



A G E N D A

Wednesday, October 24, 2018 – 9:00 a.m.

**Placer County Board of Supervisors Chambers
175 Fulweiler Avenue
Auburn, CA 95603**

- A. **Flag Salute**
- B. **Roll Call**
- C. **Approval of Minutes: September 26, 2018** **Action**
Pg. 1
- D. **Agenda Review**
- E. **Public Comment**
- F. **Consent Calendar** **Action**
These items are expected to be routine and noncontroversial. They will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion. **Pg. 4**
1. Letter of Task Agreement 18-03 between the Placer County Transportation Planning Agency and LSC Transportation Consultants, Inc. for FY 2015/16 – FY 2017/18 Triennial Performance Audit: \$39,655 **Pg. 6**
2. FY 2018/19 Placer County Claims for Local Transportation Funds (LTF): \$5,640,359 **Pg. 7**
3. FY 2018/19 County of Placer Claim for State of Good Repair Funds (SGR) Funds: \$304,637 **Pg. 11**
4. Freeway Service Patrol (FSP) Change Order No. 5: \$304,597 **Pg. 16**
- G. **9:00 AM: PUBLIC HEARING – Annual Unmet Transit Needs** **Action**
Pg. 17

**ADJOURN AS THE
PLACER COUNTY TRANSPORTATION PLANNING AGENCY**

**CONVENE AS THE
WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY**

- H. Consent Calendar**
 These items are expected to be routine and noncontroversial. They will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion. **Action**
 Pg. 19
1. Addendum #5 to Contractor Services Agreement for Health Express between the Western Placer Consolidated Transportation Services Agency (WPCTSA) and MV Transportation, Inc. - \$403,164.80 (Option Year 3) **Action**
 Pg. 20
- I. FY 2018/19 Budget Amendment #1** **Action**
 Pg. 24

ADJOURN AS THE
WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY
CONVENE AS THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY

- J. FY 2018/19 Overall Work Program (OWP) and Budget – Amendment #1** **Action**
 Pg. 26
- K. Transportation Funding Strategy for South Placer County Sales Tax District** **Action**
 Pg. 29
- L. I-80/SR 65 Interchange Improvements Project – Phase 1 Construction Update** **Info**
 Pg. 33
- M. Executive Director’s Report**
- N. Board Direction to Staff**
- O. Informational Items** **Info**
1. TAC Minutes – October 9, 2018 **Info**
 Pg. 34
 2. Status Reports
 - a. PCTPA **Info**
 Pg. 37
 - b. AIM Consulting – August 2018 **Info**
 Pg. 40
 - c. Key Advocates – August 2018 **Info**
 Pg. 43
 3. PCTPA Revenues and Expenditures: August 2018 **Info**
 Separate cover
 4. PCTPA and WPCTSA Financial Reports ending June 30, 2018 **Info**
 Separate cover

Board of Directors Meeting Agenda
PLACER COUNTY TRANSPORTATION PLANNING AGENCY
October 24, 2018
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Upcoming PCTPA Board Meetings – 2018

Wednesday, October 24, 2018: Placer County Board of Supervisors Chambers

Wednesday November 14: Placer County Transportation Planning Agency

4:00 – 5:30 pm: Special Board Meeting – Funding Strategy

5:30 – 7:30 pm: Special Board Meeting – MTP/SCS and RTP

Wednesday, December 5, 2018: Placer County Board of Supervisors Chambers

The Placer County Community Development Resource Agency is accessible to the disabled. If requested, this agenda, and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact PCTPA for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact PCTPA by phone at 530-823-4030, email (ssabol@pctpa.net) or in person as soon as possible and preferably at least 72 hours prior to the meeting.



ACTION MINUTES of September 26, 2018

A regular meeting of the Placer County Transportation Planning Agency Board convened on Wednesday, September 26, 2018 at 9:00 a.m. at the Placer County Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, California.

ROLL CALL:	Ken Broadway	Kathleen Hanley
	Jeff Duncan	Aaron Hoyt
	Steve Harvey, Vice Chair	Shirley LeBlanc
	Jim Holmes	Mike Luken, Executive Director
	Stan Nader	Luke McNeel-Caird, Deputy Executive Director
	Bridget Powers, Chair	David Melko
	Ron Treabess	Solvi Sabol
	Kirk Uhler	

CLOSED SESSION

Upon motion by Holmes and second by Harvey, the Board adjourned to Closed Session regarding the following:

Conference with Legal Counsel - Existing Litigation (Paragraph (1) of subdivision (d) of Government Code Section 54956.9):

NAME OF CASE: Sierra Club v. Caltrans, PCTPA, et al. (Sacramento County Superior Court Case No. 34-2018-80002859) (CEQA Litigation – SR 65 Widening Project)

ACTION: Chair Powers announced that no reportable action was taken.

APPROVAL OF MINUTES – AUGUST 22, 2018

Upon motion by Holmes and second by Broadway, the minutes of August 22, 2018 were approved.

AGENDA REVIEW

Mike Luken requested Item K, Transportation Funding Strategy for South Placer County Sales Tax District, be removed and brought to to the Board at the October 24th PCTPA Board meeting. There were no objections from the Board to remove Item K and bring it back to the Board in October.

PUBLIC COMMENT

There was no public comment received. Board Member Holmes introduced Placer County’s new Public Information Officer, Wendy Williams.

CONSENT CALENDAR

These items are expected to be routine and noncontroversial. They will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion.

1. Letter of Task Agreement 18-02 between the Placer County Transportation Planning Agency and LSC Transportation Consultants, Inc. for Short-Range Transit Plan Technical Planning Assistance: \$5,000
2. FY 2018/19 Final State Transit Assistance (STA) Fund Allocation
3. FY 2018/19 State Transit Assistance (STA) Funds – Western Placer Consolidated Transit Services Agency - \$102,099

ACTION: Upon motion by Treabess and second by Harvey, the Consent Calendar was unanimously approved.

ADJOURN AS THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY

CONVENE AS THE AIRPORT LAND USE COMMISSION

ACTIONS REQUESTED:

Conduct a public hearing regarding consistency of Placer County’s proposed Chapter 17 Zoning Text Amendments with the Placer County Airport Land Use Compatibility Plan and find that the Placer County’s Zoning Text Amendments are consistent with the Placer County Airport Land Use Compatibility Plan. *Staff presenting: David Melko, Senior Transportation Planner*

ACTION: Chair Powers opened the Public Hearing. No public comment was received. Upon motion by Holmes and second by Uhler, the Board unanimously found Placer County’s Zoning Text Amendments consistent with the Placer County Airport Land Use Compatibility Plan.

ADJOURN AS THE AIRPORT LAND USE COMMISSION

CONVENE AS THE WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY

CONSENT CALENDAR

These items are expected to be routine and noncontroversial. They will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion.

1. Authorize filing FY 2018/19 Western Placer CTSA Claim for State Transit Assistance (STA) Funds - \$102,099

ADJOURN AS THE WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY

CONVENE AS THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY

PUBLIC PARTICIPATION AND TITLE VI PLAN

ACTION REQUESTED: Conduct a public hearing for the Public Participation and Title VI Plan and adopt Resolution No. 18-28, accepting as complete and adopting the Public Participation and Title VI Plan as the Civil Rights (Title VI) Program for Placer County Transportation Planning Agency (PCTPA). *Staff presenting: Kathleen Hanley, Assistant Planner*

ACTION REQUESTED: None. For information only. Chair Powers opened the public hearing. No public comment was received. Upon motion by Holmes and second by Uhler the Board unanimously adopted Resolution No. 18-28, accepting as complete and adopting the Public Participation and Title VI Plan as the Civil Rights (Title VI) Program for Placer County Transportation Planning Agency (PCTPA).

2018 UNMET TRANSIT NEEDS PROCESS AND SCHEDULE

ACTION REQUESTED: None. For information only. *Staff presenting: Aaron Hoyt, Senior Planner*

EXECUTIVE DIRECTORS' REPORT

Mike Luken reported on the following:

- 1) We will likely be bringing an update of the Auburn Airport Plan before the Airport Land Use Commission in the upcoming meetings. Related to this is the DeWitt Master Plan. Luken said we are working with the City of Auburn and Placer County in coordinating these efforts.
- 2) At the direction of the Board, we completed the SB 1 transparency report and it was distributed to the Technical Advisory Committee (TAC) and placed on our website.
- 3) Mike Luken proposed scheduling a special Board meeting following the November elections to provide direction to the staff and the funding strategy consultant team on messaging. We are targeting the evening of November 14th at the PCTPA office.
- 4) There has been interest on having a regional MTP meeting in Placer County and potentially hosting the next City County Association dinner as a venue for discussing the MTP as well as the funding strategy. We are targeting the last week in November, if possible.
- 5) Placer County has been selected to hold the California Transportation Commission (CTC) meeting January 30 and 31. This meeting will be in Rocklin at the Event Center.

Board Member Harvey suggested discussing the selection of the next Board Chair at the November meeting.

The meeting was adjourned at approximately 9:45 a.m.

Mike Luken, Executive Director

Bridget Powers, Chair

A video of this meeting is available online at <http://pctpa.net/agendas2018/>.



MEMORANDUM

TO: PCTPA Board of Directors

DATE: October 24, 2018

FROM: Michael Luken, Executive Director

SUBJECT: CONSENT CALENDAR

Below are the Consent Calendar items for the October 24, 2018 agenda for your review and action.

- Letter of Task Agreement 18-03 between the Placer County Transportation Planning Agency and LSC Transportation Consultants, Inc. for FY 2015/16 – FY 2017/18 Triennial Performance Audit: \$39,655

Staff recommends approval of the attached Letter of Task Agreement with LSC Transportation Consultants, Inc. to conduct the FY 2015/16 – FY 2017/18 Triennial Performance Audits of PCTPA and four transit operators, during FY 2018/19 for \$39,655. The performance audit is required for PCTPA and each transit operator funded through the Transportation Development Act (TDA). The audits assess PCTPA and transit operator compliance with TDA; reviews implementation of prior performance audit report recommendations; and identifies and evaluates transit related functions and activities. PCTPA released a Request for Proposal (RFP) on September 7, 2018. The RFP was distributed to 12 firms and to Integrated Marketing Systems; and posted on PCTPA's web site. One proposal was received from LSC Transportation Consultants. Follow-up with recipients indicated: strength of LSC and its prior work history on the recent Short-Range Transit Plans. Analysis of LSC's proposal indicate the rates are competitive with those of other firms performing similar work. LSC has a comprehensive knowledge of PCTPA and local transit operators based on preparing the recent Short-Range Transit Plans and having completed prior performance audits. Given its familiarity with the proposed work, schedule, PCTPA and transit operators, as well as the firm's general overall responsiveness and responsibility, staff recommends LSC to conduct the required FY 2015/16 – FY 2017/18 Triennial Performance Audit. The TOWG and TAC concur with the staff recommendation.
- FY 2018/19 Placer County Claims for Local Transportation Funds (LTF): \$5,640,359

Placer County submitted claims for \$5,640,359 in LTF funds for FY 2018/19 - \$4,100,00 for transit and \$1,540,359 for streets and roads maintenance. The County's claims are in compliance with the approved LTF apportionment, and all transit needs that are reasonable to meet are being provided. Staff recommends approval, subject to the requirement that the County submit a complete Fiscal and Compliance Audit for the fiscal year ending June 30, 2018, prior to issuance of instructions to the County Auditor to pay the claimant in full.

PCTPA Board of Directors
CONSENT CALENDAR
October 24, 2018
Page 2

3. FY 2018/19 County of Placer Claim for State of Good Repair Funds (SGR) Funds: \$304,637

The County of Placer submitted a claim for \$304,637 in Senate Bill 1 SGR funds for FY 2018/19 for transit capital and maintenance purposes. The County's claim is in compliance with the approved SGR apportionment and with all applicable requirements. Staff recommends approval.

4. Freeway Service Patrol (FSP) Change Order No. 5: \$304,597

Placer County's Freeway Service Patrol (FSP) is a joint program provided by the California Department of Transportation (Caltrans), the California Highway Patrol (CHP) and PCTPA. The program is a free service of privately-owned tow trucks that patrol about 15 miles of congested segments along both I-80 and SR65. Tow trucks currently operate weekdays, except holidays, from 6:30 a.m. to 9:30 a.m., and 3:30 p.m. to 6:30 p.m. Monday through Friday. Contractor Services Agreement 15-FSP-01 with Extreme Towing, Inc. was approved in December 2014. This agreement has a base term of three years and includes three one-year option years.

Attached is proposed Change Order No.5 to the Contractor Services Agreement 15-FSP-01. Change Order No. 5 would exercise Option Year 2 extending the Agreement to January 2, 2020. Change Order No. 5 also proposes an hourly rate increase for the contractor, Extreme Towing. The proposal increases rates for 2019 by 20 percent over 2018 rates. While the rate increase is large, the proposal is consistent with the rates identified in the El Dorado County Transportation Commission FSP contract (service provided by Extreme Towing) and similar (although lower) to the rates identified in the Sacramento Transportation Authority FSP contract. Recruitment and retaining drivers is becoming increasingly difficult in the tow and freight trucking industry. As a result, pay and benefits to retain existing drivers and to attract new drivers is driving cost increases. Staff recommends approval of Change Order No.5 to the Contractor Services Agreement 15-FSP-01. The TAC concurs with the staff recommendation.



BRIDGET POWERS
City of Auburn
STEVE HARVEY
City of Colfax
STAN NADER
City of Lincoln
BRIAN BAKER
Town of Loomis
KEN BROADWAY
City of Rocklin
SUSAN ROHAN
City of Roseville
JIM HOLMES
KIRK UHLER
Placer County
RON TREABESS
Citizen Representative
MIKE LUKEN
Executive Director

October 24, 2018

Gordon Shaw, PE, AICP, Principal
LSC Transportation Consultants, Inc.
P.O. Box 5875
Tahoe City, CA 96145

SUBJECT: LETTER OF TASK AGREEMENT #18-03
BETWEEN LSC TRANSPORTATION CONSULTANTS, INC. AND
THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY

Dear Mr. Shaw:

This letter, when countersigned, authorizes work under the “Master Agreement between the Placer County Transportation Planning Agency (PCTPA) and LSC Transportation Consultants, Inc, dated February 25, 2015.

1. Incorporated Master Agreement: This Letter of Task Agreement (LOTA) is the statement of contract-specific requirements applicable to the work effort to be undertaken by LSC Transportation Consultants, Inc, to conduct Triennial Performance Audits for PCTPA and four transit operators.
2. Term: Consultant services are to commence October 24, 2018 and shall be completed in such a sequence as to assure that project is on budget and on schedule. This LOTA shall end June 30, 2019. Extensions to this LOTA may be made with the agreement of both parties. During the term of this LOTA, you are not to engage in other work that would be deemed a conflict of interest with PCTPA interests.
3. Scope of Services: Consultant will complete Triennial Performance Audits for PCTPA and four transit operators as outlined in your Proposal dated September 26, 2018. David Melko, Senior Transportation Planner, will act as Project Manager on behalf of PCTPA.
4. Personnel: The consultant team’s personnel are identified in their Proposal.
5. Compensation: For services rendered, Consultant compensation shall not exceed \$39,655. Consultant will invoice monthly based upon percentage of work completed. Such invoices shall include tasks completed, hours associated with each task, and hourly rate. Invoices will be paid within 30 days of receipt. PCTPA will withhold ten percent (10%) of the payments due until successful completion, delivery and PCTPA Board acceptance of all the final audits.

If this LOTA meets with your approval, please sign and return one copy. Questions concerning this agreement and the project in general should be directed to David Melko, Senior Transportation Planner at (530) 823-4090.

Sincerely,

Accepted by:

Michael Luken Date
Executive Director
Placer County Transportation Planning Agency

Gordon Shaw, PE, AICP Date
Principal
LSC Transportation Consultants, Inc.

Encl.
c: Genevieve Evans, LSC Transportation Consultants, Inc.
David Melko, PCTPA
Shirley LeBlanc, PCTPA

CLAIM FOR LOCAL TRANSPORTATION FUNDS
TRANSIT PURPOSES

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: Placer County Department of Public Works and Facilities
ADDRESS: 3091 County Center Drive
Auburn, CA 95603

CONTACT PERSON: Dena Beyer
Phone: 530-745-7566 Email: dbeyer@placer.ca.gov

The County of Placer hereby requests, in accordance with the State of California Public Utilities Code, commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2018-2019, in the following amounts for the following purposes to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

P.U.C. 99260a, Article 4, Transit Operations/Capital:	\$ <u>4,100,000</u>
P.U.C. 99275, Article 4.5, Community Transit Services:	\$ _____
P.U.C. 99400c, Article 8c, Contracted Transit Services:	\$ _____
C.C.R. 6648, Capital Reserve:	\$ _____
P.U.C. 99400e, Article 8e, Capital for Contracted Services:	\$ _____

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

APPROVED:

PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT

BY: _____
(signature)

BY: _____
(signature)

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____ 7

CLAIM FOR LOCAL TRANSPORTATION FUNDS
STREETS & ROADS PURPOSES

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: Placer County Department of Public Works

ADDRESS: 3091 County Center Drive

Auburn, CA 95603

CONTACT PERSON: Dena Beyer

Phone: 530-745-7566 Email: dbeyer@placer.ca.gov

The County of Placer hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2018-2019, for street and road purposes (P.U.C. 99400a) in the amount of \$ \$1,540,359 to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

APPROVED:

PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT

BY: _____
(signature)

BY: _____
(signature)

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

**IN THE MATTER OF: ALLOCATION OF
LOCAL TRANSPORTATION FUNDS TO THE
COUNTY OF PLACER**

RESOLUTION NO. 18-30

The following resolution was duly passed by the Placer County Transportation Planning Agency at a regular meeting held October 24, 2018 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Placer County Transportation Planning Agency
Chair

Executive Director

WHEREAS, the Placer County Transportation Planning Agency has been designated by the Secretary as the transportation planning agency for Placer County, excluding the Lake Tahoe Basin, in accordance with the Transportation Development Act, as amended; and

WHEREAS, it is the responsibility of the Agency to review the annual transportation claims and to make allocations from the Local Transportation Fund.

NOW, THEREFORE, BE IT RESOLVED that the Agency has reviewed the claims and has made the following allocations from the 2018/19 fiscal year funds.

- | | | |
|----|---|-------------|
| 1. | To the County of Placer for projects conforming to Article 4 of the Act | \$4,100,000 |
| 2. | To the County of Placer for projects conforming to Article 8(a) of the Act: | \$1,540,359 |

BE IT FURTHER RESOLVED that allocation instructions are hereby approved for the County Auditor to pay the claimants. Claimant must submit a complete Fiscal and Compliance Audit for the fiscal year ending June 30, 2018, prior to issuance of said instructions to the County Auditor to pay the claimant.

Before the Board of Supervisors County of Placer, State of California

In the matter of: A Resolution to execute a claim in the amount of \$5,640,359 for FY 2018-19 Local Transportation Funds and submit to the Placer County Transportation Planning Agency

Resolution No: _____

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held on _____ by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:

Clerk of said Board

WHEREAS, the County of Placer is eligible to apply for and receive funds from the Local Transportation Fund for transit capital, transit operating, and road/maintenance assistance; and

WHEREAS, the Placer County Transportation Planning Agency includes an allocation in the amount of \$3,100,000 for operating and capital assistance for Placer County Transit for Fiscal Year 2018-19; and

WHEREAS, the Placer County Transportation Planning Agency includes an allocation in the amount of \$1,000,000 for operating and capital assistance for Tahoe Area Regional Transit for Fiscal Year 2018-19; and

WHEREAS, the Placer County Transportation Planning Agency includes an allocation in the amount of \$1,540,359 for annual street/road maintenance for Placer County for Fiscal Year 2018-19.

BE IT RESOLVED, by the Board of Supervisors, County of Placer, State of California, that the Chair of the Board of Supervisors is authorized and directed to execute the attached 2018-19 Local Transportation Fund Claim to the Placer County Transportation Planning Agency in the amount of \$5,640,359 TDA Article 4: Transit Operations and Capital in the amount of \$4,100,000 and TDA Article 8(a): Streets and Roads Maintenance in the amount of \$1,540,359.

CLAIM FOR STATE OF GOOD REPAIR PROGRAM FUNDS

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: County of Placer
ADDRESS: 3091 County Center Dr., Ste. 220
Auburn, CA 95603
CONTACT PERSON: Dena Beyer
Phone: 530-745-7566 Email: dbeyer@placer.ca.gov

The County of Placer hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for State of Good Repair Funds be approved in the amount of \$ 304,637 for Fiscal Year 2018/2019, for the following purposes to be drawn from the State of Good Repair Program fund deposited with the Placer County Treasurer.

Transit Capital (6730b): \$ 304,637

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget.

APPROVED:

PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT

BY: _____
(signature)

BY: Ken Dehn
(signature)

TITLE: _____

TITLE: Director of Public Works

DATE: _____

DATE: 10/10/2018

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

**IN THE MATTER OF: ALLOCATION OF
STATE OF GOOD REPAIR PROGRAM
FUNDS TO THE COUNTY OF PLACER**

RESOLUTION NO. 18-31

The following resolution was duly passed by the Placer County Transportation Planning Agency at a regular meeting held October 24, 2018 by the following vote on roll call:

AYES:

NOES:

ABSENT:

Signed and approved by me after its passage.

Chair
Placer County Transportation Planning Agency

Executive Director

WHEREAS, Senate Bill 1 (SB-1), the Road Repair and Accountability Act of 2017, established the State of Good Repair (SGR) Program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair; and

WHEREAS, the Placer County Transportation Planning Agency has been designated by the Secretary of the State of California, Business and Transportation Agency, as the transportation planning agency for Placer County excluding that portion of the County in the Lake Tahoe Basin, pursuant to the provisions of the Transportation Development Act of 1971, Chapter 1400, Statutes of 1971; and Chapters 161 and 1002, Statutes of 1990; and Chapters 321 and 322, Statutes of 1982; and

WHEREAS, it is the responsibility of the Placer County Transportation Planning Agency, under the provisions of the Act, to review transportation claims and to make allocations of money from the State of Good Repair Program Fund based on the claims; and

WHEREAS, the Auditor of each county is required to pay monies in the fund to the claimants pursuant to allocation instructions received from the Placer County Transportation Planning Agency; and

WHEREAS, the Placer County Transportation Planning Agency has reviewed the claim for funds established to be available in the State of Good Repair Program fund of Placer County and has

made the following findings and allocations:

1. The claimant's proposed expenditures are in conformity with the Regional Transportation Plan.
2. The level of passenger fares and charges is sufficient to enable the operator or transit service claimant to meet the fare revenue requirements of Public Utilities Code Sections 99268.2, 99268.3, 99268.4, 99268.5, and 99268.9, as they may be applicable to the claimant.
3. The claimant is making full use of federal funds available under the Urban Mass Transportation Act of 1964, as amended.
4. The sum of the claimant's allocations from the State of Good Repair Program, State Transit Assistance Fund and from the Local Transportation Fund does not exceed the amount the claimant is eligible to receive during the fiscal year.
5. The State of Good Repair Program has specific goal of keeping transit systems in a state of good repair, including the purchase of new transit vehicles, and maintenance and rehabilitation of transit facilities and vehicles.
6. The regional entity may allocate funds to an operator for the purposes specified in Section 99312.1(c) or as allowed by updates and/or clarifications to the State of Good Repair Program Guidelines issued by the California Department of Transportation.

Allocation to the County of Placer of \$304,637 in State of Good Repair Program Funds (PUC 99313) for transit purposes (section 6730b) in FY 2018/19.

NOW, THEREFORE, BE IT RESOLVED that allocation instructions have been prepared in accordance with the above and are hereby approved and that the Chairman is authorized to sign said allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations.

IT IS FURTHER RESOLVED that the claimant be notified of the Placer County Transportation Planning Agency's action on their claim.

Before the Board of Supervisors County of Placer, State of California

In the matter of:

A Resolution Authorizing the Director of Public Works and Facilities, or designee to execute all required documents for the California State of Good Repair Program and any amendments thereto with the California Department of Transportation and the Regional Transportation Planning Agencies.

Resolution No.: _____

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:

Clerk of said Board

WHEREAS, the County of Placer is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 1 (2017) named the California Department of Transportation as the administrative agency for the SGR; and

WHEREAS, The Placer County Transportation Planning Agency and Tahoe Regional Planning Agency, as the designated Regional Transportation Planning Agencies in Placer County, are responsible for allocating the funds locally; and

WHEREAS, the California Department of Transportation has developed guidelines for the purpose of administering and distributing SGR funds to eligible project sponsors; and

WHEREAS, the County of Placer wishes to delegate authorization to execute these documents and any amendments thereto to the Director of Public Works and Facilities, or designee; and

WHEREAS, The County of Placer agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit projects; and

WHEREAS, Fiscal Year 2018-19 SGR funds in the amount of \$304,637 from the Placer County Transportation Planning Agency allocation and \$50,088 from the Tahoe Regional Planning Agency allocation for a total of \$354,725 have been made available; and

NOW THEREFORE, BE IT RESOLVED that the Director of Public Works and Facilities, or designee, is hereby authorized to execute all required documents of the California SGR program and any Amendments thereto with the California Department of Transportation and the Regional Transportation Planning Agencies to receive the available funding allocation for the projects and funding amounts listed as follows:

*RTPA: Tahoe Regional Planning Agency
Project Name: Tahoe Truckee Area Regional Transit Bus Replacement
SGR PUC 99313 Amount: \$50,088
SGR PUC 99314 Amount: \$0*

*RTPA: Placer County Transportation Planning Agency
Project Name: Placer County Transit Preventive Bus Maintenance
SGR PUC 99313: \$132,795
SGR PUC 99314: \$0*

*RTPA: Placer County Transportation Planning Agency
Project Name: Tahoe Truckee Area Regional Transit Bus Replacement
SGR PUC 99313 Amount: \$109,073
SGR PUC 99314 Amount: \$62,769*

**CHANGE ORDER NO. 5 TO PLACER COUNTY FREEWAY SERVICES PATROL
CONTRACTOR SERVICES AGREEMENT 15-FSP-01
REGARDING
PLACER COUNTY FREEWAY SERVICE PATROL SERVICES FOR FY 2018/19**

The Placer County Transportation Planning Agency (PCTPA) may, from time to time, make changes in the Scope of Services of Contractor Services Agreement 15-FSP-01 through a Change Order. A Change Order shall not modify the overall purpose of this Agreement.

Pursuant to Contractor Services Agreement 15-FSP-01 between PCTPA and Extreme Towing, Inc. (Contractor) regarding Placer County Freeway Service Patrol services, Change Order No. 5 shall authorize the PCTPA Executive Director to make the following changes:

Section 2.0 PERIOD OF PERFORMANCE

Approve one (1) year extension from January 2, 2019 to January 2, 2020.

Section 3.0 B. PAYMENT

Modify the annual amount of \$254,000 approved pursuant to Change Order No. 3 to a not to exceed annual amount of \$304,597, an increase of \$50,597 or 20 percent, effective January 2, 2019.

Section 3.0 C. PAYMENT

Modify FSP hourly rates as follows, effective January 2, 2019, as follows:

- FSP services, cost per hour tow truck Rate: \$ 92.46
- FSP services, cost per hour service truck Rate: \$ 72.81
- FSP Services, total cost per hour Rate: \$ 165.27

Change Order No. 5 shall become effective January 2, 2019, with the Contractor performing the Scope of Services as changed. All other provisions of Contractor Services Agreement 15-FSP-01 and Scopes of Services, including Change Orders No. 1, No. 2, No. 3, and No. 4, shall remain intact and in force as amended.

**JOHNSON INVESTMENT CORPORATION
DBA EXTREME TOWING**

**PLACER COUNTY TRANSPORTATION
PLANNING AGENCY**

Bruce Johnson, President

Michael Luken
Executive Director

Date

Date



MEMORANDUM

TO: PCTPA Board of Directors **DATE:** October 24, 2018

FROM: Kathleen Hanley, Assistant Planner

SUBJECT: 9:00 AM: PUBLIC HEARING – ANNUAL UNMET TRANSIT NEEDS

ACTION REQUESTED

Conduct a public hearing to obtain public testimony on unmet transit needs that may exist in Placer County.

BACKGROUND

The Unmet Transit Needs process is one of PCTPA's key responsibilities as a Regional Transportation Planning Agency (RTPA). PCTPA must annually hold at least one public hearing to obtain comments on unmet transit needs that exist within Placer jurisdictions (excluding the Tahoe Regional Planning Agency (TRPA) area).

PCTPA focuses on requests for service that meet the adopted definition of an "unmet transit need" and are consistent with the criteria for being considered "reasonable to meet." Services may include establishing, contracting for, or expanding transportation services. The definition was updated by the Board of Directors on May 14, 2014 and is shown in Attachment 1. On September 26, 2018, staff presented the Board with the 2018 Unmet Transit Needs Process and Schedule.

DISCUSSION

In addition to the public hearing held at the Board meeting, public workshops were hosted in Lincoln, Tahoe City, and Auburn. PCTPA will also present to the Placer County Youth Commission and Lighthouse Family Resource Center to provide transit service information and identify ways to expand public involvement in this process.

Each of the public workshops and the public hearing were advertised in local newspapers, through social media, an email database, and the distribution of flyers in English and Spanish by local jurisdictions. Public comments can be submitted at the October 24th public hearing, or via phone, fax, mail, e-mail, and through an on-line survey. The public comment period for this year's unmet transit needs process will conclude on October 31, 2018.

Following the close of the public comment period, PCTPA will summarize and analyze the testimony and prepare a report. The draft report will be reviewed by the Social Services Transportation Advisory Council (SSTAC) in January 2019. The final report will be presented to the TAC and Board in February 2019. Any comments determined to meet the adopted definition of an "unmet transit need" and "reasonable to meet" criteria must be funded in the next fiscal year prior to TDA funds being allocated for streets and roads purposes.

KH:LM:ML:ss

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

TDA DEFINITIONS

Pursuant to PUC Section 99401.5(c)

Adopted 11/8/92

Amended 3/23/94

Amended 9/22/99

Amended 9/27/06

Amended 5/14/14

Unmet Transit Need

An unmet transit need is an expressed or identified need, which is not currently being met through the existing system of public transportation services. Unmet transit needs are also those needs required to comply with the requirements of the Americans with Disabilities Act.

Reasonable To Meet

Unmet transit needs may be found to be "reasonable to meet" if all of the following criteria prevail:

- 1) Service, which if implemented or funded, would result in the responsible service meeting the farebox recovery requirement specified in California Code of Regulations Sections 6633.2 and 6633.5, and Public Utilities Code 99268.2, 99268.3, 99268.4, and 99268.5.
- 2) Notwithstanding Criterion 1) above, an exemption to the required farebox recovery requirement is available to the claimant for extension of public transportation services, as defined by California Code of Regulations Section 6633.8, and Public Utilities Code 99268.8.
- 3) Service, which if implemented or funded, would not cause the responsible operator to incur expenditures in excess of the maximum amount of Local Transportation Funds, State Transit Assistance Funds, Federal Transit Administration Funds, and fare revenues and local support, as defined by Sections 6611.2 and 6611.3 of the California Administrative Code, which may be available to the claimant.
- 4) Community support exists for the public subsidy of transit services designed to address the unmet transit need, including but not limited to, support from community groups, community leaders, and community meetings reflecting a commitment to public transit.
- 5) The need should be in conformance with the goals included in the Regional Transportation Plan.
- 6) The need is consistent with the intent of the goals of the adopted Short Range Transit Plan, as amended, for the applicable jurisdiction.



**Consolidated
Transportation
Services Agency**

MEMORANDUM

TO: WPCTSA Board of Directors

FROM: Michael Luken, Executive Director

SUBJECT: CONSENT CALENDAR

DATE: October 24, 2018

Below are the Consent Calendar items for the October 24, 2018 agenda for your review and action.

1. Addendum #5 to Contractor Services Agreement for Health Express between the Western Placer Consolidated Transportation Services Agency (WPCTSA) and MV Transportation, Inc. - \$403,164.80 (Option Year 3)

The Contractor Services Agreement for Health Express includes the opportunity to extend the agreement for up to three, one-year periods at the agreement of WPCTSA and MV Transportation. Addendum #5 proposes to extend the Agreement for one year beyond the October 31, 2018 termination date. Option Year 3 shall run from November 1, 2018 through October 31, 2019. The rates of compensation for Option Year 3 are shown in Addendum #5 and detailed further in Exhibit "A" to the addendum. The cost for Year 3 is \$403,164.80, which reflects a 3.0 percent increase over the FY 2017/18 contract amount of \$391,414.98, with the increases attributable to fixed costs and fuel costs. The cost for Year 3 is included within WPCTSA budget resources for FY 2018/19 and will be reflected in Budget Amendment #1, which is included in the Board's October agenda for approval. The proposal is also consistent with the recently adopted WPCTSA Short Range Transit Plan. All other provisions within the Contractor Services Agreement, except as specifically amended, remain in full force and effect. The TAC concurs with the staff recommendation.

**ADDENDUM #5
TO CONTRACTOR SERVICES AGREEMENT FOR HEALTH EXPRESS
BETWEEN THE
WESTERN CONSOLIDATED TRANSPORTATION SERVICE AGENCY
AND
MV TRANSPORTATION, INC.**

Addendum #5 to the Contractor Services Agreement for Health Express (hereinafter “Agreement”) is entered into this 24th day of October 2018 between the Western Placer Consolidated Transportation Service Agency (hereinafter “WPCTSA”) and MV Transportation, Inc. (hereinafter “MV”). The terms and conditions of the underlying Contractor Services Agreement dated September 3, 2013, and as amended by Addendum #1 dated August 28, 2014, and Addendum #2 dated March 28, 2016, and Addendum #3 dated September 28, 2016, and Addendum #4 dated September 27, 2017, shall remain unchanged, except as specifically modified in this Addendum.

1. Term: Option Periods

WPCTSA and MV mutually agree to extend the contractor services agreement for Health Express for one year beyond the October 31, 2018 termination date. Option Year 3 shall run from November 1, 2018 through October 31, 2019. The rates of compensation for Option Year 3 as negotiated are shown below and detailed further in Exhibit “A”.

Period	Maximum Obligation	Hourly Rate Charges	Monthly Fixed Cost
11/1/2013 – 6/30/2014	<u>\$352,924.52</u>	<u>\$26.03</u>	<u>\$14,659</u>
7/1/2014 11/1/2014 – 6/30/2015	<u>\$347,323.32</u>	<u>\$27.00</u>	<u>\$13,642</u>
7/1/2015 11/1/2015 – 6/30/2016 10/31/2016	<u>\$353,461.33</u>	<u>\$27.53</u>	<u>\$13,854</u>
11/1/2016 – 10/31/2017	<u>\$373,501.98</u>	<u>\$29.09</u>	<u>\$14,641</u>
11/1/2017 – 10/31/2018	<u>\$391,414.98</u>	<u>\$30.92</u>	<u>\$15,096</u>
11/1/2018 – 10/31/2019	<u>\$403,164.80</u>	<u>\$31.85</u>	<u>\$15,549</u>

2. Fuel Cost Increases

In the event that the cost of unleaded gasoline increases by five percent over the estimated price of \$3.47 per gallon, MV will adjust its rate to charge for the actual cost of unleaded gasoline purchased over the estimated price for the month. Actual costs of unleaded gasoline will be documented in a spreadsheet by vehicle number, date, and price. In addition, actual costs of unleaded gasoline will be documented with receipts.

3. Effect of Addendum

Except as specifically amended hereby, the Contractor Services Agreement for Health Express shall remain in full force and effect. If there is any conflict between the terms of this Addendum and the Agreement, the terms of the Addendum shall control.

Western Placer Consolidated Transportation Service Agency

By: Michael Luken, Executive Director

Date: _____

MV Transportation, Inc.

By: Brandi La Foy, Contract Administrator

Date: _____

PLACER COUNTY HEALTH EXPRESS PROPOSAL FORM, PAGE 2

Proposer's Name: MV Transportation

ANNUAL VEHICLE REVENUE COST DETAIL - HEALTH EXPRESS

COST CATEGORIES	Contract Year One	Contract Year Two	Contract Year Three	Extension Year One	Extension Year Two	Extension Year Three
	11/1/2013 to 6/30/2014	7/1/2014 to 6/30/2015	7/1/2015 to 10/31/2016	11/1/16 to 10/31/17	11/1/17 to 10/31/18	11/1/18 to 10/31/19
Driver Wages	\$ 100,434.68	\$ 101,755.80	\$ 103,322.86	\$ 111,072.07	115,626	119,095
Driver Fringe Benefits	\$ 19,517.44	\$ 24,037.49	\$ 25,581.39	\$ 27,500.00	28,628	29,487
Rev Veh Maintenance	\$ 14,335.11	\$ 15,099.97	\$ 15,575.55	\$ 16,042.82	16,524	17,020
Fuel	\$ 42,728.45	\$ 42,728.45	\$ 42,728.45	\$ 43,199.72	49,483	50,974
Other(specify)						
TOTAL VRH COST	\$ 177,015.68	\$ 183,621.70	\$ 187,208.25	\$ 197,814.61	\$ 210,260.98	\$ 216,575.80
PROJECTED ANNUAL VRH	6,800	6,800	6,800	6,800	6,800	6,800
TOTAL COST PER VRH	\$ 26.03	\$ 27.00	\$ 27.53	\$ 29.09	\$ 30.92	\$ 31.85

ESTIMATED ANNUAL FUEL COST - HEALTH EXPRESS

	Contract Year One	Contract Year Two	Contract Year Three	Extension Year One	Extension Year Two	Extension Year Three
Projected Total Vehicle Miles (a)	112,704	112,704	112,704	165,741	165,741	154,980
Projected Total Gasoline Use (gallons) (b)	10,682	10,682	10,682	15,709	15,709	14,690
Estimated Annual Fuel Cost	\$ 42,728.45	\$ 42,728.45	\$ 42,728.45	\$ 43,199.72	\$ 49,483.35	\$ 50,974.46
Assumed Cost/Gal Gasoline (c)	\$ 4.00	\$ 4.00	\$ 4.00	\$ 2.75	\$ 3.15	\$ 3.47
Calculated Cost/VRH	\$ 6.28	\$ 6.28	\$ 6.28	\$ 6.35	\$ 7.28	\$ 7.50

Notes: (a) Revenue + Deadhead Miles

PLACER COUNTY HEALTH EXPRESS PROPOSAL FORM, PAGE 3

Proposer's Name: MV Transportation

FIXED COST DETAIL - HEALTH EXPRESS

(Note: Costs shown are to be the ANNUAL fixed costs by category)

COST CATEGORY	Contract Year One 11/1/2013 to 6/30/2014	Contract Year Two 7/1/2014 to 6/30/2015	Contract Year Three 7/1/2015 to 10/31/2016	Extension Year One 11/1/16 to 10/31/17	Extension Year Two 11/1/17 to 10/31/18	Extension Year Three 11/1/18 to 10/31/19
General Manager Salary						
General Manager Fringe						
Ops Supervisor Salary	\$ 11,456	\$ 11,685	\$ 11,919	\$ 12,939	13,327	13,727
Ops Supervisor Fringe	\$ 2,884	\$ 2,993	\$ 3,108	\$ 3,372	3,473	3,577
Maintenance Mgr Salary	\$ -	\$ -	\$ -	\$ -	0	0
Maint. Mgr Fringe	\$ -	\$ -	\$ -	\$ -	0	0
Other Wages (Dispatchers/Road Sup)	\$ 29,316	\$ 29,902	\$ 30,500	\$ 33,245	34,243	35,270
Other Fringe (Dispatchers/Road Sup)	\$ 3,521	\$ 5,658	\$ 6,013	\$ 6,524	6,720	6,922
Other Wages (Maintenance)	\$ 19,012	\$ 19,392	\$ 19,780	\$ 21,561	22,207	22,873
Other Fringe (Maintenance)	\$ 2,195	\$ 3,438	\$ 3,647	\$ 3,957	4,075	4,197
Hiring/Training	\$ 258	\$ 331	\$ 341	\$ 352	362	373
Safety	\$ 1,594	\$ 2,404	\$ 2,467	\$ 2,541	2,618	2,697
Uniforms	\$ 367	\$ 733	\$ 753	\$ 775	799	823
Non-Revenue Vehicles	\$ -	\$ -	\$ -	\$ -	0	0
Janitorial	\$ -	\$ -	\$ -	\$ -	0	0
Telephone / Radio	\$ 3,457	\$ 3,545	\$ 3,633	\$ 3,742	3,854	3,970
Utilities	\$ 1,008	\$ 1,034	\$ 1,059	\$ 1,091	1,124	1,158
Office Supplies	\$ 861	\$ 880	\$ 898	\$ 925	953	982
Accounting	\$ -	\$ -	\$ -	\$ -	0	0
INSURANCE:	\$ -	\$ -	\$ -	\$ -	0	0
General Liability	\$ 845	\$ 833	\$ 848	\$ 874	900	927
Automobile Liability	\$ 2,160	\$ 2,160	\$ 2,160	\$ 2,225	2,292	2,361
Collision/Comprehensive	\$ 9,361	\$ 9,433	\$ 9,505	\$ 9,791	10,280	10,588
Workers Compensation	\$ 9,944	\$ 10,118	\$ 10,305	\$ 10,614	10,932	11,260
Other (Facility Expense):	\$ 8,750	\$ 9,012	\$ 9,282	\$ 9,560	9,847	10,142
Other (non-vehicle capital)	\$ 2,368	\$ 2,368	\$ 2,369	\$ 2,440	2,513	2,588
Other (Interest Expense):	\$ 3,782	\$ 2,623	\$ 1,974	\$ 2,033	2,094	2,157
Other (Overhead):	\$ 19,411	\$ 15,629	\$ 15,906	\$ 16,383	16,874	17,380
Other (Revenue Vehicles):	\$ 16,344	\$ 16,344	\$ 16,344	\$ 16,834	17,339	17,859
Other (Rev Vehicle License)	\$ 2,700	\$ 2,766	\$ 2,838	\$ 2,923	3,011	3,101
Other (Start Up):	\$ 13,726	\$ -	\$ -	\$ -	0	0
Additional Costs (Detail Attached)	\$ -	\$ -	\$ -	\$ -	0	0
Management Fee/Profit	\$ 10,588	\$ 10,420	\$ 10,604	\$ 10,987	11,317	11,657
TOTAL FIXED COST	\$ 175,909	\$ 163,702	\$ 166,253	\$ 175,687	\$ 181,154	\$ 186,589
NUMBER OF MONTHS IN YEAR	12	12	12	12	12	12
TOTAL MONTHLY FIXED COSTS	\$ 14,659	\$ 13,642	\$ 13,854	\$ 14,641	\$ 15,096	\$ 15,549

Note: Listing of typical cost items on this provided form does not require Contractor to provide this position, utility or service.



TO: WPCTSA Board of Directors

DATE: October 24, 2017

FROM: David Melko, Senior Transportation Planner

SUBJECT: FY 2018/19 BUDGET AMENDMENT #1

ACTION REQUESTED

Adopt FY 2018/19 Budget Amendment #1.

BACKGROUND

WPCTSA must adopt an annual budget and amendments thereto for income and expenditures, based on projections for the coming year, consistent with the adopted Short Range Transit Plan.

DISCUSSION

Attachment 1 provides the Amendment #1 operating budget for FY 2018/19. Amendment #1 increases operating revenues by 9.6 percent, or \$176,184, because of FY 2017/18 final adjustments in carryover as well as an increase in State Transit Assistance funds.

Operating expenditures total \$1,490,855, an increase of 1.1 percent compared to the adopted June budget. The increase in operating expenditures is due to technical budget adjustments to staff administration and the MV Transportation Health Express contract, as well as additional funds needed to implement the SRTPs and analysis of a recommended College Pass program. A minor decrease in the cost for the Bus Pass Subsidy program helps offsets the proposed increases.

A projected end of the year surplus of \$526,839 is shown, which will be carried over into FY 2019/20. As a reminder, during the Short-Range Transit Plan (SRTP) process it was emphasized that carryover funds will accumulate in order to fund anticipated future increases in two programs: (1) the Health Express contract expires at the end of this fiscal year requiring rebidding of the service; and (2) new agreements with the City of Roseville for the Call Center and new Mobility Management program in FY 2020/21.

The TOWG and TAC concur with the staff budget recommendations. Staff recommends approval of the FY 2018/19 Budget Amendment #1.

ML:LM:DM:ss

**Attachment 1: Western Placer CTSA Proposed Operating Budget Summary Amendment #1
FY 2018/19**

October 2018

	FY 2018/19 Amendment #1	FY 2018/19 Adopted	Difference Amendment #1 vs. Adopted
Operating Expenditures			
PCTPA Staff Administration MOU - Per PCTPA OWP WE #23 (1)	\$ 112,951	\$ 110,467	\$ 2,484
Legal Services	\$ 7,500	\$ 7,500	\$ -
Placer Collaborative Network (PCN) Membership	\$ 250	\$ 250	\$ -
WPCTSA Seniors First Board Member Annual Contribution	\$ -	\$ -	\$ -
Accounting Services	\$ 500	\$ 500	\$ -
Fiscal Auditors (TDA)	\$ 6,170	\$ 6,170	\$ -
Outreach	\$ 7,500	\$ 7,500	\$ -
Direct Expenses (2)	\$ 7,500	\$ 7,500	\$ -
Subtotal PCTPA Administration	\$ 142,371	\$ 139,887	\$ 2,484
Programs			
MV Transit - Health Express (3)	\$ 403,165	\$ 398,615	\$ 4,550
Seniors First - Health Express Program Management (4)	\$ 100,000	\$ 100,000	\$ -
Seniors First - My Rides (4)	\$ 273,860	\$ 273,860	\$ -
Transit Ambassador Program (5)	\$ 30,000	\$ 30,000	\$ -
Transit Planning (6)	\$ 15,000	\$ 15,000	\$ -
Short Range Transit Plans & On-Board Survey (7)	\$ 22,000	\$ 10,000	\$ 12,000
Retired Vehicle Program	\$ -	\$ -	\$ -
Bus Pass Subsidy Program (8)	\$ 10,000	\$ 15,000	\$ (5,000)
South Placer Transit Information Center (Call Center) (9)	\$ 300,000	\$ 300,000	\$ -
Subtotal Existing & New Programs	\$ 1,154,025	\$ 1,142,475	\$ 11,550
Subtotal Operating Expenditures	\$ 1,296,396	\$ 1,282,362	\$ 14,034
Operating Reserve (10)	\$ 194,459	\$ 192,354	\$ 2,105
Total Operating Expenditures	\$ 1,490,855	\$ 1,474,716	\$ 16,139

	FY 2018/19 Amendment #1	FY 2018/19 Adopted	Difference Amendment #1 vs. Adopted
Operating Revenue			
FY 2018/19 LTF Article 4.5 (11)	\$ 906,609	\$ 945,035	\$ (38,426)
FY 2018/19 State Transit Assistance PUC 99313 (12)	\$ 102,099	\$ 84,382	\$ 17,717
Interest Income (13)	\$ 6,000	\$ 6,000	\$ -
Carryover (14)	\$ 854,126	\$ 657,233	\$ 196,893
Seniors First match toward Health Express - Hospital Funds (15)	\$ 60,000	\$ 60,000	\$ -
Seniors First match toward My Rides - A4AA Funds (15)	\$ 38,860	\$ 38,860	\$ -
Seniors First match toward My Rides - Other Sources/Donations (15)	\$ 50,000	\$ 50,000	\$ -
Federal Transit Administration (FTA) Section 5310	\$ -	\$ -	\$ -
Total Operating Revenue	\$ 2,017,694	\$ 1,841,510	\$ 176,184

	FY 2018/19 Amendment #1	FY 2018/19 Adopted	Difference Amendment #1 vs. Adopted
Operating Revenue to Expenditure Comparison			
Carryover to FY 2019/20	\$526,839	\$366,794	\$ 160,045

Notes

1. Per PCTPA OWP and Budget Amendment #1 FY 2018/19, October 2018.
2. Direct expenses include auto, advertising, meeting, conference & training, postage, printing, and travel.
3. Per Contractor Services Agreement Addendum #5 approved October 2018 extending service to end of FY 2018/19.
4. Per Partnership Agreement with Seniors First MyRides and Health Express 2018/19 - 2023/24, approved June 2018.
5. Per Transit Ambassador Program Agreement with Roseville Transit approved November 2017.
6. Update of Transit Coordination Guide including printing and web page update.
7. Reflects additional planning consultant services to implement Short Range Transit Plans and recommended programs.
8. Bus pass reimbursement for participating social service organizations based on approved agreements.
9. Per Call Center Agreement with Roseville Transit approved November 2017.
10. Government Finance Officers Association recommends an operating reserve or contingency of up to 15%.
11. Final 2018/19 LTF apportionment approved August 2018.
12. Final 2018/19 STA allocation approved at 4.0 percent September 2018.
13. Interest income estimate.
14. Per fiscal year projections through June 30, 2018.
15. Revenue attributable to non-profit match for programs.



MEMORANDUM

TO: PCTPA Board of Directors **DATE:** October 24, 2018

FROM: Mike Luken, Executive Director
Luke McNeel-Caird, Deputy Executive Director

SUBJECT: FY 2018/19 OVERALL WORK PROGRAM (OWP) AND BUDGET – AMENDMENT #1

ACTION REQUESTED

Authorize the Executive Director to adopt Resolution No. 18-32, approving the FY 2018/19 Overall Work Program and Budget (OWP) – Amendment #1; and submit the OWP to Caltrans.

BACKGROUND

Each Regional Transportation Planning Agency (RTPA) must submit a draft OWP to Caltrans no later than March 1 of each year, with final version submitted by June 1. The Final FY 2018/19 OWP and Budget was adopted by the Board in May 2018.

The OWP provides a description of the activities to be undertaken by the agency in the coming year, along with detailed budget information. The attached Amendment #1 to the Final OWP has been developed in compliance with these requirements and reflects the latest information on finances and work activities, as well as comments received from the Board, Caltrans, and jurisdictions. It is expected that the OWP will be amended periodically during the fiscal year to reflect any new information, work activities, and/or budget changes.

DISCUSSION

There are several notable changes to the FY 2018/19 OWP Amendment #1, attached and summarized below:

Work Program

- Expansion of Work Element 27, Airport Land Use Commission, to add a consistency determination and update the Airport Land Use Compatibility Plan to reflect the anticipated approval of the Auburn Airport Master Plan Update.
- Expansion of Work Element 41, I-80/SR 65 Interchange Improvements, to add environmental permitting and monitoring activities that Caltrans is reimbursing PCTPA as part of the Phase 1 construction.
- Expansion of Work Element 42, SR 65 Widening, to cover existing and anticipated legal costs, approximately \$72,000, related to the ongoing lawsuit with Sierra Club.
- Expansion of Work Element 80, Freeway Service Patrol (FSP), to add funding from SB 1. Some of the funding is pass-through to the CHP, while the other funding will be used to increase FSP service dependent on the status of SB 1.
- Expansion of Work Element 60, Regional Transportation Funding Strategy, to reflect the proposed budget of the anticipated funding strategy consultant.

PCTPA Board of Directors

FY 2018/19 OVERALL WORK PROGRAM (OWP) AND BUDGET – AMENDMENT #1

October 2018

Page 2

Ongoing planning and implementation efforts include participating in the oversight of Phase 1 of the I-80/SR 65 Interchange Improvement construction (WE 41), finalizing design for Highway 65 Widening Phase 1 (WE 42) and I-80 Auxiliary Lanes (WE 43), environmental clearances for Highway 49 Sidewalks (WE 44), and completing the Dry Creek West Planning and Feasibility Study (WE 77).

As always, the Work Program maintains our strong focus on core Agency activities, such as Transportation Development Act (TDA) administration, State and Federal transportation programming compliance, Freeway Service Patrol and Congestion Management Program implementation, and management of various Joint Powers Authorities (JPAs) including the South Placer Regional Transportation Authority (SPRTA) and the Western Placer Consolidated Transportation Services Agency (CTSA).

Staffing

In accordance with the Staffing Plan adopted by the Board in October 2017, a new Assistant Planner was added in FY 2018/19, resulting in staffing levels increasing to 7.0 full time equivalent staff.

Budget

Staff is pleased to again provide the Board with a balanced budget of \$5,192,404.

The notable changes for the budget are the nearly \$400,000 in increased revenue and expenditures primarily associated with the expansion of work elements for the I-80/SR 65 Interchange, SR 65 Widening, Freeway Service Patrol, Airport Land Use Commission, and Regional Transportation Funding Strategy detailed in the Overall Work Program.

The budget also includes adding \$125,000 to the Agency's contingency to bring the balance closer to the recommended minimum of 15 percent.

LM:ML:ss

Attachment

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

IN THE MATTER OF: APPROVING AMENDMENT #1 RESOLUTION NO. 18-32 TO THE FISCAL YEAR 2018/19 OVERALL WORK PROGRAM AND BUDGET

The following resolution was duly passed by the Placer County Transportation Planning Agency (PCTPA) at a regular meeting held October 24, 2018 by the following vote on roll call:

AYES:

NOES:

ABSENT:

Signed and approved by me after its passage.

Chair
Placer County Transportation Planning Agency

Executive Director

WHEREAS, pursuant to California Government Code, Title 7.91, Section 67910, PCTPA was created as a local area planning agency to provide regional transportation planning for the area of Placer County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1c identifies PCTPA as the designated regional transportation planning agency for Placer County, exclusive of the Lake Tahoe Basin; and

WHEREAS, it is the intent and policy of PCTPA to improve and maximize the efficiency of transportation services in Placer County; and

WHEREAS, the Fiscal Year (FY) 2018/19 Overall Work Program and Budget (OWP) is the primary management tool for the PCTPA, identifies the activities and a schedule of work for regional transportation planning in Placer County exclusive of the Lake Tahoe Basin, and is a requirement of the Memorandum of Understanding between the PCTPA and Caltrans; and

WHEREAS, the Final FY 2018/19 OWP was approved on May 23, 2018; and

WHEREAS, Amendment #1 to the FY 2018/19 OWP adjusts staff time, professional services, and funding between work elements based on expenditures to date and projections for the remainder of FY 2018/19.

NOW, THEREFORE, BE IT RESOLVED that PCTPA hereby approves the Amendment #1 to the FY 2018/19 OWP.



MEMORANDUM

TO: PCTPA Board of Directors

DATE: October 24, 2018

FROM: Mike Luken, Executive Director

SUBJECT: **TRANSPORTATION FUNDING STRATEGY FOR SOUTH PLACER COUNTY SALES TAX DISTRICT**

ACTION REQUESTED

1. Receive an update on legislative efforts to designate a transportation sales tax district within Placer County; and
2. Authorize the Executive Director to negotiate and sign a contract with FSB Core Strategies to provide funding strategy outreach; and
3. Authorize the Executive Director to sign a Master Agreement and Letter of Task Agreement #18-01 with FSB Core Strategies to provide funding strategy outreach in the amount of \$108,500 for FY 2018/19 and Letter of Task Agreement#19-01 for \$325,700 for FY 2019/20.

BACKGROUND

PCTPA's transportation planning efforts have long identified the need for significant infrastructure investment to accommodate the growing needs of our population and economy. Despite creative and aggressive efforts to generate funds and minimize costs, the gap between our needs and our available funding continues to grow, with current estimates of a \$2.1 billion gap over the next 30 years. Ultimately, that led to the adoption of the Transportation Investment Plan and sales tax ordinance that was placed on the November 2016 countywide ballot as Measure M which received 63.8%, or 3% less than required to pass by state law.

In 2016, the Board directed State Advocacy Consultant, Smith Watts & Martinez, to pursue legislation to permit the formation of a transportation sales tax district within Placer County. PCTPA issued a request for proposals (RFP) at the time and hired the firm of TBWB to provide outreach services. Positive polling information was completed and presented to the Board by TBWB and polling firm FM3 in October 2017, further cementing the need to move towards a South Placer County Sales Tax District approach. However, the sales tax district legislation was dropped in 2017 by the author from San Diego due to issues occurring in that county beyond the sub-county district legislation. Given the situation, TBWB was placed on hold and later released from their contract.

DISCUSSION

Transportation Sales Tax District

Smith, Watts & Martinez has drafted revised legislation and begun the process of forming a coalition of counties interested in pursuing sub-county districts. Simultaneously, a bill author is also being sought for this measure. As reported earlier to the Board, both the sales tax district coalition building, and legislation are being delayed somewhat by the SB1/Proposition 6 issue on the November ballot. PCTPA has also retained the services of HDL Consulting, the sales tax firm used by Placer County, to help develop technical methods for the future collection of the

PCTPA Board of Directors
TRANSPORTATION FUNDING STRATEGY STATE LEGISLATION AND
OUTREACH CONSULTANT
October 24, 2018
Page 2

proposed sales tax in a County required by the California Department of Tax and Fee Administration (CDTFA). Mark Watts, representing Smith, Watts and Martinez, will be presenting a status report at the October 24th Board meeting.

Funding Strategy Outreach Consultant

The Board directed staff to reengage on the sub-county sales tax district approach in May 2018, with the hiring of a new Executive Director. Further Board direction in June 2018 authorized staff to seek a firm to provide outreach services timed prior to new sales tax district legislation being introduced in January 2019. Staff circulated a request for proposals and received proposals from seven (7) interested firms. Two qualified firms were short-listed and interviewed by four of the five PCTPA Board of Directors representing the proposed South County Sales Tax District (Rohan, Broadway, Holmes and Nader). The firm of FSB Core Strategies (FSB) was unanimously recommended by the subcommittee. The subcommittee requested FSB Core Strategies met with state advocates representing the South County District for PCTPA, Roseville and Placer County to discuss FSB's scope of work. This meeting was held on September 17. As directed by the Board, their scope of work includes a workshop with the Board following the November election and written monthly reports to the Executive Director. Staff has scheduled a special board meeting on November 14, 2018, from 4:00 pm-5:30 pm for this purpose.

FSB's proposed fee for FY 2018/19 of \$108,500 (management fee, paid digital advertising, video production/virtual reality/gamification) is covered by the amount allocated in the current OWP for the remaining nine months of the fiscal year. Staff is requesting an amendment to the OWP at this Board meeting to cover costs of the polling firm, and other hard costs beyond what was already budgeted. FSB's fee for FY 2019/20 is estimated at \$325,700 including hard costs for digital advertising, direct mail, video production/virtual reality/online engagement, website updates and community outreach (townhall meetings, teleforums, etc). Staff will be pursuing multiple revenue sources to cover costs for FY 2019/20. PCTPA may end the contract, as shown in Attachment 1, with FSB at any time.

Principals of FSB Core Strategies will be presenting a summary of their scope of work at the October 24th Board meeting.

ML:ss
Attachment



October 24, 2018

Cherri Spriggs Hernandez,
Principal & Executive Vice President
FSB Core Strategies
1800 J Street
Sacramento, CA 95811

BRIDGET POWERS
City of Auburn
STEVE HARVEY
City of Colfax
STAN NADER
City of Lincoln
BRIAN BAKER
Town of Loomis
KEN BROADWAY
City of Rocklin
SUSAN ROHAN
City of Roseville
JIM HOLMES
KIRK UHLER
Placer County
RON TREABESS
Citizen Representative
MIKE LUKEN
Executive Director

SUBJECT: LETTER OF TASK AGREEMENT #18-01
BETWEEN FSB CORE STRATEGIES AND PLACER COUNTY TRANSPORTATION
PLANNING AGENCY

Dear Ms. Spriggs Hernandez:

This letter, when countersigned, authorizes work under the “Master Agreement between Placer County Transportation Planning Agency (PCTPA) and FSB Core Strategies (FSB),” dated October 24, 2018, 2018.

1. Incorporated Master Agreement: This letter of Task Agreement is the statement of contract-specific requirements applicable to the work effort to be undertaken by FSB to provide funding strategy outreach consulting services under PCTPA Work Element 60 – Regional Transportation Funding Strategy.
2. Term: Consultant services are to commence October 24, 2018 and end on June 30, 2020. This contract shall be completed in such a sequence as to assure that projects are on budget and on schedule. Extensions to this contract may be made with the agreement of both parties. During the term of this contract, Consultant shall not engage in other work that would be deemed a conflict of interest with PCTPA interests.
3. Scope of Services: FSB’s Strategic Outreach on Transportation Needs and Funding Request for Proposal, dated August 31, 2018, is an integral part of this agreement and outlines the scope of services to be conducted and the tasks to be performed.
4. Personnel: Consultant will provide their own personnel to perform the work in this Letter of Agreement. Consultant will provide administrative support and overhead expenses. Michael Luken, Executive Director, will act as PCTPA’s Project Manager.
5. Reporting: Consultant shall provide a detailed monthly written report to the Executive Director by the 2nd Wednesday day of each month starting on December 11, 2018, which will detail the work completed to date and the proceeding month, the work upcoming for the following month and any outstanding issues to be resolved.
6. Compensation: For services rendered, Consultant compensation shall be as follows:

Remaining nine (9) months of Fiscal Year 2017/2018: Not to Exceed \$108,500
This fee shall cover FSB’s monthly retainer management fees of up to \$6,000 per month, paid digital advertising, video production/virtual reality/gamification and Keep Placer Moving website refreshment, and all hard costs as authorized in advance by PCTPA. All reimbursable expenses shall be billed at cost with no additional markup.

Fiscal Year 2018/2019: Not to Exceed \$325,700

This fee shall cover FSB's monthly retainer management fees of up to \$7,500 per month, paid digital advertising, direct mail, video production/virtual reality/gamification and Keep Placer Moving website refreshment, community outreach and all hard costs as authorized in advance by PCTPA. All reimbursable expenses shall be billed at cost with no additional markup.

Consultant will invoice on a monthly basis for work completed and shall include tasks completed, staff member completing the task, hours associated with each task, staff hourly rate. Invoices will be paid within thirty (30) days of receipt.

If this Letter of Task Agreement meets with your approval, please sign and return one copy. Questions concerning this agreement and the project in general should be directed to Michael Luken at (530) 823-4030.

Sincerely,

Accepted by:

Michael Luken, Date
Executive Director
Placer County Transportation Planning Agency

Cherri Spriggs Hernandez Date
Principal & Executive Vice President
FSB Core Strategies



MEMORANDUM

TO: PCTPA Board of Directors **DATE:** October 24, 2018

FROM: Luke McNeel-Caird, Deputy Executive Director

SUBJECT: **I-80/SR 65 INTERCHANGE IMPROVEMENTS PROJECT - PHASE 1 CONSTRUCTION UPDATE**

ACTION REQUESTED

None, information only.

BACKGROUND

PCTPA, along with Caltrans, Federal Highway Administration (FHWA), the cities of Lincoln, Rocklin, Roseville, and the County of Placer, are project partners for the I-80/SR 65 Interchange Improvements Project. The interchange sits at a major crossroads for Placer County, and the increasing congestion and backups at this facility have negative impacts for our mobility, goods movement, economic development, and quality of life. For these reasons, the improvement to this interchange is a top priority project for PCTPA.

Using \$4 million of savings from a Federal earmark for the I-80 Bottleneck, the PCTPA Board directed staff to begin work on the required environmental clearance for the I-80/SR 65 Interchange Improvements in January 2010. Both federal and state environmental approvals were secured in September 2016, with a total cost to reconfigure the interchange estimated at \$450 million. To expedite the progress on the I-80/SR 65 Interchange Improvements, Caltrans complete the design of the Phase 1 improvements.

The Phase 1 improvements include adding a third lane on northbound Highway 65 from Interstate 80 to Pleasant Grove Boulevard and adding improvements to the Galleria Boulevard/Stanford Ranch Road interchange. The \$50 million to fully fund the Phase 1 project was secured in August 2017 and a construction groundbreaking was held in December 2017.

DISCUSSION

The Phase 1 project contract was awarded to Flatiron and construction began on April 30, 2018. Caltrans is providing the day to day public outreach for the project, while PCTPA is releasing quarterly construction update videos to residents, businesses, and visitors; with two videos already released in June and October 2018.

Staff will provide a presentation to the Board on the latest construction activity for Phase 1 of the I-80/SR 65 Interchange Improvements.

LM:ML:ss

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

Technical Advisory Committee Meeting Minutes

October 9, 2018 – 3:00 p.m.

ATTENDANCE: Chris Ciardella, City of Auburn
Mengil Deane, City of Auburn
Chris Clardy, City of Colfax
Wes Heathcock, City of Colfax
Roland Neufeld, City of Lincoln
Brit Snipes, Town of Loomis
Dave Palmer, City of Rocklin
Amber Conboy, Placer County Public Works
Will Garner, Placer County Public Works
Mike Dour, City of Roseville
Mark Johnson, City of Roseville
Jason Shykowski, City of Roseville
David Smith, Caltrans

PCTPA Staff

Kathleen Hanley
Aaron Hoyt
Mike Luken
Luke McNeel-Caird
David Melko
Solvi Sabol

Funding Strategy Outreach Consultant Agreement/ November 14 Special Board Meeting

Mike Luken explained that the TAC agreed to bring the Funding Strategy Outreach consultant agreement to the PCTPA Board in September. This item was deferred until the October meeting because there were a couple South Placer Board Members who were unable to attend. Luken added that as part of the funding strategy outreach plan, we are having a Special Board Meeting on November 14th from 4:00 – 5:30. This will be an opportunity for the Board to provide direction and input on messaging after we know the outcome of the elections, specifically the impact on SB 1 from Proposition 6. We will also be selecting our Board Chair and Vice Chair for 2019 at the November special meeting.

2040 MTP / RTP Update / November 29 Placer County Officials Assn. Special Dinner

Mike Luken said that due to unforeseen circumstances, we will not be having a Placer County Officials dinner on November 29th. Instead, Luken said the Board will reconvene on November 14th from 5:30 – 7:30 pm to hear a presentation from PCTPA and SACOG about the RTP and MTP/SCS process and status. City/Town Council Members, Board of Supervisors, City/Town and County staff are also invited as well as interested members of the public to discuss the RTP, MTP and SCS Updates. A pizza dinner will be provided.

Aaron Hoyt went over a draft presentation of the 2040 RTP and SACOG 2020 MTP/SCS Update that will be presented at the November 14th meeting. The presentation summarized the details of the MTP/SCS Discussion Draft land use assumptions, project list, and greenhouse gas modeling results. Hoyt explained the challenges in meeting the 19% greenhouse gas reduction goal while ensuring key Placer projects remain on the project list. Hoyt concluded the presentation with a high-level review of revenue assumptions and the next steps.

SB 1 Solutions for Congested Corridors

Mike Luken explained that as a smaller county, we are at a disadvantage in competing for funds under Solutions for Congested Corridor under SB 1. We are proposing to join forces with Caltrans, CCJPA and SACOG to develop a Congested Corridor Plan making us more competitive on a statewide basis. The plan would allow a funding application in early 2020 for a combined project including the Capitol Corridor Third Track Phase II, I-80 Auxiliary Lanes Project and the Business 80 Bottleneck project. Each of the participating agencies have agreed in concept to contribute \$250,000 to develop this plan with SACOG's contribution coming in toward the latter part of plan development. We are proposing to release the RFP in November and have the consultant start work in January. PCTPA is slated to be the lead agency in managing the project. There is a compressed timeline with thirteen agencies involved in the Project Development Team (PDT) as well as a public outreach component. The SPRTA TAC agreed to bring an allocation of \$250,000 to the SPRTA Board for development of a Congested Corridor Plan dependent on the status of SB 1. Applications for Solutions for Congested Corridor Plan funds are due Spring 2020.

I-80/SR 65 Interchange Phase 1 Construction Update / 55 Hour Closures

Luke McNeel-Caird gave an update and showed a video on the I-80 / SR 65 Interchange project. Weekly email updates can be provided by signing up on the 8065interchange.org website. McNeel-Caird said Flat Iron Construction is doing a great job and all twelve columns are constructed. They will soon be removing the concrete barriers which are currently along northbound SR 65. This will occur during the evening hours. McNeel-Caird said there is a 55-hour closure tentatively planned for Veteran's Day weekend November 11 – November 14. The Board will be updated on the project this month. A working group made up of the key staff from Caltrans, Roseville, Rocklin and Caltrans are meeting weekly to plan for the 55-hour closure.

FY 2018/19 Overall Work Program and Budget – Amendment #1

A copy of Amendment #1 of the FY 2018/19 Overall Work Program (OWP) was provided to the TAC. Luke McNeel-Caird explained that five amended work elements are worth noting including: 1) WE 41, I-80/SR 65 Interchange: Consultant costs have been added in to complete the project; 2) WE 80, Freeway Service Patrol: There is an influx of funds through SB 1 and the budget has been revised accordingly; 3) WE 42, SR 65 Widening: Legal fees have been increased about \$45,000 due to an ongoing lawsuit; 4) WE 27, ALUC: We anticipate that the City of Auburn will get approval of their Airport Master Plan which requires an ALUCP consistency determination – revenues and expenditures have been updated to reflect the City's contribution and consultant costs; 5) WE 60, Transportation Funding Strategy: This work element has been amended to reflect the consultant contract expected to be approved in October.

The TAC concurred with bringing Amendment #1 of the FY 2018/19 OWP to the Board for approval

WPCTSA FY 2018/19 Budget – Amendment #1

A copy of Amendment #1 of the FY 2018/19 WPCTSA was provided to the TAC. David Melko explained the changes to this version of the budget include additional planning and consulting costs to implement Short Range Transit Plans (SRTP) programs. Melko added that carryover increased approximately \$200,000. Given the deliberations about future costs to the Call Center and continuing increases overall, Melko explained it is prudent to have a healthy reserve.

The TAC concurred with bringing the WPCTSA FY 2018/19 – Amendment #1 to the WPCTSA Board in October.

Other Issues/Upcoming Deadlines

- a) **California Transportation Commission (CTC) Meeting:** Mike Luken reported that the January CTC meeting will be held on January 30 and 31st at the Rocklin Event Center. They will have a tour of the Placer County area for CTC Commissioners.
- b) **Unmet Transit (UTN) Needs Public Hearing:** Kathleen Hanley reported that we are currently receiving UTN comments for the UTN and there are three workshops and one hearing planned.
- c) **Approval of SSTAC Membership:** Aaron Hoyt explained that we are currently looking to fill one vacancy on the Social Service Advisory Council (SSTAC). If possible, we are looking for someone who can represent a transit user who has a disability. This is a requirement of the Transportation Development Act.
- d) **TOWG-Request from Sierra College to Discuss Potential Pass Program:** Mike Luken explained that Sierra College's bond measure narrowly passed. Luken added that access to Sierra College has been an ongoing issue and the Sierra College Administration wants to improve access and transit use to Sierra College. To be a partner in supporting traffic congestion around Sierra College, we will be asking the Board for approval to move forward with doing a study to determine the feasibility of a transit pass for students. This issue was discussed with the TOWG who are supportive of studying the issue.
- e) **Triennial Performance Consultant Award:** David Melko explained we received one proposal for the Triennial Performance audit for LSC. The TOWG is agreeable to move forward with bringing a contract with LSC to the Board.
- f) **Health Express Addendum #5 to MV Contractor Services Agreement with WPCTSA:** David Melko will be bringing this Addendum which reflects a 3% increase to the WPCTSA Board.
- g) **Transit Security Reports:** David Melko explained that progress reports are due at the end of the month. Luke McNeel-Caird affirmed that CTC is adamant about reports being submitted and projects being completed.
- h) **Freeway Service Patrol:** We will be executing the third year of the three-year option to renew years.
- g) **Upcoming TAC Meetings: November 15/TAC Appreciation Reception:** Mike Luken extended an invitation to the TAC to stay after the November 15th TAC meeting to show our appreciation of the TAC's involvement and guidance throughout the year. Solvi Sabol provided a handout of 2019 PCTPA/SPRTA TAC Meetings and PCTPA/SPRTA Board Meetings. She will be sending out Outlook invites to the TAC for these meetings.

Other Issues/Upcoming Deadlines

The meeting adjourned at approximately 4:10 pm.



MEMORANDUM

TO: PCTPA Board of Directors

DATE: October 24, 2018

**FROM: David Melko, Senior Transportation Planner
Kathleen Hanley, Assistant Planner**

SUBJECT: STATUS REPORT

1. Freeway Service Patrol (FSP)

FY 2018/19 4th Quarter statistical summary for Placer FSP is attached. For the 1st Quarter there were 568 total assists and 12 survey comments submitted. Motorists rated the service as “excellent.”

2. Transit Operations Quarterly Ridership Report

The following table summarizes the total ridership counts for each of the transit services provided by Placer County transit operators over the last two years. The FY 17/18 fourth quarter ridership totaled 270,026, which is up 5.4% percent over the fourth quarter of FY 16/17 and 2.0% over the last year. Staff will provide this report once per quarter to keep the Board apprised of ridership trends among transit operations in Placer County.

Quarterly Ridership Trends by Transit Operator

Transit Operator	FY 16/17				FY 17/18				1-Year Change
	1st Quarter (Jul-Sep)	2nd Quarter (Oct-Dec)	3rd Quarter (Jan-Mar)	4th Quarter (Apr-Jun)	1st Quarter (Jul-Sep)	2nd Quarter (Oct-Dec)	3rd Quarter (Jan-Mar)	4th Quarter (Apr-Jun)	
Auburn Transit									
Total (all services)	11,270	14,858	8,746	11,363	9,342	10,376	8,683	9,058	-19.0%
Placer County Transit									
Fixed Route	72,300	66,860	63,923	61,972	66,574	65,039	63,736	66,939	-1.0%
Dial-A-Ride	6,199	6,196	7,111	6,838	6,747	8,136	8,174	8,243	18.8%
Vanpool	6,898	6,393	6,247	5,414	7,946	5,135	5,558	5,812	-2.0%
Commuter	18,984	16,936	18,246	16,332	18,614	17,528	21,050	19,508	8.8%
Total (all services)	104,381	96,385	95,527	90,556	99,881	95,838	98,518	100,502	2.0%
TART									
Total (all services)	88,938	74,788	130,954	62,357	87,620	79,835	161,434	67,337	11.0%
Roseville Transit									
Fixed Route	51,598	48,011	45,595	47,183	46,210	46,306	45,337	48,686	-3.0%
Dial-A-Ride	7,180	6,794	7,057	7,377	7,288	7,124	6,748	7,455	0.7%
Commuter	35,826	34,020	35,829	33,953	32,435	32,245	33,901	34,379	-4.8%
Total (all services)	94,604	88,825	88,481	88,513	85,933	85,675	85,986	90,520	-3.4%
Western Placer CTSA									
Health Express	1,464	1,434	1,577	1,557	1,323	1,298	1,369	1,261	-12.9%
My Rides	1,681	1,662	1,859	1,769	1,537	1,188	1,126	1,348	-25.4%
Total (all services)	3,145	3,096	3,436	3,326	2,860	2,486	2,495	2,609	-19.6%
Region-Wide									
Total (all services)	302,338	277,952	327,144	256,115	285,636	274,210	357,116	270,026	2.0%
Annual Totals	1,163,549				1,186,988				

3. CTSA Call Center Quarterly Call Summary Report

The South Placer Transit Information Call Center, funded through the Placer County Consolidated Transportation Services Agency (CTSA) and administered by the City of Roseville. The data highlights the change in stats between the first quarter of Fiscal Year FY 2016/17 and the fourth quarter of FY 2017/18. In an effort to keep the Board apprised of Call Center statistics, staff will provide this report once per quarter.

Quarterly Call Center Statistics

Call Summary Data	FY 16/17				FY 17/18				1-Year Change
	1st Quarter (Jul-Sep)	2nd Quarter (Oct-Dec)	3rd Quarter (Jan-Mar)	4th Quarter (Apr-Jun)	1st Quarter (Jul-Sep)	2nd Quarter (Oct-Dec)	3rd Quarter (Jan-Mar)	4th Quarter (Apr-Jun)	
Calls Answered	13,273	11,830	8,852	12,203	12,379	12,021	11,673	12,018	4.2%
% Calls Answered within 90 seconds	92%	93%	92%	92%	91%	92%	90%	91%	-1.4%
% Calls Answered within 3 minutes	97%	98%	97%	97%	97%	97%	96%	96%	-0.8%
% Calls Answered within 6 minutes	100%	100%	99%	100%	99%	99%	99%	99%	-0.8%
Calls Abandoned	1001	613	615	77	942	785	988	1210	70.2%
Average Speed Calls Answered	0.28	0.34	0.28	0.28	0.29	0.30	0.34	0.33	6.8%
Average Incoming Call Time	2.68	2.41	1.83	1.64	1.89	1.85	2.16	2.03	-7.4%
Calls Transferred Out	2,455	2,033	1,730	2,459	2,585	2,546	2,001	2,228	7.9%

ML

PCTPA FSP 1st Quarter ((2018/19) Statistical Summary

Total Assists = 568

Vehicle Type	Percent	Count	Vehicle Origin	Percent	Count	Was the driver courteous and helpful?	Percent	Count
Car/Minivan/Wagon	52.3%	291	Found by You	62.5%	355	Yes, very	100.0%	19
Sport Utility Vehicle/Crossover	22.3%	124	Dispatched by CHP	25.4%	144			
Pickup Truck	14.4%	80	Partner Assist	10.6%	60	How did FSP know you needed help?	Percent	Count
Other	2.7%	15	Directed by CHP Officer	1.2%	7	Driver saw me	94.7%	18
Truck - Over 1 Ton	2.9%	16	Revisit	0.4%	2	Others	5.3%	1
Big Rig	2.5%	14						
Motorcycle	1.4%	8	Vehicle Action	Percent	Count	How would you rate this service?	Percent	Count
RV/Motorhome	0.9%	5	Towed to Drop Zone	14.8%	84	Excellent	100.0%	19
Truck - Under 1 Ton	0.5%	3	Traffic Control	11.6%	66			
Blank	2.2%	12	Tagged Vehicle	13.6%	77	How did you hear about FSP?	Percent	Count
			Quick Fix / Repair	18.3%	104	Other/Friend	10.5%	2
Vehicle Problem	Percent	Count	Called for Private Assistance	5.6%	32	Hadn't heard until today	68.4%	13
Accident	25.5%	145	None - Not Needed	6.3%	36	Was helped previously	10.5%	2
Mechanical	23.1%	131	None - Motorist Refused Service	0.5%	3	Have see trucks driving around	10.5%	2
Flat Tire	17.3%	98	Debris Removal	5.8%	33			
Abandoned	15.3%	87	Escort Off Freeway	5.1%	29	How long did you wait before FSP arrived?	Percent	Count
Out of Gas	8.8%	50	Towed Off Freeway	10.4%	59	Less than 5	63.2%	12
Driver Related	1.8%	10	Other	4.1%	23	5 - 10 minutes	10.5%	2
Overheated	1.1%	6	Provided Transportation	0.5%	3	10 - 15 minutes	5.3%	1
Debris	3.0%	17	Partner Assist	3.4%	19	20 - 30 minutes	10.5%	2
Other	1.2%	7				Over an hour	5.3%	1
Unsecured Load	0.2%	1	Vehicle Location	Percent	Count			
None - Not Needed	0.5%	3	Right Shoulder	70.7%	393	Total Comments		12
Electrical	1.2%	7	Left Shoulder	9.4%	52			
Car Fire	0.5%	3	In Freeway Lane(s)	8.1%	45	Other Metrics		
Partner Assist	0.2%	1	Ramp/Connector	11.7%	65	Average Duration (Minutes)		12.7
Locked Out	0.4%	2	Unable to Locate	0.2%	1	Overtime Assists		20
			Blank	2.2%	12	Overtime Blocks		29
Source: http://www.sacfsp.com/admin						Multi-Vehicle Assist		72

MEMORANDUM

TO: Mike Luken
FROM: AIM Consulting
DATE: October 8, 2018
RE: September Monthly Report

The following is a summary of communications and public information work performed by AIM Consulting (AIM) on behalf of Placer County Transportation Planning Agency (PCTPA) in the month of September.

AIM assisted with media relations and public information. AIM maintained, drafted, published, and promoted content for PCTPA social media to share current information about PCTPA projects, programs, and activities.

Below are activity summaries of AIM's work:

Funding Strategy

AIM continued to work with PCTPA to support its efforts in discussing the need for local transportation infrastructure funding.

PCTPA.net & Social Media

AIM continued posting social media updates on the PCTPA Facebook, Twitter, and Instagram to highlight the work being done by and on behalf of PCTPA, other transportation projects in the Placer region, and current transportation news.

Key social media posts included:

- Metropolitan Transportation Plan Workshop
- Highway 49 Project – Auburn Journal Article
- Loomis Library Town Talks
- Placer Alert – Sign up for Notifications
- Capitol Corridor Student Sale Alert
- PCTPA Newsletter – Fall 2018
- Mike's Message Blog Post

- Dry Creek Community Open House
- Traffic Control on Taylor Road
- South Placer Information Center Blog Post
- Loomis Eggplant Street Faire
- Bike Lane Project on Pacific Street in Rocklin
- Dry Creek West Community Open House

Current social media page statistics include:

- Facebook – 1,272 Followers
- Twitter – 365 Followers
- Instagram – 163 Followers

Key website analytics include:

- Total page views for the PCTPA website during September: 3,082
 - 21% of views were on the PCTPA homepage
 - 4% of views were on the SR 65 Widening
 - 3% of views were on the Placer County Bikeways Map
- Total page views for Interstate 80 / Highway 65 Interchange Improvements website during September: 1,289

Media Relations

AIM continued to monitor industry and local news in an effort to identify outreach opportunities as well as support the Agency's efforts to address local transportation and transit issues. Key stories in local media outlets were highlighted on social media.

Newsletter #39

AIM promoted the 39th edition of the PCTPA newsletter. These articles focused on: Executive Director Mike Luken's Message, a Board Perspective from PCTPA Board of Director and Rocklin Mayor Ken Broadway, an update on the I-80 Auxiliary Lane Project, a "Meet the Staff" article on Kathleen Hanley, and an informational article on the South Placer Call Center. AIM drafted Transportation Blog posts to further promote the newsletter articles.

Project Assistance

AIM, in coordination with PCTPA, edited the second Interstate 80 / Highway 65 informational video, which includes footage of construction activity and interviews with PCTPA Executive Director Mike Luken and Caltrans District 3 Director Amarjeet Benipal.

AIM wrote and designed an October Project Update to keep the public up to date on project happenings. AIM managed the Interstate 80 / Highway 65 website and collected community email sign-

ups. AIM also managed social media and community comments regarding the project. AIM provided Caltrans with weekly updates to include in their weekly construction email updates.

AIM, in coordination with PCTPA, developed and designed new explanatory graphics for the Highway 65 Widening Project. These graphics were used in presentations to local community groups and forums.



1701 Pennsylvania Avenue
Suite 300
Washington, D.C. 20006
(202) 722-0167

September 28, 2018

To: PCTPA
From: Sante Esposito
Subject: September Monthly Report

Infrastructure Initiative

This month the primary focus of the Congress was on the Supreme Court nomination and the FY19 appropriations bills. The goal of the appropriators was to pass as many bills as possible by Oct. 1 to narrow the scope of any continuing resolution. As reported, the President had threatened to veto any CR if it did not include funding for the border wall. However, that issue has now been put off until at least the lame duck session. Significant progress was made on the appropriations bills – noted below. The only infrastructure activities this month were reauthorization of the Federal Aviation Administration and reauthorization of the Water Resources Development Act (WRDA). How soon after Oct. 1 the Congress will be in session to do legislative business is unclear. The Senate Republican leadership announced that the plan is for the Senate to be in session most of October. However, the expectation is that both Houses will recess as soon as possible for campaigns. Given all that, realistically a mega infrastructure effort will occur either in the lame duck session or next year. And the results of the election will have much to say on that. Pending that, the Administration continues to engage key Members and committees in support of a major infrastructure effort. In making the rounds with key committees on September 26 - and there are many committees that would be involved - we also learned that progress has been slow but again the pressure and political decision to move ahead in earnest on a bill have not yet materialized.

FY 19 Federal Funding Generally

Congress passed a Continuing Resolution extending funding until Dec. 7 at FY18 levels for those appropriations bills not enacted by Oct. 1. That includes the Transportation Appropriations Bills – see the following.

FY19 Transportation Appropriations Bills

Even though both the House and Senate bills have not been passed, they are in conference and it is expected that agreement will be reached soon as the funding levels in the bills are not far apart.

Program	FY'17 Enacted	FY'18 Enacted	House Committee-Passed FY'19 Bill	Final Senate 19 Bill
Highway Program	\$43.26B	\$47.5BB	\$50.3B	\$48.57B
BUILD/TIGER Grants	\$500M	\$1.5B	\$750M	\$1B
FTA CIG Grants - New Starts/Small Starts/Core Capacity	\$2.41B	\$2.65B	\$2.61B	\$2.6B
FTA Formula Grants	\$9.73B	\$10.5B	\$10.7B	\$10.7B
FTA WMATA	\$150M	\$150M	\$150M	\$150M
FAA Airport Improvement Program (AIP)	\$3.35B	\$4.35B	\$3.85B	\$4.1B
Amtrak NEC	\$328M	\$650M	\$650M	\$650M
Amtrak National Network	\$1.16B	\$1.29B	\$1.29B	\$1.29B
FRA CRISI Grants	\$68M	\$593M	\$300M	\$255M
FRA SOGR Grants	\$25M	\$250M	\$500M	\$300M
FRA Restoration Grants	\$5M	\$20M	\$0	\$10M

Earmarks

Last November there was an effort in the House Republican caucus to bring back earmarks in a more limited way. While there was widespread support in the caucus for doing so, Speaker Ryan pushed back and suggested that the issue be addressed in the first or second quarters of this year. Pending that came the election of President Trump who has on more than one occasion expressed support for earmarks. Last July, the House Rules Committee held a two-day hearing session on the issue. The Committee made no recommendation but referred the matter to the Republican and Democratic caucuses. Both caucuses discussed the issue but took no action. Following that was a lull – no additional action on the issue until a few weeks ago when in a news conference, the Speaker said that earmarks is something the caucus will likely “wrestle with” after the midterms. He also alluded to ongoing conversations with the House Democratic leadership on the issue. In that regard, we have confirmed that Democratic Minority Whip Steny Hoyer has drafted an outline proposal to bring earmarks back. No details are known as yet.

Bill Tracking

H.R.547 — 115th Congress (2017-2018)

National Infrastructure Development Bank of 2017

Sponsor: Rep. DeLauro, Rosa L. [D-CT-3] (Introduced 01/13/2017) **Cosponsors:** (73, now 86)

Committees: House - Energy and Commerce, Transportation and Infrastructure, Financial Services, Ways and Means

Status Update: no change since the last report.

H.R.2479 — 115th Congress (2017-2018)

Leading Infrastructure for Tomorrow's America Act

Sponsor: Rep. Pallone, Frank, Jr. [D-NJ-6] (Introduced 05/17/2017) **Cosponsors:** (25)

Committees: House - Energy and Commerce, Science, Space, and Technology, Transportation and Infrastructure, Ways and Means, Natural Resources

Status Update: no change since the last report.

H.R.100 — 115th Congress (2017-2018)

Support Local Transportation Act

Sponsor: Rep. Brownley, Julia [D-CA-26] (Introduced 01/03/2017) **Cosponsors:** (0, now 2)

Committees: House - Transportation and Infrastructure

Status Update: no change since the last report.

H.R.481 — 115th Congress (2017-2018)

REBUILD Act

Sponsor: Rep. Calvert, Ken [R-CA-42] (Introduced 01/12/2017) **Cosponsors:** (0)

Committees: House - Natural Resources

Status Update: no change since the last report.

H.R.966 — 115th Congress (2017-2018)

TIGER CUBS Act

Sponsor: Rep. Larsen, Rick [D-WA-2] (Introduced 02/07/2017) **Cosponsors:** (5, now 8)

Committees: House - Appropriations, Budget.

Status Update: no change since the last report.

S.846 — 115th Congress (2017-2018)

SAFE Bridges Act of 2017

Sponsor: Sen. Shaheen, Jeanne [D-NH] (Introduced 04/05/2017) **Cosponsors:** (4)

Committees: Senate - Environment and Public Works

Status Update: no change since the last report.

H.R.1670 — 115th Congress (2017-2018)

Infrastructure 2.0 Act

Sponsor: Rep. Delaney, John K. [D-MD-6] (Introduced 03/22/2017) **Cosponsors:** (21)

Committees: House - Ways and Means, Transportation and Infrastructure, Rules

Status Update: no change since the last report.

H.R.1669 — 115th Congress (2017-2018)

Partnership to Build America Act of 2017

Sponsor: Rep. Delaney, John K. [D-MD-6] (Introduced 03/22/2017) **Cosponsors:** (23, now 27)

Committees: House - Transportation and Infrastructure, Ways and Means

Status Update: no change since the last report.

S.1756 — 115th Congress (2017-2018)

Rebuild America Now Act

Sponsor: Sen. Sullivan, Dan [R-AK] (Introduced 08/03/2017) **Cosponsors:** (11)

Committees: Senate - Environment and Public Works

Status Update: no change since the last report.