



A G E N D A

**PLACER COUNTY TRANSPORTATION PLANNING AGENCY
PLACER COUNTY AIRPORT LAND USE COMMISSION
WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY
PLACER COUNTY LOCAL TRANSPORTATION AUTHORITY**

**Wednesday, June 22, 2022
9:00 a.m.**

**Placer County Board of Supervisors Chambers
175 Fulweiler Avenue, Auburn CA 95603**

PUBLIC PARTICIPATION PROCEDURES

The PCTPA Board meeting will be open to in-person attendance. In addition, remote teleconference participation is available to Board members and the public pursuant to the provisions of Government Code section 54953(e) due to the COVID-19 state emergency proclamation and recommendations for social distancing. Public Comment will be opened for each agenda item, and citizens may comment virtually through a Zoom meeting webinar utilizing the “raise hand” function. If you are participating by phone, please dial *9 to “raise hand” and queue for Public Comment. Please raise your hand at the time the Chair announces the item. Public comments will also be accepted at ssabol@pctpa.net or 530-823-4030 or by mail to: PCTPA, 299 Nevada Street, Auburn, CA 95603.

Si necesita servicios de traducción para otro lenguaje, aparte de Ingles, Por favor llamar al 530.823.4030 para asistencia.

Kung nangangailangan po ng tulong o interpretasyon sa ibang wika liban sa inglés, tumawag lang po sa 530.823.4030.

Webinar access: <https://placer-ca-gov.zoom.us/j/98932028700>

You can also dial in using your phone: US: +1 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free), Webinar ID: 989 3202 8700

A. Flag Salute

B. Roll Call

C. AB 361 Remote Teleconferencing

Mike Luken

- Pursuant to AB 361, the Board will consider the status of the ongoing emergency and facts related to the health and safety of meeting attendees due to COVID-19 and consider further findings related to Board meetings pursuant to the provisions of AB 361.

**Action
Pg. 1**

D. Approval of Action Minutes: May 25, 2022

**Action
Pg. 5**

E. Agenda Review

Board of Directors Meeting Agenda
PLACER COUNTY TRANSPORTATION PLANNING AGENCY
AIRPORT LAND USE COMMISSION
WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICE AGENCY
PLACER COUNTY LOCAL TRANSPORTATION AUTHORITY
June 22, 2022
Page 2

F. Public Comment

G. Consent Calendar: Placer County Transportation Planning Agency **Action**

- These items are expected to be routine and noncontroversial. They will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion.
- 1. FY 21/22 Town of Loomis Claim for Transportation Development Act (TDA) Bicycle and Pedestrian Funds - \$139,400 Pg. 11
 - 2. FY 2021/22 City of Auburn Claim for Local Transportation Funds (LTF) - \$1,168,672 Pg. 15
 - 3. FY 2021/22 City of Auburn Claim for State Transit Assistance (STA) – \$115,774 Pg. 20
 - 4. FY 2021/22 City of Auburn Claim for State of Good Repair (SGR) – \$17,042 Pg. 26
 - 5. FY 2022/23 PCTPA Claim for Local Transportation Funds (LTF) - \$475,000 Pg. 32
 - 6. SR 49 Sidewalk Gap Closure Project Contract Amendment - \$166,087.89 and HIP Funding Reprogramming - \$295,489 for Increased Design Costs Pg. 34
 - 7. Update Personnel Policies and Practices Handbook Section 4: Employee Benefit Program, Cost of Living Adjustments
 - 8. Letter of Task Agreement for General Communications & Outreach Services for FY 2022/23: AIM Consulting - \$23,750 Pg. 42
 - 9. Letter of Task Agreement for CCJPA Related Communication & Outreach Services for FY 2022/23: AIM Consulting - \$7,500 Pg. 43
 - 10. Letter of Task Agreement between the Placer County Transportation Planning Agency and the Capitol Corridor Joint Powers Authority (CCJPA) for the Capitol Corridor Marketing Program in Placer County for FY 2022/23: \$7,500: Pg. 45
 - 11. Letter of Task Agreement for Federal Advocacy Services for FYs 2021/22 and 2022/23: Key Advocates - \$27,000 Pg. 47
 - 12. Letter of Task Agreement for State Advocacy Services for FY 2022/23: Smith, Watts, and Hartman - \$15,000 Pg. 49
 - 13. Letter of Task Agreement for Legal Services for FY 2022/23: Sloan Sakai Yeung & Wong LLP - \$38,000 Pg. 51

H. Consent Calendar: Placer County Airport Land Use Commission **Action**

- These items are expected to be routine and noncontroversial. They will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion.
- 1. Airport Land Use Commission Fee – No Annual Fee Adjustment for FY 2022/23 Pg. 53

**Board of Directors Meeting Agenda
 PLACER COUNTY TRANSPORTATION PLANNING AGENCY
 AIRPORT LAND USE COMMISSION
 WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICE AGENCY
 PLACER COUNTY LOCAL TRANSPORTATION AUTHORITY
 June 22, 2022
 Page 3**

- I. 9:00 AM: PUBLIC HEARING: Adoption of the PCTPA Title VI Program, Public Participation Plan, and Limited English Proficiency Language Assistance Plan** **Action**
Pg. 54
Mike Costa

- J. Western Placer Consolidated Transportation Services Agency (WPCTSA) FY 2022/23 Budget Adoption** **Action**
Pg. 98
Mike Costa

- K. Executive Director’s Report** **Info**

- L. Board Direction to Staff**

- M. Informational Items** **Info**
 - 1. PCTPA TAC Minutes – June 7, 2022 Pg. 102
 - 2. Status Reports
 - a. PCTPA Status Report – May 2022 Pg. 105
 - b. AIM Consulting – May 2022 Pg. 115
 - c. Key Advocates – May 2022 Pg. 117
 - d. Capitol Corridor Monthly Service Update Pg. 119

Separate Cover

- N. Adjourn to Closed Session**
 - 1. Closed session pursuant to Government Code 54957: Public Employee Employment – Executive Director
 - 2. Closed session pursuant to Government Code 54957.6: Conference with Labor Negotiator
 - a. Agency Designated Representative: Agency Chair Unrepresented
Employee: Executive Director

Next Meeting – August 24, 2022

Following is a list of the 2022 Placer County Transportation Planning Agency (PCTPA) meetings.

Board meetings are typically held the **fourth Wednesday of the month** at 9:00 a.m. except for November and December meetings which are typically combined meetings. PCTPA meetings are typically held at the Placer County Board of Supervisors’ Chambers, 175 Fulweiler Avenue, Auburn.

PCTPA Board Meetings – 2022	
Wednesday, January 26	Wednesday, July 27
Wednesday February 23	Wednesday, August 24
Wednesday, March 23	Wednesday, September 28
Wednesday, April 27	Wednesday, October 26
Wednesday, May 25	Wednesday, December 7
Wednesday, June 22	

**Board of Directors Meeting Agenda
PLACER COUNTY TRANSPORTATION PLANNING AGENCY
AIRPORT LAND USE COMMISSION
WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICE AGENCY
PLACER COUNTY LOCAL TRANSPORTATION AUTHORITY
June 22, 2022
Page 4**

The Placer County Transportation Planning Agency is accessible to the disabled. If requested, this agenda, and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact PCTPA for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact PCTPA by phone at 530-823-4030, email (ssabol@pctpa.net) or in person as soon as possible and preferably at least 72 hours prior to the meeting.

TO: PCTPA Board of Directors

DATE: June 22, 2022

FROM: Mike Luken, Executive Director

SUBJECT: AB 361 REMOTE TELECONFERENCING

ACTION REQUESTED

Adopt Resolution No. 22-22, adopting findings to hold this meeting by remote teleconference and declaring its intent to continue remote teleconference meetings pursuant to Government Code section 54953(e) due to the Governor’s COVID-19 State of Emergency Proclamation and state regulations related to physical distancing.

BACKGROUND

PCTPA approved Resolution No. 21-40 on October 27, 2021, making findings and declaring its intent to continue remote teleconference meetings pursuant to Government Code section 54953(e) due to the Governor’s COVID-19 State of Emergency Proclamation and state regulations related to physical distancing.

Effective October 1, 2021, Assembly Bill (AB) 361 modified the provisions of the Brown Act related to holding teleconference meetings during a proclaimed state of emergency when state or local officials have imposed, or recommended measures related to physical distancing which warrant holding meetings remotely. The Governor’s COVID-19 state of emergency is a proclaimed state of emergency and the California Division of Occupational Safety and Health (“Cal/OSHA”) regulations related to COVID-19 recommend social distancing and regulates “close contact” which occurs when individuals are within six feet of another in certain circumstances. Therefore, this meeting is being held as a teleconference meeting pursuant to subdivision (e)(1) of the Government Code authorizing relaxed teleconference meeting rules.

DISCUSSION

At the April Board meeting, the Board directed staff to phase out the use of this resolution if appropriate. Since that meeting, Placer County has moved into the substantial level of transmission for COVID. At the May 25, 2022 Board meeting, the Board adopted Resolution 22-19 declaring its intent to continue utilizing the relaxed teleconference meeting rules. AB 361 requires an ongoing finding every 30 days that the Board reconsider the circumstances of the state of emergency and that the state emergency continues to impact the ability to “meet safely in person,” or that state or local officials continue to recommend measures to promote social distancing. Gov. Code § 54953(e)(3).

The Governor’s state of emergency remains, and the Cal OSHA Regulations related to social distancing remain in place and were extended recently until December 31, 2022.

PCTPA Board of Directors
AB 361 Remote Teleconferencing
June 22, 2022
Page 2

PCTPA staff is continuing to monitor the status of the Governor's state of emergency proclamation, state regulations and orders related to social distancing, and health and safety conditions related to COVID-19 and confirms that said conditions continue to exist that warrant remote teleconference meetings.

COVID-19 continues to pose health risks and is highly contagious and state guidelines remain related to physical distancing recommendations and requirements.

It is recommended that this June meeting be conducted as a remote teleconference meeting pursuant to the provisions of subdivision (e)(1) of the Government Code authorizing relaxed teleconference meeting rules. It is further recommended that the Board find that state officials continue to impose or recommend measures to promote social distancing, and at the next regularly scheduled Board meeting the Board will continue to consider the status of the ongoing emergency and facts related to the health and safety of meeting attendees due to COVID-19 and consider further ongoing findings related to Board meetings pursuant to the provisions of AB 361.

SS:ML

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

**IN THE MATTER OF: RESOLUTION
MAKING FINDINGS AND DECLARING
ITS INTENT TO CONTINUE REMOTE
TELECONFERENCE MEETINGS PURSUANT
TO GOVERNMENT CODE SECTION 54953(e)**

RESOLUTION NO. 22-22

The following resolution was duly passed by the Placer County Transportation Planning Agency at a regular meeting held June 22, 2022, by the following vote on roll call:

AYES:

NOES:

ABSENT:

WHEREAS, the Placer County Transportation Planning Agency (PCTPA) is committed to preserving and nurturing public access and participation in meetings of the Board; and

WHEREAS, all legislative body meetings of PCTPA are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and observe the Board conduct its business; and

WHEREAS, Governor Newsom signed AB 361, amending the Brown Act, including Government Code section 54953(e), which makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of AB 361 is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, such conditions now exist in the State, specifically, the Governor of the State of California proclaimed a state of emergency on March 4, 2020, related to the threat of COVID-19, which remains in effect; and

WHEREAS, California Department of Public Health and the federal Centers for Disease Control and Prevention caution that the Omicron variant of COVID- 19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/omicron-variant.html>); and

WHEREAS, the California Division of Occupational Safety and Health (“Cal/OSHA”) regulations at Title 8 Section 3205 recommends physical distancing in the workplace as precautions against the spread of COVID-19 and imposes certain restrictions and requirements due to a “close contact” which occurs when individuals are within six feet of another in certain circumstances; and

WHEREAS, the Board of Directors previously adopted Resolution No. 21-40 on October 27, 2021, finding that the requisite conditions exist for the legislative bodies of Placer County Transportation Planning Agency to conduct remote teleconference meetings without compliance with paragraph (3) of Subdivision (b) of Government Code section 54953; and

WHEREAS, the proliferation of the Omicron variant of the virus continues to pose risk to health and safety and the Board hereby recognizes the proclamation of state of emergency by the Governor of the State of California and the regulations of Cal/OSHA recommending physical distancing; and

WHEREAS, to allow for physical distancing and remote meeting attendance, the Board intends to invoke the provisions of AB 361 as provided in Government Code section 54953, subd. (e) and such meetings of the Board of PCTPA and any legislative bodies of PCTPA shall comply with the requirements to provide the public with access to the meetings as prescribed in section 54953, subd. (e)(2).

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of Placer County Transportation Planning Agency as follows:

1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

2. The meetings of the Board, including this meeting, may be held with relaxed teleconference rules pursuant to the provisions of subdivision (e)(2), due to the current Governor's state of emergency proclamation and Cal/OSHA recommendations for social distancing satisfying subdivision (e)(1)(A), of section 54953 of the Government Code.

3. The Board of Directors hereby considers the conditions of the state of emergency and the state recommendations and regulations related to social distancing and reauthorizes remote teleconference meetings.

4. Staff is hereby directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings of the Board and all PCTPA legislative bodies in accordance with subdivision (e) of Government Code section 54953 for remote teleconference meetings.

5. Staff is further directed to continue to monitor the health and safety conditions related to COVID-19, the status of the Governor's state of emergency proclamation, the state regulations related to social distancing, and the local orders related to health and safety, and present to the Board at its next regularly scheduled meeting the related information and recommendations for continued remote meetings pursuant to the provisions of paragraph Government Code section 54953, subdivision (e)(3), and to consider extending the time during which the Board may continue to meet by teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

Signed and approved by me after its passage

Chair
Placer County Transportation Planning Agency

Executive Director



ACTION MINUTES

REGULAR MEETING OF THE

**Placer County Transportation Planning Agency (PCTPA)
Western Placer Consolidated Transportation Services Agency (CTSA)
Placer County Airport Land Use Commission (ALUC)
Placer County Local Transportation Authority (PCLTA)**

**May 25, 2022 - 9:00 a.m.
Placer County Board of Supervisors Chambers
175 Fulweiler Avenue, Auburn, California**

ROLL CALL

Brian Baker, Chair
Ken Broadway
Alice Dowdin Calvillo
Trinity Burruss
Jim Holmes
Bruce Houdesheldt
Suzanne Jones, Vice Chair
Dan Wilkins

STAFF

Rick Carter
Mike Costa
Jodi LaCosse
Mike Luken
David Melko

Chair Baker explained the meeting procedures to the Board and public as it pertains to participating by means of a teleconference under Government Code section 54953(e) due to the COVID-19 state emergency proclamation and recommendations for social distancing. Staff reports and a video of this meeting are available at: <https://pctpa.net/agendas-2022/>.

AB 361 REMOTE TELECONFERENCING

Staff report presented by Mike Luken, Executive Director

Upon motion by Jones and second by Holmes, the Board adopted Resolution No. 22-19, adopting findings to hold this meeting by remote teleconference and declaring its intent to continue remote teleconference meetings pursuant to Government Code section 54953(e) due to the Governor's COVID-19 State of Emergency Proclamation and state regulations related to physical distancing by the following roll call vote:

AYES: Baker, Broadway, Burruss, Dowdin Calvillo, Holmes, Houdesheldt, Jones, Wilkins

NOES/ABSTAIN: None

APPROVAL OF ACTION MINUTES – April 27, 2022

Upon motion by Broadway, and second by Dowdin Calvillo, the action minutes of April 27, 2022, were approved by the following roll call vote:

AYES: Baker, Broadway, Burruss, Dowdin Calvillo, Holmes, Houdesheldt, Jones, Wilkins

NOES/ABSTAIN: None

AGENDA REVIEW

No changes to published agenda.

PUBLIC COMMENT:

There was no public comment.

CONSENT CALENDAR: PLACER COUNTY TRANSPORTATION PLANNING AGENCY (PCTPA)

1. FY 2022/2023 CMAQ/LTF Fund Trade: Freeway Service Patrol to Dry Creek Greenway Project – Phase 1 - \$124,058
2. Reprogram FY 2024/2025 CMAQ Funds from Roseville’s Vernon St/Folsom Rd. Roundabout Project to Roseville’s Washington Blvd/All America City Blvd. Roundabout Project - \$370,426
3. FY 2020/21 TDA Financial Audit (under separate cover)
4. Interstate 80 Auxiliary Lanes Project: Dokken Engineering Construction Support Services Master Agreement - \$598,270.33 and Letter of Task Agreement 22-01 - \$237,764.27

Upon motion by Wilkins and second by Houdesheldt, the preceding Consent Calendar items were approved by the following roll call vote:

AYES: Baker, Broadway, Burruss, Dowdin Calvillo, Holmes, Houdesheldt, Jones, Wilkins
NOES/ABSTAIN: None

CONSENT CALENDAR: AIRPORT LAND USE COMMISSION (ALUC)

1. City of Auburn General Plan/Airport Land Use Compatibility Plan (ALUCP) Consistency Extension Request

Upon motion by Dowdin Calvillo and second by Jones, the preceding Consent Calendar item was approved by the following roll call vote:

AYES: Baker, Broadway, Burruss, Dowdin Calvillo, Holmes, Houdesheldt, Jones, Wilkins
NOES/ABSTAIN: None

CONSENT CALENDAR: WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY (WPCTSA)

1. FY 2022/23 Placer 211 Work Program - \$50,000

Upon motion by Broadway and second by Houdesheldt, the preceding Consent Calendar item was approved by the following roll call vote:

AYES: Baker, Broadway, Burruss, Dowdin Calvillo, Holmes, Houdesheldt, Jones, Wilkins
NOES/ABSTAIN: None

SR 49 SIDEWALK GAP CLOSURE PROJECT MEMORANDUM OF UNDERSTANDING WITH SPRTA FOR RIGHT OF WAY ACQUISITION, FINDING THE PROJECT EXEMPT FROM CEQA AND FILING A NOTICE OF EXEMPTION

Staff report presented by Mike Luken.

Upon motion by Dowdin Calvillo and second by Broadway the Board made the following motions as presented below by the following roll call vote:

AYES: Baker, Broadway, Burruss, Dowdin Calvillo, Houdesheldt, Jones, Wilkins
NOES/ABSTAIN: None

1. Adopt Resolution #22-21 to direct the Chair to execute a Memorandum of Understanding (MOU) between the South Placer Regional Transportation Authority (SPRTA) and the Placer County Transportation Agency (PCTPA) authorizing SPRTA to acquire rights of way (ROW) for the SR 49 Sidewalk Gap Closure Project and requiring that PCTPA reimburse SPRTA for all SPRTA costs.
2. Adopt Resolution #22-22 Finding the SR 49 Sidewalk Gap Closure Project exempt from the California Environmental Quality Act (CEQA) and direct the filing of a Notice of Exemption.

FINAL FY 2022/23 OVERALL WORK PROGRAM (OWP) AND BUDGET

Staff report presented by Jodi LaCosse and Mike Luken

Public comment was received from Michael Garabedian, Placer Tomorrow.

Upon motion by Dowdin Calvillo and second by Houdesheldt the Board adopted Resolution 22-20 authorizing the Executive Director to submit the Final FY 2022/23 Overall Work Program (OWP) and Budget to Caltrans, by the following roll call vote:

AYES: Baker, Broadway, Burruss, Dowdin Calvillo, Holmes, Houdesheldt, Jones, Wilkins

NOES/ABSTAIN: None

EXECUTIVE DIRECTOR'S REPORT

Mike Luken reported that the following items:

- 1) We have been presented with a first draft Lincoln Rail Study as part of the Sierra Club Highway 65 lawsuit agreement. We will be conducting a virtual public meeting in the Lincoln area to present the findings and receive public input. We commissioned a firm who has done rail studies for the Sierra Club throughout the country. We will bring it back to the Board for consideration. This will be the final element as in this lawsuit.
- 2) The Cap-to-Cap trip resulted in meetings with the Federal Rail Administration (FRA) and Amtrak. We have an approximate \$30 million grant pending through the CRISI program, and we believe these meeting were pivotal in the consideration of this grant. Around this time, in this region, we hosted the head of the FRA. He rode the Capitol Corridor from the Bay Area to Sacramento and met with staff from the Sacramento region.
- 3) We had our first Project Development Team (PDT) meeting last week to discuss the expansion of rail which included rail from Sacramento to Roseville and up to Tahoe and Reno. The Caltrans Division of Rail and Mass Transit has included this in their work program along with the Nevada Department of Transportation. We have a number of agencies who are forming a core PDT. We are just starting this study. This is the beginning stages of a 15 – 20-year project.
- 4) We are making progress on the Baseline Riego financing strategy. The first element of the project is to implement traffic signals at the intersections of Baseline Riego. The more significant piece is the financing to implement expansion.
- 5) The position of Associate/Senior Transportation Planner/Engineer is now closed. We received a number of applicants and will be going through the interview process.
- 6) A significant SACOG Board item that came up as an information item where there was concern over the Sacramento County citizen's initiative for a transportation sales tax measure. Mike explained this could affect us in the future as projects in Sacramento County are accelerated, this could affect regional green-house gas emission targets, funding programs and the ability for other projects in the region to move forward. Mike said we are monitoring this closely.

ADJOURN: The meeting adjourned at approximately 9:48 a.m. A video of this meeting is available online at <https://pctpa.net/agendas-2022/>.

Mike Luken, Executive Director

Brian Baker, Chair

Jodi LaCosse, Acting Clerk of the Board

TO: PCTPA Board of Directors

DATE: June 22, 2022

FROM: Mike Luken, Executive Director

SUBJECT: CONSENT CALENDAR

Below are the Consent Calendar items for the June 22, 2022, agenda for your review and action.

1. FY 21/22 Town of Loomis Claim for Transportation Development Act (TDA) Bicycle and Pedestrian Funds - \$139,400
The Town of Loomis submitted a TDA Bicycle and Pedestrian claim for \$139,400 for the Downtown Masterplan Phase 3 sidewalk and bike lane reconstruction on Taylor Road from King Road to the north Town limit; and installation of rapid rectangular flashing beacons at five pedestrian crossings along Taylor Road. This claim represents the Town's remaining allocation of \$71,900 from the FY 2015-2020 five-year Discretionary Allocation Plan; the Town's full allocation of \$35,685 from the current FY 2021-2025 five-year Bicycle and Pedestrian Cash Management Plan; and previously claimed amount, held in reserve, of \$31,815 from the Town's 2005-2020 Bicycle and Pedestrian Reserve. Staff recommends approval.
2. FY 2021/22 City of Auburn Claim for Local Transportation Funds (LTF) - \$1,168,672
The City of Auburn submitted claims for \$1,168,672 in LTF funds for FY 2021/22 - \$571,904.67 for streets and roads purposes and \$596,767.33 for transit operations. The City's claims are in compliance with the approved LTF apportionment. Staff recommends approval, subject to the requirement that all transit needs that are reasonable to meet are being provided, prior to issuance of instructions to the County Auditor to pay the claimant in full.
3. FY 2021/22 City of Auburn Claim for State Transit Assistance (STA) – \$115,774
The City of Auburn submitted a claim for \$115,774 in STA funds for FY 2021/22 - \$35,443.71 for transit operations and \$80,330.29 for transit capital. The City's claim is in compliance with the approved STA apportionment and with all applicable STA requirements. Staff recommends approval.
4. FY 2021/22 City of Auburn Claim for State of Good Repair (SGR) – \$17,042
The City of Auburn submitted a claim for \$17,042 in Senate Bill 1 SGR funds for FY 2021/22 for transit capital purposes. The City's claim is in compliance with the approved SGR apportionment and with all applicable requirements. Staff recommends approval.
5. FY 2022/23 PCTPA Claim for Local Transportation Funds (LTF) - \$475,000
Staff recommends approval of the attached Resolution No. 22-23 and PCTPA LTF claim for FY 2022/23 in the amount of \$475,000 per the FY 2022/23 Preliminary Apportionment of Local Transportation Funds approved at the February 2022 Board meeting. Staff recommends approval.

Board of Directors
Consent Calendar
June 2022
Page 2

6. SR 49 Sidewalk Gap Closure Project Contract Amendment - \$166,087.89 and HIP Funding Reprogramming - \$295,489 for Increased Design Costs
Authorize the Executive Director to execute a Letter of Task Agreement (attached) to complete engineering service for the SR 49 Sidewalk Gap Closure Project (Project) with Wood Rodgers, Inc., for an additional \$166,087.89, for a total not to exceed amount of \$1,359,165.48, and to extend the term to July 31, 2026. Authorize the reprogramming \$295,489 in Highway Infrastructure Program (HIP) funding from the I-80 Auxiliary Lane Project to the SR 49 Sidewalk Gap Closure Project for increased design phase costs for Wood Rodgers, Caltrans and PCTPA.

Changes are needed to the plans due to utility conflict driven change orders that occurred on Caltrans' Highway 49 Roadway Rehabilitation Project; construction cost reducing changes to account for inflation; and elimination of work at one parcel that is undergoing private development, including the frontage improvements. Wood Rodgers' cost to complete these additional services is not-to-exceed \$166,087.89.

Costs for Caltrans' work are also higher than anticipated. Caltrans provides design review of the plans and will also be advertising and awarding the construction contract. After lengthy negotiations, Caltrans' staff have confirmed their cost for this work is \$150,000; which is \$85,500 greater than budgeted.

The start of construction has been delayed about 20 months due to delays in the Caltrans led rehabilitation project, the need for cost-saving design changes, and the changes in private development within the project limits. The remaining \$43,901.11 in HIP funds will be allocated to the additional PCTPA staff time due to the extended schedule.

There are insufficient funds in the project for these changes. Staff has proposed reprogramming all \$295,489 in remaining HIP funds from the from the I-80 Auxiliary Lane Project to the SR 49 Sidewalk Gap Closure Project to fund the needs noted above. The I-80 Auxiliary Lane Project has sufficient funding reserves that the reduction in HIP funds is not anticipated to impact the I-80 Auxiliary Lane Project. The TAC concurred with staff's recommendations.

7. Update Personnel Policies and Practices Handbook Section 4: Employee Benefit Program, Cost of Living Adjustments. Staff recommends approval of language change to the Cost of Living Adjustment section to establish a cap of 3%. The Cost of Living clause shall read:
An annual cost of living adjustment shall be made to the salary table effective July 1 of each fiscal year. The cost of living adjustment shall be equivalent to the change in the Federal Consumer Price Index for all urban consumers (CPI-U) for the State of California from May of the previous year to May of the current year, except that it shall be no less than zero percent (0%) and no higher than three percent (3%).
This language change is to control agency cost in times of high inflation resulting in higher-than-normal Consumer Price Index rates. Staff recommends approval.

Board of Directors
Consent Calendar
June 2022
Page 3

8. Letter of Task Agreement for General Communications & Outreach Services for FY 2022/23: AIM Consulting - \$23,750: Staff recommends approval of the attached Letter of Task Agreement with AIM Consulting for Public Outreach Services (WE14) and a contract extension for six months through December 31, 2022. Expenditures are included in the FY 2021/22 Overall Work Program and Budget, and Staff recommends approval.
9. Letter of Task Agreement for CCJPA Related Communication & Outreach Services for FY 2022/23: AIM Consulting - \$7,500: Staff recommends approval of the attached Letter of Task Agreement with AIM Consulting for Public Outreach Services for the Capitol Corridor Joint Powers Authority work (WE35) and a contract extension for six months through December 31, 2022. Expenditures are included in the FY 2021/22 Overall Work Program and Budget, and Staff recommends approval.
10. Letter of Task Agreement between the Placer County Transportation Planning Agency and the Capitol Corridor Joint Powers Authority (CCJPA) for the Capitol Corridor Marketing Program in Placer County for FYs 2022/23: \$7,500: Staff recommends approval of the attached Letter of Task Agreement providing specific requirements applicable to joint marketing promotions for Capitol Corridor rail service in Placer County for FY 2022/23 consistent with PCTPA's Rail Program. The annual cost of the joint marketing promotions is estimated at \$15,000. The CCJPA will reimburse PCTPA a sum not to exceed \$7,500 per year.
11. Letter of Task Agreement for Federal Advocacy Services for FY 21/22 and 2022/23: Key Advocates - \$27,000: Staff recommends approval of the attached Letter of Task Agreement with Key Advocates and a contract extension for nine months through December 31, 2022. Expenditures are included in the FY 2021/22 and 22/23 Overall Work Program and Budget, and Staff recommends approval.
12. Letter of Task Agreement for State Advocacy Services for FY 2022/23: Smith, Watts and Hartman \$15,000: Staff recommends approval of the attached Letter of Task Agreement with Smith, Watts and Hartman and a contract extension for six months through December 31, 2022. Expenditures are included in the 22/23 Overall Work Program and Budget, and Staff recommends approval.
13. Letter of Task Agreement for Legal Services for FY 2022/23: Sloan Sakai Yeung & Wong LLP - \$38,000: Staff recommends approval of the attached Letter of Task Agreement with Renne Sloan Holtzman Sakai LLP and a contract extension for twelve months through June 30, 2023. Expenditures are included in the FY 2021/22 and 22/23 Overall Work Program and Budget, and Staff recommends approval.

DM:RRC:ML:ss

CLAIM FOR BICYCLE AND PEDESTRIAN FUNDS

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: Town of Loomis
ADDRESS: PO Box 1330
Loomis, CA 95650

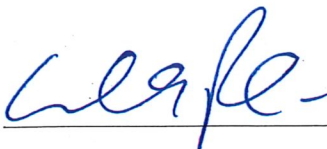
CONTACT PERSON: Roger Carroll
Phone: 916-652-1840 Email: rcarroll@loomis.ca.gov

The Town of Loomis hereby requests, in accordance with the State of California Public Utilities Code, AS AMENDED (Chapter 3, Section 99234), that this claim for Bicycle and Pedestrian funds in the amount of \$139,400 be approved for Fiscal Year 2021/22, to be drawn from the Bicycle and Pedestrian Trust Fund.

When approved, this claim will be transmitted to the Placer County Auditor for funds to be reserved. Jurisdictions will receive payment as reimbursement of funds expended in implementing bicycle and pedestrian projects. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget.

APPROVED:
PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT:

BY: _____ BY: 
(signature) (signature)

TITLE: _____ TITLE: Town Manager

DATE: _____ DATE: 5/12/22

BICYCLE AND PEDESTRIAN PROJECT DESCRIPTION AND FINANCIAL PLAN

Briefly describe the project for which you are applying for Bicycle / Pedestrian Funds. Also, identify all funding sources related to the project. The total project cost and total funding source(s) listed below should balance for each project.

Include a location map for the project as appropriate.

Claimant: Town of Loomis

Fiscal Year: FY 2021/22

Brief Project Description	Project Cost	Source of Funding & Amount																		
Downtown Masterplan Phase 3: Road, sidewalk and bike lane reconstruction on Taylor Road from King Road to the North Town Limit.	\$1,651,916	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">RSTP</td> <td style="text-align: right;">\$591,518</td> </tr> <tr> <td>CMAQ</td> <td style="text-align: right;">558,366</td> </tr> <tr> <td>Ped/Bike reserves</td> <td style="text-align: right;">31,815</td> </tr> <tr> <td>General Fund reserves</td> <td style="text-align: right;">470,217</td> </tr> <tr> <td colspan="2" style="padding-top: 10px;">Total</td> </tr> <tr> <td></td> <td style="text-align: right;">\$1,651,916</td> </tr> </table>	RSTP	\$591,518	CMAQ	558,366	Ped/Bike reserves	31,815	General Fund reserves	470,217	Total			\$1,651,916						
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CMAQ	558,366																			
Ped/Bike reserves	31,815																			
General Fund reserves	470,217																			
Total																				
	\$1,651,916																			
Rapid rectangular flashing beacon (RRFB) installation at five pedestrian crossings along Taylor Road.	\$111,195.35	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">2015-20 Disc alloc.</td> <td style="text-align: right;">\$71,900</td> </tr> <tr> <td>2020-21 Apportioned</td> <td style="text-align: right;">4,930</td> </tr> <tr> <td>2021-22 Apportioned</td> <td style="text-align: right;">7,462</td> </tr> <tr> <td>2022-23 Apportioned</td> <td style="text-align: right;">7,611</td> </tr> <tr> <td>2022-24 Apportioned</td> <td style="text-align: right;">7,763</td> </tr> <tr> <td>2022-25 Apportioned</td> <td style="text-align: right;">7,919</td> </tr> <tr> <td>General Fund reserves</td> <td style="text-align: right;">3,610</td> </tr> <tr> <td colspan="2" style="padding-top: 10px;">Total</td> </tr> <tr> <td></td> <td style="text-align: right;">\$111,195</td> </tr> </table>	2015-20 Disc alloc.	\$71,900	2020-21 Apportioned	4,930	2021-22 Apportioned	7,462	2022-23 Apportioned	7,611	2022-24 Apportioned	7,763	2022-25 Apportioned	7,919	General Fund reserves	3,610	Total			\$111,195
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2022-24 Apportioned	7,763																			
2022-25 Apportioned	7,919																			
General Fund reserves	3,610																			
Total																				
	\$111,195																			

TOWN OF LOOMIS

RESOLUTION NO. 22 - 14

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS
AUTHORIZING SUBMITTAL OF CLAIMS FOR LOCAL TRANSPORTATION
AND AUTHORIZING
THE TOWN MANAGER TO EXECUTE**

WHEREAS, funds are available through Local Transportation Funds and State Transit Assistance funds for pedestrian and bicycle safety purposes are available; and

WHEREAS, it is necessary to file appropriate claim forms to receive these funds; and

WHEREAS, the Town of Loomis desires to utilize these funds;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town Council of the Town of Loomis does hereby declare as follows:

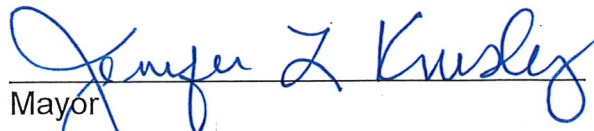
The Town Manager is hereby authorized and directed to execute the claim forms for:

\$ 139,400 Bicycle and Pedestrian funds

ADOPTED by the Town Council of the Town of Loomis at a regular meeting of said Town Council held on the 10th day of May, 2022, by the following vote:

AYES: Baker, Cartwright, Clark-Crets, Duncan, Knisley
NOES: None
ABSTAIN: None
ABSENT: None

ATTEST:



Mayor



Deputy Town Clerk

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

**IN THE MATTER OF: ALLOCATION OF
BICYCLE AND PEDESTRIAN TRUST FUNDS
TO THE TOWN OF LOOMIS**

RESOLUTION NO. 22-27

The following resolution was duly passed by the Placer County Transportation Planning Agency at a regular meeting held June 22, 2022 by the following vote on roll call:

AYES:

NOES:

ABSTAIN:

WHEREAS, pursuant to California Government Code, Title 7.91, Section 67910, PCTPA was created as a local area planning agency to provide regional transportation planning for the area of Placer County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(c) identifies PCTPA as the designated regional transportation planning agency for Placer County, exclusive of the Lake Tahoe Basin; and

WHEREAS, it is the responsibility of PCTPA to review Bicycle and Pedestrian Trust Fund Claims and to take action on such claims; and

WHEREAS, all Bicycle and Pedestrian Trust Fund Claims for projects must be consistent with the applicable bicycle plan and with the Regional Transportation Plan.

THEREFORE, BE IT RESOLVED THAT PCTPA has reviewed the Town of Loomis claim and makes available \$71,900 from the 2015-2020 five-year Bicycle and Pedestrian Discretionary Allocation Plan; makes available \$35,685 from the current 2021-2025 five-year Bicycle and Pedestrian Cash Management Plan; and a previously claimed amount, held in reserve, of \$31,815 from the Town’s 2005-2020 Bicycle and Pedestrian Reserve all for allocation in fiscal year 2021/22.

Downtown Masterplan Phase 3 Taylor Road Bike and Sidewalk Reconstruction \$139,400
and Taylor Road Pedestrian Crossing Flashing Beacons

BE IT FURTHER RESOLVED THAT the funds will be made available to the Town of Loomis on a reimbursement basis.

Signed and approved by me after its passage.

Chair
Placer County Transportation Planning Agency

Executive Director

CLAIM FOR LOCAL TRANSPORTATION FUNDS

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: City of Auburn
ADDRESS: 1225 Lincoln Way
Auburn CA 95603

CONTACT PERSON: Mengil A Deane
Phone:530-823-4211 Ext 145 Email:mdeane@auburn.ca.gov

The City of Auburn hereby requests, in accordance with the State of California Public Utilities Code, commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2021/22, in the following amounts for the following purposes to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

P.U.C. 99260a, Article 4, Transit Operations:	<u>\$ 596,767.33</u>
P.U.C. 99260a, Article 4, Transit Capital:	<u>\$Click or tap here to enter \$</u>
P.U.C. 99275, Article 4.5, Community Transit Services	<u>\$Click or tap here to enter \$</u>
P.U.C. 99400a, Article 8a, Local Streets and Roads	<u>\$ 571,904.67</u>
P.U.C. 99402, Article 8a, Transportation Planning Process	<u>\$Click or tap here to enter \$</u>
P.U.C. 99400c, Article 8c, Contracted Transit Services:	<u>\$Click or tap here to enter \$</u>
P.U.C. 99400e, Article 8e, Capital for Contracted Services:	<u>\$Click or tap here to enter \$</u>
C.C.R. 6648, Capital Reserve:	<u>\$</u>

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant in full.

APPROVED:
PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT:
**CITY OF AUBURN
FINANCE DEPT.
1225 LINCOLN WAY
AUBURN, CA 95603**

BY: _____ (signature)	BY: _____ (signature)
TITLE: _____	TITLE: <u>Public Works Manager</u>
DATE: _____	DATE: <u>5/25/2022</u>

TDA ANNUAL PROJECT AND FINANCIAL PLAN

This form will show the planned expenditures of all TDA funds claimed for the fiscal year in addition to any TDA funds carried over from previous years. Briefly describe all operational, capital and/or streets and roads projects which will be funded by TDA moneys. **Please show BOTH prior year TDA funds (if any) and current year TDA funds to be used**, provide the total cost of each project, and indicate all other sources of funding associated with each project. For capital projects, the projects listed and their associated costs and funding sources should be consistent with the budget developed in the TDA Claim Worksheet completed for the submittal of this claim. The total project cost and total funding source(s) listed below should balance for each project. See attached sample plan for additional guidance.

Claimant: City of Auburn

Fiscal Year: FY 2021/22

Brief Project Description	Project Cost	Source of Funding & Amount
Transit Operations / Capital	\$729,583.33	5311 - \$60,378 STA - \$115,774.00 LTF - \$596,767.33 Revenues – \$50,000 SGR - \$17,042.00
Transportation Operation	\$87,000	General Funds \$87,000
Transportation Capital	\$700,000	LTF - \$571,904.67 Gas Tax – \$128,095.33

RESOLUTION NO. 22-57

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF THE 2021/22
LOCAL TRANSPORTATION FUND CLAIM TO THE PLACER COUNTY
TRANSPORTATION PLANNING AGENCY

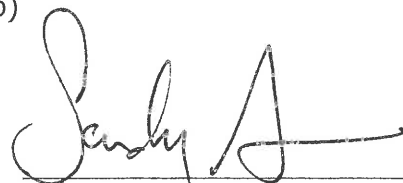
WHEREAS, in the procedures established by the Placer County Transportation Planning Agency (PCTPA) requires the applicant to certify by resolution approval of the execution of the application before submission of said application to the PCTPA;

THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:


That the CITY OF AUBURN authorizes the submittal of an application to PCTPA for the 2020/21 Local Transportation Fund Claim. The public Works Manager of the City of Auburn or his designee, is hereby authorized and empowered to execute the 2020/20 Transportation Claim and all necessary amendments and payment requests hereto in the amount of:

\$596,767.33	TDA Article 4, P.U.C. 99260a (Transit Operations)
\$571,904.67	TDA Article 8a, P.U.C. 99400a (Streets and Roads)
\$115,774.00	STA (State Transit Assistance)
\$17,042.00	SGR-Capital (CCR 6730b)

DATED: May 23rd, 2022


Sandy Amara, Mayor

ATTEST:


Amy Lind, City Clerk

I, Amy Lind, City Clerk of the City of Auburn, hereby certify that the foregoing resolution was duly passed at a regular meeting of the City Council of the City of Auburn held on the 23rd Day of May 2022 by the following vote on roll call:



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Ayes: Spokely, Berlant, Dowdin Calvillo, Radell-Harris, Amara
Noes:
Absent:

Amy Lind
Amy Lind, City Clerk

CERTIFIED AS A TRUE COPY
Amy M. Lind
CITY CLERK
CITY OF AUBURN

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

IN THE MATTER OF: ALLOCATION OF LOCAL TRANSPORTATION FUNDS TO THE CITY OF AUBURN

RESOLUTION NO. 22-24

The following resolution was duly passed by the Placer County Transportation Planning Agency at a regular meeting held June 22, 2022 by the following vote on roll call:

WHEREAS, the Placer County Transportation Planning Agency has been designated by the Secretary as the transportation planning agency for Placer County, excluding the Lake Tahoe Basin, in accordance with the Transportation Development Act, as amended; and

WHEREAS, it is the responsibility of the Agency to review the annual transportation claims and to make allocations from the Local Transportation Fund.

NOW, THEREFORE, BE IT RESOLVED that the Agency has reviewed the claim and has made the following allocations from the 2021/22 fiscal year funds.

1. To the City of Auburn for Transit Operations
conforming to Article 4 – Section 99260(a) of the Act: \$ 596,767.33

2. To the City of Auburn for Streets and Roads purposes
conforming to Article 8a – Section 99400(a) of the Act: \$ 571,904.67

BE IT FURTHER RESOLVED that allocation instructions are hereby approved for the County Auditor to pay the claimants. Claimant must submit a complete Fiscal and Compliance Audit for the fiscal year ending June 30, 2021, prior to issuance of said instructions to the County Auditor to pay the claimant.

Signed and approved by me after its passage.

Chair
Placer County Transportation Planning Agency

Executive Director

CLAIM FOR STATE TRANSIT ASSISTANCE FUNDS

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: City of Auburn
ADDRESS: 1225 Lincoln Way
Auburn CA 95603

CONTACT PERSON: Mengil A Deane
Phone: 530-823-4211 Ext 145 :mdeane@auburn.ca.gov


The City of Auburn hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for State Transit Assistance be approved in the amount of \$115,775 for Fiscal Year 2021/22 , in the following amounts for the following purposes to be drawn from the State Transit Assistance fund deposited with the Placer County Treasurer:

Transit Operations (6730a):	<u>\$35,443.71</u>
Transit Capital (6730b):	<u>\$80,330.29</u>
Contracted Transit Services (6731b):	<u>\$Click or tap here to enter \$</u>
Community Transit Services Provided by WPCTSA (6731.1):	<u>\$Click or tap here to enter \$</u>

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget.

APPROVED:
PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT:
**CITY OF AUBURN
FINANCE DEPT.
1225 LINCOLN WAY
AUBURN, CA 95603**

BY: _____ (signature)	BY:  _____ (signature)
TITLE: _____	TITLE: <u>PUBLIC WORKS MANAGER</u>
DATE: _____	DATE: <u>5/25/2022</u>

TDA ANNUAL PROJECT AND FINANCIAL PLAN

This form will show the planned expenditures of all TDA funds claimed for the fiscal year in addition to any TDA funds carried over from previous years. Briefly describe all operational, capital and/or streets and roads projects which will be funded by TDA moneys. **Please show BOTH prior year TDA funds (if any) and current year TDA funds to be used**, provide the total cost of each project, and indicate all other sources of funding associated with each project. For capital projects, the projects listed and their associated costs and funding sources should be consistent with the budget developed in the TDA Claim Worksheet completed for the submittal of this claim. The total project cost and total funding source(s) listed below should balance for each project. See attached sample plan for additional guidance.

Claimant: City of Auburn

Fiscal Year: FY 2021/22

Brief Project Description	Project Cost	Source of Funding & Amount
Transit Operations / Capital	\$729,583.33	5311 - \$60,378 STA - \$115,774.00 LTF - \$596,767.33 Revenues – \$50,000 SGR - \$17,042.00
Transportation Operation	\$87,000	General Funds \$87,000
Transportation Capital	\$700,000	LTF - \$571,904.67 Gas Tax – \$128,095.33

RESOLUTION NO. 22-57

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF THE 2021/22
LOCAL TRANSPORTATION FUND CLAIM TO THE PLACER COUNTY
TRANSPORTATION PLANNING AGENCY

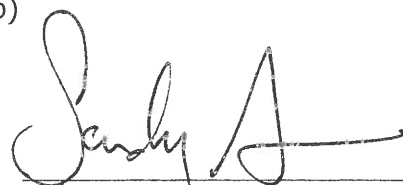
WHEREAS, in the procedures established by the Placer County Transportation Planning Agency (PCTPA) requires the applicant to certify by resolution approval of the execution of the application before submission of said application to the PCTPA;

THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:


That the CITY OF AUBURN authorizes the submittal of an application to PCTPA for the 2020/21 Local Transportation Fund Claim. The public Works Manager of the City of Auburn or his designee, is hereby authorized and empowered to execute the 2020/20 Transportation Claim and all necessary amendments and payment requests hereto in the amount of:

\$596,767.33	TDA Article 4, P.U.C. 99260a (Transit Operations)
\$571,904.67	TDA Article 8a, P.U.C. 99400a (Streets and Roads)
\$115,774.00	STA (State Transit Assistance)
\$17,042.00	SGR-Capital (CCR 6730b)

DATED: May 23rd, 2022


Sandy Amara, Mayor

ATTEST:


Amy Lind, City Clerk

I, Amy Lind, City Clerk of the City of Auburn, hereby certify that the foregoing resolution was duly passed at a regular meeting of the City Council of the City of Auburn held on the 23rd Day of May 2022 by the following vote on roll call:



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Ayes: Spokely, Berlant, Dowdin Calvillo, Radell-Harris, Amara
Noes:
Absent:

Amy Lind
Amy Lind, City Clerk

CERTIFIED AS A TRUE COPY
Amy M. Lind
CITY CLERK
CITY OF AUBURN

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

**IN THE MATTER OF: ALLOCATION OF
STATE TRANSIT ASSISTANCE FUNDS TO
THE CITY OF AUBURN**

RESOLUTION NO. 22-25

The following resolution was duly passed by the Placer County Transportation Planning Agency at a regular meeting held June 22, 2022 by the following vote on roll call:

WHEREAS, the Placer County Transportation Planning Agency has been designated by the Secretary of the State of California, Business and Transportation Agency, as the transportation planning agency for Placer County excluding that portion of the County in the Lake Tahoe Basin, pursuant to the provisions of the Transportation Development Act of 1971, Chapter 1400, Statutes of 1971; and Chapters 161 and 1002, Statutes of 1990; and Chapters 321 and 322, Statutes of 1982; and

WHEREAS, it is the responsibility of the Placer County Transportation Planning Agency, under the provisions of the Act, to review transportation claims and to make allocations of money from the State Transit Assistance Fund based on the claims; and

WHEREAS, the Auditor of each county is required to pay monies in the fund to the claimants pursuant to allocation instructions received from the Placer County Transportation Planning Agency; and

WHEREAS, the Placer County Transportation Planning Agency has reviewed the claim for funds established to be available in the State Transit Assistance fund of Placer County and has made the following findings and allocations:

1. The claimant's proposed expenditures are in conformity with the Regional Transportation Plan.
2. The level of passenger fares and charges is sufficient to enable the operator or transit service claimant to meet the fare revenue requirements of Public Utilities Code Sections 99268.2, 99268.3, 99268.4, 99268.5, and 99268.9, as they may be applicable to the claimant.
3. The claimant is making full use of federal funds available under the Urban Mass Transportation Act of 1964, as amended.
4. The sum of the claimant's allocations from the State Transit Assistance Fund and from the Local Transportation Fund does not exceed the amount the claimant is eligible to receive during the fiscal year.

5. Priority consideration has been given to claims to offset reductions in federal operating assistance and the unanticipated increase in the cost of fuel, to enhance existing public transportation services, and to meet high priority regional, countywide, or areawide public transportation needs.
6. The regional entity may allocate funds to an operator for the purposes specified in Section 6730 only if, in the resolution allocating the funds, it also finds the following:
 - a) The operator has made a reasonable effort to implement the productivity improvements recommended pursuant to Public Utilities Code Section 99244. This finding shall make specific reference to the improvements recommended and to the efforts made by the operator to implement them.
 - b) For an allocation made to an operator for its operating cost, the operator is not precluded by any contract entered into on or after June 28, 1979, from employment of part-time drivers or from contracting with common carriers of persons operating under a franchise or license.
 - c) A certification by the Department of the California Highway Patrol verifying that the operator is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251. The certification shall have been completed within the last 13 months, prior to filing claims.
 - d) The operator is in compliance with the eligibility requirements of Public Utilities Code Section 99314.6.

Allocation to the City of Auburn of \$115,774 in State Transit Assistance Funds (PUC 99313 and PUC 99314); \$35,443.71 for transit operations (6730a) and \$80,330.29 for transit capital (6730b) in FY 2021/22.

NOW, THEREFORE, BE IT RESOLVED that allocation instructions have been prepared in accordance with the above and are hereby approved and that the Chairman is authorized to sign said allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations.

IT IS FURTHER RESOLVED that the claimant be notified of the Placer County Transportation Planning Agency's action on their claim.

Signed and approved by me after its passage.

 Chair
 Placer County Transportation Planning Agency

 Executive Director

CLAIM FOR STATE OF GOOD REPAIR PROGRAM FUNDS

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: City of Auburn
ADDRESS: 1225 Lincoln Way
Auburn CA 95603

CONTACT PERSON: Mengil A Deane
Phone: 530-823-4211 Ext 145 Email: mdeane@auburn.ca.gov

The City of Auburn hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for State of Good Repair Funds be approved in the amount of \$17,042.00 for Fiscal Year 2021/22, in the following amounts for the following purposes to be drawn from the State Transit Assistance fund deposited with the Placer County Treasurer.

Transit Capital (6730a): \$17,042.00

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget.

APPROVED:
PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT:
**CITY OF AUBURN
FINANCE DEPT.
1225 LINCOLN WAY
AUBURN, CA 95603**

BY: _____
(signature)

BY:  _____
(signature)

TITLE: _____

TITLE: public works managers

DATE: _____

DATE: _____

TDA ANNUAL PROJECT AND FINANCIAL PLAN

This form will show the planned expenditures of all TDA funds claimed for the fiscal year in addition to any TDA funds carried over from previous years. Briefly describe all operational, capital and/or streets and roads projects which will be funded by TDA moneys. **Please show BOTH prior year TDA funds (if any) and current year TDA funds to be used**, provide the total cost of each project, and indicate all other sources of funding associated with each project. For capital projects, the projects listed and their associated costs and funding sources should be consistent with the budget developed in the TDA Claim Worksheet completed for the submittal of this claim. The total project cost and total funding source(s) listed below should balance for each project. See attached sample plan for additional guidance.

Claimant: City of Auburn

Fiscal Year: FY 2021/22

Brief Project Description	Project Cost	Source of Funding & Amount
Transit Operations / Capital	\$729,583.33	5311 - \$60,378 STA - \$115,774.00 LTF - \$596,767.33 Revenues – \$50,000 SGR - \$17,042.00
Transportation Operation	\$87,000	General Funds \$87,000
Transportation Capital	\$700,000	LTF - \$571,904.67 Gas Tax – \$128,095.33

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

**IN THE MATTER OF: ALLOCATION OF
STATE OF GOOD REPAIR PROGRAM
FUNDS TO THE CITY OF AUBURN**

RESOLUTION NO. 22-26

The following resolution was duly passed by the Placer County Transportation Planning Agency at a regular meeting held June 22, 2022 by the following vote on roll call:

WHEREAS, Senate Bill 1 (SB-1), the Road Repair and Accountability Act of 2017, established the State of Good Repair (SGR) Program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair; and

WHEREAS, the Placer County Transportation Planning Agency has been designated by the Secretary of the State of California, Business and Transportation Agency, as the transportation planning agency for Placer County excluding that portion of the County in the Lake Tahoe Basin, pursuant to the provisions of the Transportation Development Act of 1971, Chapter 1400, Statutes of 1971; and Chapters 161 and 1002, Statutes of 1990; and Chapters 321 and 322, Statutes of 1982; and

WHEREAS, it is the responsibility of the Placer County Transportation Planning Agency, under the provisions of the Act, to review transportation claims and to make allocations of money from the State of Good Repair Program Fund based on the claims; and

WHEREAS, the Auditor of each county is required to pay monies in the fund to the claimants pursuant to allocation instructions received from the Placer County Transportation Planning Agency; and

WHEREAS, the Placer County Transportation Planning Agency has reviewed the claim for funds established to be available in the State of Good Repair Program fund of Placer County and has made the following findings and allocations:

1. The claimant's proposed expenditures are in conformity with the Regional Transportation Plan.
2. The level of passenger fares and charges is sufficient to enable the operator or transit service claimant to meet the fare revenue requirements of Public Utilities Code Sections 99268.2, 99268.3, 99268.4, 99268.5, and 99268.9, as they may be applicable to the claimant.
3. The claimant is making full use of federal funds available under the Urban Mass Transportation Act of 1964, as amended.

RESOLUTION NO. 22-57

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF THE 2021/22
LOCAL TRANSPORTATION FUND CLAIM TO THE PLACER COUNTY
TRANSPORTATION PLANNING AGENCY

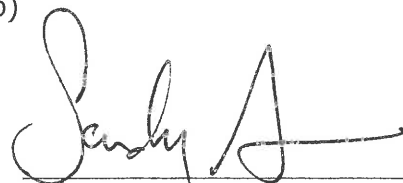
WHEREAS, in the procedures established by the Placer County Transportation Planning Agency (PCTPA) requires the applicant to certify by resolution approval of the execution of the application before submission of said application to the PCTPA;

THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:


That the CITY OF AUBURN authorizes the submittal of an application to PCTPA for the 2020/21 Local Transportation Fund Claim. The public Works Manager of the City of Auburn or his designee, is hereby authorized and empowered to execute the 2020/20 Transportation Claim and all necessary amendments and payment requests hereto in the amount of:

\$596,767.33	TDA Article 4, P.U.C. 99260a (Transit Operations)
\$571,904.67	TDA Article 8a, P.U.C. 99400a (Streets and Roads)
\$115,774.00	STA (State Transit Assistance)
\$17,042.00	SGR-Capital (CCR 6730b)

DATED: May 23rd, 2022


Sandy Amara, Mayor

ATTEST:


Amy Lind, City Clerk

I, Amy Lind, City Clerk of the City of Auburn, hereby certify that the foregoing resolution was duly passed at a regular meeting of the City Council of the City of Auburn held on the 23rd Day of May 2022 by the following vote on roll call:



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Ayes: Spokely, Berlant, Dowdin Calvillo, Radell-Harris, Amara
Noes:
Absent:

Amy Lind
Amy Lind, City Clerk

CERTIFIED AS A TRUE COPY
Amy M. Lind
CITY CLERK
CITY OF AUBURN

4. The sum of the claimant's allocations from the State of Good Repair Program, State Transit Assistance Fund and from the Local Transportation Fund does not exceed the amount the claimant is eligible to receive during the fiscal year.
5. The State of Good Repair Program has specific goal of keeping transit systems in a state of good repair, including the purchase of new transit vehicles, and maintenance and rehabilitation of transit facilities and vehicles.
6. The regional entity may allocate funds to an operator for the purposes specified in Section 99312.1(c) or as allowed by updates and/or clarifications to the State of Good Repair Program Guidelines issued by the California Department of Transportation.

Allocation to the City of Auburn of \$17,042 in State of Good Repair Program Funds (PUC 99313) for transit capital purposes (section 6731a) in FY 2021/22.

NOW, THEREFORE, BE IT RESOLVED that allocation instructions have been prepared in accordance with the above and are hereby approved and that the Chairman is authorized to sign said allocation instructions and to issue the instructions to the County Auditor to pay the claimants in accordance with the above allocations.

IT IS FURTHER RESOLVED that the claimant be notified of the Placer County Transportation Planning Agency's action on their claim.

Signed and approved by me after its passage.

Chair
Placer County Transportation Planning Agency

Executive Director

CLAIM FOR LOCAL TRANSPORTATION FUNDS
PCTPA APPORTIONMENT

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET
AUBURN, CA 95603

FROM: CLAIMANT: Placer County Transportation Planning Agency
299 Nevada Street
Auburn CA 95603

CONTACT: Michael Luken, Executive Director
Phone: (530) 823-4030 Email: mluken@pctpa.net

The Placer County Transportation Planning Agency hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2022/23 in the following amounts for the following purposes to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

PCTPA Administration	\$ 475,000
PCTPA Planning	\$ <u>0</u>
TOTAL	\$ 475,000

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget.

APPROVED:

PLACER COUNTY TRANSPORTATION
PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT:
PLACER COUNTY TRANSPORTATION
PLANNING AGENCY

BY: _____
(signature)

BY: _____
(signature)

BY: PCTPA Chair

BY: Michael Luken, Executive Director

BY: June 22, 2022

BY: June 22, 2022

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

**IN THE MATTER OF: ALLOCATION OF
LOCAL TRANSPORTATION FUNDS TO THE
PLACER COUNTY TRANSPORTATION
PLANNING AGENCY**

RESOLUTION NO. 22-23

The following resolution was duly passed by the Placer County Transportation Planning Agency at a regular meeting held June 22, 2022 by the following vote on roll call:

Signed and approved by me after its passage.

Chair Baker
Placer County Transportation Planning Agency

Executive Director

WHEREAS, pursuant to California Government Code, Title 7.91, Section 67910, PCTPA was created as a local area planning agency to provide regional transportation planning for the area of Placer County, exclusive of the Lake Tahoe Basin; and

WHEREAS, it is the responsibility of PCTPA to review the annual transportation claims and to make allocations from the Local Transportation Fund.

NOW, THEREFORE, BE IT RESOLVED that PCTPA has reviewed the claim and has made the following allocations from the 2022/23 fiscal year funds.

- | | | |
|----|---|-------------|
| 1. | To the Placer County Transportation Planning Agency for administrative purposes (PUC 99233.1): | \$ 475,000 |
| 2. | To the Placer County Transportation Planning Agency for transportation planning purposes (PUC 99233.2): | \$ <u>0</u> |
| | Total LTF Funds Claimed | \$ 475,000 |

BE IT FURTHER RESOLVED that allocation instructions are hereby approved for the County Auditor to pay the claimants.

ALICE DOWDIN CALVILLO
City of Auburn
TRINITY BURRUSS
City of Colfax
PAUL JOINER
City of Lincoln
BRIAN BAKER
Town of Loomis
KEN BROADWAY
City of Rocklin
BRUCE HOUESHELDT
City of Roseville
JIM HOLMES
SUZANNE JONES
Placer County
DAN WILKINS
Citizen Representative
MIKE LUKEN
Executive Director

June 22, 2022

Mark Rayback, PE, QSD/QSP
President/Principal-in-Charge
Wood Rodgers, Inc.
3301 C Street, Bldg. 100-B
Sacramento, CA 95816

**SUBJECT: LETTER OF TASK AGREEMENT #22-01
BETWEEN WOOD RODGERS, INC. AND THE PLACER COUNTY
TRANSPORTATION PLANNING AGENCY**

This letter, when countersigned, authorizes work under the “Master Agreement between the Placer County Transportation Planning Agency (PCTPA) and Wood Rodgers, Inc. (“Contractor”),” dated March 8, 2018 (“Master Agreement”).

1. Incorporated Master Agreement: The terms of the Master Agreement are incorporated herein by this reference, as if fully set forth herein. This Letter of Task Agreement is the statement of contract-specific requirements applicable to the work effort to be undertaken by Contractor and its subconsultants for the Highway 49 Sidewalk Gap Closure Project Approval & Environmental Document (PAED), Plans Specifications & Estimates (PS&E), and Right-of-Way (ROW) Support services.
2. Scope of Services: Contractor is authorized to complete the revisions to the plans, specifications, and estimate as outlined in the Scope of Work, attached as Exhibit A.
3. Master Agreement Term: Section 4 (Term) if the Master Agreement has identified an initial period of five years, commencing on March 8, 2018. This LOTA extends the term of the Master Agreement to July 31, 2026.
4. Compensation: This LOTA will increase the budget by \$166,087.89 to complete the services identified in Exhibit A. The total project budget will increase from \$1,193,077.59 to \$1,359,165.48. Exhibit A also contains the 10-H form and cost proposal.

If this Letter of Task Agreement meets with your approval, please sign and return two copies. Questions concerning this agreement and the project in general should be directed to Rick Carter at (530) 823-4033.

Sincerely,

Accepted by:

Michael W. Luken Date
Executive Director
Placer County Transportation Planning Agency

Mark Rayback, PE, QSD/QSP Date
President/Principal-in-Charge
Wood Rodgers, Inc.



June 8, 2022

Mr. Rick Carter, Deputy Executive Director
Placer County Transportation Planning Agency
299 Nevada Street
Auburn, California 95603

**Subject: Request for Amendment No. 2 to Letter of Task Agreement #18-01
between Wood Rodgers, Inc. and the Placer County Transportation
Planning Agency (PCTPA)**

Dear Mr. Hoyt,

This letter is in reference to the additional services associated with the required revisions of the Plans, Specifications, and Estimate (PS&E) on our State Route 49 (SR 49) Sidewalk Gap Closure Project. Wood Rodgers, Inc.'s (Wood Rodgers') proposed Scope of Work and Budget Amendment for these Tasks are outlined below for your review and approval.

BACKGROUND

The current design for the SR 49 Sidewalk Gap Closure project utilizes design base files in Microstation format from the Caltrans 03-2F340 project. Field observations of the current conditions and subsequent discussion with Caltrans shows that areas of the 03-2F340 project were not constructed according to the 03-2F340 design files and bid plan set. As a result, revisions to the SR 49 Sidewalk Gap Closure plans, specifications, and estimate are required to conform to the as-built conditions of the 03-2F340 project.

Additionally, after discussions with the PDT, several cost savings strategies were analyzed. Based upon these discussions, the plans and estimates will also be revised to shift the sidewalk and associated improvements toward SR 49 between the driveway to E.V. Cain Middle School and Palm Avenue. Additionally, the sidewalk and associated improvements between Locksley Lane and Shale Ridge Road will be removed from the project.

SCOPE OF WORK

Task 1 - Project Management

This continuous activity commences with the receipt of the Notice to Proceed and continues through submittal of the final project deliverables. Key elements of our project management program include regular progress reports and meetings with the PDT, work progress direction and monitoring, coordination, and communication. All coordination will be with the PCTPA Project Manager. The Wood Rodgers Project Manager will monitor and direct

work activities on this project in accordance with the contracted work scope, schedule, and budget. Quality Control is also a part of project management.

Budget \$11,601.52

Task 7 – Supplemental Survey Request and Post-Processing

Wood Rodgers will submit a survey request form and exhibits to Caltrans for the supplemental survey needed to identify the improvements constructed under EA 03-2F340. Post-processing will be required once the survey is provided to Wood Rodgers. The post-processing includes merging the survey and Civil 3D surface provided by Caltrans into the survey file currently being used to design the project in order to complete the new Civil 3D surface for design.

Budget \$2,813.77

Task 8 – Plans, Specifications, and Estimates (PS&E)

Task 8.1 - 90% M300 Plan and Estimate Submittal

Wood Rodgers will submit the 90% M300 roadway plans and estimate to Caltrans District 3 for review. As part of the M300 submittal, Wood Rodgers will attend the Constructability Review Meeting and the Safety Review Meeting with Caltrans staff. Caltrans will provide M300 review comments and Wood Rodgers will incorporate the comments into the plans and provide written responses. Since the project will be awarded and advertised by Caltrans, Wood Rodgers will prepare and submit the required M300 forms and checklists.

Wood Rodgers is preparing PS&E for the frontage improvements at the future Arco site (near corner of SR 49 and Nevada Street). Scope and associated budget for those improvements is removed from this contract.

A list of the plan sheets that are anticipated to require revisions prior to the M300 submittal are as follows:

- Typical Sections (3)
- Layouts (7)
- Construction Details (8)
- Drainage Plan (5)
- Drainage Profile (3)
- Drainage Quantities (1)
- Utility Plan (1)
- Sign Plan (1)
- Retaining Wall Plans (1)
- Electrical Plans (13)

- Landscaping Plans – Delete. Revise Layout sheets to show hydroseed areas in lieu of landscaping.

The project's Civil 3D design model, construction quantities, and engineer's cost estimate will also be revised as part of this task. This task assumes incorporating one round of Caltrans review comments.

Budget \$67,057.41

Task 8.2 - 95% M377 Plans and Estimate Submittal

Wood Rodgers will incorporate comments received from the M300 Constructability and Safety Review and will submit the 95% M377 roadway plans and estimate to Caltrans District 3 for review. Wood Rodgers will submit all required forms, checklists, and documents required by the Caltrans M377 submittal checklists. At this time, Caltrans' Office Engineer will prepare the project specifications.

This task assumes incorporating one round of Caltrans review comments.

Budget \$33,205.20

Task 8.3 - Draft Contract Ready and Ready To List (RTL) Submittals

Wood Rodgers will submit the 100% RTL plans and estimate to Caltrans District 3. As part of the RTL submittal, Wood Rodgers will submit all required forms, documents, files, backup calculations, and checklists consistent with the Caltrans Ready to List and Construction Contract Award Guide (RTL Guide). The complete RTL package will include the Right-of-Way Certification and Utility Certification. Upon completion of RTL, the project will be complete and Caltrans will proceed with advertising the project for construction.

This task assumes there will be no additional Caltrans comments.

Budget \$26,287.75

Task 13 – Storm Drain Report

Wood Rodgers will update the hydraulic analysis of the storm drain systems in areas where plan revisions are required. Wood Rodgers will prepare a Final Drainage Report, including a summary of the analyses performed and recommendations for proposed drainage facilities for submittal to Caltrans.

Budget \$7,192.44

Task 13 - Structure Technical Specifications

Wood Rodgers will finalize the technical specifications for the structure plans. This task assumes one round of review comments by Caltrans.

Budget \$6,292.03

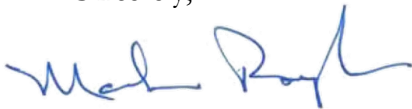
Task 14 - Prepare Front-end Specifications (Contract Book)

Wood Rodgers will prepare the complete specification book using the Caltrans standard boiler plate template for the front-end contract language. The front-end specifications will then be combined with the roadway and structures technical specifications and required forms and attachments. This task assumes one round of review comments by Caltrans.

Budget \$11,637.76

This Amendment will be completed consistent with our existing agreement. The budget for the amendment is **\$166,087.89**. If you require additional information regarding this request, please do not hesitate to contact me at (916) 440-8131, or contact Luke Fuson at (916) 326-5426.

Sincerely,



Mark Rayback, PE
President

EXHIBIT 10-H COST PROPOSAL
ACTUAL COST-PLUS-FIXED FEE OR LUMP SUM (FIRM FIXED PRICE) CONTRACTS
PLACER COUNTY TRANSPORTATION PLANNING AGENCY
HIGHWAY 49 SIDEWALK GAP CLOSURE PS&E

CONSULTANT Wood Rodgers, Inc. CONTRACT NO. _____ Date: March 15, 2022

DIRECT LABOR

Classification/Title	Name	Hours	Actual Hourly Rate	Total
Principal Engineer II	Mark Rayback	36	@ \$ 117.79	\$ 4,240.44
Assoc. Engineer I		191	@ \$ 54.09	\$ 10,331.19
Assoc. Engineer II		0	@ \$ 63.94	\$ -
Engineer I		0	@ \$ 43.00	\$ -
Assoc. Engineer III		0	@ \$ 67.09	\$ -
Engineer III		348	@ \$ 50.50	\$ 17,574.00
Engineer I		435	@ \$ 43.00	\$ 18,705.00
Principal Engineer I		0	@ \$ 103.37	\$ -
Principal Surveyor I		0	@ \$ 91.35	\$ -
Assoc. Surveyor II		0	@ \$ 70.29	\$ -
Surveyor II		0	@ \$ 38.00	\$ -
Principal GIS Technician I		0	@ \$ 87.50	\$ -
GIS Technician III		0	@ \$ 50.50	\$ -
Project Coordinator		18	@ \$ 40.50	\$ 729.00
2-Person Survey Crew		0	@ \$ 105.20	\$ -
Principal Landscape Architect I		8	@ \$ 88.94	\$ 711.52
Landscape Architect I		48	@ \$ 37.25	\$ 1,788.00
Associate Surveyor III		0	@ \$ 70.29	\$ -
			@ \$	\$ -
		Total Hours	1,084	\$ 54,079.15

* See Attached Detail

LABOR COSTS

Subtotal Direct Labor Costs	\$ 54,079.15
Anticipated Salary Increases	\$
TOTAL DIRECT LABOR COSTS	\$ 54,079.15

FRINGE BENEFITS

Fringe Benefits	Rate: <u>52.40%</u>	TOTAL FRINGE BENEFITS	\$ 28,337.47
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INDIRECT COSTS

Overhead + General & Admin	Rate: <u>126.80%</u>	Overhead + General & Admin	\$ 68,572.36
		TOTAL INDIRECT COSTS	\$ 150,988.99

FEE (PROFIT)

Rate: <u>10%</u>	TOTAL FIXED PROFIT	\$ 15,098.90
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OTHER DIRECT COSTS

	Unit(s)	Unit Costs	Total
Travel/Mileage Costs (supported by consultant actual costs)		\$	\$
Reprographics		\$	\$
		\$	\$
		\$	\$
		TOTAL OTHER DIRECT COSTS	\$ 0.00

SUBTOTAL \$ **166,087.89**

SUBCONSULTANTS

\$
\$
\$
\$

SUBCONSULTANT SUBTOTAL \$ _____

TOTAL COSTS INCLUDING OPTIONAL TASKS \$ **166,087.89**

PCTPA HIGHWAY 49 SIDEWALK GAP CLOSURE PROJECT WORK HOURS AND COST ESTIMATE

Staff Name and or Classification	WOOD RODGERS, INC.																				Hours Subtotal	Profit (10%)	Total Cost
	Mark Rayback Principal Engineer II	Luke Fuson Assoc. Engineer I	Assoc. Engineer II	Evan Weston Engineer I	Assoc. Engineer II	Stacey Randall Assoc. Engineer III	Assoc. Engineer II	Engineer III	Engineer I	Principal Landscape Architect I	Landscape Architect I	Assoc. Engineer III	Associate Surveyor III	Surveyor II	Principal GIS I	GIS Technician III	Project Coordinator	2 Man Survey					
Loaded Hourly Rate	\$ 361.76	\$ 166.12	\$ 196.37	\$ 132.06	\$ 196.37	\$ 206.06	\$ 196.37	\$ 155.10	\$ 132.06	\$ 273.15	\$ 114.40	\$ 206.06	\$ 215.87	\$ 116.71	\$ 268.73	\$ 155.10	\$ 124.38	\$ 323.09					
TASK 1 PROJECT MANAGEMENT	Hours	16	32	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0	52	\$ 11,601.52			
Task 1 Hours/Subtotal		16	32	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0	52	\$ 11,601.52			
TASK 7 - SUPPLEMENTAL SURVEYS & RIGHT-OF-WAY ENGINEERING	Supplemental Survey Request and Post-processing	Hours	0	2	0	0	0	0	16	0	0	0	0	0	0	0	0	0	18	\$ 2,813.77			
Task 7 Hours/Subtotal		0	2	0	0	0	0	16	0	0	0	0	0	0	0	0	0	0	18	\$ 2,813.77			
TASK 8 - PLANS, SPECIFICATIONS, & ESTIMATES (PS&E)	Task 8.1 - 90% M300 Plan and Estimate Submittal	Hours	8	55	0	0	0	0	160	225	0	0	0	0	0	0	4	0	452	\$ 67,057.41			
	Task 8.2 - 95% M377 Plans and Estimate Submittal	Hours	4	32	0	0	0	0	60	90	4	32	0	0	0	0	4	0	226	\$ 33,205.20			
	Task 8.3 - 100% RTL Plans and Estimate Submittal	Hours	4	28	0	0	0	0	40	80	4	16	0	0	0	0	4	0	176	\$ 26,287.75			
Task 8 Hours/Subtotal		16	115	0	0	0	0	260	395	8	48	0	0	0	0	12	0	854	\$ 126,550.36				
TASK 13 STORM DRAIN REPORT	Update Storm Drain Report	Hours	0	10	0	0	0	0	0	40	0	0	0	0	0	0	2	0	52	\$ 7,192.44			
Task 13 Hours/Subtotal		0	10	0	0	0	0	0	40	0	0	0	0	0	0	2	0	52	\$ 7,192.44				
TASK 13 STRUCTURE TECHNICAL SPECIFICATIONS	Finalize Structure Technical Specifications	Hours	0	8	0	0	0	0	32	0	0	0	0	0	0	0	0	0	40	\$ 6,292.03			
Optional Task 2 Hours/Subtotal		0	8	0	0	0	0	32	0	0	0	0	0	0	0	0	0	40	\$ 6,292.03				
TASK 14 PREPARE FRONT-END SPECIFICATIONS (CONTRACT BOOK)	Prepare Contract Book	Hours	4	24	0	0	0	0	40	0	0	0	0	0	0	0	0	0	68	\$ 11,637.76			
Task 4 Hours/Subtotal		4	24	0	0	0	0	40	0	0	0	0	0	0	0	0	0	68	\$ 11,637.76				
TOTAL HOURS		36	191	0	0	0	0	348	435	8	48	0	0	0	0	18	0	1084	1084				
TOTAL COST		\$ 13,023.24	\$ 31,729.15	\$ -	\$ -	\$ -	\$ -	\$ 53,973.27	\$ 57,446.80	\$ 2,185.22	\$ 5,491.31	\$ -	\$ -	\$ -	\$ -	\$ 2,238.90	\$ -	\$ -	\$ 166,087.89				
GRAND TOTAL																						\$ 166,087.89	

PCTPA HIGHWAY 49 SIDEWALK GAP CLOSURE PROJECT WORK HOURS AND COST ESTIMATE

	WOOD RODGERS, INC.																		TOTAL HOURS
	Principal Engineer II	Associate Engineer	Assoc. Engineer II	Engineer I	Assoc. Engineer II	Assoc. Engineer III	Assoc. Engineer II	Engineer III	Engineer I	Principal Landscape Architect I	Landscape Architect I	Assoc. Engineer II	Assoc. Surveyor III	Surveyor II	Principal GIS I	GIS Technician III	Project Coordinator	2 Man Survey	
TASK 1 PROJECT MANAGEMENT																			
Task 1 Hours/Subtotal	16	32	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0	52
TASK 7 - SUPPLEMENTAL SURVEYS & RIGHT-OF-WAY ENGINEERING																			
Supplemental Survey Request and Post-processing		2					16												18
Task 7 Hours/Subtotal	0	2	0	0	0	0	16	0	0	0	0	0	0	0	0	0	0	0	18
TASK 8 - PLANS, SPECIFICATIONS, & ESTIMATES (PS&E)																			
Task 8.1 - 90% M300 Plan and Estimate Submittal	8	55					160	225									4		452
Task 8.2 - 95% M377 Plans and Estimate Submittal	4	32					60	90	4	32							4		226
Task 8.3 - 100% RTL Plans and Estimate Submittal	4	28					40	80	4	16							4		176
Task 8 Hours/Subtotal	16	115	0	0	0	0	260	395	8	48	0	0	0	0	0	12	0	854	
TASK 13 STORM DRAIN REPORT																			
Update Storm Drain Report		10						40									2		52
Task 11 Hours/Subtotal	0	10	0	0	0	0	0	40	0	0	0	0	0	0	0	2	0	52	
TASK 13 STRUCTURE TECHNICAL SPECIFICATIONS																			
Finalize Structure Technical Specifications		8						32											40
Task 10 Hours/Subtotal	0	8	0	0	0	0	0	32	0	0	0	0	0	0	0	0	0	0	40
TASK 14 PREPARE FRONT-END SPECIFICATIONS (CONTRACT BOOK)																			
Prepare Contract Book	4	24						40											68
Task 11 Hours/Subtotal	4	24	0	0	0	0	0	40	0	0	0	0	0	0	0	0	0	0	68
TOTAL HOURS INCLUDING OPTIONAL TASKS	36	191	0	0	0	0	0	348	435	8	48	0	0	0	0	0	18	0	1,084



ALICE DOWDIN CALVILLO
City of Auburn
TRINITY BURRUSS
City of Colfax
PAUL JOINER
City of Lincoln
BRIAN BAKER
Town of Loomis
KEN BROADWAY
City of Rocklin
BRUCE HOUESHELDT
City of Roseville
JIM HOLMES
SUZANNE JONES
Placer County
DAN WILKINS
Citizen Representative
MIKE LUKEN
Executive Director

July 1, 2021

Katie Demaio, Principal
AIM Consulting, Inc.
2523 J Street, Suite 202
Sacramento, CA 95816

SUBJECT: LETTER OF TASK AGREEMENT #22-01
BETWEEN AIM CONSULTING, INC. AND PLACER COUNTY
TRANSPORTATION PLANNING AGENCY

Dear Ms. Cornell:

This letter, when countersigned, authorizes work under the “Master Agreement between Placer County Transportation Planning Agency (PCTPA) and AIM Consulting, Inc.” dated June 28, 2017.

1. Incorporated Master Agreement: This letter of Task Agreement is the statement of contract-specific requirements applicable to the work effort to be undertaken by AIM Consulting to provide communications and outreach services under PCTPA Work Element 14– Communications & Outreach.
2. Term: Consultant services are to commence July 1, 2022, and shall be completed in such a sequence as to assure that projects are on budget and on schedule. This letter of task agreement shall end on December 31, 2022. This is an additional six-month extension to this contract made with the agreement of all parties. During the term of this contract, Consultant shall not engage in other work that would be deemed a conflict of interest with PCTPA interests.
3. Scope of Services: Consultant will perform the tasks as outlined in your Statement of Qualifications for Communications and Outreach Services to PCTPA, dated April 28, 2017. Mike Luken, Executive Director, will act as Project Manager.
4. Personnel: Consultant will provide their own personnel to perform the work in this Letter of Agreement. Consultant will provide administrative support and overhead expenses.
5. Compensation: For services rendered, Consultant compensation shall not exceed \$23,750, unless authorized in advance by the Executive Director. Consultant will invoice on a monthly basis for work completed. Such invoices shall include tasks completed, hours associated with each task, and hourly rate. Invoices will be paid within thirty (30) days of receipt.

If this Letter of Task Agreement meets with your approval, please sign and return one copy. Questions concerning this agreement and the project in general should be directed to Mike Luken at (530) 823-4030.

Sincerely,

Accepted by:

Michael W. Luken, Date
Executive Director
Placer County Transportation Planning Agency

Gladys Cornell, Date
Principal
AIM Consulting, Inc.



ALICE DOWDIN CALVILLO
City of Auburn
TRINITY BURRUSS
City of Colfax
PAUL JOINER
City of Lincoln
BRIAN BAKER
Town of Loomis
KEN BROADWAY
City of Rocklin
BRUCE HOUDSHELDT
City of Roseville
JIM HOLMES
SUZANNE JONES
Placer County
DAN WILKINS
Citizen Representative
MIKE LUKEN
Executive Director

June 22, 2022

Katie Demaio, Principal
AIM Consulting, Inc.
2523 J Street, Suite 202
Sacramento, CA 95816

**SUBJECT: LETTER OF TASK AGREEMENT #22-01
BETWEEN PLACER COUNTY TRANSPORTATION PLANNING
AGENCY
AND AIM CONSULTING, INC.**

Dear Ms. Demaio:

This letter, when countersigned, authorizes work under the “Master Agreement between Placer County Transportation Planning Agency (PCTPA) and AIM Consulting, Inc.” dated June 28, 2017.

1. Incorporated Master Agreement: This letter of Task Agreement is the statement of contract specific requirements applicable to the work effort to be undertaken by AIM Consulting to provide communications and outreach services under PCTPA Work Element 35 - Capitol Corridor Rail Program.
2. Master Agreement Term: Section 4 (Term) of the Master Agreement identified a term commencing June 28, 2017, ending June 30, 2022. This LOTA extends the Master Agreement term to December 31, 2022. Consultant services are to commence July 1, 2022 and shall be completed in such a sequence as to assure that projects are on budget and on schedule. Consultant services shall end on December 31, 2022. Extensions to this contract may be made with the agreement of both parties. During the term of this contract, Consultant shall not engage in other work that would be deemed a conflict of interest with PCTPA interests.
3. Scope of Services: Consultant will develop and coordinate the marketing program for Capitol Corridor Rail service in Placer County including, but not limited to, the following tasks:
 - Attend meetings, workshops, seminars, and/or conferences as needed to facilitate development and implementation of joint marketing efforts.
 - Serve as the liaison as needed to various stakeholder entities such as Chambers of Commerce, Visitor’s Bureau’s, alliances, and other government agencies.
 - Spearhead the formation of mutually beneficial partnerships as needed with local and regional agencies, organizations, and businesses.
 - Coordinate co-promotional opportunities as needed at public events where large audiences can be reached.



ALICE DOWDIN
CALVILLO
City of Auburn
TRINITY BURRUSS
City of Colfax
PAUL JOINER
City of Lincoln
BRIAN BAKER
Town of Loomis
KEN BROADWAY
City of Rocklin
BRUCE HOUESHELDT
City of Roseville
JIM HOLMES
SUZANNE JONES
Placer County
DAN WILKINS
Citizen Representative
MIKE LUKEN
Executive Director

June 22, 2022

Priscilla Kalugdan, Marketing and Communications Officer
Capitol Corridor Joint Powers Authority
300 Lakeside Drive, 14th Floor East
Oakland, CA 94612

**RE: LETTER OF TASK AGREEMENT #22-01
BETWEEN PLACER COUNTY TRANSPORTATION PLANNING AGENCY FOR
CAPITOL CORRIDOR JOINT POWERS AUTHORITY**

Dear Ms. Kalugdan:

This Letter of Task Agreement is the statement of specific requirements applicable to the work effort to be undertaken by Placer County Transportation Planning Agency (PCTPA) and the Capitol Corridor Joint Powers Authority (CCJPA) to perform joint marketing efforts during FY 2022/23 for Capitol Corridor rail and bus services in Placer County.

The term of this marketing effort is fiscal year July 1, 2022, through June 30, 2023. Any extensions to this agreement may be made with approval of both parties. Either party may terminate this Agreement upon thirty (30) days prior written notice.

Depending upon campaign strategies and budgetary constraints, the specific tasks and products identified below may vary upon agreement by both parties.

Tasks

- Attend meetings, workshops, and/or conferences as needed to facilitate joint marketing efforts, including quarterly check-ins with CCJPA staff.
- Serve as liaison and spearhead the formation of mutually beneficial partnerships and co-promotional outreach opportunities with various stakeholder entities including the Chambers of Commerce, Visitor's Bureau's, businesses, and local and regional agencies.
- Promote Auburn, Rocklin and Roseville stations as destination leisure/recreation travel markets using Capitol Corridor rail and bus, including connecting transit and rideshare services.
- Update as needed the Meet the Riders video series launched by PCTPA in coordination with the Capitol Corridor.
- Advertise Capitol Corridor rail and bus services and promotional campaigns and offers at various events and through existing communication channels, including social media/web sites, local newspapers, radio, television, movie theatres, etc.
- Distribute Capitol Corridor train and bus schedules, brochures, and marketing pieces to groups, centers, employers, the public and other interested parties in Placer County.
- Include Capitol Corridor in PCTPA printed materials and/or presentations specific to alternative modes.

Products

- Capitol Corridor schedules
- Press releases/articles
- Promotional items related to seasonal campaigns, everyday offers and special offers
- Print ads
- Online/social media advertising
- Direct mail advertising
- Radio (voice) and television ads
- Leisure/recreation travel video promotion
- Meet the Riders video series
- Gift cards/packages

The annual cost for the above services is estimated to total \$15,000; funded 50 percent (\$7,500) funded by the CCJPA and 50 percent (\$7,500) funded by PCTPA. This amount includes payment for taxes, insurance, staff, and fringe benefits, as well as indirect costs, overhead and profit allowance, materials, and supplies. Upon acceptance by CCJPA of the products identified above, PCTPA shall prepare an invoice, and payment will be made within thirty (30) days of receipt of an acceptable invoice by the CCJPA Marketing Manager or a designated representative.

In connection with the performance of services provided for under this Agreement, the PCTPA and CCJPA will not, on the grounds of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, sexual orientation, or age, discriminate or permit discrimination against any person or group of persons in any manner prohibited by federal, State, or local laws. Further, PCTPA will not assign or subcontract any part of this Agreement without the prior written consent of the CCJPA.

Pursuant to California Government Code Section 8546.7, the parties to this Agreement shall be subject to the examination and audit of the State Auditor, as part of any audit of the CCJPA or PCTPA by the State Auditor, for a period of three (3) years after final payment under the Agreement. The examination and audit shall be confined to those matters connected with the performance of the Agreement including, but not limited to, the costs of administering the Agreement.

If this Letter of Task Agreement meets with your approval, please sign, and return one copy. Questions concerning this agreement and the project should be directed to David Melko at 530.823.4090.

Sincerely,

Accepted by:

Michael W. Luken, Date
Executive Director
Placer County Transportation Planning Agency

Priscilla Kalugdan, Date
Marketing and Communications Officer
Capitol Corridor Joint Powers Authority

c: Marques Cook, CCJPA
David Melko, PCTPA



ALICE DOWDIN CALVILLO
City of Auburn
TRINITY BURRUSS
City of Colfax
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City of Lincoln
BRIAN BAKER
Town of Loomis
KEN BROADWAY
City of Rocklin
BRUCE HOUESHELDT
City of Roseville
JIM HOLMES
SUZANNE JONES
Placer County
DAN WILKINS
Citizen Representative
MIKE LUKEN
Executive Director

June 22, 2022

Sante Esposito, President
Key Advocates, Inc.
891 Van Dusen Court
Great Falls, VA 22066

**SUBJECT: LETTER OF TASK AGREEMENT #22-01
BETWEEN KEY ADVOCATES, INC. AND PLACER COUNTY
TRANSPORTATION PLANNING AGENCY**

Dear Mr. Esposito:

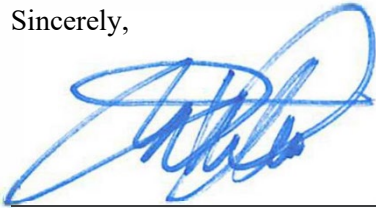
This letter, when countersigned, authorizes work under the “Master Agreement between the Placer County Transportation Planning Agency (PCTPA) and Key Advocates, Inc.” dated June 22, 2016.

1. Incorporated Master Agreement: This Letter of Task Agreement is the statement of contract-specific requirements applicable to the work effort to be undertaken by Key Advocates, Inc. to provide advocacy services for the Placer County Transportation Planning Agency.
2. Term: Consultant services are to provide ongoing representation of the positions and issues of PCTPA commencing March 1, 2022 through December 31, 2022 as contained in this Letter of Task Agreement and subsequent correspondence. This is an additional nine-month extension to this contract made with the agreement of all parties. During the term of this contract, you are not to engage in other work that would be deemed a conflict of interest with PCTPA interests.
3. Scope of Services: Consultant will perform the tasks as described below. The Executive Director will act as Project Manager for PCTPA. Sante Esposito of Key Advocates, Inc. will act as Project Manager for the consulting team, which will include assigning advocacy tasks amongst the consulting team as appropriate and providing the primary point of contact for PCTPA.
 - a. Advise PCTPA on federal legislative and administrative matters which may have a direct effect on the agency.
 - b. Assist PCTPA in identifying and obtaining funding for transportation projects and improvements.
 - c. Arrange for meetings with legislative representatives for PCTPA officials and staff, as needed.
 - d. Arrange for meetings with federal agencies regarding transportation projects or policies for PCTPA officials and staff, as needed.

- e. Perform all other duties customarily performed by legislative advocates and governmental affairs representatives on behalf of PCTPA to the best of their abilities, experience, and talents.
- 4. Personnel: The consultant will provide its own personnel to perform the work in this Letter of Task Agreement. Consultant team will provide administrative support and overhead expenses.
- 5. Compensation: For services rendered during the above mentioned period, the consultant will receive a sum of \$3,000 per month, with a total annual amount not to exceed \$27,000. Billing for consultant services will be through Key Advocates, Inc. Consultant will invoice on a monthly basis for work completed. Invoices will be paid within thirty (30) days of receipt.
- 6. Expenses: PCTPA will reimburse consultant for travel expenses when pre-approved by PCTPA. Receipt documentation of expenses must accompany reimbursement requests.

If this Letter of Task Agreement meets with your approval, please sign and return one copy. Questions concerning this agreement and the advocacy services in general should be directed to Mike Luken, Executive Director, at (530) 823-4030.

Sincerely,



6/22/2022

Michael W. Luken,
Executive Director
Placer County Transportation Planning Agency

Date

Accepted by:

Sante Esposito
President
Key Advocates, Inc.

Date



ALICE DOWDIN CALVILLO
City of Auburn
TRINITY BURRUSS
City of Colfax
PAUL JOINER
City of Lincoln
BRIAN BAKER
Town of Loomis
KEN BROADWAY
City of Rocklin
BRUCE HOUESHELDT
City of Roseville
JIM HOLMES
SUZANNE JONES
Placer County
DAN WILKINS
Citizen Representative
MIKE LUKEN
Executive Director

June 22, 2022

Mark Watts, Principal
Smith, Watts and Hartmann LLC
1127 11th Street, Suite 747
Sacramento, CA 95814

**SUBJECT: LETTER OF TASK AGREEMENT #22-01
BETWEEN SMITH, WATTS & HARTMANN, LLC AND
THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY**

Dear Mr. Watts:

This letter, when countersigned, authorizes work under the “Master Agreement between the Placer County Transportation Planning Agency (PCTPA) and Smith, Watts and Hartmann, LLC”, dated January 25, 2017.

1. Incorporated Master Agreement: This letter of task agreement is the statement of contract-specific requirements applicable to the work effort to be undertaken by Smith, Watts & Hartmann to provide consulting services for the Placer County Transportation Planning Agency.
2. Term: Consultant services are to commence July 1, 2022, and shall be completed in such a sequence as to assure that timelines are met. This letter of task agreement shall end on December 31, 2022. This is an additional six-month extension to this contract made with the agreement of all parties. During the term of this contract, you are not to engage in other work that would be deemed a conflict of interest with PCTPA interests.
3. Scope of Services: Consultant will provide consulting services for the Placer County Transportation Planning Agency, as described in the attached Scope of Work. The Executive Director will act as Project Manager for PCTPA. Mark Watts will act as Project Manager for this Task Agreement and provide the primary point of contact for PCTPA.
4. Compensation: For services rendered on an as needed basis, Consultant will be compensated with total amount not to exceed \$15,000. Consultant will invoice on a monthly basis for work completed. Invoices will be paid within thirty (30) days of receipt.

If this Letter of Task Agreement meets with your approval, please sign and return one copy. Questions concerning this agreement and the project in general should be directed to Mike Luken, Executive Director, at (530) 823-4030.

Sincerely,

Michael W. Luken,
Executive Director
Placer County Transportation Planning Agency

6/22/2022

Date

Accepted by:

Mark Watts, Partner
Partner
Smith, Watts, and Hartmann LLC

Date

Tax Jurisdiction Legislative Project Scope of Work – FY 2021/22

1. Oversee other Relevant Grant Application and Bill Progress Through the California Transportation Agency, California Transportation Commission and Legislature

Provide on an as needed basis, necessary legislative advocacy and governmental services to ensure PCTPA's success in this effort. Such services shall include the following:

- a. Monitor, review, analyze, draft, and advocate state legislation and advise the PCTPA of those legislative, issues, activities, or proposed actions which might affect PCTPA interests in California state government.
- b. Advise and assist PCTPA to develop a coalition of public and private interests necessary to support or oppose legislation related PCTPA interests.
- c. Advise and assist the PCTPA in connection with meetings and appearances by or on behalf of PCTPA with or before State Legislative committees, insuring that legislators are fully and properly informed regarding all facts and conditions relative to the PCTPA's interests.

2. Project Supervision

Policy and administrative supervision regarding interests in this project shall be under the direction of Mike Luken, Executive Director, or his designated alternate.



SANDY AMARA
City of Auburn
TRINITY BURRUSS
City of Colfax
PAUL JOINER
City of Lincoln
BRIAN BAKER
Town of Loomis
KEN BROADWAY
City of Rocklin
BRUCE HOUESHELDT
City of Roseville
JIM HOLMES
SUZANNE JONES
Placer County
DAN WILKINS
Citizen Representative
MIKE LUKEN
Executive Director

June 30, 2022

Nancy Miller
Sloan Sakai Yeung & Wong LLP
555 Capitol Mall, Suite 600
Sacramento, California 95814

SUBJECT: LETTER OF TASK AGREEMENT #22-01
BETWEEN SLOAN SAKAI YEUNG & WONG LLP AND
AND THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY

Dear Ms. Miller:

This letter, when countersigned, authorizes work under the “Master Agreement between the Placer County Transportation Planning Agency (PCTPA) and Renne Sloan Holtzman Sakai LLP” dated June 26, 2017.

1. Incorporated Master Agreement: This letter of Task Agreement is the statement of contract-specific requirements applicable to the work effort to be undertaken by Sloan Sakai Yeung & Wong LLP (formerly known as Renne Sloan Holtzman Sakai LLP) to provide legal counsel to PCTPA.
2. Term: Consultant services are to commence July 1, 2022 and shall be completed in such a sequence as to assure that services are completed in a timely manner. This contract shall end on June 30, 2023. Additionally, a one-year extension to the master agreement is agreed to by both parties extending the agreement term through 6/30/2023. During the term of this contract, you are not to engage in other work that would be deemed a conflict of interest with PCTPA interests.
3. Scope of Services: Consultant will perform the tasks described below:
 - a. Provide legal review and advice to PCTPA on documents, agreements, and responsibilities relating to transportation planning and funding. Typical duties might include review of memoranda of understanding and funding agreements between agencies and analysis of legislation as it may affect PCTPA programs.
 - b. Provide legal review and advice to PCTPA on documents, agreements, and responsibilities relating to administration and personnel issues for a public agency.
 - c. Attend Board meetings as may be required on an “as needed” basis as requested by the Executive Director.
 - d. Other legal services as may be needed and requested by the Executive Director or the Board of Directors.
4. Personnel: DeeAnne Gillick will provide primary legal counsel. Consultant will provide additional personnel to perform above noted services as needed.

5. Compensation: For services rendered in FY 2022/23, Consultant will be compensated at the following rates with an annual amount not to exceed \$38,000, as budgeted:

Renne Sloan Holtzman Sakai Staff	Hourly Rate Schedule
Nancy C. Miller	\$ 315
Genevieve Ng	\$ 325
Paul J. Chrisman	\$ 290
DeeAnne Gillick	\$ 295
Osman I. Mufti	\$ 285
Madeline E. Miller	\$ 285
Angela Cabral	\$ 275
Other Partners & of Counsel	\$ 305-410
Other Associates & Senior Counsel	\$ 230-310
Paralegals	\$ 130
Consultants	\$ 175-295

Consultant shall invoice for time and materials on a monthly basis for work completed. Documented mileage will be reimbursed at the current IRS rate. Other actual and necessary costs will be reimbursed at cost with appropriate back up documentation. Invoices will be paid within thirty (30) days of receipt.

If this Letter of Task Agreement meets with your approval, please sign and return one copy. Questions concerning this agreement and the project in general should be directed to Michael Luken, Executive Director, at (530) 823-4030.

Sincerely,

Accepted by:

 Michael W. Luken, Date
 Executive Director
 Placer County Transportation Planning Agency

 Nancy Miller, Date
 Partner
 Sloan Sakai Yeung & Wong LLP



MEMORANDUM

TO: Airport Land Use Commission

DATE: June 22, 2022

FROM: Michael Luken, Executive Director

SUBJECT: CONSENT CALENDAR

Below is the Consent Calendar item for the June 22, 2022, agenda for your review and action.

1. Airport Land Use Commission Fee – No Annual Fee Adjustment for FY 2022/23
On December 1, 2021, the Airport Land Use Commission (ALUC) adopted an updated fee schedule. ALUC fees were updated to account for staff costs associated with project application reviews. These costs are now recouped from project proponents.

The updated fee schedule went into effect January 31, 2022. The updated fee schedule includes a procedure to annually review and adjust the fees based on the federal Consumer Price Index and upon ALUC approval, the fee adjustment would go into effect July 1st of the new fiscal year.

During fall 2021 General Plan-Airport Land Use Compatibility Plan (ALUCP) consistency requirements for the cities of Auburn and Lincoln and Placer County were conditionally approved by the ALUC. The ALUC has approved time extensions for the two cities to complete their consistency conditions. As a result, the ALUC's authority to review proposed projects around an airport has become limited and is now the responsibility of the local jurisdiction with land use authority within the specific airport influence area. Projects requiring a mandatory review continue to be referred to the ALUC. Mandatory project referrals include General Plan Amendments; Specific Plans and amendments thereto; Zoning Ordinance and Building Code changes; and Special Condition Exception requests. Since January 31, the ALUC has completed only one mandatory review for a potential Special Conditions Exception.

Currently there is insufficient data to support a fee adjustment, notwithstanding the present inflationary environment. Therefore, staff recommends no annual ALUC fee adjustment for FY 2022/23.

DM:ss



TO: PCTPA Board of Directors

DATE: June 22, 2022

FROM: Mike Costa, Senior Transportation Planner

SUBJECT: **PUBLIC HEARING FOR AND ADOPTION OF THE PCTPA TITLE VI PROGRAM, PUBLIC PARTICIPATION PLAN, AND LIMITED ENGLISH PROFICIENCY LANGUAGE ASSISTANCE PLAN**

ACTION REQUESTED

Conduct a public hearing for the Title VI Program, Public Participation Plan, and Limited English Proficiency Language Assistance Plan, and adopt Resolution No. 22-21, accepting as complete and adopting the Title VI Program, Public Participation Plan, and Limited English Proficiency Language Assistance Plan for Placer County Transportation Planning Agency (PCTPA).

BACKGROUND

PCTPA is a recipient and administrator of funding through the Federal Highway Administration (FHWA), which are used in four program areas administered by PCTPA staff: programming federal funds; planning, preliminary engineering and design, environmental review and planning, and funding right-of-way purchases for transportation projects (right-of-way acquisition is actually conducted by the South Placer Regional Transportation Authority (SPRTA) since PCTPA does not have the authority to directly acquire right-of-way). As a recipient of federal funds, PCTPA is required to ensure that its services, programs, and all activities and functions are distributed in an equitable manner and do not discriminate against any individual or population, pursuant to Title VI of the Civil Rights Act of 1964 as amended, as well as Presidential Executive Orders 12898 and 13166. Title VI, and subsequent federal statutes require that no person in the United States, on the grounds of race, color, national origin, sex, disability and/or age be excluded from, be denied the benefits of, or be subjected to discrimination, under any program or activity receiving federal financial assistance. In furtherance of Title VI, Presidential Executive Orders 12898 addresses environmental justice in minority and low-income populations; and 13166 addresses services to those individuals with limited English proficiency.

PCTPA's last Title VI Program was adopted on September 26, 2018, and was prepared per guidance established by the Federal Transit Administration (FTA). However, PCTPA does not currently receive and/or administer FTA funds, and now must establish a new Title VI Program to conform to guidance provided by the FHWA and California Department of Transportation (Caltrans), which are unique to FHWA funding recipients and different from the FTA's Title VI guidance.

DISCUSSION

PCTPA has prepared the Title VI Program, Public Participation Plan (PPP), and Limited English Proficiency Language Assistance Plan (LEP Plan) in conformity with the guidance provided by the FHWA and Caltrans. Overall, the three plans are part of an integrated Title VI Program document, which includes the following components:

PCTPA Board of Directors

Public Hearing for and Adoption of PCTPA's Title VI Program, PPP, and LEP Plan

June 22, 2022

Page 2

- Commitments to ensuring that Title VI is considered in all processes, programs, and public participation opportunities administered by PCTPA,
- Title VI Program administration and responsibilities for a Title VI Coordinator,
- A complaint process regarding Title VI discrimination,
- Ensuring that employees are trained and accept responsibility for Title VI compliance,
- A methodology for evaluating on-going Title VI compliance both internally and externally with any subrecipients receiving federal funding,
- General public participation practices and procedures, and
- A data collection process for identifying and engaging LEP and other minority populations.

Staff is bringing this item to the PCTPA Board of Directors for a public hearing to allow members of the public the opportunity to provide any comments that could require further revisions to the Title VI Program, and/or accompanying PPP and LEP Plan documents, ahead of adoption. A public hearing notice was released, and the draft Title VI Program, PPP, and LEP Plan documents were made available to the public for review on PCTPA's public website (<https://pctpa.net/resources/title-vi-plan/>) in early June 2022. This website and associated Title VI Program documents were also presented to PCTPA's Transit Operators Working Group (TOWG) and the PCTPA Technical Advisory Committee (TAC) in June for their review. No comments of concern and/or recommended updates/revisions were suggested by either advisory committee at their respective meetings, nor have any additional comments of concern and/or recommended updates/revisions been provided to staff prior to the preparation of this staff report.

Staff recommends that the Board accept as complete and adopt the attached PCTPA Title VI Program, Public Participation Plan, and Limited English Proficiency Language Assistance Plan pursuant to the guidance established by the FHWA and Caltrans for recipients of federal funding through the FHWA. Under the Executive Director's administration, this document will be updated, as often as necessary, to continue PCTPA's compliance with any state and federal guidance and/or regulations pertaining to Title VI of the Civil Rights Act of 1964. The Title VI Coordinator will also work closely with the Executive Director to ensure that the adopted Title VI Program, and associated PPP and LEP Plan, will be implemented in all PCTPA programs, activities, services, functions, and/or projects moving forward.

MC:ML:ss



Placer County Transportation Planning Agency

Title VI Program (FHWA) Public Participation Plan Limited English Proficiency Language Assistance Plan

Prepared by: Placer County Transportation Planning Agency (PCTPA)
Address: 299 Nevada Street, Auburn, CA 95603
Phone: (530) 823-4030
Website: www.pctpa.net

Adopted by the PCTPA Board of Directors on June __, 2022

TABLE OF CONTENTS

Introduction	3
Title VI Non-Discrimination Policy Commitment	4
Title VI Program Administration	5
PCTPA Organizational Structure	5
Title VI Program Coordinator Responsibilities	5
PCTPA Program Areas Monitored for Title VI Compliance	6
Title VI Complaint Procedures	7
How to File a Title VI Complaint with PCTPA	7
How to File a Title VI Complaint with Caltrans	8
How to File a Title VI Complaint with the FHWA	8
Title VI Complaint Log	8
Title VI Program Training, Monitoring, and On-going Evaluation Measure	9
PCTPA Staff Training	9
Contract Agreements and Subrecipient Monitoring.....	9
On-going Data Collection and Monitoring	10
Annual Goals and Accomplishments Report.....	10
Public Participation Plan	11
Public Noticing Requirements.....	11
Scheduling Public Hearing and/or Workshop Locations and Times	11
Procedure for Conducting Public Workshops	12
Documentation of Public Hearings	12
Addressing Public Comments Received	12
Digital Outreach	12
Planning Document Availability	13
Community Partnerships	13
Exuctive Order 13166 and Limited English Proficiency (LEP) Public Participation Requirements	13
Environment Justice Requirements	14
Appendix A: Title VI Notice to the Public	
Appendix B: Title VI Complaint Form	
Appendix C: Title VI Complaint Log	
Appendix D: Title VI Program Acknowledgement Form	
Appendix E: Title VI Goals and Accomplishments Report Outline	
Appendix F: Limited English Proficiency Public Participation Plan	

INTRODUCTION

The Placer County Transportation Planning Agency (PCTPA) serves many roles and responsibilities for the Placer County region (refer to Figure 1 for PCTPA’s administrative boundaries). As a Regional Transportation Planning Agency (RTPA), designated by the State of California, PCTPA is primarily responsible for programming, planning, and administering a variety of state funded transportation projects and programs for the cities of Roseville, Rocklin, Lincoln, Auburn, and Colfax, the town of Loomis, and the

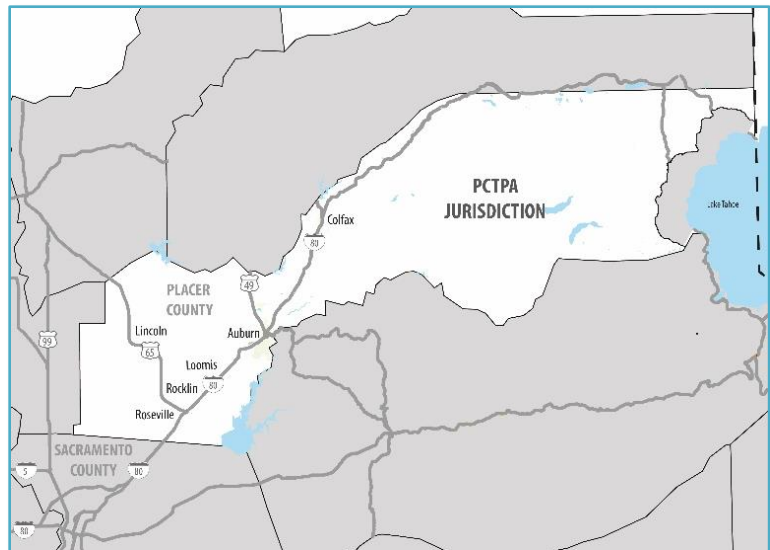


Figure 1: PCTPA's administrative boundaries

unincorporated areas of Placer County, excluding those located in the Lake Tahoe Basin. PCTPA also has an agreement with the Sacramento Area Council of Governments (SACOG), which serves as the Metropolitan Planning Organization (MPO) for Sacramento, Placer, El Dorado, Yolo, Yuba and Sutter counties, and the California Department of Transportation (Caltrans) to receive funding through the Federal Highways Administration (FHWA) to administer various federally funded programs and projects for the region. PCTPA assists with programming Federal Transit Administration (FTA) funding allocations administered through Caltrans to local agencies (each having their own Title VI administration responsibilities as recipients of FTA funding); but does not currently use FTA funds directly for any administrative programs and/or services. Additionally, PCTPA serves as the Congestion Management Agency and Airport Land Use Commission (ALUC) for Placer County. Lastly, while PCTPA’s staff administer services for the Western Placer Consolidation Transportation Services Agency (WPCTSA) and the South Placer Regional Transportation Authority (SPRTA), each of these agencies have been formed as separate entities apart from PCTPA with their own respective governing boards, roles, and administrative responsibilities for their separate funding sources and programs.

Title VI of the Civil Rights Act of 1964, prohibits discrimination based upon race, color, national origin, sex, disability and/or age in all programs and projects receiving federal financial assistance. As a recipient and administrator of federal funding through the FHWA, PCTPA is required to prepare a Title VI Program to ensure that its federally funded programs and projects do not exclude participation of, deny benefits for, or discriminate against any member of the public in all levels of planning and programming efforts. This document serves as PCTPA’s Title VI Program, which addresses both Caltrans’ the FHWA’s guidance for local Title VI Programs, and includes the following components:

- Commitments to ensuring that Title VI is considered in all processes, programs, and public participation opportunities administered by PCTPA,
- Title VI Program administration and responsibilities for a Title VI Coordinator,
- A complaint process regarding Title VI discrimination,
- Ensuring that employees are trained and accept responsibility for Title VI compliance,
- A methodology for evaluating on-going Title VI compliance both internally and externally with any subrecipients receiving federal funding,
- General public participation practices and procedures, and
- A data collection process for identifying and engaging Limited English Proficiency (LEP) and other minority populations.

TITLE VI NON-DISCRIMINATION POLICY COMMITMENT

As a recipient and administrator of federal funds, the Placer County Transportation Planning Agency (PCTPA) will ensure that its programs, projects, policies and activities comply with the Department of Transportation (DOT) Title VI Regulations of the Civil Rights Act of 1964.

PCTPA is committed to ensuring that no person is excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any of its programs, projects, activities, or services on the basis of race, color, national origin, sex, disability, sexual orientation, and/or age. All persons, regardless of their citizenship, are covered under this regulation. This policy applies to all operations of PCTPA, including its contractors, subcontractors, and anyone who acts on behalf of PCTPA and receives federal financial assistance through PCTPA, which includes grants, training, equipment, property, or other federal assistance.

PCTPA also prohibits discrimination on the basis of race, color, national origin, sex, disability, sexual orientation, or age in its employment and business opportunities. PCTPA will not condone retaliation against an individual for his/her/their involvement in asserting his/her/their rights pursuant to Title VI or because he/she/they filed a Complaint or participated in an investigation under Title VI, and/or this regulation.

PCTPA will promote full and fair participation of all affected populations in the transportation decision-making process. In compliance with 49 Code of Federal Regulations (CFR), Part 21, PCTPA will provide information to the public regarding its obligations under DOT's Title VI regulations and apprise members of the public of the protections against discrimination afforded to them by Title VI. A public notice (contained in Appendix A) is posted in PCTPA's offices and provided online at www.pctpa.net to notify the public of PCTPA's Title VI commitments and responsibilities.

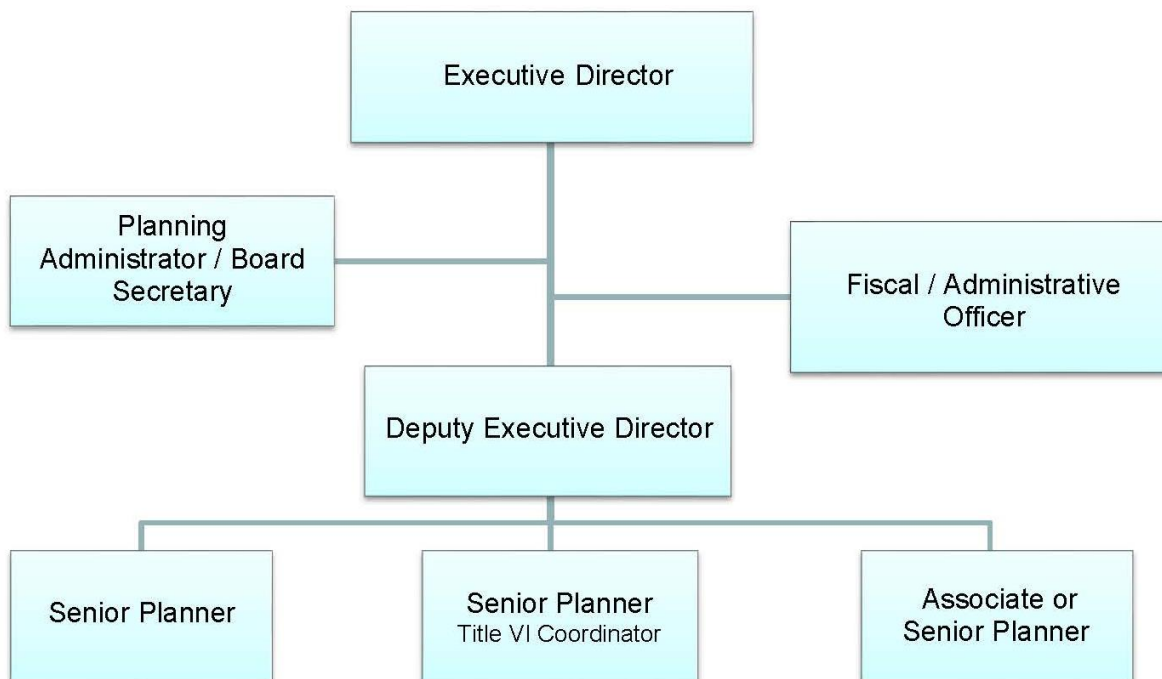
PCTPA will also make good faith efforts to achieve environmental justice as part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its planning activities, programs, projects and services on minority, low-income, and/or Limited English Proficient (LEP) individuals within Placer County.

TITLE VI PROGRAM ADMINISTRATION

The PCTPA Executive Director is ultimately responsible for assuming full compliance with the provisions of Title VI of the Civil Rights Act of 1964, and related statutes and has directed that non-discrimination is required of all agency employees, contractors, and agents pursuant to 23 CFR Part 200 and 49 CFR Part 21.

A Senior Planner has been designated as PCTPA’s Title VI Coordinator to ensure implementation of the agency’s Title VI Program under the direction of the Executive Director. Figure 2, below, illustrates the Title VI Coordinator’s respective authority within the agency’s organizational structure. The Title VI Coordinator has access to both the Deputy Executive Director and Executive Director for all matters pertaining to the implementation of PCTPA’s Title VI Program.

Figure 2: PCTPA Organizational Structure and Title VI Coordinator



TITLE VI PROGRAM COORDINATOR RESPONSIBILITIES

The Title VI Coordinator is responsible for the following tasks:

- Submitting a Title VI Program and any necessary annual reports to the California Department of Transportation (Caltrans) for compliance with the responsibilities that PCTPA has as a subrecipient of FHWA funding administered through Caltrans,
- Developing procedures for the processing and disposition of Title VI complaints,

- Investigating complaints by compiling them into a complaint log and reporting them to Caltrans or the FHWA directly,
- Collecting and analyzing demographic and other statistical data for Title VI purposes,
- Conducting various reviews of PCTPA’s program areas and annually assessing them for Title VI compliance, including preparing the annual goals and accomplishments report,
- Monitoring any federally funded PCTPA subrecipients and/or programs for Title VI compliance, and ensuring that any subrecipient program agreement contains the appropriate Title VI commitments and procedures for addressing complaints,
- Developing Title VI information for public dissemination (refer to Appendix A for PCTPA’s Title VI notice to the public),
- Addressing any identified issue, and/or complaint received regarding Title VI compliance in any of PCTPA’s program and/or project areas, and
- Training staff annually, or as needed for new staff members, on PCTPA’s established Title VI Program and procedures.

PCTPA PROGRAM AREAS MONITORED FOR TITLE VI COMPLIANCE

PCTPA administers the following programs and monitors each for Title VI compliance.

Program Area	General Description	Title VI / Non-Discrimination Concerns and Responsibilities	Review Procedures for Ensuring Non-Discrimination
<i>Programming Funding</i>	Coordination with local, state, and federal jurisdictions to program and administer local, state, and federal funding for transportation programs and services in Placer County.	Ensure public has access to funding decisions that are made by the PCTPA Board of Directors.	Public comment period is open and available to any member of the public for all Board items acted upon, which include funding program decisions. PCTPA Board agendas are posted online for public review at least one week ahead of any Board meeting.
<i>Planning, Preliminary Engineering, and Design</i>	Preparing long-range and short-range transportation planning documents, as well overseeing preliminary planning, engineering, and design work for roadway infrastructure projects funded with local, state, and federal sources.	Provide opportunities for public involvement in design and/or preliminary engineering processes.	PCTPA, in coordination with local member jurisdictions where project is occurring, conducts open house workshops and other public events, as needed, to engage public in preliminary planning and design phases of regional projects.
<i>Environmental Planning and Review</i>	Administering the preparation of environmental planning documents to support federally funded transportation	Ensure that during environmental review phases of project work, disadvantaged (i.e., low-income, minority, and/or disabled groups)	Notifications are provided to the public for environmental determinations (i.e. Notice of Exemption, Notice of

Program Area	General Description	Title VI / Non-Discrimination Concerns and Responsibilities	Review Procedures for Ensuring Non-Discrimination
	infrastructure projects.	populations are considered and engaged in the planning process.	Preparation of an Initial Study and/or Environmental Impact Report) as required under the California Environmental Quality Act and National Environmental Policy Act.
<i>Right-of-Way Funding</i>	Programming funding for right-of-way acquisition for federal-aid highways and roadway segments. However, acquisition of the right-of-way is administered by SPRTA before the land is then transferred to the local and/or state jurisdictional authorities for ownership, on-going maintenance, or development.	Although PCTPA does not acquire right-of-way, PCTPA staff, acting as SPRTA staff, can ensure that right-of-way funding and acquisition actions do not disproportionately impact disadvantaged populations.	PCTPA staff, when serving on SPRTA, complies with all right-of-way acquisition regulations and policies established for public agencies. Actions to fund and administer right-of-way acquisitions are done by the SPRTA Board in meetings that are noticed to and made available for the public to participate.

TITLE VI COMPLAINT PROCEDURES

HOW TO FILE A TITLE VI COMPLAINT WITH PCTPA

Any person who believes they have been denied the benefits of, excluded from participation in, or subject to discrimination on the grounds of race, color, national origin, sex, disability, sexual orientation, and/or age by PCTPA can file a complaint by contacting PCTPA’s Title VI Coordinator by phone, e-mail, or in writing.

Title VI Coordinator
 Mike Costa, Senior Planner
 Placer County Transportation Planning Agency
 299 Nevada Street
 Auburn, CA 95603
 (530) 823-4030
mcosta@pctpa.net

The Complaint Form (contained in Appendix B) can be used to file a Title VI complaint with PCTPA and will be made in an accessible format upon request. This form can be obtained via the any combination of the following methods:

1. Electronic download from PCTPA’s website at www.pctpa.net.

2. By calling PCTPA's office at (530) 823-4030, and/or
3. By picking up a Complaint Form during normal business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. (excluding scheduled and observed holidays) at PCTPA's office located at 299 Nevada Street, Auburn, CA 95603.

Since PCTPA is a subrecipient of federal funding through Caltrans, the Title VI complaint will be forwarded to the Caltrans Office of Civil Rights within one (1) business day of receipt.

HOW TO FILE A TITLE VI COMPLAINT WITH CALTRANS

A Title VI complaint regarding PCTPA may be filed directly with Caltrans via the following website: <https://dot.ca.gov/programs/civil-rights/title-vi/title-vi-complaint-process>.

Per the FHWA Guidance Memorandum, *Processing of Title VI Complaints*, dated June 13, 2018, all Title VI complaints received by a sub-recipient are to be forwarded to Caltrans to be submitted to FHWA Division Office. If the Caltrans Office of Civil Rights determines a Title VI complaint against a sub-recipient can be investigated by Caltrans, the task of investigating the complaint may be delegated directly to Caltrans.

HOW TO FILE A TITLE VI COMPLAINT WITH THE FHWA

Additionally, a person with a Title VI complaint for PCTPA, may file the complaint directly with the FHWA via the following website: <https://www.fhwa.dot.gov/civilrights/file/>.

TITLE VI COMPLAINT LOG

Should a Title VI complaint be submitted directly to PCTPA, PCTPA will acknowledge receipt of the complaint, and record the instance in a Title VI Complaint Log (contained in Appendix C), which will include the following information:

- The date the Title VI complaint, investigation or lawsuit was filed with PCTPA,
- The date the Title VI complaint was forwarded to the Caltrans Office of Civil Rights
- A summary of the allegation(s), including the alleged category of discrimination,
- The available status of the investigation, complaint, or lawsuit (as provided by Caltrans and/or the FHWA)
- Any corrective actions taken by PCTPA in response to the investigation, complaint or lawsuit (as directed by Caltrans and/or the FHWA).

PCTPA will retain the records for any Title VI complaint incident for at least three (3) years. Based on currently available records as of the writing of this Title VI Program, PCTPA has not received any complaints or been involved in any investigations and/or lawsuits that allege discrimination on the grounds of race, color, national origin, sex, disability, sexual orientation, age and/or any other form of discrimination. PCTPA has further not received any notifications from either Caltrans or the FHWA that a Title VI investigation, complaint, or lawsuit has been filed for PCTPA.

TITLE VI PROGRAM TRAINING, MONITORING AND ON-GOING EVALUATION MEASURES

PCTPA STAFF TRAINING

PCTPA's Title VI Coordinator will train staff members regarding the agency's established Title VI Program policies, procedures, and on-going monitoring measures at least once every two years, or as often as necessary should there be any changes to the Title VI Program. Newly hired staff members will be provided with PCTPA's Title VI Program and will be responsible for acknowledging their review of the program's policies and procedures, utilizing the Title VI Program Acknowledgement Form contained in Appendix D.

CONTRACT AGREEMENTS AND SUBRECIPIENT MONITORING

Under direction from the Executive Director, PCTPA's legal counsel updates the agency's standard contract/agreement documents (templates) to ensure ongoing compliance with all federal and state procurement procedures and policies. For federally funded contracts/agreements, PCTPA's standard template incorporates the necessary Title VI commitments and requirements PCTPA is responsible for during the acquisition of goods and/or services from vendors, consultants, and contractors, and/or the delivery of projects by PCTPA's contracted entities. Subrecipients that receive federal funding through PCTPA to implement programs, services, and/or development projects must establish, implement, and maintain their own respective Title VI program for as long as they are receiving federal funding. At any time, PCTPA may request that any contractor, consultant, and/or subrecipient receiving federal funds from PCTPA provide documentation to verify compliance with all Title VI requirements. This verification process may include the following steps:

- PCTPA may request a description of how a contractor, consultant and/or subrecipient will be compliant with the Title VI requirements. PCTPA will accept a contractor's, consultant's and/or subrecipient's use of PCTPA's Title VI Program commitment, Complaint Form and other processes for Title VI compliance provided that the contractor, consultant, and/or subrecipient document how the Title VI information and materials are distributed to its employees and/or subcontractors that are working on the contract/agreement. Upon request, PCTPA will provide all contractors, consultants, and/or subrecipients with access to PCTPA's Title VI Program, Complaint Form, and other supporting resources, which are also located on the agency's public website: <https://pctpa.net/resources/title-vi-plan/>.
- Contractors, consultants, and/or subrecipients that are receiving Federal-aid through PCTPA must include Appendices A-E of the Title VI Assurances in all contract documents and agreements, which can be found on Caltrans' Local Assistance website: <https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi/requirements>.
- At any time during the contract's/agreement's term, PCTPA may request a record of all

Title VI complaints that the contractor, consultant and/or subrecipient has received since the execution of the contract/agreement. All Title VI complaints must be submitted to PCTPA regardless of whether the complaint has been addressed or is in review.

- If a Title VI complaint has been submitted to a contractor, consultant and/or subrecipient, PCTPA will require documentation regarding how the Title VI complaint was addressed.

ON-GOING DATA COLLECTION AND MONITORING

The Title VI Coordinator will be responsible for the on-going data collection and evaluation methodology necessary to ensure that PCTPA's Title VI Program remains consistent, effective, and current, while complying with all applicable federal requirements and regulations. This requires an on-going evaluation of PCTPA's program areas and their impact on the Placer County region's diverse population. Demographic data collection and on-going surveys of the population groups that PCTPA encounters during the administration of its program areas will be conducted regularly as part of PCTPA staff's regional planning functions and/or activities. The Public Participation Plan, along with the Language Assistance Plan, contained in this Title VI Program document will help to guide PCTPA staff with these efforts.

ANNUAL TITLE VI PROGRAM GOALS AND ACCOMPLISHMENTS REPORT

The annual Title VI Program Goals and Accomplishments Report will be prepared by the Title VI Coordinator, utilizing the template outline contained in Appendix E. The content, format, and/or organization of this report may be subsequently modified to address any direction received from PCTPA's federal and state funding partners.

PUBLIC PARTICIPATION PLAN

As a recipient of federal funding, PCTPA must develop a Public Participation Plan (PPP). It is important to note that SACOG, as the region's MPO, prepares a PPP that PCTPA adheres to and utilizes for programming responsibilities and activities associated with the Transportation Improvement Program (TIP). This PPP, incorporated as part of PCTPA's Title VI Program, defines the strategies and procedures used to encourage and include public participation in PCTPA's general decision-making processes and other established program areas. Additionally, the following three goals guide PCTPA's public participation and engagement efforts in the PPP:

1. Increase awareness of transportation and transit projects in Placer County and the public's involvement in their planning and implementation.
2. Foster greater partnerships with local public agencies, social service organizations, local tribal governments, and other public community groups or private stakeholders throughout Placer County
3. Engage minority, low-income and/or limited English proficiency populations to improve communications with traditionally underserved and/or underrepresented groups.

PUBLIC NOTICING REQUIREMENTS

PCTPA's public notices shall inform the public of proposed actions, which initiated the public comment process, how comments will be received and, if applicable, the locations, dates, and times of scheduled public hearings or workshops. Prior to any public hearing and/or comment period, a public notice will be prepared and sent to the local media. At a minimum, the legal notice will be published in the local Auburn newspaper of general circulation, and may further be published in other local general circulation media depending on the location where the meeting is being held and/or public participation is being solicited. PCTPA will also post a copy of the public notice, along with dates and times of any public hearing or workshop, on its public website: www.pctpa.net. Lastly, notices may be posted on any other public transportation or transit facility, regional messaging board (e.g., advertisement/messaging billboard), community building, and/or public website location, as determined by staff during each unique engagement effort.

SCHEDULING PUBLIC HEARING AND/OR WORKSHOP LOCATIONS AND TIMES

Planning efforts and/or development projects may require multiple public meeting times and locations to maximize convenience to the public. To the greatest extent possible, public meetings will be scheduled at locations in proximity to the area(s) affected by the projects and/or planning efforts, and in proximity to public transit services. All facilities utilized for a public workshop will be accessible to persons with disabilities. Meetings will be scheduled to begin at a convenient time, usually midday and/or early evenings.

With consideration of the COVID-19 pandemic, and the availability and acceptance of virtual

meeting options, PCTPA has successfully utilized and will continue make available virtual platforms for public hearings and/or workshops when staff determines it to be the most effective and convenient option for the public. To-date, PCTPA has observed more public participation and engagement during virtual meetings and/or workshops given the relative convenience for attendees to participate in the event remotely. Virtual meetings and workshops will be noticed and scheduled in a similar manner to in-person events.

PROCEDURE FOR CONDUCTING PUBLIC WORKSHOPS

Attendees at any public hearing and/or workshop (both in-person and virtual) will be given an opportunity to register their presence and desire to speak through public comment opportunities (either verbal and/or written). Public workshops will begin with a welcome and introduction of staff present, followed by an explanation of the purpose, proceedings, and proposed actions that necessitated the public hearings and/or workshop. When the explanation of proposed actions is completed, the public will be invited to offer their comments. All persons wishing to comment will have the opportunity to do so either verbally or through other available written options. This offering will precede the close of the public workshop.

DOCUMENTATION OF PUBLIC HEARINGS

Official records of PCTPA's public hearings are typically kept through minutes adopted by the PCTPA Board of Directors at their regularly scheduled meetings, as well as through video recordings of the PCTPA Board meetings, which are available online at www.pctpa.net. Records of public comments received at a public workshop will be maintained on file by PCTPA staff.

ADDRESSING PUBLIC COMMENTS RECEIVED

All comments, received either in writing or verbally during a public hearing, workshop, or comment period, or as otherwise conveyed to PCTPA prior to an established date for a decision made by the PCTPA Board of Directors regarding any program area, will be entered into the public record of the comment process. Staff will evaluate and analyze all relevant comments received to see whether they are reasonable to meet.

DIGITAL OUTREACH

Digital communication has become one of PCTPA's most powerful outreach tools, especially considering the COVID-19 pandemic's impacts to in-person events and gatherings. PCTPA's public website: www.pctpa.net continues to be a significant resource for information about transportation projects and issues in Placer County. PCTPA staff continually update the website, ensuring that members of the public can rely on it as an accurate source of information. The website also contains a blog where current transportation projects and issues are highlighted. Using the Google Translate widget, PCTPA's website can also be translated.

PCTPA also utilizes social media to communicate with the public. PCTPA has Twitter (@pctpa), Instagram (@pctpa), and Facebook (facebook.com/pctpa) accounts which together have more

than 1,500 followers. Oftentimes, PCTPA's social media posts contain links to the PCTPA website, so people can access more resources about a topic.

PCTPA also maintains a stakeholder e-mail database of approximately 5,000 contacts. Using these contacts, PCTPA can notify interested members of the public about updates to project schedules, upcoming meeting or workshops, online surveys for feedback, and any other agency activities. Using this e-mail list, PCTPA circulates its newsletter, which provides stakeholders with up-to-date information about transportation issues affecting Placer County. Members of the public can sign up for these notifications on PCTPA's website. PCTPA staff will continue to expand its e-mail database through each event and/or contact opportunity available.

PLANNING DOCUMENT AVAILABILITY

PCTPA continues to make many of its planning documents available in hard copy format for Placer County residents. Copies of plans and environmental documents are available at PCTPA's office located at 299 Nevada Street, Auburn CA 95603. Hard copies of the Regional Transportation Plan (RTP) are also made available at multiple libraries around the county when the Draft RTP is open for comments during update. In addition to these physical copies, current documents are also available for download from PCTPA's website: www.pctpa.net.

COMMUNITY PARTNERSHIPS

PCTPA works with many different agencies and organizations throughout its planning and project development processes. These partner agencies include city, county, state, federal, and tribal governments, transit providers, non-profit organizations, local private businesses and organizations, and other community groups/stakeholders. PCTPA's utilizes this network of partner agencies to reach members of the public who may be interested in a transportation project but may not know about PCTPA or receive PCTPA's other communication. These partner agencies, especially social service organizations, have been particularly helpful in involving minority, low-income, limited-English-proficiency, and other traditionally underserved communities in PCTPA's transportation plans and projects. PCTPA staff will continue to expand its communications and contact with these groups to engage as many populations within Placer County in PCTPA's program areas.

EXECUTIVE ORDER 13166 AND LIMITED ENGLISH PROFICIENT (LEP) PUBLIC PARTICIPATION REQUIREMENTS

PCTPA will seek out and consider the viewpoints of minority, low-income and Limited English Proficient (LEP) populations when conducting public outreach and involvement activities. As defined in Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write, or understand English. PCTPA's public participation strategy will offer early and continuous opportunities for the public, including those identified as LEP, to be involved in the identification of social, economic, and environmental impacts of proposed transportation decisions. Notices detailing PCTPA's Title VI obligations and complaint procedures shall be translated into languages other than English, as needed,

consistent with federal and state LEP guidance.

PCTPA will continually assess the language assistance needs of the population to be served using the following four factors to determine what measures must be undertaken to provide reasonable and meaningful access to LEP individuals:

1. Languages likely to be encountered and the number or proportion of LEP persons in the eligible service population likely to be affected by a PCTPA program, activity, or service,
2. Frequency with which LEP individuals come into contact with PCTPA's programs, planning activities, services, projects, and/or actions,
3. Importance of the program, activity, project and/or service provided by PCTPA to LEP individuals' lives; and
4. Resources needed to provide effective language assistance and costs.

PCTPA staff will continue assessing the language needs of the public within its jurisdictional boundaries through its LEP Public Participation Plan, which is described in greater detail in Appendix F. To the greatest extent possible, to elicit public participation from minority and LEP populations, PCTPA staff will engage in the following outreach activities:

- Public outreach may include attending already existing community meetings and gatherings, such as school meetings, faith-based events, and other community activities to invite participation from LEP populations who may not attend hosted public events.
- PCTPA will make non-English language interpretation available at any public meeting or workshop, as requested in advance or determined necessary based on the held event.
- Notices may be made bilingual, as deemed necessary.
- Event information on the PCTPA's website will be posted in English any other language, as deemed necessary.
- PCTPA will distribute event information to community groups and agencies that work with LEP populations, if such contacts exist.
- PCTPA will contract to provide language assistance, or interpretation services, for customers and callers that are non-English speaking, as deemed necessary.

ENVIRONMENTAL JUSTICE REQUIREMENTS

PCTPA shall make every reasonable effort to integrate an environmental justice analysis into its National Environmental Protection Act (NEPA) documentation of construction projects, as well as its overall planning and programming efforts. PCTPA is not required to conduct environmental justice analyses of projects where NEPA documentation is not required and will describe why such an analysis is not needed if determined to be so. PCTPA will consider preparing an environmental assessment (EA) or environmental impact statement (EIS) to integrate into its documents the following components:

- A description of the low-income and minority population within the study area affected by the project, and a discussion of the method used to identify this population (e.g.,

analysis of Census data, direct observation, or a public involvement process).

- A discussion of all known adverse effects of the project both during and after construction that would affect the identified minority and low-income populations.
- A discussion of all positive effects of the project that would affect the identified minority and low-income populations, such as improvements in transit service, mobility, or accessibility.
- A description of all mitigation and environmental enhancement actions incorporated into the project to address the adverse effects, including, but not limited to, any specific features of the relocation program that go beyond the requirements of the Uniform Relocation Act, and address adverse community effects such as separation or cohesion issues; and the replacement of the community resources destroyed by the project.
- A discussion of the remaining effects, if any, and why further mitigation is not proposed.
- For projects that traverse predominantly minority and low-income, and predominantly non-minority and non-low-income areas, a comparison of mitigation and environmental enhancement actions that affect predominantly low-income and minority areas with mitigation implemented in predominantly non-minority or non-low-income areas.

Appendix A

Title VI Notice to Public

Identified on PCTPA's website: www.pctpa.net, and available in PCTPA's administrative offices located at 299 Nevada Street, Auburn, CA 95603



Notice to Public of Title VI Compliance

In compliance with Title VI of the Civil Rights Act of 1964, the Placer County Transportation Planning Agency (PCTPA) is committed to ensuring that no person is excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any of its programs, projects, activities, or services on the basis of **race, color, national origin, sex, disability, sexual orientation, and/or age**. All persons, regardless of their citizenship, are covered under this regulation. This policy applies to all operations of PCTPA, including to its consultants, contractors, subcontractors, subrecipients, and anyone who acts on behalf of PCTPA and receives federal financial assistance through PCTPA for operations, planning, environmental review, purchasing equipment and/or property, or other projects and programs.

If you or anyone you know has felt discriminated against by PCTPA's programs, actions, staff, or other processes, you may visit PCTPA's public website: www.pctpa.net, contact PCTPA's main office at (530) 823-4030, or visit the main office located at 299 Nevada Street, Auburn CA 95603 to obtain more information regarding PCTPA's Title VI Program and how to file a Title VI Complaint.

You may also file a Title VI complaint regarding PCTPA directly with the California Department of Transportation (Caltrans) via their public website: <https://dot.ca.gov/programs/civil-rights/title-vi/title-vi-complaint-process>, or with the Federal Highways Administration (FHWA) via their public website: <https://www.fhwa.dot.gov/civilrights/file/>.

For more information regarding PCTPA's Public Participation Plan and/or Limited English Proficiency (LEP) Plan, please visit PCTPA's public website: <https://pctpa.net/resources/title-vi-plan/>.

If you need translation services for languages other than English, please call 530.823.4030 for assistance.

Spanish: Si necesita servicios de traducción para otro lenguaje, aparte de Ingles, Por favor llamar al 530.823.4030 para asistencia.

Tagalog: Kung nangangailangan po ng tulong o interpretasyon sa ibang wika liban sa inglés, tumawag lang po sa 530.823.4030.

Title VI Notification Identified on PCTPA’s Website

ABOUT MEETINGS & AGENDAS TRANSIT PLANNING STREETS & HIGHWAYS BIKE & PEDESTRIAN REGIONAL PLANNING BLOG

Title VI

Posted on March 9, 2017 by Aaron Hoyt

PCTPA’s Title VI Notice to Beneficiaries

In compliance with Title VI of the Civil Rights Act of 1964, the Placer County Transportation Planning Agency (PCTPA) is committed to ensuring that no person is excluded from participation in, denied benefits of, or otherwise subjected to discrimination under any of its programs, projects, activities, or services on the basis of race, color, national origin, sex, disability, sexual orientation, and/or age. All persons, regardless of their citizenship, are covered under this regulation. This policy applies to all operations of PCTPA, including to its consultants, contractors, subcontractors, subrecipients, and anyone who acts on behalf of PCTPA and receives federal financial assistance through PCTPA for operations, planning, environmental review, purchasing equipment and/or property, or other projects and programs.

If you or anyone you know has felt discriminated against by PCTPA’s programs, action, staff, or other processes, you may file a Title VI complaint directly with PCTPA via the Title VI Complaint form provided on this webpage. A complainant may also file a Title VI complaint directly with the California Department of Transportation or with the Federal Highways Administration.

For more information about PCTPA’s Title VI Program, filing a Title VI complaint, and/or PCTPA’s Public Participation Plan and Limited English Proficiency Language Assistance Plan, please contact (530) 823-4030; go online at pctpa.net; or visit our office located at 299 Nevada Street, Auburn, CA 95603.

This notice is posted in the PCTPA office, 299 Nevada Street, Auburn, CA and on the PCTPA website: pctpa.net.

If you need translation services for languages other than English, please call 530.823.4030 for assistance.

Spanish: Si necesita servicios de traducción para otro lenguaje, aparte de Ingles, Por favor llamar al 530.823.4030 para asistencia.

Tagalog: Kung nangangailangan po ng tulong o interpretasyon sa ibang wika liban sa inglés, tumawag lang po sa 530.823.4030.

Title VI Resources

[Title VI Program, Public Participation and Limited English Proficiency \(LEP\) Language Assistance Plan](#)

[Title VI Notice to Beneficiaries](#)

[Title VI Complaint Form](#)

FEATURED LINKS

[Recruitment](#)



[Unmet Transit Needs](#)



[Current SPRTA Agenda](#)



[Current PCTPA Agenda](#)



[The Transportation System and Our Quality of Life](#)



Appendix B

Title VI Complaint Form

(available at PCTA's administrative office and on its public website in English, with further translation available upon request)

Placer County Transportation Planning Agency Title VI Complaint Form Page 1

Placer County Transportation Planning Agency (PCTPA) is committed to ensuring that no person is excluded from participation in or denied the benefits of its services on the basis of **race, color, national origin, sex, disability, sexual orientation, and/or age**, pursuant to Title VI of the Civil Rights Act of 1964, as amended. Title VI complaints may be filed for any alleged discrimination by PCTPA using this form or can be submitted directly to the California Department of Transportation (Caltrans) and/or the Federal Highway Administration (FHWA).

The following information is necessary to assist us in processing your complaint. If you require any assistance in completing this form, please contact PCTPA's Title VI Coordinator at (530) 823-4029. Completed forms must be submitted to PCTPA's office or can be submitted via e-mail at the following location:

Placer County Transportation Planning Agency
Attn: Title VI Coordinator
299 Nevada Street, Auburn CA 95603
E-mail: mcosta@pctp.net

If you need translation services for languages other than English, please call 530.823.4030 for assistance.
Spanish: Si necesita servicios de traducción para otro lenguaje, aparte de Ingles, Por favor llamar al 530.823.4030 para asistencia.
Tagalog: Kung nangangailangan po ng tulong o interpretasyon sa ibang wika liban sa inglés, tumawag lang po sa 530.823.4030.

Your Name:	Phone:
Street Address:	Alt Phone:
	City, State & Zip Code:
Person(s) discriminated against (if someone other than complainant): Name(s):	
Street Address, City, State and Zip Code:	

Which of the following best describes the reason the alleged discrimination took place?
(Circle one or all that apply)

- Race
- Disability
- Color
- Sexual Orientation
- National Origin (Limited English Proficiency)
- Age
- Sex
- Other: _____

Date of Incident: _____

**Placer County Transportation Planning Agency
Title VI Complaint Form Page 2**

Please describe the alleged discrimination incident. Provide the names and titles of all PCTPA employees, contractors, and/or consultants involved, if available. Explain what happened and whom you believe was responsible.

Please attach additional sheets if necessary.

Have you filed a complaint with any other federal, state or local agencies regarding this incident? (Circle one)

Yes or No

If so, list agency/agencies and contact information below:

Agency	Contact Name
--------	--------------

Street Address, City, State & Zip Code	Phone
--	-------

Agency	Contact Name
--------	--------------

Street Address, City, State & Zip Code	Phone
--	-------

PCTPA will log your Title VI complaint into its records and immediately submit the Title VI complaint to Caltrans, which is responsible for reviewing and processing the Title VI complaint and/or forwarding it to the FHWA for further administration. Any response and/or corrective action determined by either Caltrans and/or the FHWA will be addressed by PCTPA, as directed, included in the record, and provided to the complainant. All Title VI complaints and response records will be retained by PCTPA for at least three (3) years.

I affirm that I have read the above charge and that it is true to the best of my knowledge, information, and belief.

Complainant's Signature	Printed Name	Date
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Appendix C

Title VI Complaint Log

PCTPA Title VI Complaint Log

Date PCTPA Received Complaint	Date PCTPA Provided Complaint to Caltrans	Complaint Summary	Investigation Status	Corrective Action

Appendix D

Title VI Program Staff Acknowledgement Form

PCTPA Title VI Program Review Acknowledgement Form (for New Hires)

I have hereby reviewed the Placer County Transportation Planning Agency's (PCTPA's) Title VI Program and acknowledge that as a PCTPA staff I am subject to implementing the goals, objectives, and provisions contained within.

First and Last Name (printed)

Signature

Date

Appendix E

Title VI Goals and Accomplishments Report Outline

PCTPA Title VI Goals and Accomplishments Report Outline

- I. Provide a summary of PCTPA's organization and structure
- II. Summarize any Title VI Program goals and/or objectives that were established for PCTPA in the last fiscal year (either by program area or overall)
- III. Summarize any major occurrences that happened in any of PCTPA's program areas, or within its jurisdictional boundaries, over the last fiscal year
 - A. Programming funding occurrences (if any)
 - B. Planning, preliminary engineering, and design occurrences (if any)
 - C. Environmental planning and review (if any)
 - D. Right-of-way funding (if any)
- IV. Summarize how PCTPA's actions and/or staff have made any progress towards accomplishing the Title VI goals and/or objectives established in the last fiscal year
 - A. Include any training that was done for existing and/or newly hired staff
 - B. Include a summary of any outreach and/or public engagement activities conducted for any of the program areas over the last fiscal year
 - i. Include any specific agencies, stakeholders, and/or public that were engaged in this process
 - ii. Identify any specific underrepresented population groups involved
 - C. Identify any challenges with achieving any established Title VI goals and objectives from the last fiscal year
 - D. Summarize how PCTPA has monitored its consultants, contractors, and/or subrecipients to over the past year to ensure Title VI Program compliance
- V. Establish new Title VI Program goals and/or objectives for the next fiscal year
 - A. Provide a very preliminary strategy on how PCTPA plans to achieve its newly established Title VI Program goals and/or objectives over the next fiscal year
 - B. Identify any partners and/or stakeholders that may be involved in achieving PCTPA's Title VI Program goals and/or objectives for the next fiscal year.

Appendix F

Limited English Proficiency Language Assistance Plan



Placer County Transportation Planning Agency

Limited English Proficiency Language Assistance Plan

Improving Access to Services for Persons with Limited English Proficiency

Placer County Transportation Planning Agency
299 Nevada Street
Auburn, CA 95603
Phone (530) 823-4030
Website: www.pctpa.net

TABLE OF CONTENTS

Introduction	F-3
Plan Summary	F-3
Four-Factor Analysis	F-4
Limited English Proficiency Language Assistance Plan (LEP Plan)	F-6
1. Identifying LEP individuals who need language assistance	F-6
2. Language assistance measures	F-7
3. Staff training	F-7
4. Monitoring and updating the LEP Plan	F-7
Dissemination of the LEP Plan	F-8
Attachment A: Caltrans Title VI Language Identification Flashcards	F-9

INTRODUCTION

This Limited English Proficiency Language Assistance Plan (LEP Plan) has been prepared to address the Placer County Transportation Planning Agency's responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited English language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et se, and its implementing regulations, which state that no person shall be subjected to discrimination on the basis of race, color, national origin, sex, disability, and/or age.

Executive Order 13166, titled Improving Access to Services for Persons with Limited English Proficiency, indicates that differing treatment based upon a person's inability to speak, read, write or understand English is a type of national origin discrimination. It directs each federal agency to publish guidance for its' respective recipients clarifying their obligation to ensure that such discrimination does not take place. This order applies to all state and local agencies which receive federal funds, including PCTPA, which receives federal assistance through the U.S. Department of Transportation (U.S. DOT) Federal Highways Administration (FHWA) funding programs.

PLAN SUMMARY

PCTPA has developed this LEP Plan to help identify reasonable steps for providing language assistance to persons with limited English proficiency who wish to access programs, services, and projects administered and implemented by PCTPA. As defined in Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write or understand English.

The LEP Plan outlines how to identify a person who may need language assistance, the ways in which assistance may be provided, staff training that may be required, and how to notify LEP persons that assistance is available.

To prepare the LEP Plan, PCTPA undertook the U.S. DOT four-factor LEP analysis which considers the following factors:

1. Languages likely to be encountered and the number or proportion of LEP persons in the eligible service population likely to be affected by a PCTPA program, activity, or service,
2. Frequency with which LEP individuals come into contact with PCTPA's programs, planning activities, services, projects, and/or actions,
3. Importance of the program, activity, project and/or service provided by PCTPA to LEP individuals' lives; and
4. Resources needed to provide effective language assistance and costs.

A summary of the results of PCTPA's four-factor analysis is provided in the following section.

FOUR-FACTOR ANALYSIS

Factor #1: Languages likely to be encountered and the number or proportion of LEP persons in the eligible service population likely to be affected by a PCTPA program, activity, and/or service.

The Census Bureau identifies a classification of languages spoken at home by the ability to speak English either “very well” or “less than very well.” For planning purposes, PCTPA is considering people that speak English “less than very well” as LEP persons. Table 1, below, identifies the languages spoken at home for all persons five years old and older, within Placer County.

Table 1: LANGUAGE SPOKEN AT HOME FOR THE POPULATION 5 YEARS AND OVER
(Source: American Community Survey 2016-2020, Table C16001, Placer County)

Label	Estimate	Margin of Error	Population Percentage (%)
Total:	371,120	±31	
Speak only English	314,966	±2,355	85%
Spanish:	23,025	±1,416	6.2%
Speak English "very well"	15,967	±1,095	4.3%
Speak English less than "very well"	7,058	±974	1.9%
French, Haitian, or Cajun:	1,266	±342	0.3%
Speak English "very well"	1,134	±335	0.3%
Speak English less than "very well"	132	±95	0.0%
German or other West Germanic languages:	1,305	±260	0.4%
Speak English "very well"	1,177	±267	0.3%
Speak English less than "very well"	128	±56	0.0%
Russian, Polish, or other Slavic languages:	4,190	±783	1.1%
Speak English "very well"	2,741	±532	0.7%
Speak English less than "very well"	1,449	±402	0.4%
Other Indo-European languages:	10,179	±1,005	2.7%
Speak English "very well"	7,535	±800	2.0%
Speak English less than "very well"	2,644	±440	0.7%
Korean:	874	±310	0.2%
Speak English "very well"	460	±209	0.1%
Speak English less than "very well"	414	±171	0.1%
Chinese (incl. Mandarin, Cantonese):	3,488	±611	0.9%
Speak English "very well"	1,939	±402	0.5%
Speak English less than "very well"	1,549	±346	0.4%
Vietnamese:	1,721	±472	0.5%
Speak English "very well"	1,020	±314	0.3%
Speak English less than "very well"	701	±288	0.2%
Tagalog (incl. Filipino):	4,940	±660	1.3%
Speak English "very well"	3,740	±581	1.0%

Label	Estimate	Margin of Error	Population Percentage (%)
Speak English less than "very well"	1,200	±261	0.3%
Other Asian and Pacific Island languages:	3,120	±580	0.8%
Speak English "very well"	2,313	±508	0.6%
Speak English less than "very well"	807	±254	0.2%
Arabic:	1,283	±446	0.3%
Speak English "very well"	1,046	±420	0.3%
Speak English less than "very well"	237	±112	0.1%
Other and unspecified languages:	763	±265	0.2%
Speak English "very well"	664	±231	0.2%
Speak English less than "very well"	99	±80	0.0%

Pursuant to the Safe Harbor Provision, an agency is obligated to provide translation of vital documents for eligible LEP language groups that constitute either five percent (5%) or 1,000 persons of the population being served. **Within Placer County, two (2) distinct language groups exceed the threshold of 1,000 persons: Spanish and Tagalog.** Three other designated categories of “Russian, Polish, or other Slavic languages,” “Other Indo-European languages,” and “Chinese (inc. Mandarin, Cantonese),” which also exceed the 1,000-person threshold, contain a broad variety of languages within those categories that make it difficult to specify a unique language that exceeds the Safe Harbor Provision thresholds. PCTPA may consider providing translated information and/or interpretation, as determined by any specific requests, based on available resources.

Factor #2: Frequency with which LEP individuals come into contact with PCTPA’s programs, planning activities, services, projects, and/or actions.

Based on available data and records, LEP individuals very infrequently engage with PCTPA staff and/or attend public meetings/ workshops (both in-person and virtual) for PCTPA’s programs, planning activities, services, and/or projects. Historically, Spanish translation assistance and/or interpretation has been the only requested language group, of the Safe Harbor Provision language groups, that PCTPA staff has encountered within its programs, planning activities, services, and/or projects.

Factor #3: Importance of the program, activity, project and/or service provided by PCTPA to LEP individuals’ lives.

PCTPA’s transportation programs, planning activities, and projects are vital to LEP and all other populations within Placer County. PCTPA’s funding programs and planning activities directly support the public transit services and various social service transportation programs that provide access for LEP individuals and other underrepresented or minority populations to regional jobs, services, and other important amenities. Additionally, the planning activities and/or projects that PCTPA leads, or coordinates with its member agencies and other

public/private stakeholders, are important for integrating public participation and community engagement into the design and development of the region's multi-modal transportation network (i.e. regional streets/roads, highways, bicycle/pedestrian trails, and public transit system networks). PCTPA's role as the Regional Transportation Planning Agency makes it an important agency responsible for ensuring that LEP populations throughout the Placer County region are engaged in the many transportation-related programs, services, and/or decision-making processes that PCTPA either directly administers or is involved in.

Factor #4: The resources available to PCTPA and overall cost to provide LEP assistance.

PCTPA has assessed its available resources that could be used for providing LEP assistance, including determining how much a professional interpreter and translation service would cost on an as-needed basis, which of its documents would be the most valuable to be translated if the need should arise, and taking an inventory of available organizations and/or agencies that PCTPA could partner with for outreach and translation efforts. Due to financial limitations, and the limited amount of translation requests that staff has historically had from LEP populations, PCTPA primarily provides either oral or written translation service on an as needed basis, or available upon request 72 hours in advance.

LIMITED ENGLISH PROFICIENCY LANGUAGE ASSISTANCE PLAN (LEP PLAN)

Based on the four-factor analysis, the following LEP Plan has been established to identify how the PCTPA addresses the LEP populations identified in Factor 1, and the specific resources that are available to address their needs. There are four areas that comprise PCTPA's LEP Plan:

1. Identifying LEP individuals who need language assistance
2. Language assistance measures
3. Training staff
4. Monitoring and updating the LEP Plan

1. Identifying LEP individuals who need language assistance

PCTPA may identify an LEP person who needs language assistance as follows:

- PCTPA's administrative office and public website display the agency's Title VI Notice, which that identifies the opportunity for LEP individuals to receive translation services. For the two LEP language groups identified in Factor 1 (Spanish and Tagalog), PCTPA can provide Title VI information in each specific language utilizing Caltrans' Title VI brochure (refer to Attachment A of the LEP Plan).
- PCTPA staff examine records for language assistance requests that have been received in the past, either at meetings or over the phone, to determine whether language assistance might be needed at future events. Based on PCTPA's current records, Spanish is the only language that LEP individuals have requested translation services for. However, PCTPA can provide additional translation services upon request 72 hours in advance.

- Language Identification Flashcards (see Attachments 1), which include phrases in Spanish and Tagalog, are provided in this LEP Plan for staff to use when an individual is seeking translation services.
- When PCTPA sponsors an event, a staff person is always available to greet participants as they arrive. By informally engaging participants in conversation, it may be possible to informally assess each attendee's ability to speak and understand English and proactively engage with LEP individuals that may need translation services.

2. Language Assistance Measures

There are also several ways that PCTPA staff responds to LEP persons, whether in person, by telephone, or in writing.

- When translation services (both oral and/or for documents) are needed, upon 72 hours of request, PCTPA can utilize existing communication resources to provide those requested services.
- The Title VI Coordinator will continue to coordinate with local human service organizations that provide services to LEP individuals and seek opportunities to provide information on PCTPA's programs and services.
- Language Identification Flashcards may be provided at larger events to assist PCTPA staff with addressing LEP individuals' language needs.
- The PCTPA's Title VI Program, Title VI Complaint Form (Appendix A), and LEP Plan are posted on the PCTPA's public website: www.pctpa.net.

3. Staff training

The Title VI Coordinator will train PCTPA staff on its role and responsibilities in providing LEP persons with meaningful access to PCTPA's programs, planning activities, projects, and/or services as required under PCTPA's Title VI Program and this LEP Plan. This will include, but not be limited to, training regarding the following areas:

- Title VI Program and LEP responsibilities,
- Language assistance services that PCTPA offers, and
- How to address a Title VI and/or LEP complaint.

4. Monitoring and updating the LEP Plan

This plan is designed to be flexible and should be viewed as a work in progress. As such, it is important to consider whether new documents and services need to be made accessible for LEP persons and to further monitor changes in demographics and types of services provided with the region. At a minimum, the LEP Plan will be reviewed and updated by PCTPA's Title VI Coordinator when new demographic data becomes available, if and/or when the Title VI Program is updated, or when higher concentrations of LEP individuals are observed within PCTPA's jurisdictional boundaries.

The Title VI Coordinator will assess and may update the LEP Plan based on the following factors and/or data:

- Records and/or reporting on the number of LEP persons encountered annually by PCTPA,
- Determinations regarding how the needs of LEP persons have been addressed,
- Monitoring the LEP population within PCTPA’s jurisdictional boundaries as part of its Title VI Program and determining whether the need for translation services has changed based on the Safe Harbor Provision thresholds,
- Determinations regarding the effectiveness and sufficiency of local language assistance programs in meeting the needs of LEP populations within Placer County,
- Examining PCTPA’s available financial resources to fund language assistance resources needed,
- Monitoring the compliance of PCTPA’s consultants, contractors and/or subrecipients to address PCTPA’s Title VI Program, Public Participation Plan, and LEP Plan goals, policies and requirements,
- Reviewing any complaints have been received concerning the PCTPA’s failure to meet the needs of LEP individuals, and
- Obtain input from LEP populations through various public surveys and/or engagement activities held throughout PCTPA’s various programs, planning activities and/or project development opportunities.

DISSEMINATION OF PCTPA’S LEP PLAN

PCTPA’s LEP Plan will be disseminated to customers and the community as follows:

A link to PCTPA’s Title VI Program, which contains the LEP Plan as an appendix, will be included on PCTPA’s public website: www.pctpa.net

PCTPA’s Title VI Program will also be shared with various public transit agencies and other human service organizations within Placer County. Any person or agency with internet access will be able to access and download the Title VI Program and LEP Plan from PCTPA’s website website. Alternatively, any person or agency may request a copy of the plan via telephone, mail, e-mail, or in-person, and shall be provided a copy of the plan at no cost. LEP individuals may request copies of documents translated into alternative languages, which PCTPA will provide, if feasible and at a potential cost associated with the translation.

Questions or comments regarding the LEP Plan may be submitted to PCTPA’s Title VI Coordinator:

Mike Costa, Senior Planner
Placer County Transportation Planning Agency
299 Nevada Street, Auburn, CA 95603
Phone: (530) 823-4029
mcosta@pctpa.net

**Attachment 1 – Caltrans Title VI Rights and Information Brochures Provided in
LEP Languages (Spanish and Tagalog) for PCTPA Reference**

What is Title VI?

Title VI is a statute provision of the Civil Rights Act of 1964.

Title VI (Sec. 601) of the Civil Rights Act of 1964 provides:

*“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”
(42 U.S.C. Sec. 2000d)*

Additionally, Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations 1994 provides:

“Each Federal agency shall make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations.”

Related statutes provide protection against discrimination on the basis of sex, age, or disability by programs receiving federal financial assistance.

What does this mean?

That Caltrans strives to ensure that access to and use of all programs, services, or benefits derived from any Caltrans activity will be administered without regard to race, color, national origin, sex, age, disability or socioeconomic status.

Caltrans will not tolerate discrimination by a Caltrans employee or recipients of federal funds such as cities, counties, contractors, consultants, suppliers, universities, colleges, planning agencies, and any other recipients of federal-aid highway funds.

Caltrans prohibits all discriminatory practices, which may result in:

- **Denial to any individual of any service, financial aid, or benefit provided under the program to which he or she may be otherwise entitled;**
- **Different standards or requirements for participation;**
- **Segregation or separate treatment in any part of the program;**
- **Distinctions in quality, quantity, or manner in which the benefit is provided;**
- **Discrimination in any activities conducted in a facility built in whole or part with federal funds.**

To ensure compliance with Title VI, related statutes, and the Presidential Executive Order on Environmental Justice, Caltrans will:

- **Avoid or reduce harmful human health and environmental effects on minority and low-income populations;**
- **Ensure the full and fair participation by all communities including low-income and minority populations in the transportation decision-making process;**
- **Prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and low-income populations.**

Additionally, any recipient, including, but not limited to, Metropolitan Planning Organizations and cities and counties, who receive federal financial aid bears a responsibility to administer its program and activities without regard to race, color, national origin, sex, age, disability, or socioeconomic status.

Benefits and Services

Caltrans' mission is to provide the people of California with a safe, efficient, and effective inter-modal transportation system. All of the work Caltrans performs is intended to assist the transportation needs of all the people of California regardless of race, color, national origin, sex, age, disability, or socioeconomic status.

Are your rights being violated?

If you believe that you have been discriminated against because of your race, color, national origin, sex, age, or disability, you may file a written complaint with the Caltrans Equal Employment Opportunity (EEO) Office. District EEO offices are located statewide. The addresses and telephone numbers are located on the back of this brochure. Title VI complaints are forwarded to Sacramento for investigation by the Caltrans Office of Business & Economic Opportunity Title VI Program.

Who bears the responsibility to Title VI?

All of Caltrans employees and its functional programs. The Caltrans Office of Business & Economic Opportunity Title VI Program provides continuous leadership, guidance, and technical assistance to ensure ongoing compliance with Title VI and the Executive Order on Environmental Justice.

¿Qué es Título VI?

Título VI es una disposición del estatuto de la Ley de Derechos Civiles de 1964.

Título VI (Sec. 601) de la Ley de Derechos Cíviles de 1964 proporciona:

"Ninguna persona en los Estados Unidos, por motivos de raza, color u origen nacional, será excluida de la participación en, será negada los beneficios o será objeto de discriminación bajo cualquier programa o actividad que reciba ayuda financiera Federal." (42 U.S.C. Sec. 2000d)

Además, la orden ejecutiva 12898, acciones federales a la dirección de justicia ambiental en las poblaciones minoritarias y poblaciones de bajos ingresos 1994 proporciona:

"Cada Agencia Federal hará de la justicia ambiente parte de su misión identificando y abordando, según proceda, los efectos desproporcionadamente altos y adversos de la salud humana o del medio ambiente sus programas, políticas y actividades sobre poblaciones minoritarias y poblaciones de bajo ingresos."

Estatutos relacionados proporcionan protección contra la discriminación por razón de sexo, edad o discapacidad por programas que reciben asistencia financiera federal.

¿Qué significa esto?

Caltrans se esfuerza para asegurar que el acceso a y uso de todos los programas, servicios o beneficios derivados de cualquier actividad de Caltrans será administrado sin distinción de raza, color, origen nacional, sexo, edad, discapacidad o nivel socioeconómico.

Caltrans no tolerará la discriminación por un empleado de Caltrans o destinatarios de los fondos federales como ciudades, condados, contratistas, consultores, proveedores, universidades, colegios, planificación de agencias y cualquier otros destinatarios de ayuda federal fondos de carretera.

Caltrans prohíbe todas las prácticas discriminatorias, que pueden resultar en:

- **Denegación a cualquier individuo de cualquier servicio, ayuda financiera o beneficio proporcionado bajo el programa que él o ella puede tener derecho de lo contrario;**
- **Diferentes normas o los requisitos de participación;**
- **Segregación o tratamiento por separado en cualquier parte del programa;**
- **Distinciones en calidad, cantidad o forma en la que se proporciona el beneficio;**
- **La discriminación en cualquier actividad realizada en una instalación construida en su totalidad o en parte con fondos federales.**

Para garantizar el cumplimiento con el Título VI y estatutos relacionados con la orden ejecutiva presidencial sobre justicia ambiental, Caltrans será:

- **Evitar o reducir la salud humana y efectos ambientales sobre las minorías y las poblaciones de bajos ingresos;**
- **Asegurar la participación plena y justa de todas las comunidades incluyendo bajos ingresos y a las poblaciones minoritarias en el proceso de toma de decisiones de transporte;**
- **Prevenir la negación de, reducción o retraso significativo n la recepción de beneficios por minorías y las poblaciones de bajos ingresos.**

Además, cualquier destinatario, incluyendo, pero sin limitarse a, las organizaciones de planificación metropolitana y las ciudades y condados, que recibió ayuda financiera federal tiene la responsabilidad para administrar su programa y actividades sin distinción de raza, color, origen nacional, sexo, edad, discapacidad o nivel socioeconómico.

Beneficios y Servicios

Misión de Caltrans es proporcionar a la gente de California con un seguro, eficiente y sistema de transporte intermodal efectiva. Todo el trabajo que realiza Caltrans está destinado a atender las necesidades de transporte de todo el pueblo de California sin importar raza, color, origen nacional, sexo, edad, discapacidad o nivel socioeconómico.

¿Sus derechos están siendo violados?

Si usted cree que ha sido discriminado debido a su raza, color, origen nacional, sexo, edad o discapacidad, puede presentar una queja por escrito con la oficina de Caltrans Equal Employment Opportunity (EEO). Las oficinas de distrito EEO se encuentran en todo el estado. Las direcciones y números de teléfono se encuentran en la parte posterior de este folleto. Las quejas de Título VI son enviados a Sacramento para ser investigados por la oficina de Negocios y Oportunidades Economicas de Caltrans del program Título VI.

¿Quién tiene la responsabilidad a Título VI?

Todos los empleados de Caltrans y sus programas funcionales. La oficina de Negocios y Oportunidades Economicas de Caltrans del programa Título VI, proporciona liderazgo continuo, orientación y asistencia técnica para asegurar el cumplimiento continuo con el Título VI y la orden ejecutiva sobre justicia ambiental.

Ano ang Titulo VI?

Ang Titulo VI ay isang probisyon ng batas ng Karapatang Pangmamayan ng 1964.

Nakasaad sa Titulo VI (Sec. 601) ng Karapatang Pangmamayan ng 1964 na:

“Walang sinumang tao sa Estados Unidos ang maaaring hindi isali, hindi bigyan ng mga benepisyong o idiskrimina sa anumang programa o aktibidad na tumatanggap ng tulong pinansyal mula sa Pamahalaang Pederal batay sa kanyang lahi, kulay o pinagmulang bansa.” (42 U.S.C. Sec. 2000d)

Bukod pa rito, nakasaad sa Executive Order 12898, ang Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations ng 1994, na:

“Ang layunin ng bawat ahensya ng Pamahalaang Pederal ang pagkakaroon ng environmental justice (patas na pakikitungo sa mga tao) sa pamamagitan ng pagtukoy at pagtugon, kung naaangkop, sa matitindi at hindi kanais-nais na epekto ng mga programa, patakaran at aktibidad para sa mga taong nasa minoriya at mga taong may mababang sahod.”

Ang mga nauugnay na batas ay nagbibigay ng proteksyon laban sa diskriminasyon na batay sa kasarian, edad, o kapansanan sa mga programang tumatanggap ng tulong pinansyal mula sa Pamahalaang Pederal.

Ano ang ibig sabihin nito?

Ang ibig sabihin nito ay pinagsisikapan ng Caltrans na tiyaking magkakaroon ng paraan at magagamit ng sinumang tao ang lahat ng programa, serbisyo o benepisyong mula sa anumang aktibidad ng Caltrans anuman ang kanyang lahi, kulay, pinagmulang bansa, kasarian, edad, o katayuan sa lipunan.

Hindi pahihintulutan ng Caltrans ang diskriminasyon ng isang empleyado ng Caltrans o ng mga tatanggap ng mga pondo ng Pamahalaang Pederal gaya ng mga lungsod, county, kontratista, kasangguni, tagapagtustos, unibersidad, kolehiyo, ahensya sa pagpapalano at iba pang mga tatanggap ng mga pantulong na pondo ng Pamahalaang Pederal para sa mga daanan.

Ipinagbabawal ng Caltrans ang lahat ng uri ng kasanayang nagpapakita ng diskriminasyon na maaaring magresulta sa:

- **Hindi pagbibigay sa sinumang indibiduwal ng anumang ibinibigay na serbisyo, tulong pinansyal, o benepisyong sa programa kung saan siya karapat-dapat;**
 - **Magkakaibang pamantayan o kinakailangan para sa pakikilahok;**
 - **Paghihiwa-hiwalay o ibang pakikitungo sa anumang bahagi ng programa;**
 - **Mga pagkakaiba sa kalidad, dami, o paraan ng pagbibigay sa benepisyong;**
 - **Diskriminasyon sa anumang mga isinasagawang aktibidad sa pasilidad na itinayo gamit ang lahat o ang ilan sa mga pondo ng Pamahalaang Pederal.**
- Upang matiyak ang pagsunod sa Titulo VI, mga nauugnay na batas at sa Presidential Executive Order tungkol sa Environmental Justice, gagawin ng Caltrans ang sumusunod:
- **Iwasan o bawasan ang mga mapaminsalang epekto sa kalusugan ng tao at sa kalikasan sa mga taong nasa minoriya at mga taong may mababang sahod;**
 - **Tiyaking ganap at patas na makikilahok ang lahat ng komunidad, kasama ang mga taong may mababang sahod at ang mga taong nasa minoriya sa proseso ng pagpapasya sa transportasyon;**
 - **Pigilan ang pagtanggap, pagbabawas, o kapansin-pansing pagkaantala sa pagtanggap ng mga benepisyong ng mga taong nasa minoriya at ng mga taong may mababang sahod.**

Bukod pa rito, ang anumang kapisanan na tumatanggap, kasama ang ngunit hindi limitado, sa mga Metropolitan Planning Organization, lungsod at county, na tumatanggap ng tulong pinansyal mula sa Pamahalaang Pederal ay may responsibilidad na ipatupad ang programa at mga aktibidad nito nang walang pagsaalang-alang sa lahi, kulay, pinagmulang bansa, kasarian, edad, kapansanan, o katayuan sa lipunan.

Mga Benepisyong at Serbisyo

Ang layunin ng Caltrans na magbigay sa mga mamamayan ng California ng isang ligtas, mahusay at epektibong inter-modal na sistema ng transportasyon. Ang lahat ng ginagawa ng Caltrans ay naglalayong makatulong sa mga pangangailangan sa transportasyon ng lahat ng mamamayan ng California, anuman ang kanilang lahi, kulay, pinagmulang bansa, kasarian, edad, kapansanan, o katayuan sa lipunan.

Nilalabag ba ang iyong mga karapatan?

Kung sa palagay mo ay nakaranas ka ng diskriminasyon dahil sa iyong lahi, kulay, pinagmulang bansa, kasarian, edad, o kapansanan, maaari kang maghain ng isang nakasulat na reklamo sa Equal Employment Opportunity (EEO) Office ng Caltrans. May mga EEO offices sa mga distrito sa buong estado. Makikita ang mga address at numero ng telepono sa likod ng polyeto na ito. Ang mga reklamo tungkol sa Titulo VI ay ipapadala sa Sacramento para masiyasat ng Caltrans Office of Business & Economic Opportunity Title VI Program.

Sino ang may responsibilidad na sumunod sa Titulo VI?

Ang lahat ng empleyado ng Caltrans at ang mga ipinatupad na programa nito. Ang Title VI Program ng Office of Business & Economic Opportunity ng Caltrans ay patuloy na namumuno, gumagabay at nagbibigay ng teknikal na tulong upang matiyak na masusunod ang Titulo VI at ang Executive Order tungkol sa Environmental Justice.

PLACER COUNTY TRANSPORTATION PLANNING AGENCY

**IN THE MATTER OF: A RESOLUTION TO
ADOPT A TITLE VI PROGRAM, PUBLIC
PARTICIPATION PLAN, AND LIMITED ENGLISH
PROFICIENCY LANGUAGE ASSISTANCE PLAN
FOR PLACER COUNTY TRANSPORTATION
PLANNING AGENCY**

RESOLUTION NO. 22-21

The following resolution was duly passed by the Placer County Transportation Planning Agency (PCTPA) at a regular meeting held June 22, 2022 by the following vote on roll call:

AYES:

NOES:

ABSENT:

WHEREAS, pursuant to California Government Code, Title 7.91, Section 67910, PCTPA was created as a local area planning agency to provide regional transportation planning for the area of Placer County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(c) identifies PCTPA as the designated Regional Transportation Planning Agency for Placer County, exclusive of the Lake Tahoe Basin; and

WHEREAS, PCTPA is required to ensure that its federally supported transportation services, activities, and programs are distributed in an equitable manner; and conform to Title VI of the Civil Rights Act of 1964 as amended, as well as Presidential Executive Orders 12898 and 13166; and

WHEREAS, PCTPA previously adopted a Title Program on September 26, 2018, which was prepared utilizing guidance established by the Federal Transit Administration (FTA) to cover three (3) classes of protection: race, color, and national origin, pursuant to FTA Circular 4702.1B; and

WHEREAS, PCTPA, as a recipient and administrator of Federal Highway Administration (FHWA) funding must prepare a Title VI Program that addresses the six (6) classes of protection: race, color, national origin, sex, disability and age pursuant to FHWA and the California Department of Transportation (Caltrans) guidance for recipients receiving FHWA funding; and

WHEREAS, PCTPA has prepared a Title VI Program, Public Participation Plan, and Limited English Proficiency Language Assistance Plan to ensure that PCTPA's programs, services, functions, and planning activities do not discriminate against any individuals and/or populations; and

WHEREAS, the Executive Director, or their designee, shall have the authority to administer, implement, modify, revise, and/or update the Title VI Program, Public Participation Plan, and Limited English Proficiency Language Assistance Plan to address any federal or state requirements pertaining to the Civil Rights Act of 1964, and/or any subsequent Presidential Executive Orders that apply to recipients of federal funding.

**NOW, THEREFORE, BE IT RESOLVED THAT PLACER COUNTY
TRANSPORTATION PLANNING AGENCY HEREBY:**

1. Accepts as complete the final Title VI Program, Public Participation Plan, and Limited English Proficiency Language Assistance Plan; and
2. Adopts the Title VI Program, Public Participation Plan, and Limited English Proficiency Language Assistance Plan for Placer County Transportation Planning Agency, attached hereto and incorporated herein by reference.

Signed and approved by me after its passage

Chair Baker
Placer County Transportation Planning Agency

Executive Director



TO: WPCTSA Board of Directors **DATE:** June 22, 2022

FROM: Mike Costa, Senior Transportation Planner

SUBJECT: WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY (WPCTSA) FY 2022/23 BUDGET ADOPTION

ACTION REQUESTED

Approve the Fiscal Year (FY) 2022/23 Western Placer Consolidated Transportation Services Agency (WPCTSA) Budget as presented in this staff report.

BACKGROUND

The WPCTSA must adopt an annual budget and amendments for income and expenditures, based on projections for the coming year, consistent with the adopted Short-Range Transit Plan. WPCTSA's existing agreements with the City of Roseville and Seniors First to administer WPCTSA's core programs further establish the budget for the South Placer Transit Information Center (Call Center) and Mobility Training, Transit Ambassador, and Placer Rides programs.

DISCUSSION

Attachment 1 provides the proposed operating budget for FY 2022/23. Operating revenues total \$2,734,167, which is an increase of approximately 14.5% compared to the adopted FY 2021/22 Budget, which was last amended by the Board in October 2021. The Local Transportation Fund (LTF) allocation to the WPCTSA has decreased consistent with the preliminary FY 2022/23 LTF estimates adopted in February 2022, while the State Transit Assistance (STA) funds have increased slightly per the adopted FY 2022/23 STA fund allocation estimate. A large portion of revenue for the WPCTSA's FY 2022/23 Budget is attributable to anticipated carryover from FY 2021/22, which is due to a cost savings from the delayed start of short-range transit planning efforts that are now scheduled for FY 2022/23, and savings in other WPCTSA programs that result from continued impacts by the COVID-19 pandemic on the respective programs. However, the projected revenues are consistent with the FY 2022/23 PCTPA Overall Work Program (OWP) and Budget, which was adopted by the PCTPA Board in May 2022.

Operating expenditures total \$2,331,807, an increase of approximately 16.1% compared to the Board's last amended FY 2021/22 Budget. The following summarizes the primary expenditures proposed in the FY 2022/23 Budget:

- PCTPA staff administrative costs are proposed to increase by approximately 70.8% to account for the fully staffed PCTPA resources allocated to the administration of the WPCTSA's various program and activities, which is consistent with the recently adopted FY 2022/23 OWP and Budget.
- Proposed outreach activities, which include direct public engagement campaigns, outreach events, and the production of marketing materials (e.g., advertisements, videos, website updates, billboards, etc.), have been increased to support the promotion of the

WPCTSA's and Placer region's public transit services and social service transportation programs in the next fiscal year.

- While there was a significant cost savings in FY 2021/22 for the first year of the Placer Rides Program operated by Seniors First, which contributed to some of the anticipated FY 2022/23 carryover revenues, staff proposes an approximately 2.7% increase to the Placer Rides Program in FY 2022/23, which is consistent with the original five-year budget forecast provided in the current Letter of Task Agreement between the WPCTSA and Seniors First that was executed in June 2021. This increase is also consistent with the program's anticipated growth and recovery following the COVID-19 pandemic.
- A proposed increase to the transit planning functions accommodates consultant services provided by Tranova, to assist the WPCTSA, public transit operators, and other social service transportation providers with planning and implementing collective outreach and marketing efforts in the Placer region.
- The short-range transit planning activities, which were delayed from starting in FY 2021/22, are proposed with the same funding allocation in FY 2022/23 and anticipated to start in Fall 2022. The WPCTSA will be coordinating these efforts with the region's public transit providers over the next couple of years.
- Due to an accumulated internal fund balance, the City of Roseville is requesting less funding from the WPCTSA to spend down on their existing funds, which results in an approximately 23.1% reduction to the proposed Call Center Budget in FY 2022/23 compared to the previous year. However, Roseville anticipates increasing their WPCTSA funding request again in FY 2023/24 to a level consistent with the original, five-year budget projections established in the Memorandum of Understanding (MOU) between the City of Roseville and WPCTSA for the Call Center's operations.
- Proposed increases to the Transit Ambassador and Mobility Training programs, of 10.6% and 12.6%, respectively, are due to the City of Roseville's increased staffing and advertisement costs that are projected to be slightly higher in FY 2022/23 compared to the original budget forecasts provided in their respective MOUs with the WPCTSA.
- This is the third and final year that the WPCTSA has agreed to fund the County's Placer 211 service, which was recently approved by the PCTPA Board in May 2022.
- The WPCTSA is not proposing to fund the South Placer Transit Express service (operated by the City of Roseville) in FY 2022/23 since Roseville has secured funding to support the pilot project from the South Placer Regional Transportation Authority (SPRTA) in FY 2021/22.
- Following coordinated efforts between the Placer County Transportation Planning Agency/WPCTSA, the Nevada County Transportation Commission (NCTC), Sierra Community College, and the public transit operators in Placer and Nevada counties over the past four years, the proposed \$200,000 in the FY 2022/23 Budget reflects a funding commitment to support a pilot program that will provide Sierra Community College students (in both Nevada and Placer counties) with a free transit pass and discounted ride subsidy on a transportation network company (TNC) service (e.g. Uber and/or Lyft). This funding is for the first year (Year 1) of a potential three-year pilot program and will help to offset potential costs for the pilot program, while complimenting the funding commitment made by Sierra College and the public transit operators to also support the pilot program. The free transit pass will allow enrolled Sierra College students to board any Nevada and/or Placer County public transit service (i.e., Roseville Transit, Placer

WPCTSA Board of Directors
WPCTSA FY 2022/23 Budget Adoption
June 22, 2022
Page 3

County Transit, Auburn Transit, Tahoe-Truckee Area Transit, and Nevada County Connects) for free during any day of the week. The TNC discounted ride subsidy will be available for enrolled Sierra College students to use on Uber and/or Lyft when traveling to or from a Sierra College campus during the evening hours when public transit services are not available. A separate MOU between the WPCTSA and Sierra Community College will be brought to the WPCTSA Board of Directors in a later month outlining the funding commitment and overall pilot program that is anticipated to be implemented in the Fall of 2022.

- Consistent with past budgetary practices, approximately \$304,000 (i.e., 15% of the FY 2022/23 operating expenses) is proposed as an operating reserve for the upcoming fiscal year's budget.

The TOWG and TAC concurred with the staff's recommendation at their June 7th and June 8th meetings, respectively.

MC:ML:ss

Attachment 1: Western Placer CTSA FY 2023 Budget - Proposed

June 2022

	FY 2023 <i>Proposed</i>	FY 2022 Amendment #1 <i>October 2021</i>	Difference Proposed vs. Adopted
Operating Expenditures			
PCTPA Staff Administration - Per PCTPA OWP WE #23,24 (1)	\$ 209,158	\$ 122,467	\$ 86,691
Legal Services	\$ 7,500	\$ 7,500	\$ -
Placer Collaborative Network (PCN) Membership	\$ 250	\$ 250	\$ -
Accounting Services	\$ 500	\$ 500	\$ -
Fiscal Auditors (TDA)	\$ 6,000	\$ 5,500	\$ 500
Outreach	\$ 150,000	\$ 50,000	\$ 100,000
Direct Expenses (2)	\$ 7,500	\$ 7,500	\$ -
Subtotal PCTPA Administration	\$ 380,908	\$ 193,717	\$ 187,191
Programs			
MV Transit - Health Express (3)	\$ -	\$ -	\$ -
Seniors First - Health Express Program Management (4)	\$ -	\$ -	\$ -
Seniors First - My Rides (4)	\$ -	\$ -	\$ -
Placer Rides - Independent Living Partnership (5)	\$ 10,000	\$ 10,000	\$ -
Placer Rides - Seniors First (6)	\$ 481,750	\$ 469,000	\$ 12,750
Transit Planning (7)	\$ 50,000	\$ 15,000	\$ 35,000
Short Range Transit Plans (8)	\$ 400,000	\$ 400,000	\$ -
Bus Pass Subsidy Program (9)	\$ 5,000	\$ 5,000	\$ -
South Placer Transit Information Center (Call Center) (10)	\$ 309,742	\$ 402,649	\$ (92,907)
Transit Ambassador Program (11)	\$ 50,434	\$ 45,605	\$ 4,829
Mobility Training Program (12)	\$ 89,824	\$ 79,805	\$ 10,019
Placer 211 (13)	\$ 50,000	\$ 50,000	\$ -
South Placer Transit Project Funding Commitment (14)	\$ -	\$ 75,000	\$ (75,000)
Sierra College Transit Pass and TNC Subsidy Pilot Support (15)	\$ 200,000	\$ -	\$ 200,000
Subtotal Existing & New Programs	\$ 1,646,750	\$ 1,552,059	\$ 94,691
Subtotal Operating Expenditures	\$ 2,027,658	\$ 1,745,776	\$ -
Operating Reserve (16)	\$ 304,149	\$ 261,866	\$ 42,282
Total Operating Expenditures	\$ 2,331,807	\$ 2,007,642	\$ 324,164

Operating Revenue	Proposed	Amendment #1	Difference
FY 2022/23 LTF Article 4.5 (17)	\$ 1,316,848	\$ 1,563,477	\$ (246,629)
FY 2022/23 State Transit Assistance PUC 99313 (18)	\$ 133,277	\$ 121,387	\$ 11,890
Interest Income (19)	\$ 120	\$ 350	\$ (230)
Carryover (20)	\$ 1,283,922	\$ 659,599	\$ 624,323
Seniors First match toward Placer Rides (21)	\$ -	\$ 44,000	\$ (44,000)
Total Operating Revenue	\$ 2,734,167	\$ 2,388,813	\$ 345,354

Operating Revenue to Expenditure Comparison	Proposed	Amendment #2	Difference
Fund Balance (Carryover)	\$402,360	\$381,171	\$ 21,190

Notes

1. Per WPCTSA costs identified in FY 2022/23 PCTPA OWP Work Elements #23 and #24
2. Direct expenses include auto, advertising, meeting, conference & training, postage, printing, and travel.
3. Health Express service terminated on June 30, 2021
4. Health Express and My Rides service terminated on June 30, 2021
5. Per Services Agreement with Independent Living Partnership approved February 2021.
6. Per five-year, adopted budget in WPCTSA Agreement with Seniors First, effective July 1, 2021
7. Set-aside for planning consultant services as needed for various programs, including general transit planning and marketing efforts
8. Set-aside to fund next Short Range Transit Plan update starting in FY 2023
9. Bus pass reimbursement for participating social service organizations based on approved agreements.
10. Per MOU with Roseville, effective July 1, 2021, and corresponding to Roseville FY 2022/23 budget and drawdown of revenue reserves
11. Per MOU with Roseville, effective July 1, 2021, and Roseville FY 2022/23 budget
12. Per MOU with Roseville, effective July 1, 2021, and Roseville FY 2022/23 budget
13. Per Placer 211 Agreement with Placer County Health and Human Services approved April 2020 (for FYs 2020/21-2022/23), 3rd payment
14. FY 2021/22 funding commitment provided by SPRTA for South Placer Transit Project design expenses, no FY 2022/23 funding commitment
15. Annual funding commitment for Sierra College Transit Pass and TNC Subsidy pilot program (split with college and transit operators) - Year 1
16. The operating reserve is set to 15% of FY 2022/23 operating expenses
17. Assumes 4.5% Community Transit Allocation based on FY 2022/23 Preliminary LTF estimate from February 2022
18. Preliminary STA Estimate FY 2022/23 from February 2022
19. Interest income estimate for FY 2022/23
20. Estimate based on previous year's carryover, operating reserve carryover, and midyear FY 2021/22 budget-to-actuals
21. Agency on Aging Area 4 match for Placer Rides removed from annual budget as revenues are taken off-the-top from Placer Rides invoices



**PLACER COUNTY TRANSPORTATION PLANNING AGENCY
PLACER COUNTY AIRPORT LAND USE COMMISSION
WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY
PLACER COUNTY LOCAL TRANSPORTATION AUTHORITY**

Technical Advisory Committee Meeting Minutes

June 7, 2022 – 3:00 pm

ATTENDANCE

Technical Advisory Committee (TAC)

Chris Houlemard, Caltrans
Roland Neufeld, City of Lincoln
Justin Nartker, City for Rocklin
Mike Dour, City of Roseville
Mark Johnson, City of Roseville
Jason Shykowski, City of Roseville
Amber Conboy, Placer County
Will Garner, Placer County
Katie Jackson, Placer County
Jaime Wright, Placer County

Staff

Rick Carter
Mike Costa
Jodi LaCrosse
Mike Luken
David Melko
Solvi Sabol

PCTPA Title VI Program, Public Participation Plan, and Limited English Proficiency Language Assistance Plan

Mike Costa went over the Title VI Program, Public Participation Plan, Limited English Proficiency Language Assistance Plan. There will be a Public Hearing held at the June 22nd Board meeting. Mike Costa is the named Title VI Coordinator.

Mike explained that as a recipient and administrator of federal funding through the FHWA, PCTPA is required to prepare a Title VI Program to ensure that its federally funded programs and projects do not exclude participation of, deny benefits for, or discriminate against any member of the public in all levels of planning and programming efforts. Mike went through the Title VI Program and the various components therein including the how to file a Title VI complaint.

Mike explained the Limited English Proficiency Language Assistance Plan. He said that translation services need to be made available to Limited English Proficient (LEP) populations when conducting public outreach and involvement activities. The Plan currently identifies two language groups in the PCTPA service area who meet the threshold for LEP, that is 5% of the population and/or 1,000 persons. Translation services for both Spanish and Tagalog, will be made available to the public upon request.

Mike noted that the cities, town and County are required to have their own Title VI plan as recipients of federal funding and that their adopted plans would supersede ours. The TAC concurred with bringing this to the Board in June.

WPCTSA FY 2022/23 Budget Adoption

Mike Costa explained that the FY 2022/23 WPCTSA being presented reflects input from the TOWG and if the TAC concurs, this budget will be brought to the PCTPA Board in June.

Mike went through revenues noting that the CTSA budget has increased by 14.5% due to carryover that we will have from FY 2021/22 as well as other increases. LTF revenue has gone down slightly, while STA revenues have slightly increased, which is consistent with PCTPA's adopted FY 2022/23 LTF and STA allocation estimates adopted by the Board in February 2022. Consistent with past practices, the CTSA receives up to 4.5% of the region's LTF and STA allocations for the fiscal year.

Mike then went through the expenditures noting that the PCTPA Staff Administration costs come directly from the FY 2022/23 OWP and Budget and assume a fully staffed position for the next fiscal year. He explained that we are increasing our public engagement and outreach efforts to collectively promote the Placer region's public transit services and CTSA transportation programs, which have been adversely affected by the COVID pandemic. PCTPA has hired a marketing consultant, Tranova, who has experience in marketing transit and specialized transportation services/programs; and will assist staff with preparing and implementing a marketing plan.

Through these budgeted outreach efforts, the Placer Rides Program administered by Seniors First is anticipated to be utilized more frequently and the FY 2022/23 budget reflects the anticipated cost increase from more usage of the trip reimbursement and last ride program components. Short-range transit planning efforts will also begin next fiscal year, which is utilizing part of the large carryover expenditure amount from the current fiscal year's budget since those efforts did not yet begin.

Due to an accumulated internal fund balance, the City of Roseville is requesting less funding from the WPCTSA to spend down on their existing funds, which results in a reduction to the proposed Call Center Budget in FY 2022/23 compared to the previous year. However, Roseville anticipates increasing their WPCTSA funding request again in FY 2023/24 to a level consistent with the original, five-year budget projections established in the Memorandum of Understanding (MOU) between the City of Roseville and WPCTSA for the Call Center. Proposed increases to the Transit Ambassador and Mobility Training programs are due to the City of Roseville's increased staffing and advertisement costs that are projected to be slightly higher in FY 2022/23 compared to the original budget forecasts provided for FY 2021/22.

Lastly, pending formal approval from the respective governing authorities for the region's public transit agencies, Sierra College and the WPCTSA, we anticipate that the Sierra College Transit Pass and TNC Subsidy Pilot program will start in Fall 2022. Consistent with established practice, approximately \$304,000 is proposed in operating reserve expenses for FY 2022/23.

The TAC concurred with bringing this to Board in June.

Hwy 49 Sidewalk Infill HIP funding and Wood Rodgers Scope and Fee Amendment

Rick Carter explained that there are two elements to this item that will be coming to the PCTPA Board in June: 1) scope and modification changes to the Letter of Task Agreement (LOTA) with Wood Rodgers for the Highway 49 Gap Closure project and 2) ensuring that there is an ability to fund these changes. Rick explained that we are looking to do a collection of design changes and redesign work that is out of the scope for the Wood Rodgers LOTAs.

Caltrans has been in the process of doing a rehabilitation project on Highway 49 which includes repaving work and sidewalk infill. In the process of doing so, they encountered some utility conflicts which necessitated them modifying their original plans. PCTPA's Highway 49 Sidewalk Gap Closure project was predicated on Caltrans' rehabilitation work on Highway 49 as planned. Given this, we need to make modifications to our current scope and cost estimates, which come in at approximately \$170,000 over the current estimates. Additionally, we had originally budgeted \$65,000 for Caltrans review, however their review costs are coming in at \$150,000. These costs, including PCTPA's staff costs, puts us at \$295,000 over original estimates.

Rick explained that the best option for to cover these costs are HIP funds which have been slated to go to the I-80 Auxiliary Lanes project. There is \$295,000 left of that funding. This is our best option to pull funds from as opposed to funding through our next round of CMAQ or RSTP. The TAC concurred however, there was concern that the funding was originally intended for I-80 Auxiliary Lanes, which is of regional significance whereas Highway 49 benefits one group.

Other:

- **CMAQ STBG:** Rick Carter said we are still waiting for responses from FHWA and SACOG, however, he has a deadline of getting the funding guidelines to the Board in August. Rick said the TAC will be getting some emails from him regarding getting this work finished up. Given this deadline, we expect a call for projects in early September with applications due early – mid-October. In thinking of project, Rick and Mike asked that TAC submit more than one project for consideration.
- **Funding Outreach:** Mike Luken reminded that the TAC that a transportation sales tax measure would be deferred until 2024. Given this, the funding outreach program will be brought in house. Our funding strategy outreach consultant, FSB Core Strategies, has experienced some recent legal issue, and we had to terminate their agreement. We will be reprocurring these funding strategy outreach services.
- **Sacramento County Transportation Sales Tax Measure:** Mike explained that Sacramento County has been moving toward a citizen's measure to place a transportation sales tax on the 2022 ballot. Projects in the measure were placed in the MTIP. SACOG recently had an Board advisory item where concerns were raised with how these projects are being accelerated and how this may affect greenhouse gas (GHG) targets. Additionally, an acceleration in their projects could adversely affect other projects in the region from being built.
- **Caltrans District 3 Update:** Mike Luken introduced Chris Houlemard, who is the interim Regional Liaison for Placer County. They are currently looking for a permanent liaison for Placer County
- **League of CA Cities:** Jason Shykowski said the League of CA Cities is looking for representation from cities/counties for their pavement improvement center. This group meets one a quarter. For more information, please contact Jason Shykowski at jshykowski@roseville.ca.us.

PCTPA Board Meeting: Wednesday, June 22, 2022 at 9:00 am
Next TAC Meeting: Tuesday, August 9, 2022 at 3:00 pm

The TAC meeting concluded at approximately 4:25 p.m.

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**Placer County
Transportation
Planning Agency**

MEMORANDUM

TO: PCTPA Board of Directors

DATE: June 22, 2022

FROM: Mike Costa, Senior Transportation Planner

SUBJECT: STATUS REPORT

1. Quarterly Status Report on Regionally Significant Transportation Projects

The attached Quarterly Status Report summarizes currently programmed projects in Placer County that are regionally significant and/or funded with state and federal funds. The report provides project descriptions, project costs, and key schedule information from the current SACOG 2021 Metropolitan Transportation Improvement Program (MTIP), which have been reviewed and updated by respective PCTPA member agency staff through May 2022. To keep the Board apprised of regionally significant transportation projects in Placer County, staff will continue to provide this report following each quarter.

MC:ss

**Quarterly Status Report on Regionally Significant Transportation Projects in Placer County
June 2022**

Lead Agency	MTIP ID	Project Title	Project Description	Fund Source	Total Project Cost	Year Complete	1st Yr PA&ED	1st Yr ROW	1st Yr CON
Caltrans D3	CAL21393	Alta CAPM	On I-80 near Colfax, from east of Route 174 Separation to east of Alta Road Undercrossing (PM 33.3/44.9): Rehabilitate pavement and drainage systems, and upgrade guardrail, signs, and Transportation Management System (TMS) elements.	Local, SHOPP Roadway Pres AC	\$32,390,000	2026	2023	2024	2025
Caltrans D3	CAL21373	Auburn Blvd Ramp Meter	In Placer County on I-80 in Roseville at the EB on ramp from Auburn Blvd (PM 0.4): Install ramp metering. Toll Credits for ENG, ROW	CMAQ	\$160,000	2023	2021	2021	2022
Caltrans D3	CAL20844	Blue Canyon Truck Climbing Lane (G13 Contingency)	On I-80 near Applegate, from east of Crother Road OC to east of Weimar OH (PM R26.5/28.8); also near Magra from PM 39.5 to 41.3; also near Emigrant Gap from PM 53.0 to 54.7: Rehabilitate roadway, construct truck climbing lanes in EB direction, widen shoulders, replace or widen structures, upgrade median barrier and Transportation Management System (TMS) elements. (G13 Contingency)	Local, SHOPP Roadway Pres AC	\$115,472,000	2027	2021	2022	2027
Caltrans D3	CAL20768	Coon Creek Conservation Ranch Habitat Mitigation (SR 65)	Near Lincoln, on McCourtney Road between Riosa Road and Kilaga Springs Road at the Coon Creek Conservation (C4) Ranch (PM R19.5): Advance mitigation construction (4 acres) for future SHOPP projects expected to impact wetland, riparian and to other waters.	SHOPP - Roadside Preservation (SHOPP AC)	\$2,639,000	2030	2018	2020	2020
Caltrans D3	PLA25647	I-80 Atlantic/Eureka W/B On-ramp Widening	On I-80 in Roseville, at the Atlantic Street/Eureka Road westbound on-ramp (PM 2.6/3.1): Install ramp meters and widen on-ramp for storage capacity. The existing Miner's Ravine Bridge #19-0056 will be reconstructed with a new structure containing a total of three lanes and standard shoulders. The existing Atlantic St/Eureka Rd WB on-ramp will be widened to include two metered general purpose lanes and one metered High Occupancy Vehicle (HOV) lane.	Local, SHOPP Mobility AC	\$11,150,000	2022	2016	2018	2020
Caltrans D3	CAL20719	I-80 Bridge Rehab	On I-80 near Dutch Flat and Cisco Grove, at Crystal Springs Road Overcrossing #19-0112 (PM 46.3), Baxter Overcrossing #19-0113 (PM 46.9), Drum Forebay Overcrossing #19-0114 (PM 49.0), and Cisco Overcrossing #19-0118 (PM R63.5): Replace bridges at four locations.	SHOPP Bridge AC	\$53,235,000	2025	2018	2019	2020
Caltrans D3	CAL20770	I-80 Near Magra Rehab Drainage Systems	On I-80 near Magra, from Secret Town Overcrossing to the Gold Run Safety Roadside Rest Area (PM 38.3/41.5): Rehabilitate drainage systems.	SHOPP Roadway Pres AC	\$5,386,000	2022	2018	2020	2021
Caltrans D3	CAL20845	Monte Vista Truck Climbing Lane	On I-80 near Gold Run, from west of Monte Vista OC to east of Drum Forebay OC (PM 42.7/49.3R): Rehabilitate roadway, construct truck climbing lane, replace or widen structures, upgrade median concrete barrier, sign panels, Transportation Management Systems (TMS) elements and rehabilitate drainage systems.	SHOPP Roadway Pres AC	\$93,583,000	2025	2021	2022	2023
Caltrans D3	CAL20728	SR 49 Realignment	On SR 49 in Auburn, from 0.2 mile south of Lincoln Way/Borland Avenue to Lincoln Way/Borland Avenue (PM 2.2/2.4): Realign roadway and construct roundabout.	SHOPP Collision AC	\$8,919,000	2023	2018	2019	2020

**Quarterly Status Report on Regionally Significant Transportation Projects in Placer County
June 2022**

Lead Agency	MTIP ID	Project Title	Project Description	Fund Source	Total Project Cost	Year Complete	1st Yr PA&ED	1st Yr ROW	1st Yr CON
Caltrans D3	CAL21227	SR 49 Safety Improvements	On SR 49 near Auburn, from 0.3 mile south of Lorensen Road/Florence Lane to 0.3 mile north of Lone Star Road (PM R8.7/R10.6): Construct concrete median barrier and two roundabouts.	SHOPP Collision AC	\$35,670,000	2024	2020	2021	2022
Caltrans D3	CAL21381	Bridge Deck Preservation - Various Counties	On Route 80 in Placer County at Troy Undercrossing No. 19-0106L/R (PM 68.55) and Kingvale Undercrossing No. 19-0107L (PM 69.23); also on Route 99 in Chico at Cohasset Overcrossing No. 12-0168 (PM R34.3): Polyester concrete overlay to one bridge deck, and deck-on-deck replacement and bridge rail replacement at three bridges.	SHOPP Bridge AC	\$4,470,000	2023	2022	2022	2023
Caltrans D3	CAL20722	District 3 LED Upgrades	On I-80 in Placer, Nevada, and Yolo Counties, at various locations: Upgrade Extinguishable Message Signs (EMS) to LED. . Toll Credits for ENG	SHOPP Mobility AC	\$2,565,000	2023	2017	2017	2020
Caltrans D3	CAL21394	Drum Forebay to Troy Drainage System Restoration	On I-80 near Emigrant Gap, from east of Drum Forebay Overcrossing (OC) to west of Yuba Gap OC (PM 49.3R/R58.7R); also from Nevada County line to west of Troy Undercrossing (PM R62.541R/68.5); also in Nevada County from west of Yuba Gap OC to Placer County line (PM R58.712R/R62.541R): Rehabilitate drainage systems and upgrade Transportation Management System (TMS) elements.	Local, SHOPP Roadway Pres AC	\$15,390,000	2026	2023	2024	2027
Caltrans D3	CAL20708	I-80 Fiber Optics at Various Locations	On I-80 in and near the cities of Sacramento and Citrus Heights, from 0.3 mile east of the Yolo County Line to the Placer County Line (PM M0.3/18.0); also on I-80 in Placer County in the City of Roseville, from the Sacramento County Line to 0.7 mile east of the Sacramento County Line (PM 0.0/0.7): Install fiber optic communication lines.. Toll Credits for ENG	SHOPP Mobility AC	\$16,750,000	2023	2018	2018	2020
Capitol Corridor JPA	CAL18320	Sacramento to Roseville Third Main Track - Phase 1	On the Union Pacific mainline, from near the Sacramento and Placer County boarder to the Roseville Station area in Placer County: Construct a layover facility, install various Union Pacific Railroad Yard track improvements, required signaling, and construct the most northern eight miles of third mainline track between Sacramento and Roseville (largely all in Placer County), which will allow up to two additional round trips (for a total of three round trips) between Sacramento and Roseville.	CAPTRAD, IIP - Public Transportation Account, Local, Prop 1A High Speed Rail	\$169,430,000	2027	2011	2021	2023
Capitol Corridor JPA	VAR56199	Sacramento to Roseville Third Main Track - Phase 2	On the UP mainline, from Sacramento Valley Station approximately 9.8 miles toward the Placer County line: Construct third mainline track including all bridges and required signaling. Project improvements will permit service capacity increases for Capitol Corridor in Placer County, with up to seven additional round trips added to Phase 1-CAL18320 (for a total of ten round trips) between Sacramento to Roseville including track and station improvements.	Local	\$224,000,000	2034	2027		2030

**Quarterly Status Report on Regionally Significant Transportation Projects in Placer County
June 2022**

Lead Agency	MTIP ID	Project Title	Project Description	Fund Source	Total Project Cost	Year Complete	1st Yr PA&ED	1st Yr ROW	1st Yr CON
City of Auburn	PLA25832	2021/2022 Road Treatment Project	In the City of Auburn, on Auburn Folsom Road, from Lincoln Way to Auburn City Limits: Pavement rehabilitation, maintenance asphalt overlay.	Local, RSTP/STBG	\$479,305	2024			2022
City of Auburn	PLA25704	Non-Urbanized Transit Operations	In Auburn and a portion of non-urbanized Placer County: Ongoing operation of transit. (See PLA25547 for prior years.)	FTA 5311, Local	\$4,105,706	2024			2019
City of Lincoln	PLA25838	1st Street Resurfacing Ph2	On 1st Street from mid-block between K and L Street to H Street: rehabilitation of the existing roadway surface, ADA, drainage, and utility replacement improvements.	Local, RSTP/STBG	\$1,970,921	2023		2021	2021
City of Lincoln	PLA25687	East Joiner Parkway Overcrossing	In Lincoln: Widen East Joiner Parkway overcrossing from 4 to 6 lanes from Ferrari Ranch Road to Sterling Parkway	Local	\$10,000,000	2025	2024		2024
City of Lincoln	PLA25688	East Joiner Parkway Widening Phase 1	In Lincoln: Widen East Joiner Parkway from 2 to 4 lanes from Twelve Bridges Drive to Rocklin City Limits	Local	\$7,861,529	2022	2018		2021
City of Lincoln	PLA25689	East Joiner Parkway Widening Phase 2	In Lincoln: Widen East Joiner Parkway from 2 to 4 lanes from Twelve Bridges Drive to Del Webb Blvd north.	Local	\$8,992,396	2025	2024		2024
City of Lincoln	PLA25668	Joiner Parkway Repaving Project Phase 2	In Lincoln; from Moore Road to a point between 1st and 3rd Street on Joiner Parkway. Project will consist of AC overlay, slurry seal, base repairs, ADA ramps and striping for both north and south bound lanes.	Local, RSTP/STBG	\$2,220,464	2023	2018		2022
City of Lincoln	PLA25677	Lincoln Blvd Streetscape Improvement Project Phase 4	The overall goal of the Lincoln Boulevard Streetscape Improvement Project is to provide for a more pedestrian, bicycle, and neighborhood Electric Vehicles (NEV) friendly environment along and across the main street through the City. This will be accomplished by closing gaps between and improving existing sidewalks, upgrading and shortening pedestrian crossings with curb bulb outs and ADA compliant pedestrian ramps, and installing combined Class 2 bike lanes and NEV lanes along Lincoln Boulevard. This project will continue the streetscape improvements to construct improved sidewalks, curb bulb outs, curb ramps, and traffic signal improvements on Lincoln Boulevard between 1st Street and 2nd Street and at the intersections of Lincoln Boulevard at 7th Street.	Local	\$2,028,000	2025	2023		2024
City of Lincoln	PLA25645	Lincoln Boulevard Streetscape Improvements Project Phase 3	Lincoln Boulevard for a half mile and sections of First Street, Third Street, Fifth Street, Sixth Street and Seventh Street: construct streetscape improvements, including improved sidewalks and 0.3 miles of NEV/Bike Lanes.. Toll Credits for ENG, CON	CMAQ	\$3,885,975	2024	2016		2022
City of Lincoln	PLA25540	McBean Park Bridge Rehabilitation	McBean Park Dr. over Auburn Ravine, east of East Ave.: Rehabilitate existing 2-lane bridge with a 3-lane bridge. (Not capacity increasing. The bridge widening extends a channelized right turn lane, but does not provide a new through lane.)	HBP, Local	\$13,521,200	2027	2013	2022	2025

**Quarterly Status Report on Regionally Significant Transportation Projects in Placer County
June 2022**

Lead Agency	MTIP ID	Project Title	Project Description	Fund Source	Total Project Cost	Year Complete	1st Yr PA&ED	1st Yr ROW	1st Yr CON
City of Rocklin	PLA25844	Five Star Blvd & Destiny Drive Road Rehabilitation	In Rocklin: Five Star Blvd: from Stanford Ranch to South Whitney; Road Rehabilitation; From South Whitney Blvd to City Limits of ROW, road rehabilitation. Destiny Drive: from Five Star Blvd to end of drive; road rehabilitation. South Whitney Blvd from Five Star Blvd to Lincoln Ave, road rehabilitation. Toll Credits for ENG, ROW, CON	RSTP/STBG	\$1,226,854	2025	2021	2024	2025
City of Rocklin	PLA25635	Pacific St at Rocklin Road Roundabout	At Rocklin Rd/Pacific St., replace existing traffic signal intersection with a two lane roundabout.. Toll Credits for ENG, ROW, CON	CMAQ, Local	\$6,976,976	2022	2016	2020	2021
City of Rocklin	PLA25678	Pavement Rehabilitation - Various Roads	In the City of Rocklin, Wildcat Blvd., from City Limits with Lincoln to W. Stanford Ranch Rd.; Park Dr., from Sunset Blvd. to Crest Dr.; Sierra College Blvd. from Rocklin Rd. to Southside Ranch Rd.; Sierra College Blvd., from Clover Valley Road to North Clover Valley Road: Rehabilitate roads. NEPA covered by PLA25551 (STPL-5095-025).. Toll Credits for ENG, CON	RSTP/STBG	\$1,900,463	2023	2021		2022
City of Roseville	PLA15660	Baseline Rd. Widening	In Roseville, Baseline Rd., from Brady Lane to Fiddymt Road: widen from 3 to 4 lanes.	Local	\$6,106,889	2030	2023	2024	2025
City of Roseville	PLA15100	Baseline Road	In Roseville, Baseline Road from Fiddymt Road to Sierra Vista Western edge west of Watt Avenue: Widen from 2 to 4 lanes.	Local	\$7,852,055	2023	2020	2021	2022
City of Roseville	PLA25681	Blue Oaks Blvd Bridge Widening	In Roseville, on Blue Oaks Blvd between Washington Blvd and Foothills Boulevard, widen from 4 to 8 lanes, including Bridge over Industrial Ave./UPRR tracks.	Local	\$23,000,000	2027	2024	2024	2025
City of Roseville	PLA25539	Blue Oaks Blvd. Extension Phase 2	In Roseville, Blue Oaks Blvd., from Westbrook Dr. to Santucci Blvd. (formerly Watt Ave.), extend 2 lanes.	Local	\$6,350,000	2023	2021	2021	2022
City of Roseville	PLA25666	Commuter Fleet Replacement	Replace 4 diesel buses with 4 zero emission battery-electric buses, and purchase 1 additional zero emission battery-electric bus to expand commuter service.	FTA 5307 - E.S., FTA 5339 - Discr., FTA 5339 - E.S., Local	\$4,232,576	2022			2019
City of Roseville	PLA19910	Dry Creek Greenway Trail, Phase 1	In Roseville, along Dry Creek, Cirby Creek and Linda Creek, construct class 1 bike trail from Riverside Avenue/Darling Way to Rocky Ridge Drive.	ATP (Fed), CMAQ, Local, SB 1 - Road Repair and Accountability Act of 2017	\$19,867,108	2023	2011	2020	2023
City of Roseville	PLA25833	Dry Creek Greenway Trail, Phase 2	In Roseville, along Linda Creek: Construct Class I bike trail from Rocky Ridge Drive to Old Auburn Way, a distance of approximately 1.4 miles.	Local	\$5,000,000	2025	2023	2023	2024
City of Roseville	PLA25829	Fixed Route Fleet Replacement & Minor Fleet Expansion	Replace six (6) local fixed route diesel buses with six (6) 35' low floor diesel local fixed route buses; and purchase two (2) 40' low floor diesel commuter expansion buses to provide fleet resiliency. [Distributions by Fiscal Year: FY 18 \$575,887; FY19 \$937,455; FY20 \$957,742; FY21 \$850,127]	FTA 5307 - E.S., FTA 5339 - E.S., Local	\$4,191,243	2022			2020
City of Roseville	PLA25834	Operating Assistance South Placer County Transit Project	Operating assistance for new express bus service between the City of Lincoln, City of Roseville, and the Watt/ I-80 Light Rail Station.	CMAQ XFER, LCTOP, Local, SB 1 - Road Repair and Accountability Act of 2017	\$11,400,000	2025	2022		2022
City of Roseville	PLA15760	Pleasant Grove Blvd. Widening	In Roseville, Pleasant Grove Blvd., from Foothills Blvd. to Woodcreek Oaks Blvd.: Widen from 4 to 6 lanes.	Local	\$4,200,000	2025	2021	2022	2023

**Quarterly Status Report on Regionally Significant Transportation Projects in Placer County
June 2022**

Lead Agency	MTIP ID	Project Title	Project Description	Fund Source	Total Project Cost	Year Complete	1st Yr PA&ED	1st Yr ROW	1st Yr CON
City of Roseville	PLA25672	Roseville 2018 Arterial Resurfacing Project	In Roseville, resurfacing or rehab on the following streets: Blue Oaks (Fiddymont to Crocker Ranch), Pleasant Grove (Fiddymont to Michner) Woodcreek Oaks (Junction to Canevari), Foothills (Cirby to Denio Lp), Vernon St (Cirby to Douglas), Riverside (City Limit to Darling), Orlando (Riverside to Cirby), Cirby (Sunrise to Rocky Ridge), Folsom (Vernon to Douglas), Lincoln (Folsom to Oak), Estates Dr (All), Harding (Lead Hill to S. end), Stanford Ranch (Hwy 65 to City Limits), Roseville Pkwy (Secret Ravine to Alexandria), Eureka (Douglas to Sierra College), Douglas (Sierra Gardens to Sierra College), & Sierra College (Olympus to Secret Ravine & City Limit to Eureka Rd), and Blue Oaks (Woodcreek Oaks to East City Limits).. Toll Credits for CON	HIP, RSTP/STBG	\$9,173,717	2022			2020
City of Roseville	PLA25572	Roseville Bridge Preventive Maintenance Program	Bridge Preventive Maintenance Program (BPMP) for various bridges in the City of Roseville. See Caltrans Local Assistance HBP website for backup list of projects.	HBP, Local	\$5,033,237	2025	2014		2022
City of Roseville	PLA25682	Roseville Parkway Extension	In Roseville, extend 4-lane Roseville Parkway approx. 3,750' from Washington Blvd. to Foothills Blvd., including new 4-lane bridge over Industrial Ave./UPRR tracks	Local	\$22,500,000	2023	2020	2021	2023
City of Roseville	PLA25680	Roseville Parkway Widening	In Roseville, on Roseville Parkway, widen from 6 to 8 lanes from just east of Creekside Ridge Drive to Gibson Drive (E).	Local	\$11,200,000	2024	2021	2022	2024
City of Roseville	PLA15850	Roseville Road Widening	Widen Roseville Rd. from 2 to 4 lanes Between Cirby Way and southern city limit.	Local	\$2,500,000	2025	2024	2024	2025
City of Roseville	PLA25378	Santucci Blvd. Extension	City of Roseville, Santucci Blvd. (North Watt Ave.): Extend four lanes from Vista Grande Blvd. to 2,000 ft. north of Pleasant Grove Blvd.	Local	\$6,500,000	2024	2020	2020	2021
City of Roseville	PLA25570	Santucci Boulevard South	In Roseville, Santucci Boulevard South (Watt Ave.) from Baseline Road north to Vista Grande Boulevard: Construct 4-lane road.	Local	\$1,000,000	2024			2024
City of Roseville	PLA25843	Vernon Street / Folsom Road Roundabout Project	In Roseville, at intersection of Vernon Street and Folsom Rd: construct new roundabout.	CMAQ, Local	\$3,732,000	2025			2025
City of Roseville	PLA25538	Vista Grande Arterial	In Roseville, from Fiddymont Rd west to Westbrook Blvd, construct new 4-lane arterial.	Local	\$2,500,000	2024			2019
City of Roseville	PLA25673	Washington Bl/All America City Bl Roundabout	In Roseville, at the intersection of Washington Blvd/All America City Blvd., design and construct a 2-lane roundabout.. Toll Credits for CON	CMAQ, Local	\$5,968,850	2025	2019		2022
City of Roseville	PLA25501	Washington Blvd/Andora Undercrossing Improvement Project	In Roseville, widen Washington Blvd from 2 to 4 lanes, including widening the Andora Underpass under the UPRR tracks, between Sawtell Rd and just south of Pleasant Grove Blvd.	Local, RSTP/STBG	\$29,300,000	2025			2024
City of Roseville	PLA25702	Washington Boulevard Bikeway and Pedestrian Pathways Project	In Roseville, on Washington Blvd. between All America City Blvd. and just south of Pleasant Grove Blvd.: Construct bicycle and pedestrian improvements adjacent to roadway.	ATP (Fed), CMAQ, Local	\$5,982,000	2023			2021

**Quarterly Status Report on Regionally Significant Transportation Projects in Placer County
June 2022**

Lead Agency	MTIP ID	Project Title	Project Description	Fund Source	Total Project Cost	Year Complete	1st Yr PA&ED	1st Yr ROW	1st Yr CON
FHWA	VAR56279	Mountain Quarry Bridge Improvements	In the Auburn State Recreation Area, on the Mountain Quarry bridge (FTBR): Remove the existing railing system and install a new system that meets current code and design practice for pedestrian and equestrian use; regrade gravel bridge deck & install new drainage system.	Federal Lands Highway Program	\$906,371	2023			2021
FHWA	VAR56280	Ponderosa Way Bridge Replacement	In El Dorado National Forest, Remove and replace 190 lf single span Ponderosa Way Bridge. Regravel approaches. Minor roadway rehabilitation of 2.4 miles of Ponderosa Way.	Federal Lands Highway Program	\$4,663,138	2022			2021
PCTPA	PLA25670	Highway 49 Sidewalk Gap Closure	Along SR 49 from I-80 to Dry Creek Road In the City of Auburn and County of Placer construct sidewalks and ADA curb ramps at various locations and implement a Safe Routes to School program at six area schools. Toll Credits for ENG, ROW, CON	ATP (Fed), ATP (State), CMAQ, HIP, Local	\$17,787,687	2023	2018	2021	2019
PCTPA	PLA25576	I-80 Eastbound Auxiliary Lane and I-80 Westbound 5th Lane	In Roseville and Rocklin: Between SR 65 and Rocklin Rd. on eastbound I-80, and east of Douglas Blvd. to west of Riverside Ave. on westbound I-80. Construct eastbound I-80 auxiliary lane, including two-lane off-ramp to Rocklin Rd, and construct 5th lane on westbound I-80, including reducing Douglas Boulevard off-ramp from 2-lanes to 1-lane. (PCTPA is applying for \$26.13 m SB1 discretionary funding.). Toll Credits for ENG, ROW	2016 EARREPU, COVID Relief Funds- STIP, Coronavirus Response and Relief Supplemental Appropriations Act, DEMO HPP, HIP, Local, NCI, RSTP/STBG, SB 1 - Road Repair and Accountability Act of 2017	\$42,547,124	2023	2014	2020	2022
PCTPA	PLA25649	I-80/SR 65 Interchange Improvements Phase 2	In Placer County: Between Douglas Blvd. and Rocklin Road; Reconfigure I-80/SR 65 interchange to widen southbound to eastbound ramp from 1 to 2 lanes, widen southbound to westbound ramp from 2 to 3 lanes, widen westbound to northbound ramp from 1 to 2 lanes, and replace existing eastbound to northbound loop ramp with a new 3 lane direct flyover ramp (including full middle structure for East Roseville Viaduct), construct collector-distributor roadway parallel to eastbound I-80 between Eureka Road off-ramp and SR 65, and widen Taylor Road from 2 to 4 lanes between Roseville Parkway and Pacific Street.	Local	\$5,915,000,000	2032	2019	2028	2029
PCTPA	PLA25835	Operating assistance for Lincoln to Sacramento Commuter Service	Operating assistance for new express bus service between the City of Lincoln in Placer County to Downtown Sacramento in Sacramento County.	Local	\$600,000	2027			2025
PCTPA	PLA25468	Placer County Congestion Management Program FY 2011 - 2022	Provide educational and outreach efforts regarding alternative transportation modes to employers, residents, and the school community through the Placer County Congestion Management Program (CMP). CMP activities will be coordinated with the City of Roseville and SACOG's Regional Rideshare / TDM Program. (Emission Benefits kg/day: ROG 7.68; NOx 6.30; PM2.5 3.53). Toll Credits for CON	CMAQ, Local	\$1,256,813	2022			2011

**Quarterly Status Report on Regionally Significant Transportation Projects in Placer County
June 2022**

Lead Agency	MTIP ID	Project Title	Project Description	Fund Source	Total Project Cost	Year Complete	1st Yr PA&ED	1st Yr ROW	1st Yr CON
PCTPA	PLA25529	SR 65 Capacity & Operational Improvements Phase 1	SR 65, from Galleria Blvd. to Lincoln Blvd., make capacity and operational improvements. Phase 1: From Blue Oaks Blvd. to Galleria Blvd., construct third lane on southbound SR 65 and auxiliary lane from Pleasant Grove Blvd. to Galleria Blvd. on southbound SR 65, including widening Galleria Blvd. southbound off-ramp to two lanes.. Toll Credits for ENG	CMAQ, Local	\$31,060,000	2029	2013	2025	2027
Placer County	PLA25479	16th Street / Placer Vineyards Road	16th Street / Placer Vineyards Road, from Sacramento/Placer County line to Baseline Road: Construct new 2-lane road (renamed to Placer Vineyards Road).	Local	\$7,485,900	2025	2021		2023
Placer County	PLA15105	Baseline Road Widening Phase 1 (West Portion)	Baseline Rd. from Watt Avenue to future 16th street: Widen from 2 to 4 lanes.	Local	\$19,200,000	2022	2012	2021	2021
Placer County	PLA25463	Baseline Road Widening Phase 2 (West Portion)	Baseline Road from Sutter County Line to Future 16th Street. Widen from 2 to 4 lanes.	Local	\$29,000,000	2023	2014	2016	2021
Placer County	PLA25671	Bell Road at I-80 Roundabouts	The project will replace the existing traffic signal and all-way stop control at the Bell Road / Interstate 80 interchange with two roundabouts.. Toll Credits for ENG, ROW, CON	CMAQ, Local, RSTP/STBG	\$7,424,177	2025	2019	2022	2025
Placer County	PLA25697	Dalby Rd Over Yankee Slough - Bridge Replacement	Dalby Rd over Yankee Slough, just west of Dowd Rd. Replace an existing 2 lane bridge with a new 2 lane bridge - no added lane capacity.. Toll Credits for ENG, ROW, CON	HBP	\$2,245,000	2025	2024	2025	2025
Placer County	PLA25699	Dry Creek Rd Over Rock Creek - Rehabilitate Bridge	Dry Creek Rd over Rock Creek, 0.35 miles west of Placer Hills Rd. Rehabilitation of existing 2 lane bridge, widen for standard lanes and shoulders (no added capacity).	HBP, Local	\$1,849,001	2025	2024	2025	2025
Placer County	PLA18390	Dyer Lane Extension (Placer Creek Drive)	Dyer Lane from Baseline Road (near Brewer) to Baseline Road east of Watt Avenue: Construct 2-lane road. (Segment east of Watt has been renamed to Placer Creek Drive.)	Local	\$10,543,400	2025	2021		2023
Placer County	PLA25725	Education Street	Education Street, from east of SR 49 to Quartz Drive: Construct 2-lane roadway and signal modifications.	Local	\$3,901,200	2024	2020		2022
Placer County	PLA25778	Foresthill Rd. Safety	Foresthill Road between Old Auburn-Foresthill Road and Spring Garden Road: Install high friction surface treatment, guardrail and warning signs. (H9-03-013). Toll Credits for CON	HSIP, RSTP/STBG	\$2,540,900	2024			2020
Placer County	PLA25475	Haines Rd Bridge Replacement	Haines Rd, over Wise Canal, 0.45 miles North of Bell Rd: Replace existing 2 lane bridge with a new 2 lane bridge. (Toll Credits for PE, ROW, & CON). Toll Credits for ENG, ROW, CON	HBP	\$6,200,000	2025	2011	2019	2025
Placer County	PLA15270	North Antelope Road	North Antelope Road, from Sacramento County line to PFE Road: Widen from 2 lanes to 4 lanes.	Local	\$1,792,300	2030	2021	2023	2023
Placer County	PLA18490	PFE Rd. Widening	PFE Rd, from Watt Ave. to Walerga Rd: Widen from 2 to 4 lanes and realign.	Local	\$13,085,000	2024	2012	2013	2021
Placer County	PLA25299	Placer Parkway Phase 1	In Placer County: Between SR 65 and Foothills Boulevard; Construct phase 1 of Placer Parkway, including upgrading the SR 65/Whitney Ranch Parkway interchange to include a southbound slip off-ramp, southbound loop on-ramp, northbound loop on-ramp, six-lane bridge over SR 65, and four-lane roadway extension from SR 65 (Whitney Ranch Parkway) to Foothills Boulevard.	Local, RSTP/STBG	\$70,000,000	2025	2013	2016	2024

**Quarterly Status Report on Regionally Significant Transportation Projects in Placer County
June 2022**

Lead Agency	MTIP ID	Project Title	Project Description	Fund Source	Total Project Cost	Year Complete	1st Yr PA&ED	1st Yr ROW	1st Yr CON
Placer County	PLA25726	Richardson Drive	Richardson Drive, from Dry Creek Road to Bell Road: Construct new 2-lane road.	Local	\$6,386,800	2025	2022		2024
Placer County	PLA25598	SR 49 Widening A	SR 49, from Bell Road to Locksley Lane: Widen from 4 lanes to 6 lanes.	Local	\$8,350,650	2025	2022	2024	2025
Placer County	PLA15390	Sierra College Boulevard Widening A	Sierra College Boulevard, from SR 193 to Loomis town limits: Widen from 2 lanes to 4 lanes.	Local	\$15,400,000	2025	2022	2024	2025
Placer County	PLA25170	Sunset Blvd Phase 2	Sunset Blvd, from Foothills Boulevard to Fiddymd Rd: Construct a 2-lane road extension [PLA15410 is Phase 1.]	Local	\$7,624,000	2025	2021	2022	2022
Placer County	PLA25044	Sunset Blvd. Widening	Widen Sunset Boulevard from State Route 65 to Cincinnati Avenue from 2 to 6 lanes. Project includes widening Industrial Blvd / UPRR overcrossing from 2 to 6 lanes.	Local	\$37,925,000	2025	2021	2021	2022
Placer County	PLA25855	Transit Operations	Operating assistance for rural transit services within Placer County. Outside the Sacramento Urbanized area.FY 2022: \$602,012 / FY 2023: \$614,052	FTA 5311, Local	\$4,369,682	2023			2022
Placer County	PLA25831	Transit Vehicle Purchase	Purchase of one (1) diesel bus to replace an older vehicle currently in use by Placer County Transit.. Toll Credits for CON	RSTP/STBG, SB 1 - Road Repair and Accountability Act of 2017	\$727,300	2023			2020
Placer County	PLA25506	Walerga Rd/Dry Creek Bridge Replacement	Walerga Rd, over Dry Creek, 1.1 mi S Base Line Rd. Replace the existing 2 lane bridge with a 4 lane bridge.. Toll Credits for CON	HBP, Local	\$35,149,220	2021	2011	2016	2018
Placer County	PLA15420	Walerga Road	Walerga Rd: Widen and realign from 2 to 4 lanes from Baseline Rd. to Placer / Sacramento County line.	Local	\$13,781,700	2022	1998	1999	2021
Placer County	PLA20700	Watt Avenue Widening	Widen Watt Avenue: from Baseline Road to the Sacramento County line: Widen from 2 lanes to 4 lanes.	Local	\$14,582,700	2025	2021		2023
Placer County	PLA25505	Yankee Jim's Rd Bridge at North Fork American River	Yankee Jim's Rd over North Fork American River, 1.5 mi W of Shirttail Cyn Rd: Replace structurally deficient 1-lane bridge with a new 2-lane bridge.. Toll Credits for ENG, ROW, CON	HBP, Local	\$44,651,000	2023	2011	2022	2025
SACOG	VAR56281	Regional Transit Network Plan	This planning effort will begin implementation the Next Generation Transit Strategies and will focus on developing a regional transit network that improves transit travel speed and near-term infrastructure improvements to support high-capacity transit services to assist our regional transit operators in their post-pandemic transit recovery activities, which includes surveying efforts. This project is funded by FFY 2021 American Rescue Plan Act funds. No matching funds are required for these federal stimulus funds.	FTA 5307 - Discr.	\$1,000,000	2023			2022
SACOG	CAL21374	SAC-PLA I-80 Managed Lanes: Project Study Report	On Interstate 80 from El Camino Boulevard in Sacramento County to Rocklin Road in Placer County: Project Study Report- Project Development Support (PSR-PDS) to study the potential conversion of the existing High Occupancy Vehicle (HOV) lane to a different facility, including an evaluation of pricing and/or tolling.. Toll Credits for CON	RSTP/STBG	\$250,000	2025			2022

**Quarterly Status Report on Regionally Significant Transportation Projects in Placer County
June 2022**

Lead Agency	MTIP ID	Project Title	Project Description	Fund Source	Total Project Cost	Year Complete	1st Yr PA&ED	1st Yr ROW	1st Yr CON
Town of Loomis	PLA25840	Loomis Traffic Signal Improvements and coordination	In Loomis, at the : intersections of Taylor Rd and King Rd, King Road and Swetzer Rd, and Taylor Rd and Horseshoe Bar Rd: signal synchronization and pedestrian and bicycle improvements.	CMAQ, Local, RSTP/STBG	\$938,120	2025	2021	2021	2025

Total: \$7,434,192,647

MEMORANDUM

TO: Mike Luken
FROM: AIM Consulting
DATE: May 5, 2022
RE: April 2022 Communications & Public Outreach Report

The following is a summary of communications and public information work performed by AIM Consulting (AIM) on behalf of Placer County Transportation Planning Agency (PCTPA) during the month of April 2022.

PCTPA.net & Social Media

AIM continued posting social media updates twice weekly on the PCTPA Facebook, Twitter, and Instagram to highlight the work being done by and on behalf of PCTPA.

Topics included promotion of Auburn's new microtransit system, live updates on the Keep Placer Moving Community Meetings, City of Roseville traffic updates, Caltrans traffic updates, Capitol Corridor Weekend Get Away in Placer Region video, City of Rocklin Roundabout and the ongoing promotion of our projects, Traveling Trivia and the Roving Reporter.

Key social media post subjects included:

- Caltrans District 3 traffic alerts
- Capitol Corridor Weekend Get Away in Placer Region video
- City of Auburn's New On-Demand Service
- Regional Traffic updates
- Traveling Trivia campaign
- Roving Reporter live interviews
- City of Rocklin Virtual Community Meeting #2
- City of Rocklin Roundabout Groundbreaking Event

Current social media page statistics include:

- Facebook – 1,852 Followers
 - *Previously: 1,851*
- Twitter – 1,323 Followers

- *Previously: 1,322*
- Instagram – 1,036 Followers
 - *Previously 1,029 Followers*

Key website analytics include:

- 1,734 users visited pctpa.net in April
 - 80% New Visitors, 20% Returning Visitors
- Total page views for the PCTPA website during April: 3,129
 - 41.42% of views were on the Main Page
 - 5.15% of views were on the Agendas 2022 Page
 - 2.72% of views were on the Meet the Staff Page
 - 2.59% of views were on the Placer County Bike Map Page
 - 2.17% of views were on the About Page

Project/Programs Assistance

Key projects that AIM provided PCTPA with public outreach and communications assistance on include:

- Reached out to local PIO's to schedule release a "Visit Placer County Video"
- Outreach for the Rocklin Road and 80 Interchange Stakeholder Meeting
 - Followed up with Stakeholders with meeting summary and videos
- Outreach for the Rocklin Road and 80 Interchange Community Meeting #2
 - Posted flyer on AIM and PCTPA social media pages
- Reached out to business to host boards for Traveling Trivia Questions
 - Over 100 businesses contacted
- Continued with the Traveling Trivia Campaign
- Continued with the Roving Reporter Interviews
- Created marketing materials and slogan for Traveling Trivia/Roving Reporter signage



(703) 340-4666

www.keyadvocates.com

May 31, 2022

To: PCTPA

From: Sante Esposito

Subject: May Monthly Report

“Build Back Better” Bills (BBB)

The Senate situation is still a work in progress. The House-passed mega bill is dead in the Senate. The focus is now on the Senate. The latest from Senator Manchin is that he’s waiting on the Senate Democratic leaders to fashion a proposal that reflects his demands. Those demands include less funding than the House bill, exclusion of child care or if included, at a much reduced funding amount, and tax reform. Discussions are on-going between the White House and Senate Democratic leaders regarding the Manchin situation. Included in the House-passed bill of interest are the following -

- \$4B for reduction of carbon in the surface transportation sector;
- \$4B for affordable and safe transportation access; and,
- \$6B for local surface transportation projects.

It does include new taxes.

“Infrastructure Investment and Jobs Act” (BIF)

The \$1.2T law (P.L. 117-58) includes the following (it does not include any new taxes) –

\$65B for Broadband
\$17B for Ports
\$25B for Airports
\$7.5B for Zero and Low-Emission Buses and Ferries
\$7.5B for Plug-In Electric Vehicle Chargers
\$65B to Rebuild the Electric Grid
\$21B for Superfund and Brownfield sites

Highway Bill (FAST Act reauthorization)

The Senate FAST Act reauthorization bill is included in the enacted BIF. It authorizes \$287B in highway spending, ninety percent of which would be distributed to the states by formula. It also authorizes \$10.8B for various programs addressing resiliency and \$2.5B for electric, hydrogen,

and natural gas vehicle charging and fueling stations. It provides billions for curbing emissions, reducing congestion and truck idling. It also streamlines infrastructure permitting and sets a two-year target for environmental reviews. Lastly, the bill authorizes \$12.5M per year to fund state and regional pilot testing of user-based alternative revenue mechanisms to the gas tax.

President’s FY23 Proposed “Transportation” Budget

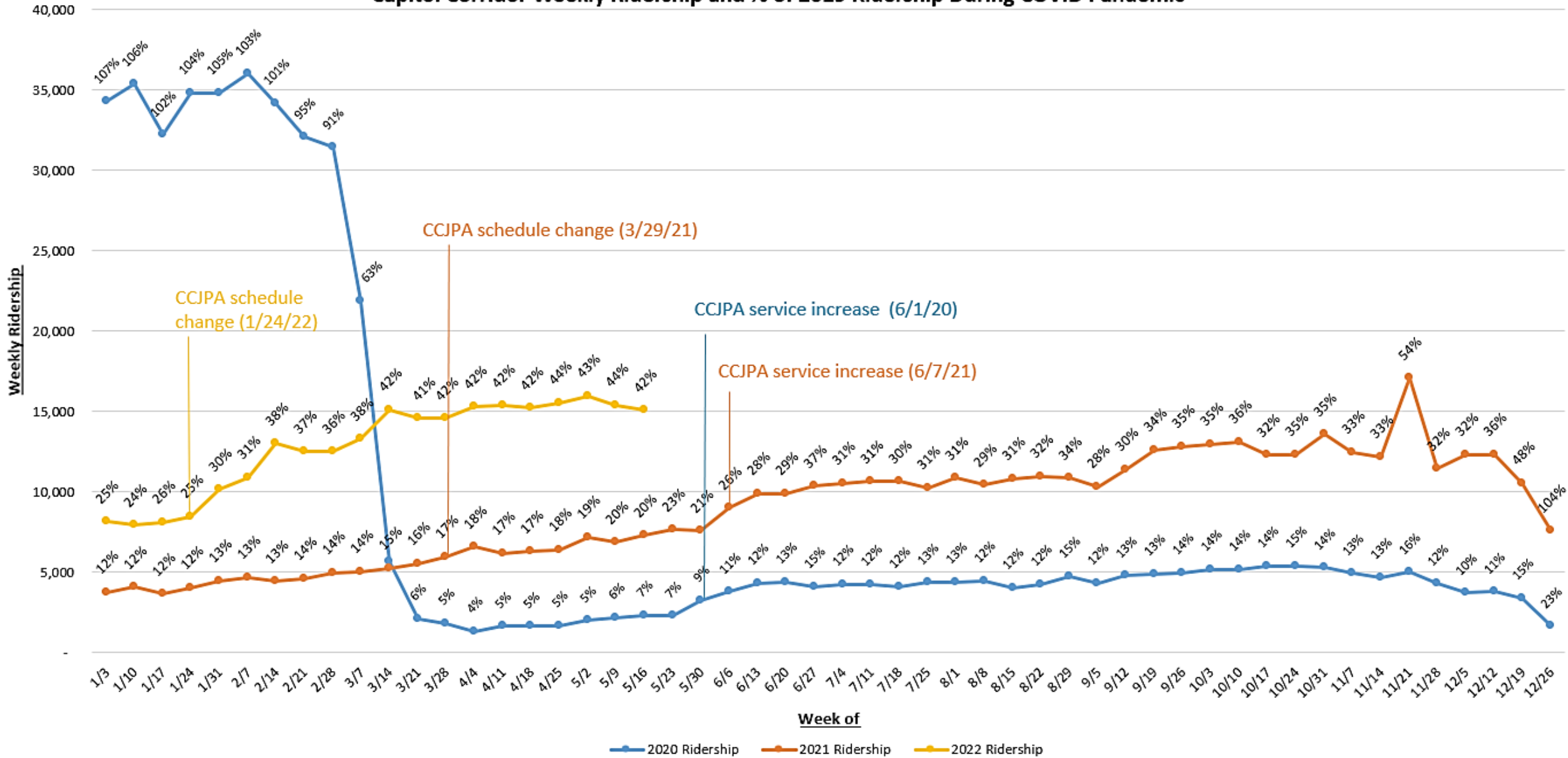
The budget provides \$68.9B for the Federal-aid Highway program, a \$19.8 billion increase from the 2021 enacted level. This includes \$9.4 billion provided by the Bipartisan Infrastructure Law for 2023 and which also supports: \$8B for new competitive and formula grant programs to rebuild the Nation’s bridges; \$1.4B to deploy a nationwide, publicly-accessible network of electric vehicle chargers and other alternative fueling infrastructure; \$1.3B for a new carbon reduction grant program; and \$1.7B for a new resiliency grant program to enhance the resilience of surface transportation infrastructure to hazards and climate change. The budget also provides more than \$2.5B for the Federal Motor Carrier Safety Administration and the National Highway Traffic Safety Administration, an \$857M increase above the 2021 enacted level. Lastly, to strengthen the Nation’s transit systems, reduce emissions, and improve transportation access for people with disabilities and historically disadvantaged communities, the budget provides the Federal Transit Administration with \$21.1B, an \$8.2B increase over the 2021 enacted level.

The next step in the budget/appropriations process is passage of the FY23 Congressional Budget Resolution which sets overall spending for FY23 for each Appropriations Subcommittee. The funding levels are set for each major area of the budget, called functions. Function 400, Transportation, is where all transportation programs are included. The goal is to secure the highest funding levels for the Function to support subsequent appropriations. The budget resolution is not a law but it must be passed by both Houses.

FY22 “Transportation” Appropriations

The bill provides a total of \$102.9B for DOT – an increase of \$16.2B above the FY21 level. It includes \$775M for National Infrastructure Investments (RAISE/TIGER/BUILD) grants; \$57.5B for Federal Highway Administration formula programs funded from the Highway Trust Fund; \$2.4B for highway infrastructure programs and projects; \$856M for the Federal Motor Carrier Safety Administration and \$1.2 billion for the National Highway Traffic Safety Administration to make trucks, cars, and the Nation’s roads safer; \$625M for the Consolidated Rail Infrastructure and Safety Improvements grant program; \$2.3B for Amtrak; \$16.3B for the Federal Transit Administration, including \$13.4 billion for transit formula grants; \$2.3B for Capital Investment Grants; and, \$504.3M for transit infrastructure grants and projects.

Capitol Corridor Weekly Ridership and % of 2019 Ridership During COVID Pandemic



Marketing & Public Relations

Placer County Weekend Getaway



Working in partnership with Placer County Transportation Planning Agency, we produced a video, blog and social media assets to promote a bike-friendly, weekend getaway to Placer County. An itinerary of leisure activities, shopping, and dining was designed for anyone looking to experience outdoor adventures like the Confluence Trail near the American River, Quarry Park Adventures in Rocklin and more! [Read more...](#)

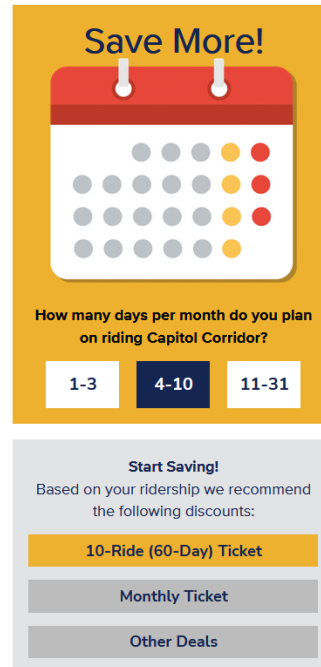
Rider Survey



We conducted a survey to riders in April 2022, similar to what was done in April 2021, and results show that we should expect to see more opportunities in ridership growth from the

leisure market, rather than our traditional commuter base. Notable highlights included that, in 2021, 24.9% of respondents had no intention of returning to the office, whereas in 2022 that number has jumped to 36.7%. For returning riders, we asked their primary reason for traveling and saw a dip of 5% for business purposes, while leisure ridership increased 7%.

Pick Your Ticket



The *Pick Your Ticket* tool was developed to help new and returning riders find the right fare product for their travel. Since the pandemic, the frequency of travel has changed a great deal for our riders, and they may need help in determining how to get the best value for their travel. The widget lives on our [Frequent Rider Discounts](#) page and provides a simple interface for someone that might be on the fence about whether they should purchase a monthly pass or a 10-ride ticket, for example.

BART Transfer Timetable



The on-going price surge in gas prices, created the perfect opportunity to do the math for riders who may be struggling in choosing between commuting in their car or taking the train. Our post, [The Greener Journey](#) reel shows how the Capitol Corridor offers competitive value for the environment and your wallet!



CCJPA CAPITAL PROJECTS

June 2022

Project Name	Project Description	Projected Completion	CCJPA Secured Funds	CCJPA Contribution	Partner Contribution	Total Project Cost
South Bay Connect (Oakland to San Jose Phase 2A)	Environmental, design, and construction to relocate Capitol Corridor service between Oakland Coliseum and Newark from Niles Subdivision to Coast Subdivision, which will decrease travel time between Oakland and San Jose and to improve connections to SF Peninsula.	Environmental: Nov-22 Design: Dec-24 Construction: Apr-29*	\$ 190,363,000	\$ 334,079,000	N/A	\$ 334,079,000
Sacramento to Roseville Third Main Track Phase I	Construct first phase of third main track and layover facility improvements in order to increase service frequency between Sacramento and Roseville.	Environmental: Nov-15 Design: Jun-23 Construction: Jul-27	\$ 87,700,000	\$ 174,300,000	N/A	\$ 174,300,000
SR84 Intermodal Bus Facility	New bus facility on SR84 connecting to the proposed Ardenwood Station on South Bay Connect, reducing travel time for transbay buses and shuttles.	Design: Dec-24 Construction: Apr-29*	\$ 8,100,000	\$ 42,420,000	N/A	\$ 42,420,000
Davis Station Signal Improvements	Improve the railroad signal system and replace track crossovers at Davis station to improve reliability and lifespan of the railroad infrastructure.	Sep-23	\$ 8,430,000	\$ 8,850,000	\$ 3,250,000	\$ 12,100,000
Agnew Siding	Design and construct 2,000' siding in the vicinity of the Santa Clara Great America Station.	Design: Oct-22 Construction: Mar-24	\$ 10,000,000	\$ 11,300,000	N/A	\$ 11,300,000
Steger Signal Improvements	Improvements to the railroad signal system in the vicinity of Richmond station which will result in improved reliability and better on-time performance.	Dec-23	\$ 5,690,000	\$ 5,690,000	\$ 1,000,000	\$ 6,690,000
Contactless Fare Payment Hardware	Payment hardware to support roll-out of contactless fare payments under CalITP.	Dec-22	\$ 2,500,000	\$ 2,500,000	N/A	\$ 2,500,000
CAPITAL PROJECT TOTAL			\$ 312,783,000	\$ 579,139,000	\$ 4,250,000	\$ 583,389,000
*CCJPA is working to pull in timelines subject to federal and state funding availability						

CCJPA-Led Projects

Supporting the California Intercity Rail Services

June 2022

Project Name	Project Description	Projected Completion	Secured Funds	Total Project Cost
California Integrated Travel Program (CalITP)	Develop a governance structure and approach for a system that allows for seamless statewide travel and fare purchase across multiple agencies and modes	Pilot: November-22	\$ 36,613,757	\$ 36,613,757
California Passenger Information Display System (CalPIDs) Modernization	Design, test, and implement an improved passenger train arrival/alerts system all communication channels including station hardware, servers, data, and software	December-22	\$ 3,266,695	\$ 3,266,695
Network Integration	Support for initial Second Transbay Crossing study and Carquinez Strait Crossing Study	Ongoing	\$ 2,000,000	\$ 2,000,000
Link21 (New Transbay Rail Crossing)	Planning and implementation strategies for a new Transbay Rail Crossing (funded annually through the Annual Business Plan process)	Ongoing	\$ 1,500,000	\$ 1,500,000
Door Panel Procurement	Procurement of door panels for Caltrans-owned Surfliner Rail Cars	December-22	\$ 575,000	\$ 575,000
PARTNER PROJECT TOTAL			\$ 43,955,452	\$ 43,955,452