the Government Code, if one exists, including one representative from an operator, if one exists.

The transportation planning agency may appoint additional members in accordance with the procedure prescribed in subdivision (b).

Social Service Transportation Advisory Council (SSTAC)

	White	Black	American Indian or Alaskan Native		Hawaiian or Pacific Islander	Two or More	Other
SSTAC	90.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total Placer County	83.2%	1.5%	0.5%	6.7%	0.2%	4.8%	3.1%

Source: 2012-2016 American Community Survey

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

The following resolution was duly passed by the Placer County Transportation Planning Agency at a

IN THE MATTER OF: A RESOLUTION TO ADOPT A CIVIL RIGHTS (TITLE VI) PROGRAM FOR PLACER COUNTY TRANSPORTATION PLANNING AGENCY **RESOLUTION NO. 18-28**

regular meeting held September 26, 2018 by t	the following vote on roll call:
AYES:	
NOES:	
ABSENT:	
Signed and approved by me after its passage	
	Chair Placer County Transportation Planning Agency
Executive Director	

WHEREAS, pursuant to California Government Code, Title 7.91, Section 67910, PCTPA was created as a local area planning agency to provide regional transportation planning for the area of Placer County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(c) identifies PCTPA as the designated Regional Transportation Planning Agency for Placer County, exclusive of the Lake Tahoe Basin; and

WHEREAS, Placer County Transportation Planning Agency is required to ensure that its federally supported transportation services, activities and programs are distributed in an equitable manner; and conform to Title VI of the Civil Rights Act of 1964 as amended, as well as Presidential Executive Orders 12898 and 13166; and

WHEREAS, Placer County Transportation Planning Agency previously adopted a Title Program on May 27, 2015; and

WHEREAS, an updated Title VI Program meeting federal requirements is required to be submitted to the Federal Transit Administration every three years; and

NOW, THEREFORE, BE IT RESOLVED THAT PLACER COUNTY TRANSPORTATION PLANNING AGENCY HEREBY:

- 1. Accepts as complete the final Public Participation and Title VI Plan
- 2. Adopts the Public Participation and Title VI Plan as the Civil Rights (Title VI) Program for Placer County Transportation Planning Agency, attached hereto and incorporated herein by reference.



MEMORANDUM

TO: PCTPA Board of Directors DATE: September 13, 2018

FROM: Mike Luken, Executive Director

SUBJECT: TRANSPORTATION FUNDING STRATEGY FOR SOUTH PLACER

COUNTY SALES TAX DISTRICT

ACTION REQUESTED

1. Receive an update on legislative efforts to designate a transportation sales tax district within Placer County; and

- 2. Authorize the Executive Director to negotiate and sign a contract with FSB Core Strategies to provide funding strategy outreach; and
- 3. Authorize the Executive Director to sign a Master Agreement and Letter of Task Agreement #18-01 with FSB Core Strategies to provide funding strategy outreach in the amount of \$108,500 for FY 2018/19 and Letter of Task Agreement#19-01 for \$325,700 for FY 2019/20.

BACKGROUND

PCTPA's transportation planning efforts have long identified the need for significant infrastructure investment to accommodate the growing needs of our population and economy. Despite creative and aggressive efforts to generate funds and minimize costs, the gap between our needs and our available funding continues to grow, with current estimates of a \$2.1 billion gap over the next 30 years. Ultimately, that led to the adoption of the Transportation Investment Plan and sales tax ordinance that was placed on the November 2016 countywide ballot as Measure M which received 63.8%, or 3% less than required to pass by state law.

In 2016, the Board directed State Advocacy Consultant, Smith Watts & Martinez, to pursue legislation to permit the formation of a transportation sales tax district within Placer County. PCTPA issued a request for proposals (RFP) at the time and hired the firm of TBWB to provide outreach services. Positive polling information was completed and presented to the Board by TBWB and polling firm FM3 in October 2017, further cementing the need to move towards a South Placer County Sales Tax District approach. However, the sales tax district legislation was dropped in 2017 by the author from San Diego due to issues occurring in that county beyond the sub-county district legislation. Given the situation, TBWB was placed on hold and later released from their contract.

DISCUSSION

Transportation Sales Tax District

Smith, Watts & Martinez has drafted revised legislation and begun the process of forming a coalition of counties interested in pursuing sub-county districts. Simultaneously, a bill author is also being sought for this measure. As reported earlier to the Board, both the sales tax district coalition building, and legislation are being delayed somewhat by the SB1/Proposition 6 issue on the November ballot. PCTPA has also retained the services of HDL Consulting, the sales tax firm used by Placer County, to help develop technical methods for the future collection of the proposed sales tax in a County required by the California Department of Fees and Franchises.

PCTPA Board of Directors
TRANSPORTATION FUNDING STRATEGY STATE LEGISLATION AND
OUTREACH CONSULTANT
September 13, 2018
Page 2

Funding Strategy Outreach Consultant

The Board directed staff to reengage on the sub-county sales tax district approach in May 2018, with the hiring of a new Executive Director. Further Board direction in June 2018 authorized staff to seek a firm to provide outreach services timed prior to new sales tax district legislation being introduced in January 2019. Staff circulated a request for proposals and received proposals from seven (7) interested firms. Two qualified firms were short-listed and interviewed by four of the five PCTPA Board of Directors representing the proposed South County Sales Tax District (Rohan, Broadway, Holmes and Nader). The firm of FSB Core Strategies (FSB) was unanimously recommended by the subcommittee. As directed, their scope of work includes a workshop with the Board following the November election. Staff will likely request a special board meeting the week of November 12 for this purpose.

FSB's proposed fee for FY 2018/19 of \$108,500 (management fee, paid digital advertising, video production/virtual reality/gamification) is covered by the amount allocated in the current OWP for the remaining nine months of the fiscal year. Staff will be requesting an amendment to the OWP in October 2018 to cover costs of a new polling firm and other hard costs beyond what was already budgeted. FSB's fee for FY 2019/20 is estimated at \$325,700 including hard costs for digital advertising, direct mail, video production/virtual reality/online engagement, website updates and community outreach (townhall meetings, teleforums, etc). Staff will be pursuing multiple revenue sources to cover costs for FY 2019/20. PCTPA may end the contract with FSB at any time.

ML:ss Attachment



MEMORANDUM

TO: PCTPA Board of Directors DATE: September 11, 2018

FROM: Aaron Hoyt, Senior Planner

SUBJECT: 2018 UNMET TRANSIT NEEDS PROCESS AND SCHEDULE

ACTION REQUESTED

None. For information only.

BACKGROUND

The Unmet Transit Needs (UTN) process is one of the key responsibilities for Regional Transportation Planning Agencies (RTPAs) such as PCTPA. The Transportation Development Act (TDA) provides two funding sources for transportation; Local Transportation Funds (LTF) and State Transit Assistance (STA). TDA stipulates that PCTPA must conduct an annual public outreach process to determine whether there are any unmet transit needs that are reasonable to meet in Placer County prior to making LTF allocations not directly related to public transit.

DISCUSSION

PCTPA goes above and beyond the TDA's basic outreach requirements to obtain input on the availability of transit services in Placer County. In addition to the one required public hearing scheduled for the October 24, 2018 Board of Directors meeting, staff is holding three additional workshops around the county, see Attachment 1. The public hearing and workshops will be advertised in local newspapers, through social media, transmitted via an email database, shared with local public information officers to distribute through local agency "e-news", and by posting flyers in public facilities. The flyers will be printed in English, Spanish, and Tagalog.

Individuals unable to attend the in-person meetings will be able to share input through an on-line survey, email, and/or phone call. PCTPA has historically received the bulk of input through these options. Staff is also reaching out to local social service agencies to offer informational presentations on the Unmet Transit Needs process and the transit services offered in Placer County.

The public comment period for this year's unmet transit needs process will begin September 26, 2018 and conclude October 31, 2018. All testimony, regardless of source, will be documented and analyzed based on the Board's adopted definitions of "unmet transit need" and "reasonable to meet". That analysis will be reviewed by the PCTPA Social Services Transportation Advisory Council (SSTAC), the Transit Operators Working Group (TOWG), and the Technical Advisory Committee (TAC) with recommendations for findings provided to the Board in February 2019.

AH:LM:ML Attachment

Agenda Item L Attachment 1

2018 UNMET TRANSIT NEEDS PRESENTATIONS & WORKSHOPS

Date	Time	Location
Wednesday, October 10 th	4:30 PM	Lincoln City Hall
		600 Sixth Street
		First Floor Meeting Room
		Lincoln
Thursday, October 11 th	1:00 PM	Tahoe Transit Center
	1,00 11,1	W Lake Boulevard
		Tahoe City
TBD, October	TBD	Auburn City Hall
		1225 Lincoln Way
		Council Chambers
		Auburn
TV 1 1 0 4 1 2 4 th w	0.00.434	DOWNA D. I. 6 D.
Wednesday, October 24 th *	9:00 AM	PCTPA Board of Directors
		Board of Supervisors Chambers,
		175 Fulweiler Avenue
		Auburn

^{*}Public Hearing.

PLACER COUNTY TRANSPORTATION PLANNING AGENCY Technical Advisory Committee Meeting Minutes

September 11, 2018 – 3:00 p.m.

ATTENDANCE: Chris Clardy, City of Colfax

Wes Heathcock, City of Colfax

Amber Conboy, Placer County Public Works

Bernie Schroeder, City of Auburn Mengil Deane, City of Auburn Mike Dour, City of Roseville Jason Shykowski, City of Roseville Mark Johnson, City of Roseville Ray Leftwich, City of Lincoln Justin Nartker, City of Rocklin

Dave Palmer, City of Rocklin Brit Snipes, Town of Loomis

David Smith, Caltrans

PCTPA Staff

Mike Luken Solvi Sabol

Luke McNeel-Caird

David Melko Aaron Hoyt Kathleen Hanley

Funding Strategy Outreach Consultant Agreement

Mike Luken explained that interviews were conducted with two finalists who submitted proposal for the Funding Strategy Outreach Consultant, 1) FSB Core Strategies (FSB) and 2) TBWB. The consultant panel included four PCTPA Board Members who represent the South Placer region who chose FSB. PCTPA will be asking the Board for authorization to negotiate and sign a contract with FSB this month. Luken added that we will be releasing an RFP for polling services to help the consultant establish the best approach for educating the public about Placer County's transportation needs and current funding shortfalls.

I-80/SR 65 Interchange Phase I Construction Update

Luke McNeel-Caird said that he will show a short construction video of the I-80/SR 65 Interchange Phase I project at the end of the TAC meeting. This video will be posted to social media and provided to the jurisdictions' respective Public Information Officers to demonstrate the magnitude of activity that is occurring below the Highway 65 viaduct. McNeel-Caird explained that they hope to have the Galleria / Stanford Ranch improvements complete before the holidays. He added there have been numerous complaints from residents who live in apartments / condominiums below the interchange about the pile-driving activity which has been occurring recently. He said that as of today, they should be finished

with the pile-driving effort, however there will be other disruptive activity as work progresses, and we are proactively working with Caltrans to notify nearby residents and businesses.

2018 Unmet Transit Needs Process and Schedule

Aaron Hoyt explained that we are coordinating with the jurisdictions and social service agencies to schedule workshops and presentations in October for the Unmet Transit Needs (UTN) process. In addition, we will be holding a UTN public hearing at our October 24th Board Meeting. Hoyt noted that most of the input we receive is provided through email, social media efforts and through our online surveys available on the PCTPA website.

<u>Placer County Airport Land Use Commission (ALUC) Consistency Determination: Placer County Chapter 17 Zoning Text Amendments</u>

David Melko provided a summary of the proposed Placer County Zoning Text Amendments (ZTA). Melko explained that these amendments are intended to clarify and simplify Placer County's Zoning Ordinance and do not permit new development or change the density or intensity of that which is currently permitted under the zoning code. He added that any zoning text amendments require an ALUC review because they can affect land around the Auburn Municipal, Blue Canyon, and Lincoln Regional airport influence areas. The Commission will take action to determine if the amendments are (1) consistent with the ALUCP; (2) consistent with the ALUCP subject to conditions; or (3) inconsistent with the ALUCP. This hearing will be noticed publicly in the Auburn Journal and Lincoln News Messenger. The TAC concurred taking this item to the ALUC this month for a consistency determination.

Public Participation Plan / Title VI

Kathleen Hanley explained that every three years, PCTPA's Public Participation Plan needs to be updated. The two key changes are 1) identifying goals and strategies to engage the public on transportation issues and 2) adding a Language Assistance Plan to improve access to activities and services for those who do not speak English well. The plan in its entirety will be provided to the Board. The TAC concurred with taking the Public Participation and Title VI Plan the Board for adoption this September.

2019 Project Delivery Plan

Luke McNeel-Caird explained that Kathleen Hanley will be taking on the Project Delivery Plan efforts and will be contacting the TAC early and often. He asked for cooperation as she continues to update project delivery efforts. He emphasized this year is an important year for delivery as two years ago some CMAQ funding was rescinded, and that it's expected that the current administration will continue this trend of rescinding if funding is not used.

Other Issues/Upcoming Deadlines

- a) FY 2018/19 STA Apportionment: Aaron Hoyt provided the revised estimate for FY 2018/19 funding. Hoyt explained the estimate is approximately 48% higher than the previous year due to the influx of SB 1 revenues. We will be taking this fund allocation to the Board this month and once approved, jurisdictions can start submitting claims. The TAC concurred.
- b) Health Express Addendum #5 to MV Contractor Services Agreement with WPCTSA: David Melko said MV Contractor Services is embarking on their third and final option year to provide

Health Express services for WPCTSA. At this time, we do not have an agreement back from MV, and this may not go to the Board in September.

- c) Prop 1B TSSSDRA Deadlines March 31, 2019: David Melko explained we are currently holding TSSDRA money for Loomis and Rocklin. Funds need to be spent and projects completed by March 31, 2019 or they will must be returned to Cal OES with interest.
- d) RTP & MTP/SCS Coordination Process: Aaron Hoyt reflected back on the RTP call for projects earlier this spring that will form the basis for the Placer County RTP and SACOG's MTP/SCS. Hoyt explained that SACOG released a Discussion Draft scenario to test whether the six-county region can meet the CARB define 19% greenhouse gas reduction target by 2035. The Discussion Draft scenario is a combination of land uses that are denser and located in established areas, while the transportation projects were selected to compliment the land use scenarios. Hoyt encouraged each agency to closely review the Discussion Draft project list to determine the impact of projects being excluded. Separate phone calls and/or meetings will be arranged with each jurisdiction to review the project lists in detail. Hoyt also noted that PCTPA and SACOG will be holding monthly status meetings to discuss the progress of the Discussion Draft scenario and future components of the MTP/SCS update.
- **e) Upcoming TAC Meetings:** Solvi Sabol said the remaining TAC meetings in 2018 will be held Tuesday, October 9th and Thursday, November 15th.
- f) I-80/SR 65 Interchange Phase 1 Construction Videos

Two videos were shown, one time lapse of a column being constructed, and the second of the latest Phase 1 construction update.

The meeting adjourned at approximately 3:55 pm.



MEMORANDUM

TO: PCTPA Board of Directors DATE: September 13, 2018

FROM: Aaron Hoyt, Senior Planner

SUBJECT: STATUS REPORT

1. Highway 49 Sidewalk Gap Closure Project

The Highway 49 Sidewalk Gap Closure project will complete environmental, design, and right-of-way requirements to close gaps in the sidewalk network on Highway 49 between I-80 and Dry Creek Road. Following the June 27th presentation on the project components to the Board of Directors, PCTPA staff submitted a statewide Active Transportation Program (ATP) grant application. The grant application requested approximately \$14.4 million to construct approximately 2.8 miles of sidewalks. The grant application also included the development and implementation of a six safe routes to school programs in coordination with the Placer County Department of Health and Human Services.

Staff also submitted a scaled down ATP grant application through the Sacramento Area Council of Governments (SACOG) six-county regional ATP cycle that had approximately \$11.6 million available for distribution for the six-county region. The scaled down project consisted of approximately one-half mile of new and enhanced sidewalks along the west side of Highway 49 from just south of Bell Road to Quartz Drive. The scaled down project totaled approximately \$1.8 million and was developed in consultation with Placer County and City of Auburn staff to successfully compete within the SACOG specific regional ATP framework. Application review and selection will occur this fall and successful applicants should be notified by the end of the 2018.

The project development team (PDT) consisting of PCTPA, Placer County, Auburn, Caltrans, and consultant staff continue to meet monthly and to provide input on the project approval document and environmental studies required of the project.

AH:ML:ss



MEMORANDUM

TO: Mike Luken

FROM: AIM Consulting

DATE: September 10, 2018

RE: August Monthly Report

The following is a summary of communications and public information work performed by AIM Consulting (AIM) on behalf of Placer County Transportation Planning Agency (PCTPA) in the month of August.

AIM assisted with media relations and public information. AIM maintained, drafted, published, and promoted content for PCTPA social media to share current information about PCTPA projects, programs, and activities. AIM created and published the 39th edition of the PCTPA newsletter.

Below are activity summaries of AIM's work:

Funding Strategy

AIM continued to work with PCTPA to support its efforts in discussing the need for local transportation infrastructure funding.

PCTPA.net & Social Media

AIM continued posting social media updates on the PCTPA Facebook, Twitter, and Instagram to highlight the work being done by and on behalf of PCTPA, other transportation projects in the Placer region, and current transportation news.

Key social media posts included:

- Promotion for PCTPA's MyRides Program
- Short Range Transit Plan —Public Meeting Notification (August 22)
- City of Roseville Construction Update Cirby Way between Riverside Avenue and Orlando Avenue
- Short Range Transit Plan –Public Meeting Notification (August 22)
- Short Range Transit Plan PCTPA Board of Directors and Western Placer Consolidated Transit Agency accepts SRTPs

PCTPA August 2018 Monthly Report Page 2 of 3

- Metropolitan Transportation Plan Workshop at Sierra College
- "Like" PCTPA on Facebook to stay updated on happenings in Placer County
- Metropolitan Transportation Plan Workshop
- Auburn Journal Article 2+ years of Highway 49 roadwork on tap for Auburn
- Loomis Library and Community Learning Center Town Talks
- Placer Alert Program

Current social media page statistics include:

- Facebook 1,247 Followers
- Twitter 355 Followers
- Instagram 161 Followers

Key website analytics include:

- Total page views for the PCTPA website during August: 3,773
 - o 22% of views were on the PCTPA homepage
 - o 7% of views were on the SR 65 Widening
 - o 5% of views were on the Transit Planning page
- Total page views for Interstate 80 / Highway 65 Interchange Improvements website during August: 1,841

Media Relations

AIM continued to monitor industry and local news in an effort to identify outreach opportunities as well as support the Agency's efforts to address local transportation and transit issues. Key stories in local media outlets were highlighted on social media.

Newsletter #39

AIM drafted and published articles for the 39th edition of the PCTPA newsletter. These articles focused on: Executive Director Mike Luken's Message, a Board Perspective from PCTPA Board of Director and Rocklin Mayor Ken Broadway, an update on the I-80 Auxiliary Lane Project, a "Meet the Staff" article on Kathleen Hanley, and an informational article on the South Placer Call Center. AIM distributed the email to the PCTPA database and social media platforms. More than 200 people opened the newsletter.

Project Assistance

AIM, in coordination with PCTPA, filmed and edited the second Interstate 80 / Highway 65 informational video, which includes footage of construction activity and interviews with PCTPA Executive Director Mike Luken and Caltrans District 3 Director Amarjeet Benipal. AIM managed the Interstate 80 / Highway 65 website and collected community email sign-ups. AIM provided Caltrans with weekly updates to include in their weekly construction email updates.

PCTPA August 2018 Monthly Report Page 3 of 3

AIM, in coordination with PCTPA, promoted the draft plans for the Short Range Transit Plan. This included developing and distributing an email to the PCTPA database and social media platforms. In addition, AIM collected, and managed comments received on the final SRTP plans.



1701 Pennsylvania Avenue Suite 300 Washington, D.C. 20006 (202) 722-0167

August 30, 2018

To: PCTPA

From: Sante Esposito

Subject: August Monthly Report

Infrastructure Initiatives

While Congress is in recess for August (the Senate is back in session but the House is still in recess until after Labor Day), there has been some increased activity in the past few weeks following Congressman Shuster's draft infrastructure plan. Secretary Elaine Chao continues as the lead for the Administration and had additional meetings last week. Her staff have been working with the Senate Environment and Public Works (EPW) and Transportation and Infrastructure (T&I) committee staffs. Also, OMB reached out to the Senate Committee on Finance and the House Ways & Means Committee. OMB Director Mulvaney met with bipartisan leadership of both committees, and there have been staff meetings. No details have been released, but it is said that the meetings have been productive, and they are continuing discussions. The Democrats on the House T&I Committee commended Chair Shuster for putting a plan out. Beyond that, there are disagreements regarding substance. In general, House T&I Democrats feel his plan does not go far enough or provide enough funding and are reportedly drafting their own proposal. It is unclear if they'll release this separately or hold it in their back pockets. The discussion draft released by Shuster (https://transportation.house.gov/building21/) is basically a highway bill. It has a little - but not much - on the water side, including WIFIA reauthorization, watershed pilot projects, and small community technical assistance. It is also weak on other transportation modes besides highway. However, even Shuster notes that this is only a proposal intended to form the basis for dialogue. In general, the Senate is not inclined to do much on infrastructure unless and until they see something serious in the House. The House Energy & Commerce Committee has reached out to the Senate EPW Committee regarding the SRF. Recall that a bipartisan House Safe Drinking Water SRF reauthorization bill was previously reported. Sante asked the House committee if they were serious about including Clean Water SRF (vs. only drinking water), and they said they were interested in both and feel strongly about reauthorizing the SRFs. While not confirmed, Sante heard that Congressman McNerney is part of this conversation (he is on the Energy & Commerce Committee and has introduced significant water funding bills). Timing continues to be a challenge. Congress returns from recess in September, and then is back out mid-October returning after the November elections. This leaves little time after elections – and bill action at that time often depends on what the new Congress looks like (there may be reluctance to have Members vote on key legislation if the

Member is voted out in November or is retiring).

FY19 Transportation Appropriations Bill

The Senate has passed its version of the FY19 Transportation Appropriations Bill. House Floor action is pending.

Program	FY'17 Enacted	FY'18 Enacted	House Committee-Passed FY'19 Bill	Final Senate 19 Bill
Highway	\$43.26B	\$47.5BB	\$50.3B	\$48.57B
Program BUILD/TIGER	\$500M	\$1.5B	\$750M	\$1B
Grants				
FTA CIG Grants - New	\$2.41B	\$2.65B	\$2.61B	\$2.6B
Starts/Small Starts/Core Capacity				
FTA Formula Grants	\$9.73B	\$10.5B	\$10.7B	\$10.7B
FTA WMATA	\$150M	\$150M	\$150M	\$150M
FAA Airport Improvement Program (AIP)	\$3.35B	\$4.35B	\$3.85B	\$4.1B
Amtrak NEC	\$328M	\$650M	\$650M	\$650M
Amtrak National Network	\$1.16B	\$1.29B	\$1.29B	\$1.29B
FRA CRISI Grants	\$68M	\$593M	\$300M	\$255M
FRA SOGR Grants	\$25M	\$250M	\$500M	\$300M
FRA Restoration Grants	\$5M	\$20M	\$0	\$10M

Earmarks

No further developments to date. As a result of the Rules Committee hearings on earmarks, it was decided that both parties would take the issue to their respective caucus for further deliberation. The Republicans have done so. There was some discussion in the caucus but not too extensive and no resolution was forthcoming. The Dems have not brought the issue up but are still planning to do so.

Bill Tracking

<u>H.R.547</u> — 115th Congress (2017-2018)

National Infrastructure Development Bank of 2017

Sponsor: Rep. DeLauro, Rosa L. [D-CT-3] (Introduced 01/13/2017) Cosponsors: (73, now 86)

Committees: House - Energy and Commerce, Transportation and Infrastructure, Financial

Services, Ways and Means

Status Update: no change since the last report.

<u>H.R.2479</u> — 115th Congress (2017-2018)

Leading Infrastructure for Tomorrow's America Act

Sponsor: Rep. Pallone, Frank, Jr. [D-NJ-6] (Introduced 05/17/2017) Cosponsors: (25)

Committees: House - Energy and Commerce, Science, Space, and Technology, Transportation

and Infrastructure, Ways and Means, Natural Resources

Status Update: no change since the last report.

<u>H.R.100</u> — 115th Congress (2017-2018)

Support Local Transportation Act

Sponsor: Rep. Brownley, Julia [D-CA-26] (Introduced 01/03/2017) **Cosponsors:** (0, now 2)

Committees: House - Transportation and Infrastructure

Status Update: no change since the last report.

H.R.481 — 115th Congress (2017-2018)

REBUILD Act

Sponsor: Rep. Calvert, Ken [R-CA-42] (Introduced 01/12/2017) Cosponsors: (0)

Committees: House - Natural Resources

Status Update: no change since the last report.

H.R.<u>966</u> — 115th Congress (2017-2018)

TIGER CUBS Act

Sponsor: Rep. Larsen, Rick [D-WA-2] (Introduced 02/07/2017) Cosponsors: (5, now 8)

Committees: House - Appropriations, Budget.

Status Update: no change since the last report.

S.846 — 115th Congress (2017-2018)

SAFE Bridges Act of 2017

Sponsor: Sen. Shaheen, Jeanne [D-NH] (Introduced 04/05/2017) Cosponsors: (4)

Committees: Senate - Environment and Public Works

Status Update: no change since the last report.

H.R.1670 — 115th Congress (2017-2018)

Infrastructure 2.0 Act

Sponsor: Rep. Delaney, John K. [D-MD-6] (Introduced 03/22/2017) Cosponsors: (21)

Committees: House - Ways and Means, Transportation and Infrastructure, Rules

Status Update: no change since the last report.

<u>H.R.1669</u> — 115th Congress (2017-2018)

Partnership to Build America Act of 2017

Sponsor: Rep. Delaney, John K. [D-MD-6] (Introduced 03/22/2017) Cosponsors: (23, now 27)

Committees: House - Transportation and Infrastructure, Ways and Means

Status Update: no change since the last report.

S.1756 — 115th Congress (2017-2018)

Rebuild America Now Act

Sponsor: Sen. Sullivan, Dan [R-AK] (Introduced 08/03/2017) Cosponsors: (11)

Committees: Senate - Environment and Public Works

Status Update: no change since the last report.

Auburn Journal

Date: September 7, 2018

By: Gus Thompson, Reporter/Columnist

Another piece of the funding puzzle for major Highway 49 roadwork through Auburn has been announced, paving the way for work to start before the end of the year.

According to Caltrans initial work on a Highway 49 rehabilitation project along the Highway 49 corridor between Interstate 80 and Dry Creek Road to the north will start in mid-November.

A total of \$38.8 million has been allocated in federal and state funding for a project that is expected by the state transportation agency to be finished by mid-2021.

During the 2½-year construction timeframe, Caltrans contractors will be installing signals at Locksley Lane and Shale Ridge Road intersections, widening shoulders, improving pedestrian walkways and cycling routes, constructing retaining walls and upgrading guardrails.

The latest funding was announced Thursday and comes from the \$690 million 2017's Senate Bill 1's Road Repair and Accountability Act coffers.

The Highway 49 project has been allocated \$4.3 million in the August round of funding. Bridge replacement and rehabilitation projects on Interstate 80 gained another \$6.8 million.

Caltrans Laurie Berman said that the two Auburn-area projects are part of more than 100 funded entirely or partly by SB1 money.

"These projects just a small portion of the key improvements we need to maintain California's critical transportation infrastructure," Berman said.