



# ACTION MINUTES

Placer County Transportation Planning Agency (PCTPA)  
Western Placer Consolidated Transportation Services Agency (CTSA)  
Placer County Airport Land Use Commission (ALUC)  
Placer County Local Transportation Authority (PCLTA)

February 28, 2024 - 9:00 a.m.  
Placer County Planning Commission Hearing Room  
3091 County Center Drive, Auburn, California

### ROLL CALL

Ken Broadway, Chair  
Trinity Burruss  
Amanda Cortez  
Alice Dowdin Calvillo  
Jim Holmes  
Paul Joiner  
Suzanne Jones  
Dan Wilkins

### STAFF

Rick Carter  
Matt Click  
Mike Costa  
Jodi LaCosse  
David Melko  
Cory Peterson

Solvi Sabol

### LEGAL COUNSEL

DeeAnne Gillick

Solvi Sabol provided direction on the procedures for participating remotely. Staff reports and a video of this meeting are available at: <https://www.pctpa.net/pctpa-board-meetings>

### AGENDA REVIEW

There were no changes to the agenda as presented.

### AB 2449

Matt Click informed the Board that no action is necessary on this item.

### APPROVAL OF ACTION MINUTES – January 24, 2024

Upon motion by Holmes and second by Cortez, the January 24, 2024 action minutes were unanimously approved.

### PUBLIC COMMENT:

Public comment was provided by Peter Eakland, Rocklin resident.

### CONSENT CALENDAR: PLACER COUNTY TRANSPORTATION PLANNING AGENCY

Upon motion by Holmes and second by Jones, the PCTPA Consent Calendar items as shown below were approved by the following roll call vote:

**AYES:** Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Joiner, Jones, Wilkins

**NOES/ABSTAIN:** None

**ABSENT:** Houdesheldt

1. PCTPA Audited Financial Statements & TDA Compliance Report
2. FY 2023/24 City of Lincoln Claim for State Transit Assistance (STA) - \$346,243
3. Bike/Ped LTF Budget Amendment

**CONSENT CALENDAR: WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY (WPCTSA)**

Upon motion by Holmes and second by Jones, the WPCTSA Consent Calendar items as shown below were approved by the following roll call vote:

**AYES:** Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Joiner, Jones, Wilkins  
**NOES/ABSTAIN:** None  
**ABSENT:** Houdesheldt

1. WPCTSA Audited Financial Statements & TDA Compliance Report

**PUBLIC HEARING: PLACER COUNTY HOUSING ELEMENT REZONE PROJECT CONSISTENCY DETERMINATION**

*Presentation provided by David Melko, Senior Transportation Planner.*

Director Dowdin Calvillo inquired as to continuing the item until the next meeting to provide staff with additional time to review the item. Kally Kedinger-Cecil, Senior Planner for Placer County Planning Services Division, explained the County process and deadlines and potential issues should the item be continued until the next regularly scheduled PCTPA Board meeting. The Board agreed to move this item toward the end of the agenda, after Item Q. The item will be open for public comment at that time.

**ANNUAL UNMET TRANSIT NEEDS REPORT AND ASSESSMENT FINDINGS FOR FY 2024/2025**

*Presentation provided by Mike Costa, Principal Transportation Planner*

Public comment was provided by Peter Eakland, Rocklin resident, and Tink Miller, Placer Independent Resource Services.

Upon motion by Dowdin Calvillo and second by Joiner the Board adopted Resolution 24-07 which finds that (1) there are no unmet transit needs in FY 2023/24 that are reasonable to meet for implementation in FY 2024/25 and (2) there are no unmet transit needs in FY 2023/24 that are reasonable to meet for implementation in FY 2024/25 by the following roll call vote:

**AYES:** Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Joiner, Jones, Wilkins  
**NOES/ABSTAIN:** None  
**ABSENT:** Houdesheldt

**FY 2024/25 PRELIMINARY TDA FINDINGS OF APPORTIONMENT AND FUND ESTIMATES**

*Presentation provided by Cory Peterson, Senior Transportation Planner*

Public comment was provided by Peter Eakland, Rocklin resident.

Upon motion Holmes and second by Cortez, the Board approved the FY 2024/25 Preliminary Findings of Apportionment for the Local Transportation Fund (LTF), Preliminary State Transit Assistance (STA) Fund Allocation Estimate, and the Preliminary State of Good Repair (SGR) Fund Allocation Estimate by the following roll call vote:

**AYES:** Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Joiner, Jones, Wilkins  
**NOES/ABSTAIN:** None  
**ABSENT:** Houdesheldt

**PLACER COUNTYWIDE ACTIVE TRANSPORTATION PLAN CONSULTANT CONTRACT AWARD**

*Presentation provided by Cory Peterson, Senior Transportation Planner*

Public comment was provided by Peter Eakland, Rocklin resident.

Upon motion by Dowdin Calvillo and second by Joiner, the Board authorized the Executive Director to

negotiate and execute a contract with Kittelson & Associates to prepare the Placer Countywide Active Transportation Plan in an amount not to exceed \$370,000 by the following roll call vote:

**AYES:** Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Joiner, Jones, Wilkins  
**NOES/ABSTAIN:** None  
**ABSENT:** Cortez, Houdesheldt

### **CAPITOL AREA REGIONAL TOLLING AUTHORITY (CARTA)**

*Presentation provided by Matt Click, Executive Director*

Upon motion by Joiner and second by Jones, the Board appointed Executive Director, Matt Click, as the non-voting Director to the Capitol Area Regional Tolling Authority (CARTA) by the following roll call vote:

**AYES:** Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Joiner, Jones, Wilkins  
**NOES/ABSTAIN:** None  
**ABSENT:** Houdesheldt

### **STATE LEGISLATIVE PROGRAM FOR 2024**

*Presentation provided by Matt Click, Executive Director*

Public comment provided by Michael Garabedian, Placer Tomorrow and Peter Eakland, Rocklin resident.

Upon motion by Dowdin Calvillo and second by Cortez, the Board adopted the State Legislative Program for 2024 as provided and directed staff and our State Advocate to represent these positions with electeds and agencies in Sacramento by the following roll call vote:

**AYES:** Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Joiner, Jones, Wilkins  
**NOES/ABSTAIN:** None  
**ABSENT:** Houdesheldt

### **FEDERAL LEGISLATIVE PROGRAM FOR 2024**

*Presentation provided by Matt Click, Executive Director*

Public comment provided by Michael Garabedian, Placer Tomorrow.

Upon motion by Cortez and second by Dowdin Calvillo the Board adopted the Federal Legislative Program for calendar year 2024 as provided and directed staff and federal advocates to represent these positions. and second by the following roll call vote:

**AYES:** Broadway, Cortez, Dowdin Calvillo, Holmes, Joiner, Jones, Wilkins  
**NOES/ABSTAIN:** None  
**ABSENT:** Burruss, Houdesheldt

### **TRANSPORTATION SALES TAX EXPENDITURE PLAN AND PROCESS UPDATE**

*Presentation provided by Matt Click, Executive Director*

Public comment provided by Michael Garabedian, Placer Tomorrow and Peter Eakland, Rocklin resident.

Upon motion by Holmes and second by Joiner the Board (1) directed staff to forward the Draft South Placer County Transportation Expenditure Plan as provided for jurisdiction approval; (2) requested the Cities/Town Councils and the Board of Supervisors of Placer County consider resolutions to approve the proposed Expenditure Plan identifying transportation projects eligible to be funded by a potential November 2024 Transportation Sales Tax Measure as provided; and (3) should both a majority in number of the Cities/Town Councils and the Board of Supervisors, and a majority of those entities representing a majority of the population of Placer County approve the proposed Plan, staff is directed

to return to the Authority on April 24, 2024, with a first reading of an Ordinance to approve the Plan and place a ½ cent Transportation Sales Tax Measure on the November 2024 ballot. These actions were approved by the following roll call vote:

**AYES:** Broadway, Cortez, Dowdin Calvillo, Holmes, Joiner, Jones, Wilkins  
**NOES/ABSTAIN:** None  
**ABSENT:** Burruss, Houdesheldt

## **PCTPA/SACRAMENTO AREA COUNCIL OF GOVERNMENTS (SACOG) MEMORANDUM OF UNDERSTANDING**

*Presentation provided by Matt Click, Executive Director*

Erik Johnson, Deputy Executive Director of Operations, SACOG, thanked Matt and staff for their partnership and cooperation in the development of the MOU.

Upon motion by Holmes and second by Joiner the Board authorized the Executive Director to sign the attached Memorandum of Understanding (MOU) between PCTPA and the Sacramento Area Council of Governments (SACOG) by the following roll call vote:

**AYES:** Broadway, Cortez, Dowdin Calvillo, Holmes, Joiner, Jones, Wilkins  
**NOES/ABSTAIN:** None  
**ABSENT:** Burruss, Houdesheldt

## ***Continued from Item I: PUBLIC HEARING: PLACER COUNTY HOUSING ELEMENT REZONE PROJECT CONSISTENCY DETERMINATION***

*Presentation provided by David Melko, Senior Transportation Planner*

Jonathan Wright, Community and Economic Development Director, provided input on the proposed housing rezone sites with the airport influence area. Kally Kedinger-Cecil explained the potential issues should the sites, as proposed, be narrowed.

Chair Broadway opened the Public Hearing. Public testimony was provided by Michael Garabedian, Placer Tomorrow.

Director Dowdin Calvillo and made a motion that *only* sites 43 and 51 be found consistent with the Placer County Airport Land Use Compatibility Plan subject to the recommended conditions, and that no residential be developed in compatibility zone C1. Director Jones seconded the motion. The motion did not pass based on the following roll call vote:

**AYES:** Cortez, Dowdin Calvillo, Jones  
**NOES:** Broadway, Holmes, Joiner, Wilkins  
**ABSENT:** Burruss, Houdesheldt  
**ABSTAIN:** None

Upon motion by Holmes and second by Wilkins the Board (1) found that the proposed Placer County Housing Element Rezone Project is consistent with the Placer County Airport Land Use Compatibility Plan subject the recommended conditions and (2) found that no residential is permitted in compatibility zone C1, site 43, by the following roll call vote:

**AYES:** Broadway, Cortez, Holmes, Joiner, Jones, Wilkins  
**NOES:** Dowdin Calvillo  
**ABSENT:** Burruss, Houdesheldt  
**ABSTAIN:** None

## **EXECUTIVE DIRECTOR'S REPORT**

- CALCOG Regional Forum
  - ✓ Matt and Director Joiner attended the Regional Forum in Monterey where we presented our Equity Policy.
- Capital Area Regional Tolling Authority (CARTA)
  - ✓ The first Board meeting was held on February 15<sup>th</sup>. The Board will be seeking a tolling program manager.

- Caltrans Annual Coordination Meeting
  - ✓ Caltrans and Placer jurisdictions had their annual meeting on February 13<sup>th</sup>. We look forward to a productive relationship moving forward.

**ADJOURN TO CLOSED SESSION**

The Board adjourned to closed session pursuant to (1) Government Code 54957: Public Employee Performance Evaluation – Executive Director and (2) Government Code 54957.6: Conference with Labor Negotiator: Agency Designated Representative: Agency Chair Unrepresented Employee: Executive Director. After returning from Closed Session, Chair Broadway said that there was nothing to report out.

**OPEN SESSION: EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT AMENDMENT**

Chair Broadway made a recommendation to the Board to approve an amendment to the Executive Director Matt Click’s employment agreement to amend his annual salary to \$284,115, to provide benefits in addition to his existing current employee benefits to include deferred compensation contributions of \$250 per pay period, administrative leave of 120 per year, and to extend the term of his contract through December 31, 2028. The Board expressed their appreciation for Matt’s work and positive changes made to the benefit of the organization.

Upon motion by Jones and second by Cortez the Board approved the recommendation by the following roll call vote:

**AYES:** Broadway, Cortez, Dowdin Calvillo, Holmes, Joiner, Jones, Wilkins

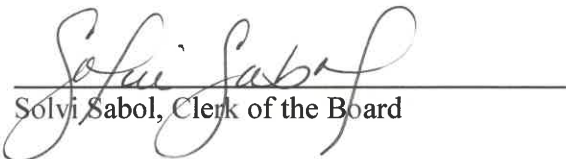
**NOES/ABSTAIN:** None

**ABSENT:** Burruss, Houdesheldt

**ADJOURN:** The meeting adjourned at approximately 12:33 PM. A video of this meeting is available online at <https://www.pctpa.net/2024-02-28-pctpa-board-meeting>.

  
 Matt Click, Executive Director

 3/27/24  
 Ken Broadway, Chair

  
 Solvi Sabol, Clerk of the Board

ss:mbc