



A G E N D A

**PLACER COUNTY TRANSPORTATION PLANNING AGENCY
PLACER COUNTY AIRPORT LAND USE COMMISSION
WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY
PLACER COUNTY LOCAL TRANSPORTATION AUTHORITY**

**Wednesday, June 26, 2024
9:00 a.m.**

**Placer County Planning Board of Supervisors Chambers
175 Fulweiler Avenue, Auburn, CA 95603**

**Simultaneous Teleconference Location
140 Pleasant Street, Colfax, CA**

PUBLIC PARTICIPATION INSTRUCTIONS: This meeting will be conducted as an in-person meeting at the locations noted above. A remote teleconference Zoom address is listed for the public's convenience and in the event a Board Member requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Board Member is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access. By participating in this meeting, you acknowledge that you are being recorded.

Si necesita servicios de traducción para otro lenguaje, aparte de Ingles, Por favor llamar al 530.823.4030 para asistencia. Kung nangangailangan po ng tulong o interpretasyon sa ibang wika liban sa inglés, tumawag lang po sa 530.823.4030.

Agendas, Supplemental Materials and Minutes of the Board of Directors are available on the internet at: <https://www.pctpa.net/pctpa-board-meetings>. Public records related to an agenda item that are distributed less than 72 hours before this meeting are available for public inspection during normal business hours at the Agency office located at 2260 Douglas Blvd., Suite 130, Roseville, and will be made available to the public on the Agency website.

Webinar access: <https://placer-ca-gov.zoom.us/j/93693618814>

You can also dial in using your phone: +1 669 900 6833

Webinar ID: 936 9361 8814

A. Flag Salute

B. Roll Call

C. Agenda Review

Matt Click, Executive Director

Board of Directors Meeting Agenda
PLACER COUNTY TRANSPORTATION PLANNING AGENCY
AIRPORT LAND USE COMMISSION
WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICE AGENCY
PLACER COUNTY LOCAL TRANSPORTATION AUTHORITY
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- D. AB 2449** **Action**
Matt Click, Executive Director
- If necessary, based on a Director’s announcement, the Board will consider approval of any Directors’ request to participate remotely and utilize a “just causes ” or “emergency circumstance” exception for remote meeting participation pursuant to AB 2449 (Gov. Code 54953(f)).
- E. Approval of Minutes: May 26, 2024** **Action**
Pg. 1
- F. Public Comment**
Persons may address the Board on items not on this agenda. Please limit comments to three (3) minutes.
- G. Consent Calendar: Placer County Transportation Planning Agency** **Action**
Pg. 5
These items are expected to be routine and noncontroversial. They will be acted upon by the Board with one action, without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion.
1. Reprogramming STBG funding from the City of Roseville’s “Roseville 2018 Arterial Resurfacing Project” to the new “Fairway & Junction Blvd Arterial Resurfacing Project” (\$1,276,728)
 2. Accrue TDA Funds from Previous Fiscal Years to FY 2024/25
 3. STA (State Transit Assistance)
 4. SR 49 Sidewalk Gap Closure Project Management Contract Amendment - Pg. 7
\$48,745.96
- H. Consent Calendar: Western Placer Consolidated Transportation Services Agency** **Action**
Pg. 11
These items are expected to be routine and noncontroversial. They will be acted upon by the Board with one action, without discussion. Any Board member, staff member, or interested citizen may request an item be removed from the consent calendar for discussion.
1. Letter of Task Agreement for Seniors First to Continue Administration of the Pg. 12
Placer Rides Program - \$1.06 Million
- I. Western Placer Consolidated Transportation Services Agency FY 2024/25 Budget Adoption** **Action**
Pg. 17
Mike Costa, Principal Transportation Planner

Board of Directors Meeting Agenda
PLACER COUNTY TRANSPORTATION PLANNING AGENCY
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- J. South Placer-South Sutter Fair Share Transportation Funding Analysis – Next Steps** **Action**
Pg. 22
David Melko, Senior Transportation Planner
- Authorize the Executive Director to execute a time extension to existing funding reimbursement agreements between the Placer County Transportation Planning Agency, Placer County, Sutter County, and the City of Roseville.
 - Authorize the Executive Director to execute the attached Letter of Task Agreement No. 24-01 with DKS Associates to complete the South Placer and South Sutter Fair Share Transportation Funding Analysis.
- K. Placer County Freeway Service Patrol (FSP) Change Orders** **Action**
Pg. 32
Solvi Sabol, Planning Administrator and Clerk to the Board
- Authorize the Executive Director to (1) issue Change Order No. 6 for Placer County Freeway Service Patrol Contractor Services Agreement, 21-FSP-01 with Extreme Towing as shown in Attachment 1, and (2) issue Change Order No. 1 to Placer County Freeway Service Patrol Contractor Services Agreement 22-FSP-01 with Sierra Hart Auto, as shown in Attachment 2.
- L. Placer County 2044 Regional Transportation Plan Final Approval** **Action**
Pg. 36
Mike Costa, Principal Transportation Planner
Cory Peterson, Senior Transportation Planner
- Adopt the 2044 Placer County Regional Transportation Plan.
 - Find that the 2044 RTP relies on the findings and mitigation measures identified in the 2040 RTP’s certified Programmatic Environmental Impact Report for implementation upon the 2044 RTP’s adoption.
 - Authorize the Executive Director to file a Notice of Determination (NOD) with the State Clearinghouse and Placer County Clerk for the 2044 RTP’s adoption.
- M. Countywide Zero Emission Vehicle Infrastructure Plan Update** **Info**
Pg. 40
David Melko, Senior Transportation Planner
- N. SB 125 Update** **Info**
Mike Costa, Principal Transportation Planner
- O. Executive Director’s Report** **Info**
- P. Board Direction to Staff**

**Board of Directors Meeting Agenda
 PLACER COUNTY TRANSPORTATION PLANNING AGENCY
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 WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICE AGENCY
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Q. Informational Items	Info
1. Technical Advisory Committee (TAC) Minutes – June 11, 2024	Pg. 41
2. Status Reports	
a. Smith, Watts, & Harman-Politico – May 2024	Pg. 44
b. The Ferguson Group (TFG) – May 2024	Pg. 47
c. Meraki – May 2024	Pg. 49
d. Capitol Corridor Year to day Performance	Pg. 50

July 24, 2024 PCTPA Board Meeting – CANCELLED

Next Meeting: August 28, 2024

Board of Directors Meetings – 2024	
Wednesday, January 24	Wednesday, July 24
Wednesday February 28	Wednesday, August 28
Wednesday, March 27	Wednesday, September 25
Wednesday, April 24	Wednesday, October 23
Wednesday, May 22	Wednesday, December 4
Wednesday, June 26	

The Placer County Transportation Planning Agency is accessible to the disabled. If requested, this agenda, and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. People seeking an alternative format should contact PCTPA for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact PCTPA by phone at 530-823-4030, email (ssabol@pctpa.net) or in person as soon as possible and preferably at least 72 hours prior to the meeting.



ACTION MINUTES

**Placer County Transportation Planning Agency (PCTPA)
Western Placer Consolidated Transportation Services Agency (CTSA)
Placer County Airport Land Use Commission (ALUC)
Placer County Local Transportation Authority (PCLTA)**

**May 22, 2024 - 9:00 a.m.
Placer County Board of Supervisors Chambers
175 Fulweiler Avenue, Auburn, California 95603**

ROLL CALL

Ken Broadway, Chair
Trinity Burruss
Amanda Cortez
Alice Dowdin Calvillo
Jim Holmes
Bruce Houdesheldt
Suzanne Jones
Paul Joiner
Dan Wilkins

STAFF

Rick Carter
Matt Click
Mike Costa
Jodi LaCosse
David Melko
Cory Peterson
Solvi Sabol
LEGAL COUNSEL
DeeAnne Gillick

Chair Broadway provided direction on the procedures for participating remotely. Staff reports and a video of this meeting are available at: <https://www.pctpa.net/pctpa-board-meetings>

AGENDA REVIEW

There were no changes to the agenda as presented.

AB 2449

Matt Click informed the Board that no action is necessary on this item.

APPROVAL OF ACTION MINUTES – April 24, 2024

Upon motion by Dowdin Calvillo and second by Cortez, the April 24, 2024 action minutes were approved by the following roll call vote:

AYES: Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Wilkins

NOES/ABSTAIN: None

ABSENT: Jones

PUBLIC COMMENT:

Public comment was provided by Michael Garabedian, Placer County Tomorrow and Pacific to American Divide.

CONSENT CALENDAR: PLACER COUNTY TRANSPORTATION PLANNING AGENCY

Item G.1. *Interstate 80 Auxiliary Lanes Project: Dokken Engineering Construction Support Services Letter of Task Agreement #24-01* was pulled from the Consent Calendar and will be discussed and voted on as separate item, below.

Upon motion by Dowdin Calvillo and second by Cortez, the PCTPA Consent Calendar items 2 – 9, as shown below, were approved by the following roll call vote:

AYES: Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Wilkins
NOES/ABSTAIN: None
ABSENT: Jones

2. PCTPA Federal Transit Administration (FTA) Section 5311 Program of Projects for FY 2023/24: \$770,414
3. FY 2023/24 City of Roseville Claim for Local Transportation Funds (LTF) - \$10,616,984
4. FY 2023/24 City of Roseville Claim for State Transit Assistance (STA) - \$1,532,812
5. FY 2023/24 City of Roseville Claim for State of Good Repair (SGR) Program Funds - \$208,665
6. FY 2023/24 City of Auburn Claim for Local Transportation Funds (LTF) - \$927,364
7. FY 2023/24 City of Auburn Claim for State Transit Assistance (STA) - \$127,115
8. FY 2023/24 City of Auburn Claim for State of Good Repair (SGR) Program Funds - \$17,344
9. FY 2022/23 TDA Financial Audits (under separate cover)

INTERSTATE 80 AUXILIARY LANES PROJECT: DOKKEN ENGINEERING CONSTRUCTION SUPPORT SERVICES LETTER OF TASK AGREEMENT #24-01 - \$136,527.25

Presentation provided by David Melko, Senior Transportation Planner

Public comment was provided by Michael Garabedian, Placer County Tomorrow and Pacific to American Divide.

Upon motion by Houdesheldt and second by Holmes, the Board approved the Consent Calendar Item #1: Dokken Engineering Construction Support Services Letter of Task Agreement 24-01 for \$136,527.25 by the following roll call vote:

AYES: Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Jones, Wilkins
NOES/ABSTAIN: None
ABSENT: None

CONSENT CALENDAR: PLACER COUNTY AIRPORT LAND USE COMMISSION (ALUC)

Item H.1. *Airport Land Use Commission Fee – No Annual Fee Adjustment for FY 2024/25*, was pulled from the ALUC Consent Calendar and will be discussed and vote on as a separate item, below.

AIRPORT LAND USE COMMISSION FEE – NO ANNUAL FEE ADJUSTMENT FOR FY 2024/25

Presentation provided by David Melko, Senior Transportation Planner

Public comment was provided by Michael Garabedian, Placer County Tomorrow and Pacific to American Divide.

Upon motion by Holmes and second by Cortez, the Commission authorized that no annual ALUC fee will be implemented in FY 2024/25 by the following roll call vote:

AYES: Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Jones, Wilkins
NOES/ABSTAIN: None
ABSENT: None

FINAL FY 2024/25 OVERALL WORK PROGRAM (OWP) AND BUDGET

Presentation provided by Jodi LaCosse, Fiscal Administrative Officer

Public comment was provided by Michael Garabedian, Placer County Tomorrow and Pacific to American Divide.

Upon motion by Holmes and second by Houdesheldt the Board adopted Resolution 24-20 approving the FY 2024/25 Overall Work Program (OWP) and Budget and authorize the Executive Director to submit to Caltrans by the following roll call vote:

AYES: Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Jones, Wilkins

NOES/ABSTAIN: None

ABSENT: None

PLACER COUNTY LOCAL TRANSPORTATION AUTHORITY TRANSPORTATION IMPROVEMENT PLAN AND RETAIL TRANSACTIONS AND USE TAX ORDINANCE SOUTH PLACER COUNTY DISTRICT

Presentation provided by Matt Click, Executive Director

A summary of the proposed Ordinance and notice that the Ordinance would be considered at this May 22, 2024, meeting was noticed in the Auburn Journal, Lincoln News Messenger, Placer Herald (Rocklin), and Roseville Press Tribune.

Matt introduced Curt Below, FM3, who presented the survey results conducted in Lincoln, Rocklin, and Roseville from April 30 – May 13. Matt introduced Cherri Spriggs, Meraki Public Affairs, who discussed the education and outreach components and next steps moving forward.

Public comment was provided by (1) Michael Garabedian, Placer County Tomorrow and Pacific to American Divide, and (2) Peter Eakland, Rocklin resident.

Vice Chair Houdesheldt made the following motion:

1. Approve Ordinance No. 24-01 Placer County Local Transportation Authority Transportation Improvement Plan and Retail Transactions and Use Tax Ordinance South Placer County District as provided;
2. Adopt Resolution No. 24-01 requesting the Placer County Board of Supervisors to call an election to obtain voter approval of the Placer County Local Transportation Authority Transportation Improvement Plan and Retail Transactions and Use Tax Ordinance South Placer County District on the November 5, 2024 ballot;
3. Direct the Executive Director to prepare and cause to be published a summary of Ordinance 24-01 with the names of the Board members voting for and against the Ordinance;
4. Authorize the Executive Director to sign an Election Services Agreement with Placer County for expenses related to election costs should the measure pass.

Director Cortez seconded the motion. The motion was passed by the following roll call vote:

AYES: Broadway, Burruss, Cortez, Dowdin Calvillo, Holmes, Houdesheldt, Joiner, Jones, Wilkins

NOES/ABSTAIN: None

ABSENT: None

EXECUTIVE DIRECTOR'S REPORT

- Sales Tax Measure
 - ✓ June 11 – Board of Supervisors will be asked to put the Measure on the November 2024 ballot.
 - ✓ June 13 – Presenting to Joint Chamber Economic Development and Government Relations Meeting
 - ✓ June 18 – Presenting to Sun City Lincoln
 - ✓ June 19 – Presenting to Sun City Roseville
 - ✓ June 30 – The Funding Strategy Work Element 61 in the OWP will conclude

- Active Transportation Plan (ATP)
 - ✓ Public outreach has begun
 - ✓ Pop-up events will occur in in all jurisdictions except for Roseville who is administering their own ATP.
- CART Board of Directors Meeting
 - ✓ May 23 – Approving scope of work for tolling consultant, and releasing the RFP to industry
- Alternative Truck Fueling – Industry Interviews will be conducted on May 30

Director Holmes announced that at yesterday’s Board of Supervisors meeting, they appointed Daniel Chatigny as the County Executive Officer.

Vice Chair Houdesheldt said that Roseville had their annual federal advocacy trip, and they took this opportunity to reinforce some of PCTPA’s transportation priorities.

ADJOURN: The meeting adjourned at approximately 10:18 AM. A video of this meeting is available online at <https://www.pctpa.net/pctpa-board-meetings>.

Matt Click, Executive Director

Ken Broadway, Chair

Solvi Sabol, Clerk of the Board

ss:mbc

TO: PCTPA Board of Directors

DATE: June 26, 2024

FROM: Matt Click, Executive Director

SUBJECT: CONSENT CALENDAR

Below are the Consent Calendar items for the June 26, 2024, agenda for your review and action.

1. Reprogramming STBG funding from the City of Roseville’s “Roseville 2018 Arterial Resurfacing Project” to the new “Fairway & Junction Blvd Arterial Resurfacing Project” (\$1,276,728)

In 2017 the PCTPA Board of Directors approved the award and programming of federal fiscal year (FFY) 2019/20 Surface Transportation Block Grant (STBG) program funding for the City of Roseville’s “Roseville 2018 Arterial Resurfacing Project” (PLA25672) in the amount of \$5,033,559. The City was able to deliver the project under budget, with savings, and has requested reprogramming to expand the resurfacing program by creating a new project. They have requested reprogramming of the savings of \$1,276,728 to their new “Fairway & Junction Blvd Arterial Resurfacing Project” (PLA25880). The scope of this project includes the preservation and rehabilitation of Fairway Dr (from City Limit just south of Blue Oaks Blvd to Stanford Ranch Rd) and Junction Blvd (from Foothills Blvd to Washington Blvd) and associated civil work including but not limited to ADA compliance, traffic signal repair, utility adjustments, etc. Staff recommends approval.

2. Accrue TDA Funds from Previous Fiscal Years to FY 2024/25

Staff is seeking approval to accrue \$5,903,145 in LTF (Local Transportation Funds), and \$1,153,214 in STA (State Transit Assistance) from previous fiscal years to the new FY 2024/25 that begins on July 1, 2024. This approval is necessary because the Placer County Auditor-Controller’s office (which holds these funds in trust and pays them to claimants upon instruction from PCTPA), recently informed PCTPA that it requires PCTPA Board approval to accrue funds from a previous fiscal year to the next. This can happen when agencies request to hold TDA funds in capital reserve for future large capital purchases (such as transit buses), or when an agency does not claim their full apportionment within a particular fiscal year. In these cases, moving forward these funds will need approval from the PCTPA Board to accrue to the next fiscal year. There is no change in the amount of the apportionments or claims; but simply gives authorization to move the funds to the next fiscal year. The claims to be accrued are listed below. Staff recommends approval.

LTF (Local Transportation Fund)

- \$100,000 from FY 23/24 to Placer County (Capital Reserve Transit)
- \$251,950 from FY 22/23 to Placer County (Capital Reserve Transit)
- \$125,975 from FY 21/22 to Placer County (Capital Reserve Transit)

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- \$229,228 from FY 23/24 to Town of Loomis (50% of LTF allocation held until FY 22/23 TDA Fiscal Audit is complete)
- \$5,195,992 From FY 23/24 to City of Roseville (50% of LTF allocation held until FY 22/23 TDA Fiscal Audit is complete)

STA (State Transit Assistance)

- \$210,484 from FY 22/23 to Placer County (Capital Reserve Transit)
- \$286,200 from FY 21/22 to Placer County (Capital Reserve TART)
- \$317,975 from FY 23/24 to City of Lincoln (unclaimed funds)
- \$338,555 from FY 23/24 to City of Rocklin (unclaimed funds)

3. SR 49 Sidewalk Gap Closure Project Management Contract Amendment - \$48,745.96
Authorize the Executive Director to execute a Letter of Task Agreement (attached) to complete right-of-way services for the SR 49 Sidewalk Gap Closure Project with Monument, for an additional \$48,745.96, for a total not to exceed amount of \$755,428.44. The change is due to the fact that several parcels need extended Temporary Construction Easements (TCEs), caused by delays in the construction bidding process. The necessary funds will be covered by a \$2 million influx of funding to the project as a result of a funding swap with the CCJPA. The funding was necessary to cover higher than expected utility relocation costs. Staff recommends approval.

RC:CP:MBC:SS



ALICE DOWDIN CALVILLO
City of Auburn
TRINITY BURRUSS
City of Colfax
PAUL JOINER
City of Lincoln
AMANDA CORTEZ
Town of Loomis
KEN BROADWAY
City of Rocklin
BRUCE HOUESHELDT
City of Roseville
JIM HOLMES
SUZANNE JONES
Placer County
DAN WILKINS
Citizen Representative
MATT CLICK, AICP
Executive Director

June 13, 2024

Amber Costello
President
Monument ROW, Inc
200 Spectrum Center, Suite 300
Irvine, CA 92677

SUBJECT: LETTER OF TASK AGREEMENT #24-01 BETWEEN MONUMENT ROW, INC. AND THE PLACER COUNTY TRANSPORTATION PLANNING AGENCY

This letter, when countersigned, authorizes work under the “Master Agreement between the Placer County Transportation Planning Agency (PCTPA) and Monument ROW, Inc. (“Contractor”),” dated February 25, 2021 (“Master Agreement”).

1. Incorporated Master Agreement: The terms of the Master Agreement are incorporated herein by this reference, as if fully set forth herein. This Letter of Task Agreement is the statement of contract-specific requirements applicable to the work effort to be undertaken by Contractor and its subconsultants for the Highway 49 Sidewalk Gap Closure Project Right-of-Way (ROW) services.
2. Scope of Services: Contractor is authorized to complete the remaining ROW services as outlined in the Scope of Work, attached as Exhibit A.
3. Compensation: This LOTA will increase the budget by \$48,745.96 to complete the services identified in Exhibit A. The total project budget will increase from \$706,682.48 to \$755,428.44.

If this Letter of Task Agreement meets with your approval, please sign and return two copies. Questions concerning this agreement and the project in general should be directed to Cory Peterson at (530) 823-4032.

Sincerely,

Accepted by:

Matt Click, AICP Date
Executive Director
Placer County Transportation Planning Agency

Amber Costello Date
President
Monument ROW, Inc.

Attachments:
Exhibit A – Additional Budget Request from Monument



November 13, 2023

Cory Peterson
Placer County Transportation Planning Agency
299 Nevada Street
Auburn, CA 95603

RE: SR-49 Highway Gap Closure - Additional Budget Request

Mr. Peterson:

The purpose of this letter is to request a budget augmentation for the SR-49 Highway Gap Closure right of way efforts.

The original project budget was predicated on the facts available to us when the contract was executed in February of 2021 and Amended in May 2023. Since then, additional time and efforts have been necessary.

Project Management and Timeline:

The last budget amendment anticipated a right of way certification in Spring 2023. The project was delayed and our efforts extended an additional 9 months. The extended project timeline has increased the overall Project Management budget necessary to see this project to completion.

Monument participated in Bi-weekly meetings with PCTPA and Wood Rogers as well as Bi-weekly focus meetings with Caltrans for that duration, totaling 36 meetings.

Project Design:

While in escrow, the authorized signers changed for Rock Creek Self Storage. The new representative did not agree to selling PCTPA a partial fee interest, but he would agree to a Slope Easement. Monument worked with design, PCTPA and Caltrans to determine if this change was acceptable. New documents had to be prepared and executed in order to proceed with the acquisition and close escrow.

As a result of the change in the right of way acquisition for Rock Creek Self Storage, the plat and legal needed to be amended for Auburn Parks and Recreation to correctly identify the access control line. This escrow had already closed, so Monument needed to be prepared, executed and recorded a Correction Deed.

Several TCE's were eliminated from the project. Monument coordinated with Wood Rogers on the updated mapping and provided a Rescission Letter to 8 property owners. This documentation also needed to be reflected in the right of way certification and the supporting documents needed to be added to the files.

TCE Extensions:

Design identified 5 locations where the TCE's would need to be extended beyond the acquired 2 years. In order to comply with Caltrans' standards, an updated Fair Market Rent needed to be offered. Therefore, Monument updated waiver valuations and made updated offers to 5 owners. Amended PSA's and TCE's were prepared and executed. Monument prepared funds requests and coordinated check delivery with each of the property owners. This documentation also needed to be reflected in the right of way certification and the supporting documents needed to be added to the files.

Utilities:

In March 2023, design identified 3 alternatives for the bridge at Rock Creek. Additional coordination with PGE was required which also delayed the cost estimates for the relocation. Due to all the components of the PGE relocations, weekly meetings with PGE have been held since March 2023, totaling 34 meetings.



3626 Fair Oaks Blvd., Suite 100, Sacramento, CA 95864

info@monumentrow.com | 800 577 0109

monumentrow.com



Due to construction funding requirements, a Utility Agreement needed to be prepared and executed for the PCSD as well which was not originally anticipated.

Remaining Efforts:

Monument will continue to coordinate with Caltrans ROW and PCTPA until project certification is obtained. We are still coordinating with PGE, so that encroachment permits can be obtained from Caltrans. We also anticipate attending Project and PDT meetings until Bid Award in February 2024. Monument will also close out the project and work with PCTPA on file delivery upon completion of the project.

We have expended approximately \$18,000 in efforts to date and anticipate a not to exceed amount of \$5,999.16 to complete the remaining tasks. We hereby request your approval of additional funds in the amount of \$23,999.16 as shown below to complete the remaining efforts.

Classification	Rate	Hours	Total
ROW Principal in Charge	\$269.64	3	\$808.92
Sr Project Manager	\$197.74	36	\$7,118.64
Sr. Acquisition Agent	\$143.80	100	\$14,380.00
Acquisition Agent	\$84.58	20	\$1,691.60
TOTAL			\$23,999.16

We look forward to helping PCTPA see this project to a successful conclusion. Please contact me at 951-963-6406 with any questions.

Sincerely,

Kim Bibolet, SRWA
Senior Project Manager

Cc: Bob Morrison



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info@monumentrow.com | 800 577 0109

monumentrow.com



June 13, 2024

Cory Peterson
Placer County Transportation Planning Agency
299 Nevada Street
Auburn, CA 95603

RE: SR-49 Highway Gap Closure – Temporary Construction Easement (TCE) Extensions

Mr. Peterson:

The purpose of this letter is to request a budget augmentation to Monument’s contract for the SR-49 Highway Gap Closure project. This request includes preparation of new valuations and negotiate up to 20 TCE extensions.

The original temporary construction easement will expire prior to the end of construction. Caltrans requires a new valuation and new agreement be signed for any extension. Monument’s fee is as follows:

Classification	Rate	Hours	Total
ROW Principal in Charge	\$269.64	3	\$808.92
Sr Project Manager	\$197.74	36	\$7,118.64
Sr. Acquisition Agent	\$143.80	80	\$11,504.00
Acquisition Agent / Researcher	\$84.58	240	\$20,299.20
Administration	\$81.44	80	\$6,515.20
ODC (Mail, Mileage)			\$2,500.00
TOTAL			\$48,745.96

We look forward to helping PCTPA see this project to a successful conclusion. Please contact me at 916-717-7069 with any questions.

Sincerely,

Bob Morrison, PE, Broker
Vice President

Cc: Jennifer Cole, Kim Bibolet



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info@monumentrow.com | 800 577 0109

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MEMORANDUM

TO: WPCTSA Board of Directors
FROM: Matt Click, Executive Director
SUBJECT: CONSENT CALENDAR

DATE: June 26, 2024

Below are the Consent Calendar items for the June 26, 2024, agenda for your review and action.

1. Letter of Task Agreement for Seniors First to Continue Administration of the Placer Rides Program - \$1.06 Million

Staff recommends approval of the attached Letter of Task Agreement No. 24-01 (LOTA #24-01) to continue administration of the Placer Rides program through June 30, 2026. WPCTSA and Seniors First executed a Master Agreement for services for a term of July 1, 2021, through June 30, 2026. Seniors First has implemented the Placer Rides program under an existing LOTA that is set to expire on June 30, 2024. LOTA #24-01 continues the Placer Rides program’s implementation and administration through the remainder of this term, June 30, 2026. WPCTSA staff have worked closely with Seniors First’s management team to grow and enhance the Placer Rides program since its implementation in FY 2021/22. The Placer Rides program provides a vital transportation service to individuals who are unable to access public transit, and the service continues to grow in the south Placer County region. While the overall cost for this LOTA is anticipated to be approximately \$1.06 million for the two-year program extension, each year the WPCTSA will review and approve the Placer Rides program’s final yearly expense as part of the WPCTSA’s fiscal year budget process.

MC:rc:mbc:ss



June 27, 2024

Stephanie Vierstra
Seniors First, Inc.
12183 Locksley Lane #205
Auburn, CA 95602

**SUBJECT: LETTER OF TASK AGREEMENT #24-01
BETWEEN SENIORS FIRST, INC. AND THE WESTERN PLACER
CONSOLIDATED TRANSPORTATION SERVICES AGENCY**

Dear Ms. Vierstra:

This letter, when countersigned, authorizes work under the Master Agreement between the Western Placer Consolidated Transportation Services Agency (WPCTSA) and Seniors First, Inc., dated June 23, 2021.

1. Incorporated Master Agreement: This Letter of Task Agreement (LOTA) is the statement of contract-specific requirements applicable to the work effort to be undertaken by Seniors First, Inc. to provide social service transportation; specifically, funding of those services under the Placer Rides program.
2. Term: The base term of this agreement shall be for a period of two years, commencing on July 1, 2024, and terminating on June 30, 2026.
3. Scope of Services: Consultant will perform the tasks as outlined in Attachment A: Scope of Services. Mike Costa, Principal Transportation Planner, will act as WPCTSA's Program Manager.
4. Personnel: Consultant will provide their own personnel to perform the work in this LOTA. Consultant will provide administrative support and overhead expenses necessary to administer the program.
5. Compensation: For services rendered, Consultant compensation shall be made as set forth herein. The amount to be paid is estimated not exceed the collective sum of the annual compensation amounts specified in Attachment B: Program Budget. Annual compensation amounts may be adjusted and vary based on mutual negotiations between the WPCTSA and Seniors First. Final annual compensation amounts shall ultimately be determined by the final Placer Rides program expense amount identified in the WPCTSA's annual budget, which is adopted by the WPCTSA Board of Directors.
6. Monthly Reporting and Payment: Contractor shall submit invoice packages to WPCTSA monthly no later than the 25th day of the following month as follows:
 - a. An invoice on Seniors First letterhead, signed by the project manager, containing a unique invoice number, with the following expense types as separate line items:

Attachment A: Scope of Services

Placer Rides Program Description

Placer Rides is a voucher-based transport transportation assistance program jointly administered by Western Placer Consolidated Transportation Services Agency (WPCTSA) and Seniors First. Eligible riders are reimbursed on a per-mile basis for eligible trips provided by volunteer drivers in private vehicles. The program is open to all residents of Placer County who can demonstrate they are seniors (60+), individuals with disabilities, or low-income individuals; and do not have another means to take essential trips. The program also includes last-resort trips, where designated private transportation providers transport the eligible riders and the Placer Rides program covers the cost of the trips. The Placer Rides program is described in further detail in its adopted Service Policies. Any changes to the Placer Rides Service Policies shall be publicly noticed and considered in a public hearing, in accordance with WPCTSA's adopted Public Participation and Title VI Plan.

Seniors First Responsibilities

Day-to-Day Administration

Seniors First will be responsible for the day-to-day administration of the Placer Rides program; including communications with registered riders, prospective riders, interested drivers, and the program's funding partners, including WPCTSA. Seniors First staff are responsible for the development and maintenance of the Placer Rides program's electronic database, including ensuring staff are properly trained. Seniors First is responsible for monitoring WPCTSA and Placer County Transportation Planning Agency (PCTPA) activities and participating in meetings and projects that affect the Placer Rides program as requested by WPCTSA or PCTPA staff.

Rider Registration

Seniors First will conduct rider registration, including intake of passenger applications, coordinating the screening of applicants, determining rider eligibility, and inputting rider information into the Placer Rides program database. Seniors First staff will develop and maintain application review policies and will make WPCTSA aware of any changes to application review that may necessitate a change in Placer Rides Service Policies. Rider information and the program's electronic database will be made available to WPCTSA staff upon request.

Last-Resort Trips

Seniors First staff are responsible for all requests for last-resort Placer Rides on private transportation. Seniors First staff shall evaluate requests on a case-by-case basis, using their technical expertise and adopted Placer Rides Service Policies to determine the need for a last-resort trip. If determined eligible, Seniors First staff are responsible for scheduling and upfront payment for last-resort trips provided by designated private transportation operators. Seniors First shall maintain documentation of designated private transportation providers training, license, and insurance documents in accordance with requirements identified by WPCTSA, or any other funders of the Placer Rides program.

Reporting and Invoicing

Seniors First will process reimbursement requests from riders ensuring compliance with Placer Rides Service Policies and input relevant information from the requests into the program's electronic database. Seniors First will verify the request is signed by both the rider and their driver(s). Seniors First will continuously monitor requests for evidence of fraud and will inform the WPCTSA Program

Manager of any suspected fraud. Upon verification of complete and correct requests, Seniors First will run reports from their program database to summarize program information for the monthly and Progress Reports and/or any subsequent quarterly or other program report. These reports, as required in the letter of task agreement, will be submitted with the monthly invoice.

Outreach and Advertising

Seniors First will be responsible increasing the visibility of the Placer Rides program in the social service and non-profit community, including developing marketing materials, including the program in other service materials, and presenting on the program as necessary. Seniors First will work with the WPCTSA to outreach to the larger public and grow the program's use over the term of the agreement.

Complaints

Seniors First will develop procedures for handling complaints from Placer Rides participants. Seniors First will maintain detailed records of phone, e-mail, and postal mail complaints and will submit any documented complaints to the WPCTSA's Program Manager as part of the monthly invoice.

Compensation

WPCTSA will pay Seniors First based on actual program expenses incurred, including direct mileage and private transportation expenses, and indirect personnel and overhead expenses, up to the annual amount specified in the WPCTSA's adopted fiscal year budget.

Attachment B: Program Budget

The Placer Rides program budget is currently estimated for Fiscal Years (FYs) 2024/25 and 2025/26 as follows:

FY 2024/25 (July 1, 2024 – June 30, 2025)	FY 2025/26 (July 1, 2025 – June 30, 2026)
\$520,118	\$535,722

These annual compensation amounts are estimated based on Seniors First’s submitted budget for FY 2024/25 (pending approval from the WPCTSA Board of Directors on June 26, 2024), and a three percent (3%) inflationary increase to the program’s anticipated overall program expenses in FY 2025/26. The program’s anticipated overall annual expenses include direct labor, indirect administrative costs, direct mileage reimbursement, and direct last resort ride reimbursement to non-emergency commercial vendors utilized by Seniors First to implement the program. Seniors First shall prepare a detailed breakdown of the annual Placer Ride program’s overall expenses as part of the WPCTSA’s annual budget preparation process.



Western Placer
Consolidated
Transportation
Services Agency

MEMORANDUM

TO: WPCTSA Board of Directors

DATE: June 26, 2024

FROM: Mike Costa, Principal Transportation Planner

SUBJECT: WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY (WPCTSA) FY 2024/25 BUDGET ADOPTION

ACTION REQUESTED

Approve the Fiscal Year (FY) 2024/25 Western Placer Consolidated Transportation Services Agency (WPCTSA) Budget as presented in this staff report.

BACKGROUND

The WPCTSA must adopt an annual budget and subsequent amendments for income and expenditures, based on projections for the coming fiscal year (July 2024 – June 2025) and consistent with the Placer County Transportation Planning Agency's (PCTPA's) annual adopted Overall Work Program (OWP) and Budget, the latest adopted Short-Range Transit Plan, and/or any other related planning efforts and funding commitments. The WPCTSA's existing master agreements with the City of Roseville and Seniors First to administer the WPCTSA's core programs further help to establish the program-specific budgets for the South Placer Transit Information Center (Call Center), Mobility Training, Transit Ambassador, and Placer Rides programs.

DISCUSSION

Attachment 1 contains the proposed WPCTSA operating budget for FY 2024/25. Operating revenues total approximately \$2.7 million, which is a decrease of approximately 11% compared to the latest adopted FY 2023/24 Budget, amended by the WPCTSA Board in April 2024. While the FY 2024/25 Local Transportation Fund (LTF) revenue has increased, the State Transit Assistance (STA) and carryover revenues have decreased, compared to FY 2023/24. The significant LTF revenue increase reflects the WPCTSA claiming up to its allowable 4.5% share of the region's FY 2024/25 LTF apportionment, which the WPCTSA did not fully claim in FY 2023/24 to reduce its fund balance and utilize a large carryover of unspent revenue from FY 2022/23. The slightly lower STA revenue in FY 2024/25 is consistent with the region's FY 2024/25 STA apportionment. The proposed carryover revenue for use in FY 2024/25 consists of cost savings from general outreach, the Placer Rides program, the Sierra College student transit pass and transportation network company (TNC) discount ride subsidy pilot program, the South Placer Transit Express service funding commitment (reserved to support services that are now anticipated to start in Spring 2025), and operating reserve funding set aside for future use.

Operating expenditures total approximately \$2.7 million, which is a decrease of approximately 11% compared to the WPCTSA Board's last amended FY 2023/24 Budget and is balanced with the WPCTSA's FY 2024/25 budgeted revenue. The following summarizes the primary expenditures proposed in the WPCTSA's FY 2024/25 Budget:

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- PCTPA staff administrative costs are proposed to increase by approximately 28%, which accounts for the fully staffed PCTPA resources allocated to the administration of the WPCTSA's various program and activities, as well as an increase in staffing resources dedicated towards the COA/SRTP planning efforts in FY 2024/25. These administrative costs are consistent with PCTPA's recently adopted FY 2024/25 OWP and Budget.
- Proposed FY 2024/25 outreach/engagement costs reflect the continued implementation of the WPCTSA's Marketing Plan, approved by the Board in January 2023. During FY 2023/24, the WPCTSA launched a new One-Stop-Shop (OSS) resource website (January 2024), established a Customer Relationship Management (CRM) database to better track WPCTSA program outreach activities and engagement efforts, and created the South Placer Transit Information, Education & Training program, which includes branded informational materials and promotional items to help bring awareness to the WPCTSA's OSS website and transportation programs, while marketing the region's public transit services. In FY 2024/25, outreach includes an ongoing promotional campaign with advertisements, videos, website/social media updates, and other activities to continue bringing greater awareness to the WPCTSA programs and the Placer region's public transit services.
- The Placer Rides program's costs are proposed to increase in FY 2024/25 to accommodate an anticipated growth in program utilization and promotional activities. This is consistent with the program's original five-year cost projections and accounts for continued recovery following the COVID-19 pandemic and implementation of the WPCTSA's Marketing Plan.
- Proposed FY 2024/25 transit planning costs are consistent with the Letter of Task Agreement (LOTA) executed with Tranova, which was approved by the WPCTSA Board in April 2024, to provide on-going WPCTSA staff administrative and marketing support.
- The COA/SRTP planning effort, which began with pre-scoping activities in March 2023, launched fully in August 2023. The overall cost estimate for this effort is approximately \$650,000, with approximately \$450,000 of planning work occurring for the project during FY 2023/24. WPCTSA staff will continue to coordinate the remaining project work and planning efforts during FY 2024/25 in collaboration with the region's public transit providers, partnering agencies, and other stakeholders, with the project's anticipated completion occurring in the Spring of 2025.
- The WPCTSA currently has an executed Memorandum of Understanding (MOU) with the City of Roseville to administer the Call Center, and reimburses the City based on actual contracted service operational costs (i.e., primarily contracted employee labor hours) accrued during each fiscal year. The costs proposed for FY 2024/25 are consistent with the current MOU's service provision terms and adjusted to address inflationary labor cost increases. WPCTSA staff will continue to monitor the Call Center's actual contracted service operational costs as they may change in the coming fiscal years due to the recent implementation of the app-based, on-demand transit service (microtransit) platform for Placer County Transit and the Roseville Arrow dial-a-ride services (known as GO South Placer On-Demand Transit). Auburn Transit is also anticipated to join the GO South Placer microtransit platform in the Fall of 2024. This microtransit platform allows customers to schedule on-demand transit rides directly through the mobile app in

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lieu of contacting the Call Center to schedule a dial-a-ride service. While customers can still contact the Call Center to schedule on-demand transit service rides, there may be a reduction in future demand on Call Center staffing resources as customers potentially shift over to using the microtransit app, resulting in reduced contracted operational costs.

- In early FY 2023/24, staff administratively made improvements to modify and merge the Transit Ambassador and Mobility Training programs into one program administered by the City of Roseville. This collective program is identified in the WPCTSA's FY 2024/25 budget as Transit Training and Education, which continues and enhances the outreach and engagement activities in the former Transit Ambassador program as well as the service training activities in the former Mobility Training program. Transit ambassador individuals, which became difficult to deploy and perform following the COVID-19 pandemic, are no longer a part of the Transit Training and Education program. WPCTSA staff are collaboratively working with the City's administrative staff to conduct and track performance on County-wide public engagement, outreach, and training activities that achieve the program's overall objectives.
- In FY 2023/24, the WPCTSA discontinued support for the Placer 211 information service following the completion of a three-year, \$150,000 commitment to fund the Placer County administered program. However, in collaboration with the Placer County Health and Human Services Department, WPCTSA staff proposes to re-fund the Placer 211 service in FY 2024/25 for \$30,000. This funding will be used to support the program's public information dashboard, which is useful for understanding requests related to transportation information and/or transit needs. Staff will continue to collaborate with Placer County staff and evaluate the Placer 211 program's available resources and services to determine continued WPCTSA funding support in future years.
- Funding proposed to support the South Placer Transit Express project's operational service costs (operated by the City of Roseville) in FY 2024/25 is carryover savings from the WPCTSA's funding commitment made FY 2022/23. Since Roseville Transit has not yet started the service, WPCTSA staff recommends maintaining the FY 2022/23 funding commitment for FY 2024/25 to support the service operations when they are anticipated to begin in Spring of 2025.
- Funding proposed to support the Sierra College student transit pass and TNC discount ride subsidy pilot program in FY 2024/25 is consistent with annual cost estimates and funding commitments determined prior to the three-year program's implementation in FY 2022/23. While the pilot program's free student public transit pass component (known as the "Ride Free with Your Sierra College ID" program) launched in August 2023, the TNC discount ride subsidy program component has just recently launched in the Spring of 2024. The proposed FY 2024/25 costs are largely being covered by the FY 2023/24 pilot program's cost savings due to the TNC discount ride subsidy program component's delayed start.
- Following the COA/SRTP project's completion in the Spring of 2025, WPCTSA funding in FY 2024/25 is being proposed to support efforts to evaluate and improve the region's bus stops with an overall goal to improve access to and demand for the region's overall transit services. While work is anticipated to begin on this project in the next fiscal year, staff anticipates programming additional funding in the WPCTSA's FY 2025/26 budget

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to complete the bus stop improvement assessment project, which is anticipated to cost approximately \$150,000.

- Consistent with past budgetary practices, approximately \$184,000 (i.e., approximately 7.3% of the FY 2024/25 operating expenses) is proposed as an operating reserve for the upcoming fiscal year's budget.

The TOWG and TAC concurred with the staff's recommendation at their May 28th and June 11th meetings, respectively.

MC:rc:mbc:ss

Attachment 1: Western Placer CTSA
FY 2024/25 Budget

June 2024

	FY 2025 Budget Proposed	FY 2024 Adopted Budget Amendment #2 April 2024	Difference Proposed vs. Adopted
Operating Expenditures			
PCTPA Staff Administration - Per PCTPA OWP WE #23,24 (1)	\$ 355,657	\$ 277,262	\$ 78,395
Legal Services	\$ 7,500	\$ 7,500	\$ -
Placer Collaborative Network (PCN) Membership	\$ 250	\$ 250	\$ -
Accounting Services	\$ 500	\$ 500	\$ -
Fiscal Auditors (TDA)	\$ 6,300	\$ 6,300	\$ -
Outreach (2)	\$ 100,000	\$ 150,000	\$ (50,000)
Direct Expenses (3)	\$ 10,000	\$ 9,700	\$ 300
Subtotal PCTPA Administration	\$ 480,207	\$ 451,512	\$ 28,695
Programs			
MV Transit - Health Express (4)	\$ -	\$ -	\$ -
Seniors First - Health Express Program Management (4)	\$ -	\$ -	\$ -
Seniors First - My Rides (4)	\$ -	\$ -	\$ -
Placer Rides - Independent Living Partnership (5)	\$ -	\$ -	\$ -
Placer Rides - Seniors First (6)	\$ 520,118	\$ 481,750	\$ 38,368
Transit Planning (7)	\$ 70,000	\$ 65,000	\$ 5,000
Short Range Transit Plans (8)	\$ 250,000	\$ 500,000	\$ (250,000)
Bus Pass Subsidy Program (9)	\$ 10,000	\$ 10,000	\$ -
South Placer Transit Information Center (Call Center) (10)	\$ 458,901	\$ 423,371	\$ 35,530
Transit Ambassador Program (11)	\$ -	\$ 49,845	\$ (49,845)
Mobility Training Program (12)	\$ -	\$ 84,845	\$ (84,845)
Transit Training and Education Program (13)	\$ 158,667	\$ -	\$ 158,667
Placer 211 (14)	\$ 30,000	\$ -	\$ 30,000
South Placer Transit Project Funding Commitment (15)	\$ 350,000	\$ 350,000	\$ -
Sierra College Transit Pass and TNC Subsidy Pilot Support (16)	\$ 150,000	\$ 243,155	\$ (93,155)
Countywide Bus Stop Improvement Assessment (17)	\$ 50,000	\$ -	\$ 50,000
Subtotal Existing & New Programs	\$ 2,047,686	\$ 2,207,966	\$ (160,280)
Subtotal Operating Expenditures	\$ 2,527,893	\$ 2,659,478	\$ (131,585)
Operating Reserve (18)	\$ 184,393	\$ 404,396	\$ (220,003)
Total Operating Expenditures	\$ 2,712,286	\$ 3,063,874	\$ (351,588)

Operating Revenue	Proposed	Adopted	Difference
FY 2024/25 LTF Article 4.5 (19)	\$ 1,396,846	\$ 733,045	\$ 663,801
FY 2024/25 State Transit Assistance PUC 99313 (20)	\$ 170,924	\$ 176,821	\$ (5,897)
Interest Income (21)	\$ 120	\$ 120	\$ -
Carryover (22)	\$ 1,144,396	\$ 2,153,888	\$ (1,009,492)
Total Operating Revenue	\$ 2,712,286	\$ 3,063,874	\$ (351,588)

Operating Revenue to Expenditure Comparison	Proposed	Original	Difference
Fund Balance (Carryover)	\$0	\$0	\$ -

Notes

- Adjusted per WPCTSA costs identified in FY 2024/25 PCTPA OWP Amendment #2 Work Elements #23 and #24
- Outreach includes implementation of the WPCTSA Marketing Plan (approved in Jan. 2023), consisting of creating the OSS website, setting up a Customer Relationship Management (CRM) database for performance tracking, preparing marketing collateral, and re-branding program efforts
- Direct expenses include auto, meeting, professional membership, conference & training, postage, and travel reimbursements
- Health Express and My Rides services terminated on June 30, 2021
- Independent Living Partnership subscription services for TripTrak software terminated in March 2023.
- Per five-year, adopted budget in WPCTSA Agreement with Seniors First, effective July 1, 2021
- Set-aside for planning consultant services as needed for various programs, including general transit planning and marketing efforts
- Continued set-aside to fund next Short Range Transit Plan update that starts in FY 2024/25, following the COA service planning efforts
- Bus pass reimbursement for participating social service organizations to be more promoted in FY 2024/25.
- Per MOU with Roseville, effective July 1, 2021, and proposed FY 2024/25 program budget from Roseville
- Per MOU with Roseville, effective July 1, 2021, modified and integrated with Mobility Training in proposed FY 2024/25 budget
- Per MOU with Roseville, effective July 1, 2021, combined with modified Transit Ambassador program in proposed FY 2024/25 budget
- Transit Training and Education Program maintains existing Mobility Training program, per MOU with Roseville, and integrates a modified Transit Ambassador program into one program to maximize efficiency and effectiveness of program delivery and maintain general terms/provisions established in the Transit Ambassador for outreach/education
- New Placer 211 Agreement with Placer County Health and Human Services for FY 2024/25
- Committed funding proposed for South Placer Transit Express project from FY 2023/24 WPCTSA budget (carry-over reserve)
- Annual funding commitment for Sierra College Transit Pass and TNC Subsidy pilot program (split with college and transit operators) - Year 3
- New project that includes an assessment of ADA access, general conditions, and passenger amenities (i.e., bus stop signage, shelters, benches, and lighting) and recommended improvements for bus stops located throughout the south Placer region. To start following the COA service plan and SRTP planning efforts in late FY 2024/25
- The operating reserve is approximately 7.3% of FY 2024/25 operating expenses
- Assumes an approximately 4.5% WPCTSA allocation based on initial FY 2024/25 LTF estimate from February 2024
- Assumes a 4.5% WPCTSA allocation based on the initial FY 2024/25 STA apportionment from February 2024
- Interest income estimate for FY 2024/25
- Projected FY 2023/24 carryover amount, which includes FY 2023/24 operating reserve, based on estimated year-end actuals

TO: PCTPA Board of Directors **DATE:** June 26, 2024

FROM: David Melko, Senior Transportation Planner

SUBJECT: **SOUTH PLACER-SOUTH SUTTER FAIR SHARE TRANSPORTATION FUNDING ANALYSIS – NEXT STEPS**

ACTION REQUESTED

1. Hear an informational presentation prior to release of the draft South Placer-South Sutter Fair Share Transportation Funding Analysis Study for public review and comment. No specific action is required.
2. Authorize the Executive Director to execute the attached time extension to existing funding reimbursement agreements between the Placer County Transportation Planning Agency (PCTPA), Placer County, Sutter County, and the City of Roseville (collectively the participating agencies).
3. Authorize the Executive Director to execute the attached Letter of Task Agreement No. 24-01 with DKS Associates to complete the South Placer and South Sutter Fair Share Transportation Funding Analysis.

BACKGROUND

In June 2009, Placer and Sutter counties entered into a mutual settlement agreement relating to the Placer Vineyard and Sutter Pointe Specific Plans. In this agreement, Placer and Sutter counties agreed to establish a program of credits and reimbursements consistent with fair share mitigation requirements for its out-of-jurisdiction traffic impacts, and its impacts on federal and State freeways and highways from the specific plans being developed within each respective County.

In October 2021, a Memorandum of Understanding was executed between Placer and Sutter counties, the City of Roseville and PCTPA, directing PCTPA to facilitate a mutually agreeable scope and structure to develop a fair share transportation funding program for the South Placer-South Sutter region.

In January 2023, the PCTPA Board approved funding agreements with Placer and Sutter counties, and the City of Roseville, authorizing PCTPA to award a contract to DKS Associates to develop the South Placer-South Sutter Fair Share Transportation Funding Analysis. Both the funding reimbursement agreements and DKS's contract expire June 30, 2024.

DISCUSSION

PCTPA and DKS Associates initiated work on the South Placer-South Sutter Fair Share Transportation Funding Analysis in February 2023. The original project schedule targeted completion of the Study by March 2024. The schedule to complete the Study has been revised to October 2024, which will provide additional time for stakeholder outreach and input and refinement of the draft Study. The schedule change will require PCTPA and the participating agencies to execute a time extension to the funding reimbursement agreements and an extension of DKS's

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contract to finalize the Study. Upon Study completion, it is anticipated Sutter County will hire a consultant to use the Study to tailor, adopt and implement a mitigation fee program for the Sutter Pointe Specific Plan addressing cumulative regional transportation impacts and project funding.

Prior to the release of the Study's public review draft, staff completed individual briefings during May/June with each participating agency's CEO and elected officials whose district falls within the study area. Briefings were also conducted in June with the Study's Strategy Team, which included development representatives for Placer Vineyard, Sierra Vista, and Sutter Pointe Specific Plans. Last, a presentation was provided in mid-June to the BIA's Placer Builder/Developer meeting.

Today's presentation will provide a similar briefing as to those recently conducted. The presentation will address the following topics:

- Project background and scope activities.
- Growth assumptions.
- Project identification and corresponding costs.
- Methodology to identify existing and future transportation network deficiencies.
- Identification of overlapping fee programs.
- Methodology to calculate fair share net fee calculations.
- Summary of cross border effects.
- Overview of feedback received from our briefings.
- Outline of next steps.

With publication of the Board's agenda packet, the public review version of the Study is available to download at: <https://www.pctpa.net/south-placer-south-sutter-fair-share-funding-analysis>. The Study will also be distributed to stakeholders for their review and comment.

DM:rc:mbc:ss



June 26, 2024

Carl Springer, PE Principal
DKS Associates
428 J Street, Suite 340
Sacramento, California 95814

SUBJECT: LETTER OF TASK AGREEMENT #24-01 – ON-CALL TECHNICAL SUPPORT SERVICES BETWEEN DKS ASSOCIATES AND PLACER COUNTY TRANSPORTATION PLANNING AGENCY

Dear Mr. Springer:

This letter, when countersigned, authorizes work under the “Master Agreement between the Placer County Transportation Planning Agency (PCTPA) and DKS Associates (“Contractor”),” dated January 25, 2023 (“Master Agreement”).

1. Incorporated Master Agreement: The terms of the Master Agreement are incorporated herein by this reference, as if fully set forth herein. This Letter of Task Agreement (LOTA) is the statement of contract-specific requirements applicable to the work effort to be undertaken by DKS Associates and its subconsultants for the South Placer-South Sutter Fair Share Transportation Funding Analysis On-Call Technical Support Services.
2. Scope of Services: DKS Associates shall perform the South Placer-South Sutter Fair Share Transportation Funding Analysis On-Call Technical Support Services in accordance with Contractor’s scope of work dated June 12, 2024, attached hereto as Exhibit A.
3. Compensation: The basis of payment for the services provided under this contract shall be actual cost plus a fixed fee. As set forth in the budget included in Exhibit A, the amount to be paid to DKS Associates under this Agreement shall not exceed \$40,000 for the On-Call Technical Support Services. Invoices shall be submitted in accordance with the approved rates and fees also included in Exhibit A. Per the Master Agreement, PCTPA will withhold ten percent (10%) of the payments due until successful completion of the work and the delivery and acceptance of all final products.
4. Term: DKS Associates On-Call Technical Support Services are to commence July 1, 2024, and be completed by October 31, 2024.
3. Personnel and Subconsultants: DKS Associates will manage the project and its team of subconsultants, as set forth in Exhibit A. Contractor represents that its personnel and



JUNE 12, 2024

Matt Click, AICP
Placer County Transportation Planning Agency
2260 Douglas Blvd, Suite 130
Roseville, CA 95661

SUBJECT: SOUTH PLACER SOUTH SUTTER FAIR SHARE TRANSPORTATION FUNDING ANALYSIS – PROPOSAL FOR ON-CALL SERVICES

Dear Mr. Click,

DKS is pleased to present this proposal for on-call services during the implementation phase of the South Placer South Sutter Fair Share Transportation Funding Analysis. This proposal will cover technical support services to be provided over a four-month period following the PCTPA Board acceptance of the public draft nexus study in June 2024.

Technical support will be provided to the Project Development Team (PDT) and PCTPA staff as the various parties work towards a recommended implementation plan.

SCOPE OF WORK

Task 1. Project Management – This task will cover periodic check-in meetings with PCTPA staff and miscellaneous project management and communications tasks.

Task 2. Outreach Activities – The DKS project manager and key team staff will attend selected meetings of the PDT and the Strategy Team (a total of eight meetings assumed). We have also budgeted to attend one in person meetings of the Building Industry Association (BIA) and two Board meetings. This task also covers preparation of meeting materials as needed. This task will also cover responding to any inquiries from the PDT or Strategy Teams.

Task 3. Refinement of Traffic Modeling and Fee Model – The DKS team has completed analysis for four funding scenarios representing two land use growth scenarios and two alternatives for the project list. These scenarios represent the boundary conditions of potential funding approaches. We anticipate that a final, refined funding scenario will need to be developed as the implementation phase progresses. This refined scenario will likely represent growth levels that fall between the 2040 horizon and full buildout and potentially some additional refinements to the project list scope and cost estimates.

Included under this task are:

- Development of one additional future land use scenario responding to one round of edits from the PDT;
- A final adjustment to project scopes and costs; and
- Development of updated cost allocation factors derived from one additional run of the SPRTA/SPSS traffic model.

Task 4. Fee Model and Nexus Study Refinement – Using the updated cost allocation factors developed under Task 3, the DKS team will update the spreadsheet fee model. The team will also incorporate updates to other inputs such as fund balances from overlapping fee programs as necessary. Following the update of the fee model, the DKS team will respond to one round of comments/edits from the PDT.

Once updates to the fee model are confirmed, the DKS team will prepare an updated nexus study report summarizing the recommended funding program, implementation approach and detailed fee schedule. DKS will prepare an administrative draft report for review by the PCTPA staff and a revised draft for review by the PDT. DKS will address one round of comments/edits from the PDT to prepare a final report suitable for handoff to the participating agencies for their implementation. A small amount has also been included to cover miscellaneous queries and side analyses that may be requested from the PDT.

The resources required to cover additional scope described total \$40,000 as detailed in the attached budget table. Thank you for your consideration of this proposal and please let us know if we can provide more information.

Best regards,

Erin Vaca

**SENIOR TRANSPORTATION PLANNER
DKS ASSOCIATES**

cc: David Melko, PCTPA

Attachment: budget table



MEMORANDUM

TO: Board of Directors

DATE: June 26, 2024

FROM: Solvi Sabol, Planning Administrator

SUBJECT: PLACER COUNTY FREEWAY SERVICE PATROL (FSP) CHANGE ORDERS

ACTION REQUESTED

Authorize the Executive Director to (1) issue Change Order No. 6 for Placer County Freeway Service Patrol Contractor Services Agreement, 21-FSP-01 with Extreme Towing as shown in Attachment 1, and (2) issue Change Order No. 1 to Placer County Freeway Service Patrol Contractor Services Agreement 22-FSP-01 with Sierra Hart Auto, as shown in Attachment 2.

BACKGROUND

Placer County's Freeway Service Patrol (FSP) is a joint program provided by the California Department of Transportation (Caltrans), the California Highway Patrol (CHP) and PCTPA. The program is a free service provided by privately-owned tow trucks that patrol about 15 miles of congested segments along Interstate 80 between the Sacramento County line at Riverside and SR 49, and on State Route 65 between I-80/SR 65 Interchange and Twelve Bridges Drive. Tow trucks currently operate weekdays, from 6:30 AM to 10:00 AM, and 2:30 PM to 6:30 PM Monday through Friday. There is one service truck that is used for non-towing issues, such as providing a gallon of gas or jump starting a vehicle, that operates during the PM hours.

Contractor Services Agreement 21-FSP-01 with Extreme Towing, Inc. was approved in September 2020. This agreement has a base term of three years, January 1, 2021 – December 31, 2024. In the fall of 2022, Extreme Towing notified us they could no longer provide service on SR 65 effective November 1, 2022, due to staffing issues. To continue service on SR 65 without significant interruption and jeopardizing our current state funding levels, staff looked to the two other qualified proposers under the RFP issued in August 2020. Legal counsel concurred with this approach. Based on review of the proposals and conferring with the CHP, staff recommended, and the Board approved entering into Contractor Services Agreement 22-FSP-01 with Sierra Hart from November 1, 2022 – December 31, 2024. Agreements with both FSP service providers have two, one-year options to renew.

DISCUSSION

Attachment 1 is Change Order No. 6 for Contractor Services Agreement 21-FSP-01 with Extreme Towing, Inc. This Change Order exercises a one-year option to renew for the term of January 1, 2025 – December 31, 2025. Additionally, it reflects an increased hourly rate of service for the tow truck from \$105.74 to \$122 and an increase from \$85.11 to \$89 for the service truck or an increase of 15.38% and 5.75%, respectively. Change Order No. 6 with Extreme Towing does not increase the annual 'not to exceed' amount of \$504,913.

Attachment 2 is Change Order No. 1 for Contractor Services Agreement 22-FSP-01 with Sierra Hart Auto. This Change Order exercises a one-year option to renew for the term of January 1,

PCTPA Board of Directors
PLACER COUNTY FREEWAY SERVICE PATROL SERVICES CHANGES
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2025 – December 31, 2025. Additionally, it reflects an hourly rate adjustment for the tow truck from \$105 to \$115 per hour or a 9.52% increase. Change Order No 1 with Sierra Hart increases the annual amount of \$220,000 to \$240,000 or 9.09%.

Statewide, FSPs contract renewals have been seeing between 10 to 20 percent annual cost increases primarily due to: (1) state minimum wage increases, (2) drivers seeking better wages elsewhere in the economy, (3) insurance cost increases to the tow industry and (4) tow truck costs, and costs for parts and labor. Further, recruitment and retaining drivers is becoming increasingly difficult in the tow and freight trucking industry. As a result, pay and benefits to retain existing drivers and to attract new drivers are also driving cost increases. Given the foregoing factors, staff believe the proposals of both contractors are reasonable and within approved budgetary resources.

Staff recommends approval of (1) Change Order No.6 to Contractor Services Agreement 21-FSP-01, Extreme Towing, as shown in Attachment 1, and (2) Change Order No. 1 to Contractor Services Agreement 22-FSP-01, Sierra Hart, as shown in Attachment 2. The TAC concurs with the staff recommendation.

SS:rc:mbc

CHANGE ORDER NO. 6 TO PLACER COUNTY FREEWAY SERVICE PATROL CONTRACTOR SERVICES AGREEMENT 21-FSP-01

The Placer County Transportation Planning Agency (PCTPA) and Extreme Towing, Inc. (Contractor) entered into the Contractor Services Agreement 21-FSP-01 (Agreement) for Placer County Freeway Service Patrol dated October 28, 2020.

PCTPA may, from time to time, make changes in the Scope of Services of Agreement 21-FSP-01 through a Change Order. A Change Order shall not modify the overall purpose of the Agreement.

PCTPA and Contractor mutually agree to amend the Agreement pursuant to this Change Order No. 6 as follows:

Section 2.0: Period of Performance

Approve one (1) year extension from January 1, 2025 – December 31, 2025.

Section 3.0 C: Payment

Modify FSP hourly rates as follows, effective January 1, 2025:

- FSP services, cost per hour tow truck Rate: \$122.00
- FSP services, cost per hour service truck Rate: \$ 89.00

Change Order No. 6 shall become effective January 1, 2025 with the Contractor performing the Scope of Services as changed. All other provisions of Contractor Services Agreement 21-FSP-01 and Scopes of Services, including Change Order Numbers 1 – 5, shall remain intact and in force as amended.

**JOHNSON INVESTMENT CORPORATION DBA
EXTREME TOWING**

**PLACER COUNTY TRANSPORTATION
PLANNING AGENCY**

Bruce Johnson
President

Matt Click, AICP
Executive Director

Date

Date

CHANGE ORDER NO. 1 TO PLACER COUNTY FREEWAY SERVICE PATROL CONTRACTOR SERVICES AGREEMENT 22-FSP-01

The Placer County Transportation Planning Agency (PCTPA) and Sierra Hart Auto Services, Inc. (Contractor) entered into the Contractor Services Agreement 22-FSP-01 (Agreement) for Placer County Freeway Service Patrol dated October 26, 2022.

PCTPA may, from time to time, make changes in the Scope of Services of Agreement 22-FSP-01 through a Change Order. A Change Order shall not modify the overall purpose of the Agreement.

PCTPA and Contractor mutually agree to amend the Agreement pursuant to this Change Order No. 1 as follows:

Section 2.0: Period of Performance

Approve one (1) year extension from January 1, 2025 – December 31, 2025.

Section 3.0 B: Payment

Modify Contractor ‘not to exceed’ amount from \$220,000 to \$240,000 per year.

Section 3.0 C: Payment

Modify FSP hourly rates as follows, effective January 1, 2025:

- FSP services, cost per hour tow truck Rate: \$115.00

Change Order No. 1 shall become effective January 1, 2025 with the Contractor performing the Scope of Services as changed. All other provisions of Contractor Services Agreement 22-FSP-01, shall remain intact and in force.

SIERRA HART AUTO SERVICES, INC.

**PLACER COUNTY TRANSPORTATION
PLANNING AGENCY**

Aldo Aaron Tostado
President

Matt Click, AICP
Executive Director

Date

Date

TO: PCTPA Board of Directors

DATE: June 26, 2024

**FROM: Mike Costa, Principal Transportation Planner
Cory Peterson, Senior Transportation Planner**

**SUBJECT: PLACER COUNTY 2044 REGIONAL TRANSPORTATION PLAN
FINAL APPROVAL**

ACTION REQUESTED

Staff recommends that the PCTPA Board of Directors adopt Resolution #24-21 that includes the following actions:

- Adopt the 2044 Placer County Regional Transportation Plan (2044 RTP);
- Find that the 2044 RTP carries forward the transportation goals, policies, investment priorities, projects and programs established in PCTPA’s adopted 2040 Regional Transportation Plan (2040 RTP) without any substantial changes and therefore relies on the findings and mitigation measures identified in the 2040 RTP’s certified Programmatic Environmental Impact Report (PEIR) for implementation upon the 2044 RTP’s adoption; and
- Authorize the Executive Director to file a Notice of Determination (NOD) with the State Clearinghouse and Placer County Clerk for the 2044 RTP’s adoption.

BACKGROUND

As the state designated Regional Transportation Planning Agency (RTPA) for Placer County, PCTPA is required to prepare a Regional Transportation Plan (RTP). The RTP serves as a 20-year, fiscally constrained planning document that identifies the Placer County region’s multi-modal transportation investment goals, policies, priorities, and projects/programs/services that PCTPA and its partnering agencies anticipate implementing during the RTP’s planning period. The Sacramento Area Council of Governments (SACOG), which serves as the federally designated Metropolitan Planning Organization (MPO) for Placer County and the other five counties in the greater Sacramento region (El Dorado, Sacramento, Sutter, Yolo, and Yuba counties), is required to prepare a long-range, fiscally constrained Metropolitan Transportation Plan and Sustainable Communities Strategy (MTP/SCS) that pairs the six-county region’s transportation project investments with an anticipated land-use development scenario. This is done to achieve federal air quality conformity requirements and state greenhouse gas emission reduction targets established for the six-county SACOG planning area. Both SACOG MTP/SCS and PCTPA RTP must be updated every four and five years respectively, pursuant to federal and state requirements. Both long-range planning efforts require extensive coordination and are typically done concurrently since PCTPA’s RTP project list is integrated into SACOG’s MTP/SCS project list and modeled by SACOG to address federal and state performance requirements. Additionally, both planning exercises utilize similar forecasted growth and revenue projections, as well as coordinated public and stakeholder engagement approaches.

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Placer County 2044 Regional Transportation Plan Final Approval
June 26, 2024
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PCTPA’s current 2040 RTP was adopted in December 2019, closely following the adoption of SACOG’s 2020 MTP/SCS that same year. In the Spring of 2022, PCTPA began development of the 2050 RTP concurrently with SACOG’s 2025 MTP/SCS (known as the 2025 Blueprint). The original intent was to adopt the 2050 RTP by December 2024, per state requirements for the RTP’s update cycle. However, during this development process, SACOG received legislative approval to extend the development of their SCS to 2025, and subsequently adopted an interim 2023 MTP in November 2023. This document satisfied federal and state regulatory compliance and allowed for the 2025 Blueprint to be completed in late 2025, one year after its original update deadline. Because of these actions PCTPA’s 2050 RTP development schedule has been delayed since much of the coordinated work required with SACOG’s 2025 Blueprint planning effort has been extended through 2025. PCTPA staff contacted the California Department of Transportation (Caltrans) to determine if an extension could be granted for the development of PCTPA’s 2050 RTP and was instructed to instead complete an update to its current RTP document by 2024, which would conform with RTP update guidance and ensure that the Placer County region’s state funding would not be jeopardized.

DISCUSSION

Staff addressed Caltrans direction to provide an update to the 2040 RTP by preparing the 2044 RTP, which can be viewed on PCTPA’s website at: <https://www.pctpa.net/rtp-2044>. PCTPA staff opened a 45-day public comment period for the draft 2044 RTP on April 15, 2024, which concluded on May 30, 2024. The draft document was made available for review electronically on PCTPA’s website, with hard copies available at PCTPA’s offices in Roseville and at the seven public libraries located in Placer County. The comment period was promoted on PCTPA’s social media channels, announced via a public notice in local media circulation, and e-mailed or postal mailed to over 100 local, regional, state, federal, private sector, and tribal stakeholders for consultation. On April 24, 2024 the PCTPA Board conducted a public hearing for the draft 2044 RTP where questions were received and answered from one member of the public. Attachment 2 contains the April 24th staff report made available to the public, which provides a summary of the 2044 RTP’s contents. Staff further received written comments from two additional entities: a Rocklin resident, and Caltrans District 3. All comments received for the 2044 RTP are summarized with PCTPA staff’s response and included in Appendix K of the 2044 RTP.

The 2044 RTP has been developed as an interim, long-range transportation planning document that largely carries forward the same transportation goals, policies, priorities, and projects/programs/services identified in the 2040 RTP. PCTPA staff took this approach recognizing that the 2050 RTP is actively under development and will immediately replace the 2044 RTP once it is adopted in late 2025. Additionally, because the 2044 RTP is carrying forward the same goals, policies, priorities, and projects, it is relying on the certified Environmental Impact Report (EIR) prepared for the 2040 RTP and has not prepared a new EIR, pursuant to State CEQA Guidelines Section 15162. Certification of this finding and approval to file an NOD with the State Clearinghouse and Placer County Clerk is included in the resolution. Staff recommends approval of the 2044 RTP, aforementioned environmental review finding, and direction to file an NOD following the 2044 RTP’s adoption.

CP:rc:mbc



RESOLUTION #24-21 OF THE BOARD OF DIRECTORS

IN THE MATTER OF: ADOPTION OF THE 2044 PLACER COUNTY REGIONAL TRANSPORTATION PLAN

The following resolution was duly passed by the Placer County Transportation Planning Agency Board of Directors at a regular meeting held June 26, 2024 by the following vote on roll call:

AYES:

NOES:

ABSTAIN:

ABSENT:

WHEREAS, pursuant to Title 7.87 of California Government Code, Section 67910, PCTPA was created as a local area planning agency to provide regional transportation planning for the area of Placer County, exclusive of the Lake Tahoe Basin; and

WHEREAS, California Government Code Section 29532.1(c) identifies PCTPA as the designated regional transportation planning agency for Placer County, exclusive of the Lake Tahoe Basin; and

WHEREAS, the 2044 Placer County Regional Transportation Plan (2044 RTP) was developed to fulfill the requirements of Government Code Title 7, Chapter 2.5, Sections 65080-65082, using specific guidance from the California Transportation Commission Regional Transportation Plan Guidelines (2024), as well as federal planning requirements under the IJA, and the California Environmental Quality Act (CEQA); and

WHEREAS, the 2044 RTP provides a clear vision of Placer County's transportation goals, objectives and policies, which result in the development of a balanced, comprehensive, multi-modal transportation system over the next twenty years; and

WHEREAS, the 2044 RTP documents the actions and funding recommendations intended to meet both short- and long-range needs of Placer County's transportation systems within the plan's horizon year of 2044; and

WHEREAS, the draft 2044 RTP was distributed for public comments during a 45-day review period, beginning April 15, 2024, and concluding May 30, 2024; and

WHEREAS, a public hearing was noticed and held on April 24, 2024, to receive comments on the draft 2044 RTP; and

WHEREAS, the 2044 RTP carries forward the transportation goals, policies, investment priorities, projects, and programs established in the 2040 Placer County Regional Transportation Plan (2040 RTP) without any substantial changes, new significant environmental effects, substantial increase in the severity of previously identified significant effects, or new information of substantial importance, and therefore a new Environmental Impact Report (EIR) was not prepared pursuant to State CEQA Guidelines Section 15162; and

WHEREAS, the PCTPA Board of Directors, by Resolution No. 19-31 certified the Environmental Impact Report for the 2040 RTP (SCH #20190600004), has adopted findings of fact, a statement of overriding considerations, and a mitigation monitoring and reporting program pursuant to the California Environmental Quality Act (Public Resources Code Sections 21000 et seq.);

WHEREAS, the 2044 RTP relies upon the findings and mitigation measures identified in the 2040 RTP's EIR for implementation upon the 2044 RTP's adoption; and

WHEREAS, all of the public, agency, and stakeholder comments provided have been considered and addressed in the final 2044 RTP.

THEREFORE, BE IT RESOLVED that the Placer County Transportation Planning Agency hereby finds the above recitals are true and correct and adopts the 2044 Placer County Regional Transportation Plan.

BE IT FURTHER RESOLVED that the 2044 Placer County Regional Transportation Plan will rely upon the findings and mitigation measures identified in the 2040 Regional Transportation Plan Environmental Impact Report (adopted by the PCTPA Board of Directors on December 4, 2019);

BE IT FURTHER RESOLVED that the Executive Director is authorized to submit a Notice of Determination (NOD) to the State Clearinghouse and the Placer County Clerk for the 2044 Placer County Regional Transportation Plan; and

BE IT FURTHER RESOLVED that the Executive Director is authorized to submit the 2044 Placer County Regional Transportation Plan to Caltrans.

Signed and approved by me after its passage:

Ken Broadway, Chair
Placer County Transportation Planning Agency

Matt Click, AICP
Executive Director

TO: PCTPA Board of Directors **DATE:** June 26, 2024

FROM: David Melko, Senior Transportation Planner

SUBJECT: COUNTYWIDE ZERO EMISSION VEHICLE INFRASTRUCTURE
PLAN UPDATE

ACTION REQUESTED

Hear an informational presentation regarding the proposed Countywide Zero Emission Vehicle Infrastructure Plan. No specific action is required at this time.

BACKGROUND

The Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) signed into law in November 2021 established the federal Carbon Reduction Program (CRP). The CRP provides funding to states and Metropolitan Planning Organizations for projects designed to reduce transportation-related carbon emissions from on-road highway sources. The CRP is a five-year program spanning federal fiscal year 2022 to 2026. SACOG anticipates receiving over five years about \$22 million, or roughly \$4.4 million per year.

SACOG approved in June 2023 a Regional Carbon Reduction Strategy, which is consistent with the State's Transportation Carbon Reduction Strategy. In October 2023 SACOG approved guidelines for a six-county two-year funding program totaling about \$7.4 million. Funding was distributed through a competitive grant process with a near-term focus on implementing the Regional Trail Network, program development for Zero-Emission Vehicle (ZEV) deployment, and strategic carbon reduction programs.

SACOG issued a call for projects in November 2023, with applications due by the end of February 2024. SACOG received 16 applications across five counties requesting almost \$12.0 million. PCTPA applied for \$1.2 million proposing to develop a Countywide Zero Emission Vehicle (ZEV) Infrastructure Plan. Letters in support of the PCTPA application were provided by our member agencies, local electrical utilities, and the Placer County Air Pollution Control District. SACOG's funding recommendations, approved in June 2024, include an award of \$1.2 million to PCTPA to develop the proposed Countywide ZEV Infrastructure Plan.

DISCUSSION

Staff will provide a brief informational presentation regarding the proposed Countywide Zero Emission Vehicle Infrastructure Plan.

DM:rc:mbc:ss



**PLACER COUNTY TRANSPORTATION PLANNING AGENCY
PLACER COUNTY AIRPORT LAND USE COMMISSION
WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY
PLACER COUNTY LOCAL TRANSPORTATION AUTHORITY**

Technical Advisory Committee Meeting Minutes

June 11, 2024 – 3:00 pm

ATTENDANCE

Technical Advisory Committee (TAC)

Gaby Wentz, Caltrans
Aaron Smith, City of Auburn
Vin Cay, City of Lincoln
Matthew Medill, City of Lincoln
Richard Ly Lee, Town of Loomis
Katie Jackson, Placer County
Kevin Ordway, Placer County
Hunter Young, City of Rocklin
Jake Hanson, City of Roseville
Mark Johnson, City of Roseville
Kevin Ordway, Placer County
Rich Frost, City of Roseville
Jason Shykowski, City of Roseville

Staff

Rick Carter
Mike Costa
David Melko
Cory Peterson
Solvi Sabol

Regional Transportation Plan (RTP) Interim Adoption

Cory explained that we prepare an RTP every five years. We work closely with SACOG on this process as our RTP folds into the SACOG Metropolitan Transportation Plan/Sustainable Communities Strategies (MTP/SCS) planning process. These planning processes are typically done concurrently. SACOG received legislative approval to extend the current SCS out to 2025, and concurrently updated their MTP as an interim long-range transportation plan to allow for the 2025 Blueprint to be adopted in 2025. Given this, we asked Caltrans for an extension to adopt our RTP in 2025 to align with SACOG's process. To remain compliant with state law and not jeopardize state funding, Caltrans directed us to adopt an interim 2044 RTP. The draft 2044 RTP's 45-day public review period had concluded on May 30th, and comments received from two respondents have been addressed and incorporated into the final 2044 RTP. This RTP contains minor project specific updates. However, the goals, policies, and project investment priorities as identified in the 2040 RTP remain substantively unchanged. As such, the findings identified in the 2040 RTP EIR are carried forward. This month we will be asking the Board to adopt the 2044 RTP, carry forward the 2040 RTP's EIR findings and mitigation measures for the 2044 RTP, and authorize the Executive Director to file a Notice of Determination with the appropriate agencies. The TAC concurred.

SB 125 Semiannual Update

Mike explained that SB 125 was created under a budget trailer bill to support transit agencies that have eligible Transit Intercity Rail and Capital Program (TIRCP) and Zero Emission Transit Capital Program (ZETCP) projects. Due to the anticipated FY 2024/25 state budget shortfall in California, SB 125 general fund funding has been frozen. Mike reported that we are hearing these funds are safe, however they may be reprogrammed using other State greenhouse gas reduction fund dollars. That said, these funds will likely be available on a delayed basis. Mike will also be providing an update to the Board in June regarding this matter.

South Placer South Sutter Fair Share Status Analysis

David explained that the presentation as shown today will be going to the Board at the end of the month. It has been used for 1-1 briefings for district elects in the study area. We have a meeting with BIA shortly thereafter.

He explained that in June 2009, Placer and Sutter counties executed a mutual settlement agreement relating to Placer Vineyards and Sutter Pointe Specific Plans whereby both counties agreed to establish a program to address their 'fair share' mitigation for specific plan inter-jurisdictional traffic impacts. In October 2021, PCTPA executed an MOU to facilitate this fair share funding analysis for the South Placer-South Sutter (SPSS) region. The draft report is scheduled to be released mid-June 2024. David showed the fee districts studied, existing planned growth which is anticipated to add 80,000 to 130,000 dwelling unit equivalents under the 2040 and super cumulative growth scenarios, respectively. He went through the capital projects within the study areas, and project costs to be funded through the SPSS program. He went over the overlapping fee programs and development agreement fees noting the difference between development agreements and mitigation fee act fees. He added that you cannot double collect for the same projects. He went through the SPSS fee per dwelling unit by the four different funding scenarios. He noted that the PDT examined allocation of costs versus location of projects built, comparing project costs allocated to Sutter but built in Placer and vice versa. Given that the cross county transfer of funds is only a few percent of the fee amounts, that Placer agencies have fees in place, and the complexity of a multijurisdictional fee, the PDT recommends that Sutter adopt and implement its own program that would fund all the work within Sutter. The next steps are to release a public draft nexus study for review on June 14th. We plan on presenting the draft study to the PCTPA Board on June 26th, with a recommended action of authorizing a time extension to existing funding reimbursement agreements with participating agencies and authorize a Letter of Task Agreement (LOTA) with DKS Associates to complete the study. A final study is expected to be completed by October 2024. The TAC concurred.

Freeway Service Patrol Contract Extensions

Solvi explained that we will be asking the Board to authorize Change Orders for our two contractors that provide Freeway Service Patrol (FSP) services in Placer County. They extend the term of both contracts through December 31, 2025. Extreme Towing, who provides service on I-80, will receive an hourly increase for their tow truck from \$105.74 to \$122 and an increase of their service vehicle from \$85 to \$89. Their yearly 'not to exceed' remains unchanged at \$504,013.25. Sierra Hart, who provides service on SR 65, will receive an increase of their tow truck from \$105 to \$115. Their 'not to exceed' increases from \$220,000 to \$240,000. Solvi went over the service area and service hours. The TAC concurred with bringing this to the Board in June.

FY 2024/25 WPCTSA Budget

Mike Costa explained that staff will be taking a balanced WPCTSA budget for FY 2024/25 to the Board in June. This budget has been reviewed and approved by the Transit Operators Working Group (TOWG). The operating revenues are \$2.7 million, which is slightly decreased due to reduced carryover. LTF revenue has increased from FY 2023/24 as last year the WPCTSA did not claim its full, allowable 4.5% from the region's LTF apportionment. Operating expenditures proposed for FY 2024/25 are balanced to the \$2.7 million revenues budgets and Mike provided an overview of the WPCTSA's proposed programs for the next fiscal year. PCTPA staff administrative costs are proposed to increase slightly to support the Comprehensive Operational Analysis and other transit planning efforts, expansion to the Placer Rides program administered by Seniors First, and the continuation of the South Placer Transit Information Center administered by the City of Roseville, and the new Transit Training and Education program (created from the modified and combined Transit Ambassador and Mobility Training programs) administered by the City of Roseville. However, a slight reduction in outreach expenses, anticipated Sierra College student free transit and TNC ride subsidy pilot program costs, and operating reserve set aside offset the increased WPCTSA expenditures proposed for FY 2024/25. The TAC concurred.

Bike Ped LTF

Cory presented a spreadsheet showing cash flow apportioned out by population for each jurisdiction of bicycle pedestrian LTF (bike ped). He noted that the state requires that 2% of LTF be allocated to bike ped. This cash flow plan goes through FY 2024/25. Toward the end of FY 2024/25, we'll need to create a new five-year cash flow plan. He encouraged the TAC to claim any unused bike ped prior as these funds will get consolidated and reallocated based on population in the next round. He will send out the spreadsheet to the TAC.

Other Info / Upcoming Deadlines

- a. ZEV Grant: David explained that the Infrastructure Investment and Jobs Act (IIJA) established a Carbon Reduction Program (CRP) to reduce transportation-related carbon emissions. SACOG approved a CRP strategy in June 2023 which had three components: (1) Regional Trail Network Implementation, (2) Zero-Emission Vehicle (ZEV) Deployment, and (3) Strategic Carbon Reduction Program. The guidelines for these programs were approved in October 2023 for a six-county, two-year funding program totaling \$7.4 million. A call for projects was issued, and PCTPA explored a ZEV grant. Staff met with our member agencies, Liberty Utilities, PG&E, Pioneer Electric, Roseville Electric, APCD and SACOG. In January the TAC concurred to fund the local match through LTF claims. In February PCTPA applied to SACOG for a \$1.2 million grant to develop a Countywide ZEV Infrastructure Plan. In June, we were notified that we were awarded the full grant ask. David provided a project timeline with final adoption to occur in March 2026. He went over the jurisdiction's local match share which is based on population, and the next steps which included an RFP release in August 2024, award of a consultant contract in October, and a notice to proceed occurring in November 2024.
- b. June 26, 2024: PCTPA Board Meeting - Placer County Board of Supervisors
- c. July 9th PCTPA TAC Mtg: Cancelled | July 24th PCTPA Board Mtg: Cancelled
- d. August 13, 2024: Next PCTPA TAC Meeting

The TAC meeting concluded at approximately 3:40 p.m.

SS:rc

Smith, Watts & Hartmann, LLC.

Consulting and Governmental Relations

June 12, 2024

To: Matt Click

From: Mark Watts

Re: **June 2024 State Report**

I am pleased to provide the following report on activities occurring in the state Capitol, including specifically updated information on legislative and budgetary activities.

ACA 1 to be modified

Over recent weeks, it has been reported that there may be a change to the basic element of ACA 1, the measure that would provide a reduced voter threshold for special taxes and for local bonds subject to voter approval. I advised late last week that legislative leadership had bought off on this possible change to ACA 1 to amend the bill in view of recent polling that suggested that the measure would fail in November, 2024.

Update

Yesterday, we learned that the Senate majority leader is poised to introduce ACA 10 (Aguiar-Curry) Local Government Financing: Public Infrastructure and Affordable Housing.

What does ACA 10 do?

Specifically, ACA 10 amends ACA 1 (Aguiar-Curry) language which the legislature passed last year (Chapter 173, Statutes of 2023). ACA 10 will rewrite ACA 1 and remove all references to "Special Taxes." Therefore, local governments will NOT be able to propose a measure to voters for a Special Tax to raise funds for public infrastructure and affordable housing projects –BONDING will be the ONLY financial tool available for this purpose.

Although ACA 10 will now be the vehicle to amend ACA 1 to remove the Special Taxes portion, ACA 1 will still be the vehicle presented to the voters in November (ACA 1 amended version).

Please note that leadership is also working on AB 2813 which is still the implementation bill for ACA 1

Fiscal Year (FY) 2024-25 State Budget Update; Update on FY 2024-25 State Budget

With the constitutional deadline of June 15 approaching that requires the legislature to approve a final state budget, both houses this week have conducted lengthy hearings on AB 107, which was approved for consideration on the floors of both houses by Jun15. It is apparent that the legislature and Governor have reached close alignment on a set of budget bills that will require some follow on legislation to iron out differences.

Smith, Watts & Hartmann, LLC.

Consulting and Governmental Relations

For transportation the major item under discussion with the Governor's Administration is on how certain transportation cuts the Governor proposed (General Fund) may be backfilled. This will be sorted out this week and I will report on a final transportation budget

Smith, Watts & Hartmann, LLC.

Consulting and Governmental Relations

APPENDIX

KEY Transportation BILLS OF NOTE

AB 6 (Friedman):

This bill provides more authority to the California Air Resources Board over Sustainable Communities Strategies submitted by transportation planning agencies. It ran into strong opposition in 2023 and was placed on the Inactive File; in May, it was released from Inactive and set for hearing. RTPA, MPO transportation industry and allied labor continued to oppose the bill, resulting in the author dropping the measure this week.

Status: HELD in committee

2535 (Bonta): This bill would eliminate general purpose lanes as an eligible use for TCEP under any circumstance and eliminate highway capacity as an eligible use in disadvantaged communities. Should a highway project under TCEP expand the highway footprint in limited instances, the bill would require full mitigation of all environmental impacts.

Status: HELD IN COMMITTEE

AB 2086 (Schiavo): AB 2086 would require Caltrans to report to the Legislature on how it advanced its Core Four (safety, equity, climate action, and economic prosperity) priorities with the funding that was made available to it in the preceding 5 fiscal years. AB 2086 would also create a new role for the CTC to develop performance targets for the Core Four goals.

Status: Senate Transportation, June 25

AB 2290 (Friedman): AB 2290 would, among other things, require a bicycle facility that is identified for a street in an adopted bicycle plan or active transportation plan to be included in a project funded by the program that includes that street. This is of concern for rural counties and areas.

Status: Senate Appropriations, pending

SB 960 (Wiener): SB 960 would require all transportation projects funded or overseen by Caltrans to provide "comfortable, convenient, and connected" complete streets facilities unless an exemption is documented and approved. SB 960 would also require the CTC to adopt targets and performance measures related to making progress on complete streets. Finally, SB 960 would require Caltrans to adopt a Transit Priority Project policy for state and local highways.

Status: Assembly Transportation, July 1.



June 5, 2024

Placer County Transportation Planning Agency Federal Update

Capitol Hill and Administration

Capitol Hill. Members of Congress and Senators disclosed their FY 2025 earmark requests ("Community Project Funding" or "CPF" in the House and "Congressionally Directed Spending" or "CDS" in the Senate). Transportation earmark requests submitted by PCTPA congressional delegation Members include:

Sen. Padilla

- \$2.5 million for Baseline Road Traffic Safety & Signal Project (Auburn)
- \$3 million for Tahoe Regional Planning Agency multimodal improvements
- \$4 million for I-80 culvert replacement from Auburn to Meadow Vista

Sen. Butler

- \$6.62 million for SR-65 trail users crossing (Roseville)
- \$2.5 million for Baseline Road Traffic Safety & Signal Project (Auburn)

Rep. Kiley

- \$3 million for Interstate 80/Rocklin Road Interchange Improvements Project
- \$5 million for I-80/Horseshoe Bar Road Interchange Improvement Project (Loomis)
- \$2.5 million for Baseline Road Traffic Safety Improvement and Signal Project (Auburn)
- \$4 million for I-80 culvert replacement from Auburn to Meadow Vista

House and Senate Transportation Appropriations subcommittees will now review each request and determine whether to include the Member requests in the House and Senate versions of the Transportation Appropriations bills. There is no timeline on these announcements, but it is likely the committees will release the approved projects lists in the June/July timeframe. Final passage of appropriations legislation is likely to come after the October 1 start of FY 2025; it is possible the bills will not come up for final consideration and then sent to the President for consideration until after the November election.

Administration. On June 5, the Senate Environment and Public Works (EPW) Committee held a hearing with Federal Highway Administration (FHWA) Administrator Shailen Bhatt to discuss "Oversight and Budget of the FHWA." Administrator Bhatt indicated in his testimony that "FHWA has continued to make significant progress in advancing new programs and funding projects that improve safety, reduce bottlenecks to keep freight moving, and will make our infrastructure more resilient."

The Administration announced the anticipated timeline for several important transportation competitive grant programs; those likely to be opened in June include:

- National Culvert Removal, Replacement, Restoration
- Low-Carbon Transportation Materials Grants (Round 2)
- Railroad Crossing Elimination

PCTPA Federal Agenda

In May, TFG continued tracking FY 2025 appropriations legislation, including congressional earmarks for projects in PCTPA's region. TFG met with Federal Highways Administration staff to discuss several regional projects including funding for the Blue Oaks Widening Project which received an FY 2024 congressional earmark. TFG also discussed with FHWA the upcoming transportation authorization bill likely to pick up momentum on Capitol Hill in CY 2025. We remain in touch with PCTPA's congressional delegation regarding FY25 appropriations and earmarks and will keep you posted.



June 6, 2024

TO: Matt Click, executive director, Placer County Transportation Planning Agency
FROM: Cherri Spriggs, chief executive officer, Meraki Public Affairs
RE: Funding Strategy Outreach Program April 2024 Activities

Below please find a brief summary of Funding Strategy activities that took place in the month of May. Please let me know if you have any questions. Thank you!

Account Management/ Strategic Communications Advice

- Attended biweekly meetings
- Monthly General Comms Alignment Meetings
- Met with PCTPA Finance Director
- Had multiple calls/meetings with research team on survey
- Attended PCTPA Board Meeting
- Prepared monthly report of activities

Collateral

- Coordinated with Creative Team on digital advertising
- Reviewed new creative pieces

Community Engagement & Outreach

- Met with local and regional elected leaders;
- Engaged various community groups;
- Planned for stakeholder meeting;
- Planned for Sun City Roseville Meeting
- Planned for Sun City Lincoln Meeting
- Planned for Joint Chambers Government Relations Meeting
- Planned for Mayor Houdesheldt's Pizza Dinner

Planned Activities for June:

- Bi-weekly team meetings
- Coordinating and planning additional partnership presentations, community meetings and events
- Board of Supervisors Meeting
- Sun City Roseville Meeting
- Sun City Lincoln Meeting
- Joint Chambers Government Relations Meeting
- Mayor Houdesheldt's Pizza Dinner

Fiscal Year 23/24 Budget: \$90,000

Monthly Retainer Fee: \$7,500 for 12 months

Budget Expended: \$82,500

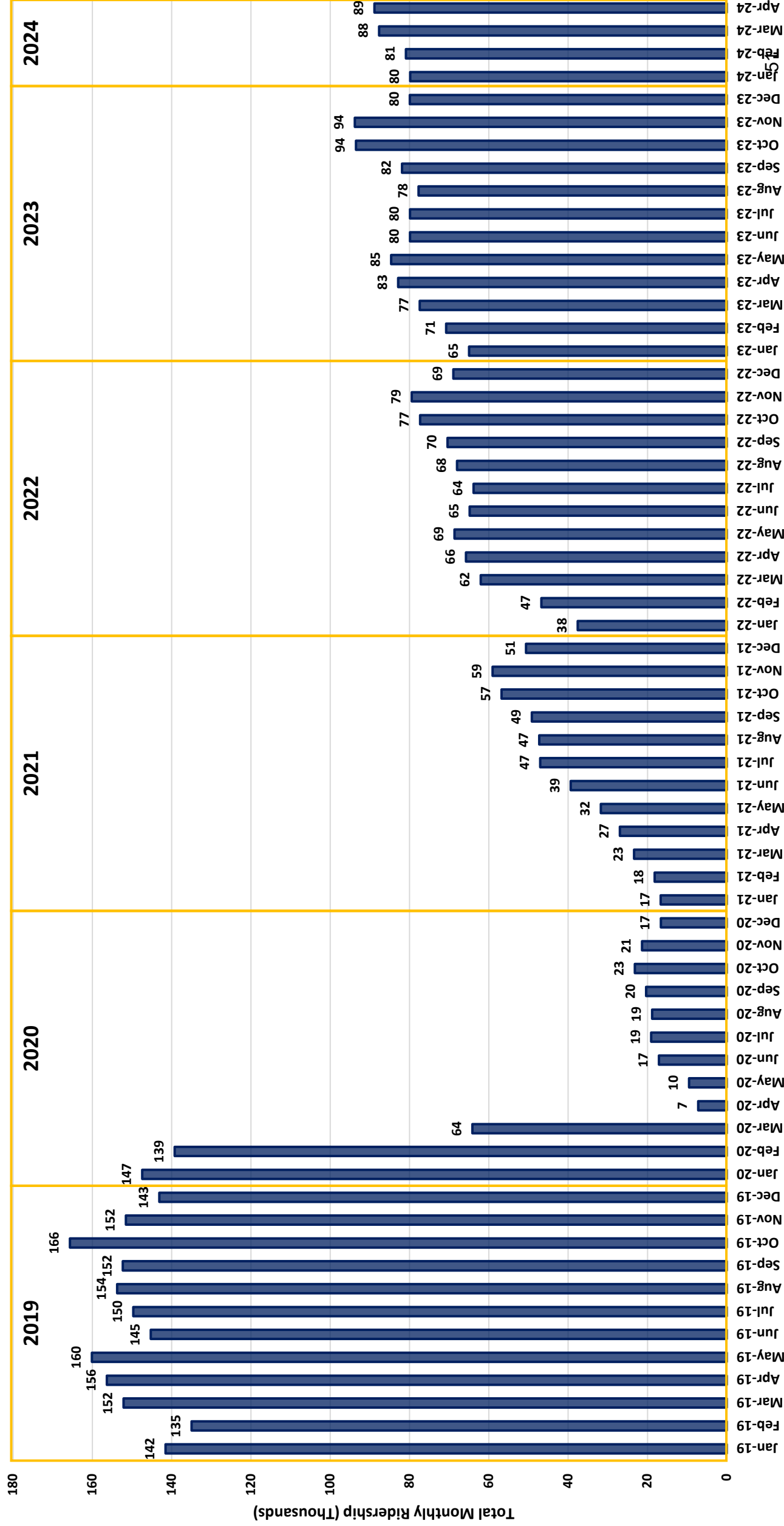
Remaining Budget: \$7,500

FY 2024 Capitol Corridor Performance Year-to-Date October 2023 – April 2024

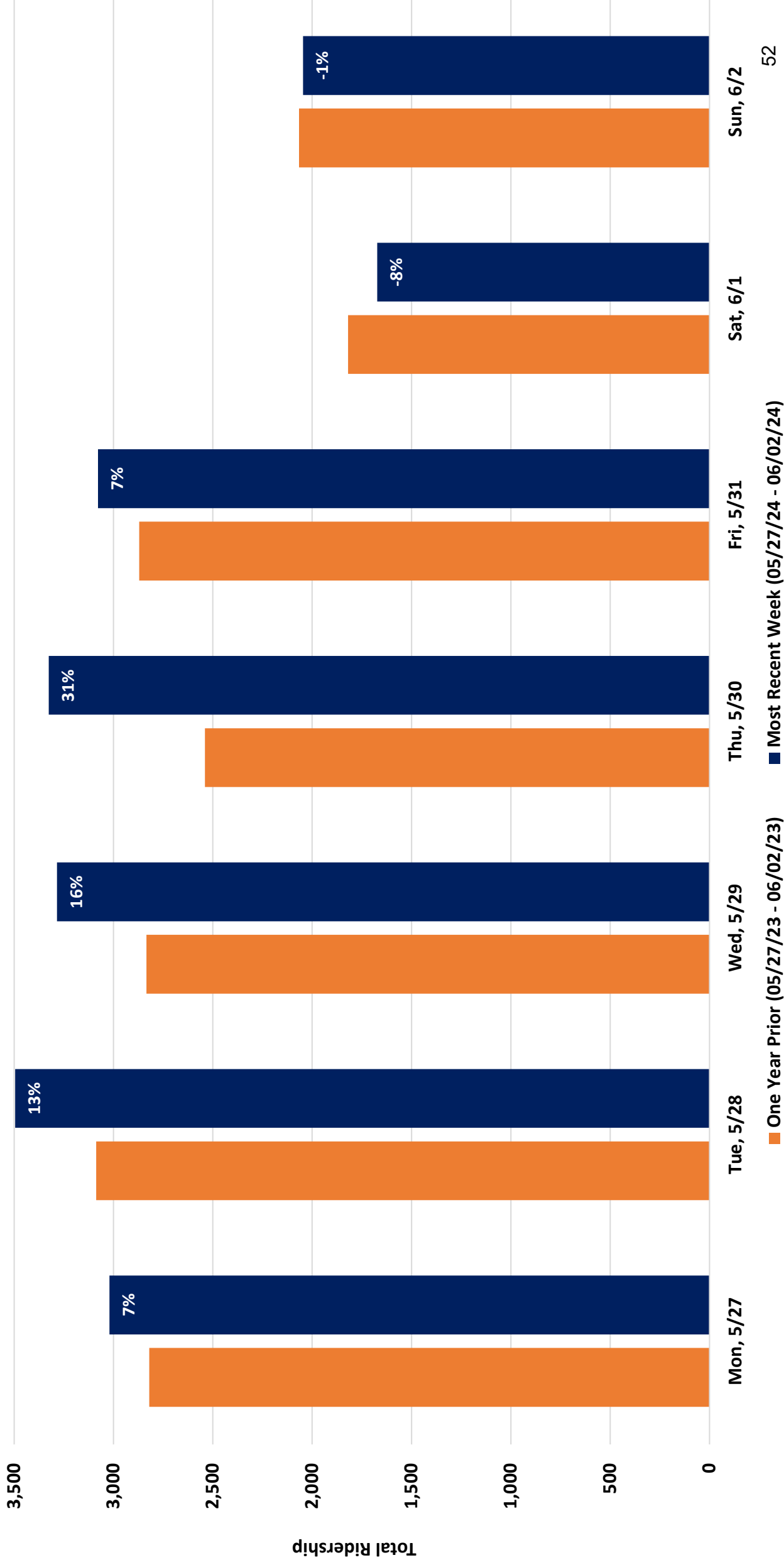
Performance Measure	*FY 24 Actual Year-to-Date (YTD)	vs Budget	vs Prior Year FY23	vs Pre-Pandemic FY 19
*Ridership	595,105	-8%	14%	-42%
*Revenue	\$15.8M	6%	25%	-28%
End-Point OTP	86%	-5%	7%	-3%
Passenger OTP	87%	-3%	6%	-1%

*FY 24 actual data presented above is preliminary includes metrics received from Amtrak to date, which is generally received within 45 days following the last day of the month. YTD numbers may change based on documentation received from Amtrak. Final YTD numbers are confirmed within 90 days after the close of the federal fiscal year.

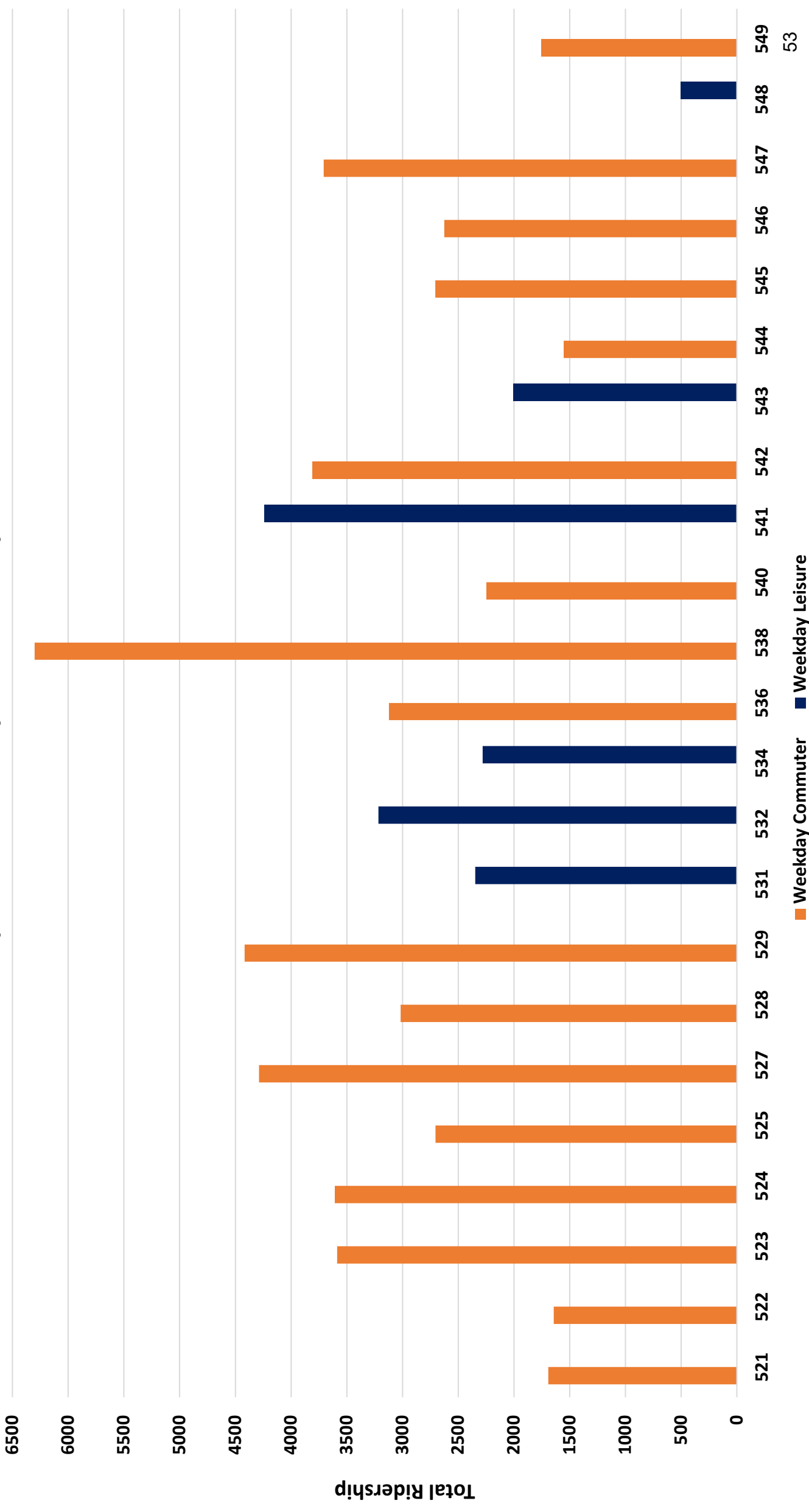
Total Monthly Ridership (2019-April 2024)



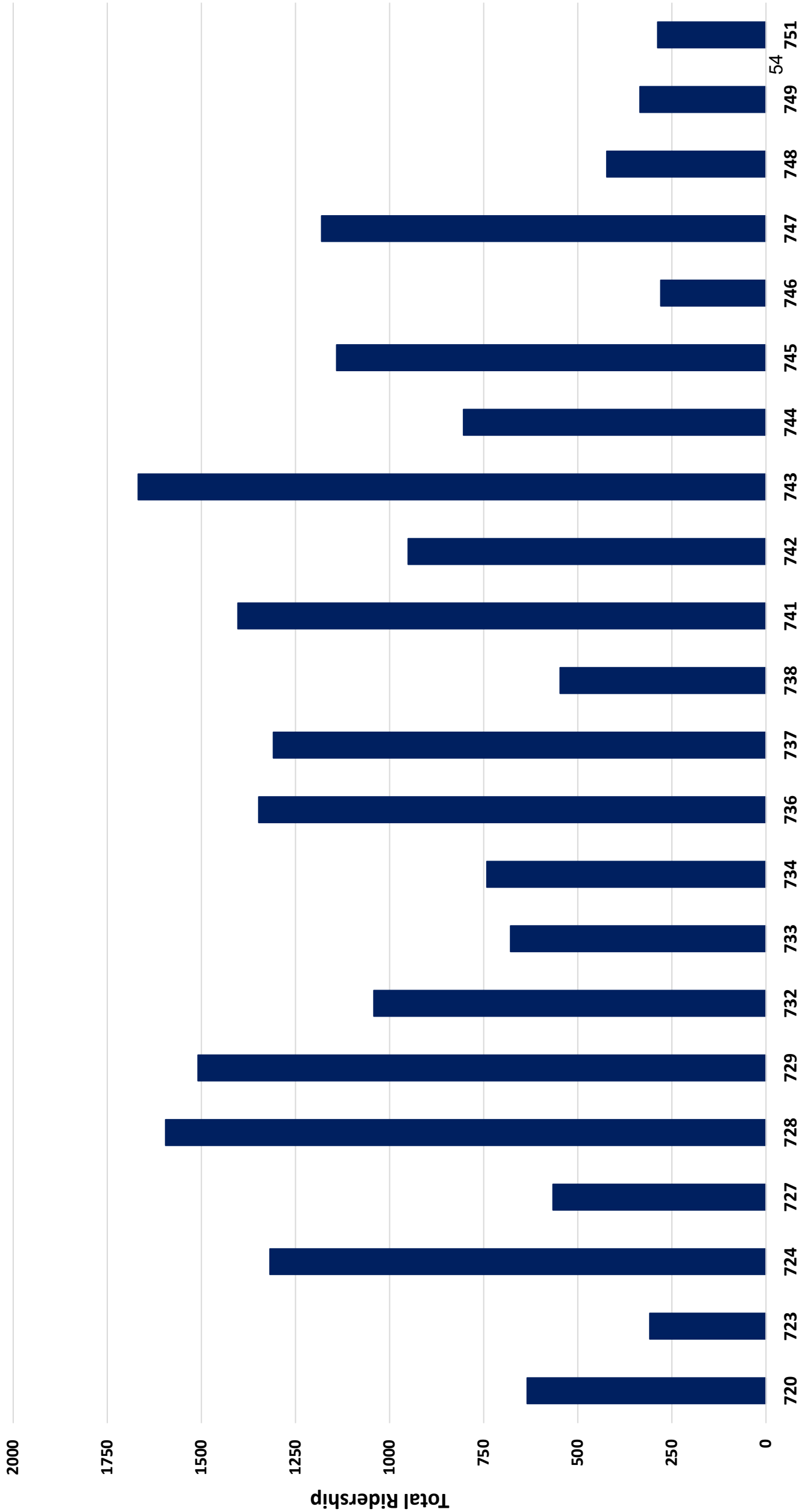
Capitol Corridor Ridership Variance - Most Recent Week vs. One Year Prior



April FY24 Weekday Train Ridership



April FY24 Weekend Train Ridership

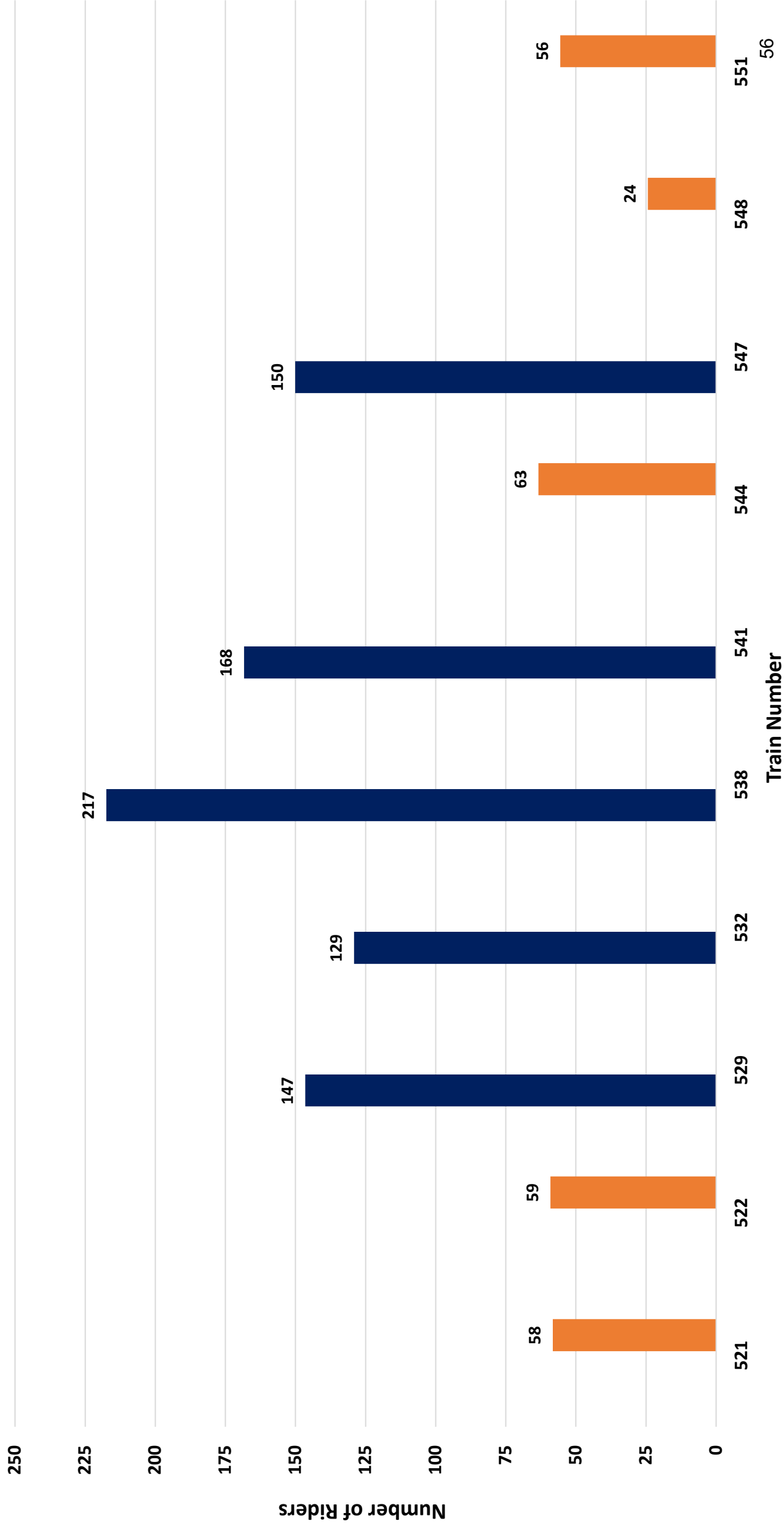


Ridership by Single-Ride & Multi-Ride Tickets (April FY19 vs FY24)

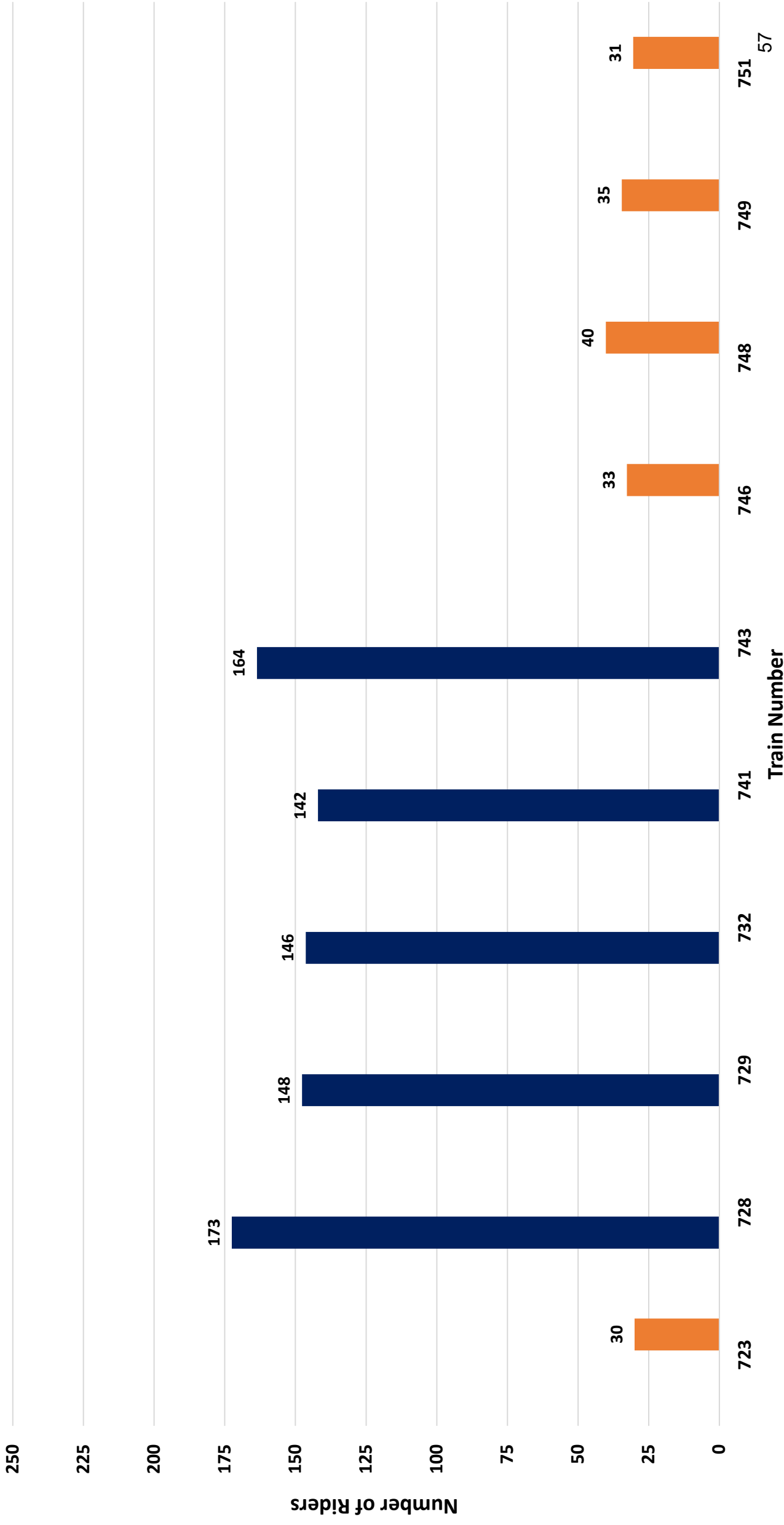


■ Single Ride ■ Multi-Ride

Average Top 5 High & Low High-Peak Ridership by Weekday Train (Last 90 Days)



Average Top 5 High & Low High-Peak Ridership by Weekend Train (Last 90 Days)



Marketing & Public Relations

Corridor Conversations



On Wednesday, April 24, we held our quarterly Corridor Conversations. During the webinar, we reviewed topics discussed at the January Annual Business Plan Public Workshops and discussed service updates.

Spring Cappy Hour



To celebrate spring, Earth Month, Bike Month, and overall sustainability, we hosted a Cappy Hour onboard our trains on Wednesday, May 8th complete with drink specials, cookies, and warm weather!

Luke Combs



On May 17th and 18th, we organized a special service train for the Luke Combs concerts at Levi's Stadium. Promoting summer concerts at the venue is one of our strategies to increase awareness and ridership.

Bike Month + Partnerships



For Bike Month 2024, we shared tips for bringing bikes onboard the train, ideas for bike-friendly activities, and partnering with bike groups such as Bike East Bay, STA, and SABA to share their activities and spread the word about Bike to Wherever Day.

Message to Riders



In late April, we sent out our quarterly Message to Riders by our Managing Director. We shared on all digital channels about our increased ridership, updates on our train service, bicycle capacity, and special offers and deals for the season.





Partnerships

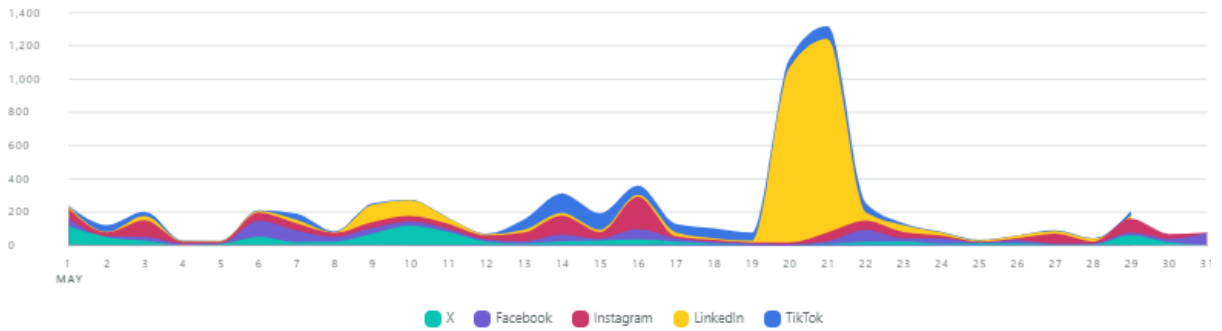


We've been hard at work developing strategic partnerships with sports teams, leisure organizations, and sustainable tourism groups. Some include Oakland Ballers, San Francisco 49ers, Sacramento Rivercats, and Capital Tuk-Tuk.

Social Media May 2024

Followers as of 05/31/24

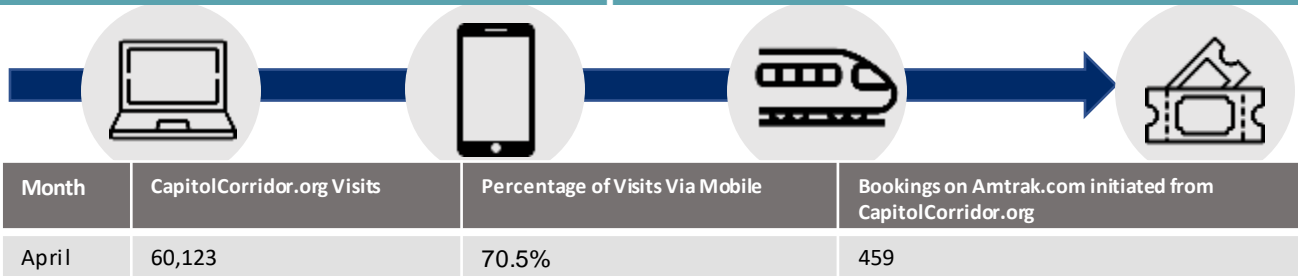
-  **17,603**
+34 Engagements, by Day
-  **7,380**
+24
-  **5,548**
+156
-  **4,679**
+44



CC Rail Mail May 2024

May 2024	New Subscribers	Total Subscribers	Engagement Rate
CC Rail Mail	+136	7,364	39%
Weekday Service Alerts	+144	7,293	31%
Weekend Service Alerts	+127	4,044	26%

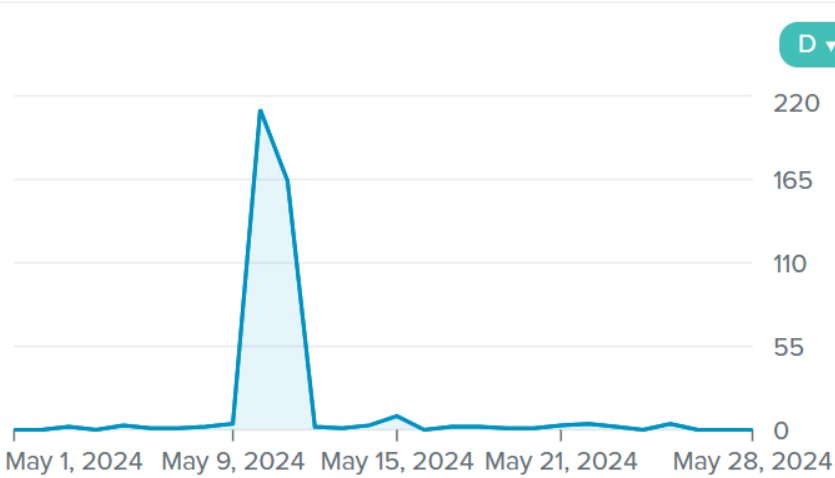
Website April 2024



Earned Media May 2024

Total Mentions Over Time

Search: Capitol Corridor



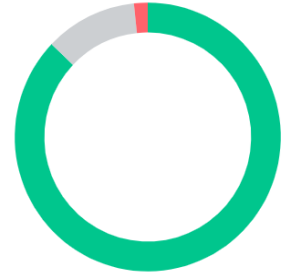
422

TOTAL MENTIONS

Total Ad Value Equivalent
(AVE): \$20.74K

Sentiment









Search: Capitol Corridor



SEARCH NAME	TOTAL MENTIONS
Positive	366 (87%)
Neutral	47 (11%)
Negative	7 (2%)

Highest Readership

Search: Capitol Corridor

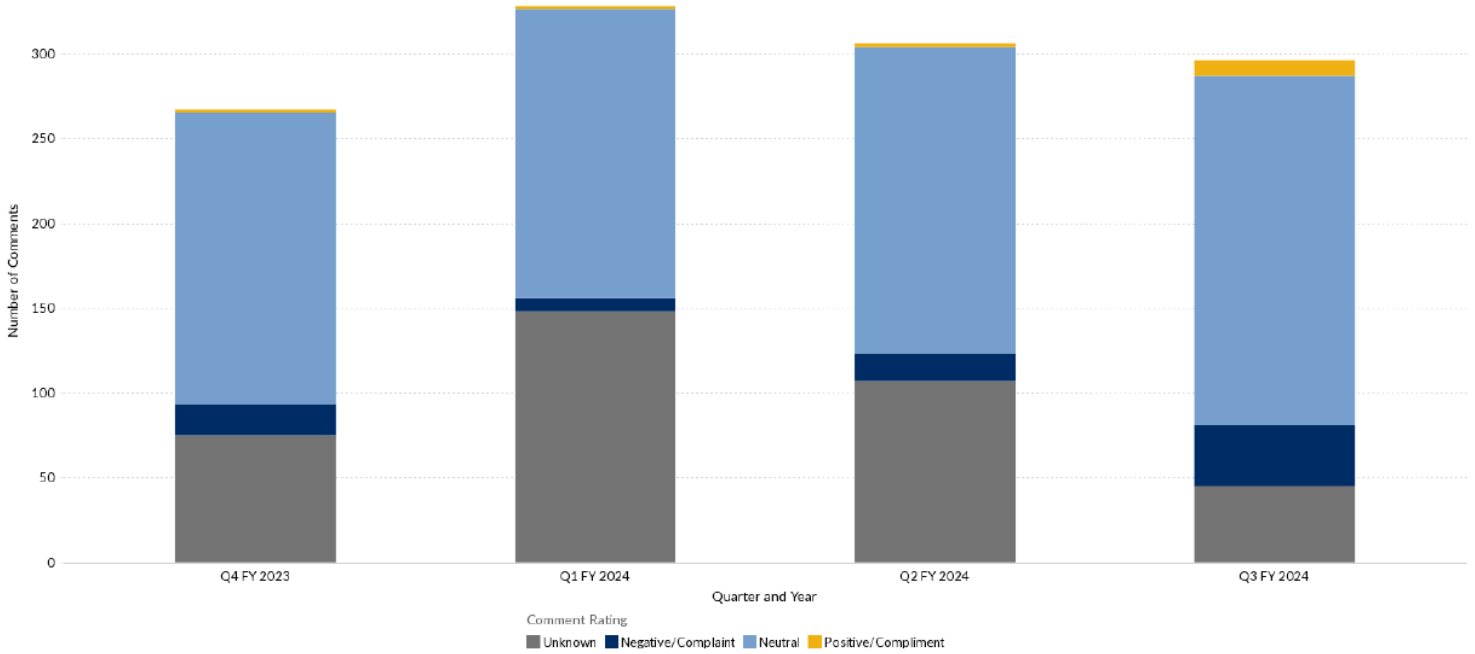
1		Amtrak's Latest Sale Has Tickets As Low As \$2...	428M	5		TAKE CAPITOL CORRIDOR TO SEE LUKE CO...	46.31M
		May 10 • Yahoo				May 11 • The Associated Press	
2		UC Davis student missing for nearly a week. Sh...	420M	6		Amtrak's Latest Sale Has Tickets As Low As \$...	15.46M
		May 23 • Yahoo				May 10 • Travel + Leisure	
3		Amtrak's Latest Sale Has Tickets As Low As \$2...	136M	7		2024年5月18日 San Jose LRT	9.1M
		May 10 • MSN				May 17 • gooブログ goo blog	
4		TAKE CAPITOL CORRIDOR TO SEE LUKE CO...	50.94M	8		TAKE CAPITOL CORRIDOR TO SEE LUKE COMB...	5.6M
		May 12 • Yahoo Finance				May 10 • PR Newswire	



Customer Experience – April 2024

Comment Rating

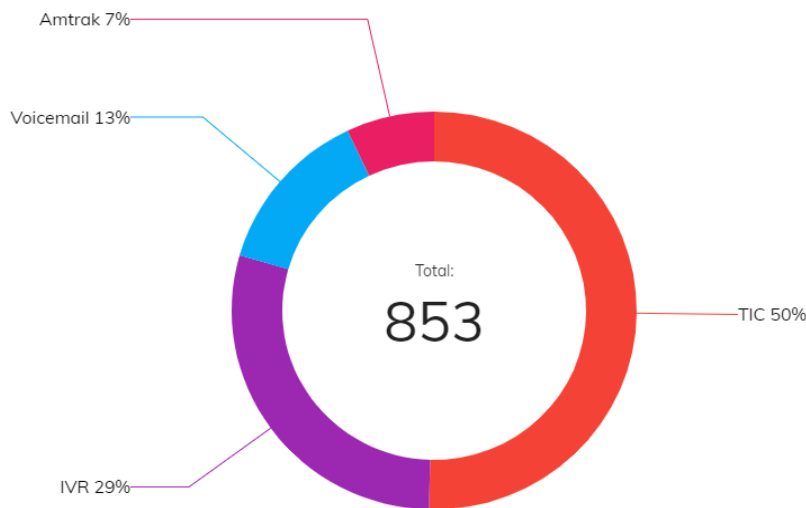
Board Customer Service Report



IVR

May 2024

Call Distribution



Initial Call Flow	May Total
Group Travel	3
Articles - Knowledge Base #	558
PIDS	0
Refunds and Credits	59
Schedules	413
Service Alerts	3
Something Else +	234
Stops Directory	127
Train Status	97
Transfer to Amtrak	275
Transfer to Live Agent	1525
Travel Advisories	27
Trip Planning	244
Voicemail	482
Total *	4,047

*Call total discrepancy exists when callers disconnect before being routed.

#Answer is a pre-written response.

+Callers can ask questions and IVR will use keywords to resolve.



FY24 Marketing and Communications Overview

<p>July</p> <ul style="list-style-type: none"> ✓ Taylor Swift Concerts ✓ Sacramento Kings Partnership ✓ Sacramento River Cats Partnership 	<p>August</p> <ul style="list-style-type: none"> ✓ Beyoncé Concert ✓ Planning for 49ers Special Schedule ✓ New rotation of complimentary onboard movies ✓ August Drink Specials for Café Car 	<p>September</p> <ul style="list-style-type: none"> ✓ FRA CRISI Award Press Event ✓ Rail Safety Month ✓ Bay Area Transit Month ✓ Ed Sheeran Concert ✓ 49ers special schedule and promotion ✓ 49ers Café Car Drink Specials ✓ Arik Armstead (SF 49ers player/community leader) endorsement
<p>October</p> <ul style="list-style-type: none"> ✓ Cappy Hour event ✓ Café Car Drink Specials ✓ Corridor Conversations Webinar ✓ GM Message to Riders ✓ 49ers special schedule and promotion ✓ 49ers Café Car Drink Specials 	<p>November</p> <ul style="list-style-type: none"> ✓ On-board Pets Policy Launch ✓ Thanksgiving service communications ✓ Holiday Café Car Drink Specials ✓ SF Travel Partnership ✓ Visit Placer Partnership ✓ Downtown Martinez Partnership ✓ 49ers special schedule and promotion ✓ FY23 Annual Performance Report development 	<p>December</p> <ul style="list-style-type: none"> ✓ Holiday travel communications ✓ Planning Cappy Hour event ✓ Development of Tap2Ride ✓ Customer Support evolution
<p>January</p> <ul style="list-style-type: none"> ✓ Annual Performance Report ✓ Business Plan Public Workshops ✓ GM Message to Riders ✓ Cappy Hour ✓ Winter Café Car Drink Specials ✓ Café Car price adjustments ✓ 49ers regular season & playoff games promotion 	<p>February</p> <ul style="list-style-type: none"> ✓ Valentine's Day ✓ Black History Month ✓ Lunar New Years ✓ BOGO Weekends plus Mondays begins ✓ Visit Oakland Partnership 	<p>March</p> <ul style="list-style-type: none"> ✓ Women's History Month ✓ New Café Car Menus Onboard ✓ Spring Break Train-cations ✓ Oakland Restaurant Week ✓ First Time Riders Messaging
<p>April</p> <ul style="list-style-type: none"> ✓ Earth Month ✓ Café Car Drink Specials ✓ Corridor Conversations ✓ Message to Riders 	<p>May</p> <ul style="list-style-type: none"> ✓ Springtime Cappy Hour ✓ Bike to Work/Wherever Day ✓ Bike East Bay partnership ✓ Memorial Day – Holiday Service ✓ Café Car Drink Specials ✓ Levis Stadium concert – Luke Combs 	<p>June</p> <ul style="list-style-type: none"> • Annual On-Board Customer Satisfaction Surveys • FY24 Budget Closeout • Café Car Drink Specials • Partnership fulfillment: Capital Tuk-Tuk, Sacramento Rivercats, and Oakland Ballers